

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **15th day of April 2020 at 1:00 p.m.** for the Board to conduct the business of that meeting. Such a meeting is a **REGULAR BOARD MEETING**.

Texas Governor Greg Abbott temporarily suspended a number of open meetings in response to the COVID-19 pandemic, allowing government entities, including HCDE, to conduct meetings by telephone or videoconference, Notice is hereby given that HCDE intends to conduct this regular meeting via videoconference. As required by the temporary suspension, HCDE:

- Has provided online written notice containing a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting this meeting via videoconference; specifically, the public may use the following free-of-charge videoconference link: <https://zoom.us/j/703315844?pwd=N2Ura2xwT2hGcWF1WTA0bmlNUGtSdz09> Password: 022624
- Will provide the public with access and a means to participate in the called meeting; and
- Will provide the public with access to a recording of the meeting.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.

Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.

Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



**The Board of Trustees
April 15, 2020
Agenda of Regular Meeting**

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held April 15, 2020, beginning at 1:00 p.m. via videoconference at

<https://zoom.us/j/703315844pwd=N2Ura2xwT2hGcWF1WTA0bmlNUGtSdz09>

Password: 022624

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Richard Cantu, HCDE Trustee
2. **Pledge of Allegiance to the US flag** - Eric Dick, Board President
3. **Pledge of Allegiance to the Texas flag** - Eric Dick, Board President
4. **Public Comment** - In lieu of a public appearance at the Board Meeting, members of the public may submit written comments to the Board via email prior to the beginning of the meeting addressed to publiccomment@hcde-texas.org, which will be provided to the Board. In your email, please state your name address, topic, and comment.
5. **Reports and presentations:**
 - A. **Superintendent Monthly Report** - James Colbert, Jr.
 - B. **Report of the Board Feasibility Subcommittee** - Don Sumners
 - C. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - D. **Monthly Financial Reports through 02/28/2020** - Jesus Amezcua, Assistant Superintendent for Business Services
6. **ACTION ITEMS - CONSENSUS**
 - A. Monthly Disbursement Report
 - B. Monthly Budget Amendment Report

- C. Monthly Investment Report for February 2020
- D. Consider approval of the following Board Meeting Minutes
 - 1. 03-20-2020 Emergency Called Board Meeting

E. Consider acceptance of the following grant awards:

- 1. **Consider approval for HCDE Head Start to submit a grant request for the 2020 Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Funds in the amount of \$97,943 for the project period of 09/01/2020 - 08/31/2021. (fully funded by Head Start funds)**

| Funding Type | Early Head Start |
|----------------------------------|-------------------------|
| Cost-of-Living Adjustment (COLA) | \$42,943 |
| Quality Improvement (QI) | \$55,000 |
| Total Funding | \$97,943 |

- 2. **Consider approval for HCDE Head Start to submit a grant request for the 2020 Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Funds in the amount of \$580,913 for the project period of 01/01/2020 - 12/31/2020. (fully funded by Head Start funds)**

| Funding Type | Head Start |
|----------------------------------|-------------------|
| Cost-of-Living Adjustment (COLA) | \$253,733 |
| Quality Improvement (QI) | \$327,180 |
| Total Funding | \$580,913 |

F. Consider approval of the following items for the HCDE Choice Partners Cooperative:

- 1. **Contract award for job no. 20/023TP Commodity Processing of USDA Foods with the following vendors:** ;Alpha Foods Co. (20/023TP-01), Chinese Food Solutions, Inc. dba Asian Food Solutions/Comida Vida (20/023TP-02), Prairie Mills Baking Company, LLC dba Bake Crafters Food Company (20/023TP-03), Basic American, Inc. dba Basic American Foods (20/023TP-04), Bongards Creameries (20/023TP-05), Brookwood Farms, Inc. (20/023TP-06), Cargill Kitchen Solutions, Inc. (20/023TP-07), Cargill Meat Solutions Corporation (20/023TP-08), ConAgra Brands, Inc. dba Conagra Foodservice (20/023TP-09), Del Monte Foods, Inc. (20/023TP-10), Goodman Food Products, Inc. dba Don Lee Farms (20/023TP-11), Foster Poultry Farms dba Foster Farms (20/023TP-12), Gold Creek Foods, LLC (20/023TP-13), Pilgrim's Pride Corporation dba Goldkist (20/023TP-14), High Liner Foods, Inc. USA (20/023TP-15), Idahoan Foods, LLC (20/023TP-16), Let's Do Lunch, Inc. dba Integrated Food Service (20/023TP-17), Smucker Foodservice, Inc. dba J. M. Smucker; (20/023TP-18), J R Simplot Company (20/023TP-19), Jennie-O Turkey Store Sales, LLC (20/023TP-20), JTM Provisions Co., Inc (20/023TP-21), Land O Lakes, Inc. (20/023TP-22), M.C.I. Foods, Inc (20/023TP-23), McCain Foods USA, Inc. (20/023TP-24), Michael Foods, Inc. (20/023TP-25), National Food Group, Inc (20/023TP-26), Out of the Shell, LLC dba Yang's 5th Taste (20/023TP-27), Peterson Farms Fresh, Inc. (20/023TP-28), Calfed Financial Corporation dba Red Gold LLC (20/023TP-29), Rich Chicks, LLC (20/023TP-30), Rich Holdings, Inc. dba Rich Products Corporation (20/023TP-31), S.A. Piazza and Associates, LLC (20/023TP-32), Schwan's Food Service, Inc. (20/023TP-33), Tabatchnick Fine Foods, Inc. (20/023TP-34), Tasty Brands, LLC (20/023TP-35), Trident Seafoods Corporation (20/023TP-36), Tyson Prepared Foods, Inc. (20/023TP-37), UNO Foods, Inc. (20/023TP-38),

Wawona Frozen Foods, Inc. (20/023TP-39) for the period of 07/01/2020 through 06/30/2021.

2. **Contract renewal option for job no. 18/033KC for Drug & Alcohol Testing Services & Related Items with the following vendors:** DISA Global Solutions, Inc. dba DISA, Inc (fka Forward Edge, Inc.) (#18/033KC-01), and Pinnacle Medical Management (#18/033KC-02) for the period 05/21/2020 through 05/20/2021.
3. **Contract renewal option for job no. 18/036MC for Mechanical, Electrical, Plumbing (MEP) and Related Items with the following vendors:** A/W Mechanical Services, LP (#18/036MC-01); CFI Mechanical, Inc. (#18/036MC-02); Climatec, LLC (#18/036MC-03); LECS, Ltd. (#18/036MC-05); Letsos Company (#18/036MC-06); Star Service, Inc. (#18/036MC-07), and TK Boilers, LLC dba Gulf Coast Boiler Service Company (#18/036MC-08) for the period 05/16/2020 through 05/15/2021.
4. **Contract renewal option for job no. 19/025KD for Office Supplies with the following vendors:** Butler Business Products, LLC (#19/025KD-01); EIS Office Solutions dba Buy on Purpose (#19/025KD-02); Challenge Office Products, Inc. (#19/025KD-04); Educator's Depot, Inc. (#19/025KD-05); Hallmark Office Products, Inc. (#19/025KD-06), Liberty Data Products, Inc. dba Liberty Office Products (#19/025KD-07); M.A.N.S. Distributors, Inc. (#19/025KD-08); Louis A. Hernandez, Inc. dba Reliant Business Products (#19/025KD-09); School Specialty, Inc. (#19/025KD-10); E.A. Arredondo dba Standard Office Products (#19/025KD-11), and Tejas Office Products, Inc. (#19/025KD-12) for the period 05/15/2020 through 05/14/2021.
5. **Contract renewal option for job no. 19/027MJ for Disaster Recovery Consultants with the following vendors:** CDR Maguire, Inc. (#19/027MJ-01); Disaster Recovery Services, LLC (#19/027MJ-02), and Project & Vendor Management Advisors, LLC dba PVMA (#19/027MJ-03) for the period 05/15/2020 through 05/14/2021.
6. **Contract renewal option for job no. 19/033MJ for Furniture, Fixtures, Equipment (FFE) and Related Items with the following vendors:** A. Bargas & Associates, LLC (#19/033MJ-01); Agati, Inc. (#19/033MJ-02); Allied Plastics Company, Inc. (#19/033MJ-03); Butler Business Products, LLC (#19/033MJ-04); Carolina Biological Supply Company (#19/033MJ-05); Challenge Office Products, Inc. (#19/033MJ-06); Computer Comforts, Inc. (#19/033MJ-07); Educator's Depot, Inc. (#19/033MJ-08); Fellowes, Inc. dba ESI Ergonomic Solutions (#19/033MJ-09); Gateway Printing & Office Supply, Inc. (#19/033MJ-10); Hallmark Office Products, Inc. (#19/033MJ-11); Kaplan Early Learning Company (#19/033MJ-12); Dannette Davis dba Kay Davis Associates, LLC (#19/033MJ-13); Lakeshore Equipment Company dba Lakeshore Learning Materials (#19/033MJ-14); Liberty Data Products, Inc. dba Liberty Office Products (#19/033MJ-15); Library Interiors of Texas, LLC (#19/033MJ-16); Palmieri Furniture Limited (#19/033MJ-17); School Specialty, Inc. (#19/033MJ-18); Tesco Industries, LLC (#19/033MJ-19); and The Edu-Source Corporation (#19/033MJ-20) for the period 05/15/2020 through 05/14/2021.
7. **Contract renewal option for job no. 19/036MR for JOC-IDIQ Heating, Ventilating, and Air Conditioning (HVAC) with the following vendors:** Haynes Mechanical Systems, Inc. (#19/036MR-02); HVAC Mechanical Services of Texas, Ltd. dba Hunton Services (#19/036MR-03), Lange Mechanical Services, L.P. (#19/036MR-04); and The Brandt Companies (#19/036MR-05) for the period 05/15/2020 through 05/14/2021.
8. **HCDE Interlocal Agreements with:** Brazos Valley Council of Governments (BVCOG), Bryan, Texas; Bandera ISD, Bandera, Texas; Crystal City ISD, Crystal City, Texas; Abernathy ISD, Abernathy, Texas; Jarrell ISD, Jarrell, Texas; Sudan ISD, Sudan, Texas; Anton ISD, Anton, Texas; Edgewood ISD, Edgewood, Texas; Kearney School District, Kearney, Missouri; Centralia College, Centralia, Washington (Signature Only); Idabel Public Schools, Idabel, Oklahoma; Glendale-River Hills School District, Glendale, Wisconsin; Pleasant Hill SR-III School District, Pleasant Hill, Missouri; Ferguson Florissant School District, Hazelwood,

Missouri; Queen Creek Unified School District #95, Queen Creek, Arizona (Signature Only), and De Soto Public School, De Soto, Missouri.

G. Consider approval of the following items for Internal Purchasing:

1. **Contract renewal options for job no. 15/063YR-4 for CASE After School and Summer Direct Service Providers with the following vendors:** Abelitoart Appreciation; and Brazilian Arts Foundation for the period of 05/02/2020 through 05/01/2021.
2. **Consider approval of renewal option for job no. 16/031LB for Auditing Services for HCDE with Whitley Penn, LLP** for the period of 7/19/2020 through 7/18/2021 and approval of audit contract for FY 2020.
3. **Contract renewal option for job no. 16/014YR for Early Head Start Child Care Partnerships with the following vendor:** Deskot, LLC dba Kool Kids Daycare for the period of 05/02/2020 through 05/01/2021.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of the Lease Agreement between Harris County Department of Education (HCDE) and Journey of Faith** for a second term of five years in the amount of \$240,000.00, for the Head Start Division to provide comprehensive services to 3 and 4 year old Head Start eligible children within Humble ISD for the period of June 1, 2020 through May 31, 2025 (approximately 74 children served) (fully funded by the Head Start grant).
- B. **Consider approval to increase the allowable maximum contract amount under CH Local FY 2020** for Data Recognition Corporation (original \$75,000), requesting new total of \$181,380 (increase of \$106,380), for testing material for Adult Education.
- C. **Academic and Behavior School East Addendum (revenue contract) for FY 2019 in the aggregate amount of \$421,600** with Houston ISD for three (3) extended school year contracts total to \$15,600 (in-county: \$5,200 each). Addendum to increase annual contract by \$15,600. Original annual contract is for \$406,000.
- D. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division** in the amount of \$2,947,763 for the period of 01/01/2020 through 06/30/2020.
- E. **Consider adoption of resolution concerning emergency administrative leave with pay** in accordance with Policy DEA associated with City of Houston water main break and its aftermath on February 27, 2020 and February 28, 2020.
- F. **Consider approval of the 2020-2021 HCDE Work/Holiday Calendar.**
- G. **Consider approval of the Adult Education Part-time Teacher Pay Schedule** and Adult Education Professional Development Stipend effective July 1, 2020.
- H. **Consider ratification and approval of a Services Agreement with SOA Fin1st (job no. 20/019KJ) for Accounting Services** for the time period of March 9, 2020 through August 31, 2020 in an amount not to exceed \$55,000, including reimbursable expenses. Contract needed to provide accounting and school finance technical services to Stafford MSD through August, 2020.

- I. **Consider waiving HCDE Policy DN (Local) regarding appraisals and delegating authority to the Superintendent** and/or his designee to develop and implement an appraisal plan for 2019-2020 due to operational disruptions caused by COVID-19.
 - J. **Consider approval of an appraisal process waiver request to the Texas Education Agency** for 2019-2020 due to operational disruptions caused by COVID-19.
 - K. **Discussion and possible action regarding HCDE providing funding** to the Education Foundation of Harris County in support of scholarships, sponsorships, and grants to Harris County school districts, approving a Memorandum of Understanding with the EFHC regarding same, and approving a Budget Amendment in the amount of \$500,000 for FY 2020.
 - L. **Consider appointment of trustee(s) to serve as Board delegate(s) to the Education Foundation of Harris County.**
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. Employment:
Teacher, Fortis Academy
 - B. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
 - C. Obtain legal advice regarding pending or contemplated litigation.
 - D. Deliberate Superintendent's recommendation to propose nonrenewal of assistant principal's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and determine whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner; obtain legal advice regarding same.
 - E. Deliberate Superintendent's recommendation to propose nonrenewal of teacher's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and determine whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner; obtain legal advice regarding same.
 - F. Deliberate rescinding proposed suspension without pay, pending discharge, of a probationary contract employee; obtain legal advice regarding same.
9. **RECONVENE** for possible action on items discussed in executive session
- A. Employment:
Teacher, Fortis Academy
 - B. Consider proposing nonrenewal of assistant principal's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and determining whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner.

- C. Consider proposing nonrenewal of teacher's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and determining whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner.
 - D. Consider rescinding proposed suspension without pay, pending discharge, of a probationary contract employee.
10. **INFORMATION ITEMS**
- A. **Human Resources Information Items**
 - B. **Employee Count**
11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, May 20, 2020, at 1:00 p.m.

A handwritten signature in blue ink, reading "James Colbert, Jr." with a stylized flourish at the end.

James Colbert, Jr.
County School Superintendent

Regular Board Meeting

5.D.

Meeting Date: April 15, 2020

Title: Monthly Financial Statements

Submitted For: Jesus Amezcua, Business Office

Submitted By: Stephanie Ritchie

Additional Resource Personnel: Stephanie Wright

Personnel:

Information

Posted Agenda Item:

Monthly Financial Reports through 02/28/2020 - Jesus Amezcua, Assistant Superintendent for Business Services

Subject:

Financial Reports for April 2020 as of March 31, 2020

Rationale:

Presentation of Monthly Financial Reports

Attachments

Financial Report

Form Review

Inbox

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 03/31/2020

Reviewed By

Jesus Amezcua

Date

03/31/2020 10:36 PM

Started On: 03/20/2020 03:25 PM



Month: February 2020

**HARRIS COUNTY DEPARTMENT OF EDUCATION
CERTIFICATION OF FINANCIAL STATEMENTS**

- I. Assistant Superintendent's Message (Highlights)
- II. Investment Report (Monthly Highlights)
- III. Investment Portfolio Report (Monthly Report)
- IV. Highlights of Financial Statements
Donations Report Included in Highlights

Schedules

- 1 General Fund (100-199) Balance Sheet
- 2 Budget Summary - All Funds Combined
- 3 General Fund (100-199) Budget Summary Report
- 4 Special Revenue Funds (200-499) Budget Summary Report
- 5 Debt Service Fund (599) Budget Summary Report
- 6 Capital Project Fund Budget Summary Report
- 7 Choice Partners Fund (711) Budget Summary Report
- 8 Workers Comp. Fund (753) Budget Summary Report
- 9 Internal Service Fund (799) Budget Summary Report
- 10 Trust & Agency Funds (800-840) Budget Summary Report
- 11 Local Construction Fund 199, BM (087) Budget Summary Report
- 12 General Funds Detail By Division
- 13 Special Revenue Funds Detail By Division
- 14 Revenues Update-Customer Fees/Charges
- 15 Expenditures By Class Object Group-All Funds
- 16 Chart for Performance Measurement

We certify that the monthly financial statements are true, and correct to the best of our ability. We have reviewed the expenditures, revenues, and appropriations for accuracy and completeness in the general ledger for the month. Texas Education Agency's Financial Accountability System Resource Guide ("FASRG") Ver 15.0 has been followed to assure grant compliance.

/s/ Jesus J. Amezcua

Jesus J. Amezcua, CPA, Ph.D., Asst. Superintendent for Business Services

/s/ Stephanie Barnett

Stephanie Barnett, CPA, Chief Accounting Officer

/s/ Stephanie Ritchie

Stephanie Ritchie, Senior Accountant

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BALANCE SHEET
 Fiscal year to date: February 29, 2020

Schedule 1

| | <u>ACTUAL</u> |
|---|----------------------|
| <u>ASSETS</u> | |
| Cash and Temporary Investments | \$ 46,323,851 |
| Property Taxes-Delinquent at September 1, 2019 | 817,041 |
| Less: Allowances for Uncollectible Taxes | (16,341) |
| Due from Federal Agencies | 8,295 |
| Other Receivables | 3,507,884 |
| Inventories | 97,591 |
| Deferred Expenditures | - |
| Other Prepaid Items | 37,831 |
| TOTAL ASSETS: | \$ 50,776,152 |
| <u>LIABILITIES</u> | |
| Accounts Payable | 165,966 |
| Bond Interest Payable | - |
| Due to Other Funds | - |
| Accrued Wages | - |
| Payroll Deductions | 1,121,698 |
| Due to Other Governments | 361 |
| Deferred Revenue | 809,851 |
| TOTAL LIABILITIES: | \$ 2,097,877 |
| <u>FUND EQUITY</u> | |
| Unassigned Fund Balance | 20,407,936 |
| Non-Spendable Fund Balance | 169,805 |
| Restricted Fund Balance | - |
| Committed Fund Balance | 2,014,976 |
| Assigned Fund Balance | 9,499,397 |
| Excess(Deficiency) of Revenues & Other Resources Over(Under) Expenditures & Other Uses | 16,063,871 |
| TOTAL FUND EQUITY: | \$ 48,155,985 |
| Fund Balance Appropriated Year-To-Date | 522,290 |
| TOTAL LIABILITIES, FUND EQUITY, AND FUND BALANCE APPROPRIATED TO DATE: | \$ 50,776,152 |

| | | | |
|---|---|-------------|---------------------|
| <u>Financial Strength Indicator:</u> Working Capital | | | |
| Total Current Assets | = | 50,776,152 | |
| | | | = 48,678,276 |
| - Total Current Liabilities | = | - 2,097,877 | |

| | | | |
|--|---|------------|---------------|
| <u>Efficient Leverage Indicator</u> | | | |
| Unassigned Fund Balance | = | 20,407,936 | |
| | | | = 42 % |
| Total Fund Balance | = | 48,678,275 | |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
BUDGET SUMMARY-ALL FUNDS COMBINED
 Fiscal year to date: February 29, 2020

Schedule 2

| | BUDGET | YTD REVENUES | | VARIANCE | FY 19-20 % BUDGET REALIZED | FY 18-19 % BUDGET REALIZED |
|--|----------------------|----------------------|------------------|---------------------|-------------------------------------|-------------------------------------|
| REVENUES & OTHER RESOURCES | | | | | | |
| * General Fund-1XX | \$ 55,688,860 | \$ 40,782,899 | | \$ (14,905,961) | 73% | 62% |
| Special Revenue Funds-2XX, 3XX, 4XX | 41,557,265 | 11,308,835 | | (30,248,430) | 27% | 41% |
| Debt Service Fund-599 | 2,917,611 | 2,372,601 | | (545,010) | 81% | 82% |
| PFC Capital Projects Fund-698&699 | 3,796,869 | 55,136 | | (3,741,733) | 1% | 5% |
| Trust and Agency Funds-8XX | - | 2,160 | | 2,160 | 0% | 0% |
| Choice Partners-711 | 5,004,466 | 3,295,613 | | (1,708,853) | 66% | 119% |
| Workers' Compensation Fund-753 | 450,000 | 158,565 | | (291,435) | 35% | 58% |
| Internal Service Fund-Facilities-799 | 5,135,951 | 2,599,450 | | (2,536,501) | 51% | 50% |
| Total Revenues & Other Resources: | 114,551,022 | 60,575,258 | | (53,975,764) | 53% | 54% |
| EXPENDITURES & OTHER USES | | | | | | |
| * General Fund-1XX | 61,139,793 | 24,719,028 | 2,302,682 | 34,118,083 | 44% | 62% |
| Special Revenue Funds-2XX, 3XX, 4XX | 41,557,265 | 13,017,782 | 4,478,348 | 24,061,135 | 42% | 41% |
| Debt Service Fund-599 | 2,917,611 | 2,372,601 | - | 545,010 | 81% | 82% |
| PFC Capital Projects Fund-698&699 | 11,921,161 | 6,125,037 | 451,288 | 5,344,836 | 55% | 5% |
| Trust and Agency Funds-8XX | - | 1,423 | 2,140 | (3,563) | 0% | 0% |
| Choice Partners-711 | 5,004,466 | 3,295,613 | 190,592 | 1,518,261 | 70% | 119% |
| Workers' Compensation Fund-753 | 450,000 | 2,843 | - | 447,157 | 1% | 58% |
| Internal Service Fund-Facilities-799 | 5,135,951 | 2,599,450 | 883,734 | 1,652,767 | 68% | 50% |
| Total Expenditures & Other Uses: | 128,126,247 | 52,133,776 | 8,308,784 | 67,683,687 | 47% | 54% |
| Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures: | (13,575,225) | 8,441,482 | | | | |
| Beginning Fund Balance-September 1st: | 45,676,309 | 45,676,309 | | | | |
| Estimated Fund Balance: | \$ 32,101,084 | \$ 54,117,791 | | | | |

*General Fund includes one-time cost projects, such as construction, asset & building replacement costs and software purchase.

| | | | |
|--|---|-------------------|---------------|
| Current Tax Revenue to Total Revenue Ratio Indicator: | | | |
| <u>Current Tax Revenue</u> | | <u>22,889,680</u> | |
| | = | | = |
| <u>Total Revenue</u> | | <u>60,575,258</u> | 37.8 % |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

| | BUDGET | YTD REVENUES | VARIANCE | FY 19-20 % BUDGET REALIZED | FY 18-19 % BUDGET REALIZED |
|--|-------------------|-------------------|---------------------|-------------------------------------|-------------------------------------|
| REVENUES & OTHER RESOURCES | | | | | |
| Revenues | | | | | |
| Local Customer Fees/Charges | \$ 23,479,627 | \$ 14,158,159 | \$ (9,321,468) | 60% | 63% |
| Local Property Tax Rev-Current | 24,300,312 | 22,889,680 | (1,410,632) | 94% | 95% |
| Local Property Tax Rev-Del, P&I | 150,000 | 16,576 | (133,424) | 11% | 14% |
| Local Investment Earnings | 453,590 | 272,307 | (181,283) | 60% | 89% |
| Local Grants Indirect Cost Rev | 727 | - | (727) | 0% | 0% |
| Local Grants | - | - | - | 0% | 0% |
| Local Miscellaneous Revenue | 98,000 | 107,092 | 9,092 | 109% | 54% |
| Total Local: | 48,482,256 | 37,443,815 | (11,038,441) | 77% | 79% |
| State FSP-Compensation | 300,000 | 111,130 | (188,870) | 37% | 46% |
| State TEA-State Health Insurance | - | 225,628 | 225,628 | 0% | 49% |
| State Indirect Cost | 33,072 | - | (33,072) | 0% | 0% |
| Total State: | 333,072 | 336,758 | 3,686 | 101% | 47% |
| Federal Grants Indirect Cost | 1,748,308 | 781,862 | (966,446) | 45% | 45% |
| Total Revenues: | 50,563,636 | 38,562,434 | (12,001,202) | 76% | 77% |
| Other Resources | | | | | |
| Insurance Recovery | - | - | - | 0% | 0% |
| Local HCTO Tax Collection Fees | - | - | - | 0% | 0% |
| State TRS Matching | 2,750,000 | - | (2,750,000) | 0% | 0% |
| Transfers In-Choice Partners | 2,375,224 | 2,220,465 | (154,759) | 93% | 214% |
| Total Other Resources: | 5,125,224 | 2,220,465 | (2,904,759) | 43% | 99% |
| Total Revenues & Other Resources: | 55,688,860 | 40,782,899 | (14,905,961) | 73% | 79% |

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

| | | | |
|---|---|------------|---------------|
| <u>Indirect Cost to Tax Ratio Indicator:</u> | | | |
| Indirect Cost General Fund | = | 781,862 | |
| Total General Fund Revenues | = | 40,782,899 | = 1.9% |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BUDGET SUMMARY REPORT
Fiscal year to date: February 29, 2020

Schedule 3

| | BUDGET | YTD EXPENDITURE | ENCUM- BRANCES | VARIANCE | FY 19-20 % BUDGET USED | FY 18-19 % BUDGET USED |
|---|------------|--------------------|-------------------|-----------|---------------------------------|---------------------------------|
| EXPENDITURES & OTHER USES | | | | | | |
| Expenditures | | | | | | |
| Adult Education-Local | \$ 173,390 | \$ 81,081 | \$ - | \$ 92,309 | 47% | 41% |
| Educ Cert & Prof Advance | 686,795 | 320,940 | 11,394 | 354,461 | 48% | 49% |
| Assistant Superintendent-Academic Support | 318,103 | 151,811 | - | 166,292 | 48% | 49% |
| Asst Supt-Education and Enrichment | 296,652 | 113,768 | - | 182,884 | 38% | 48% |
| Board of Trustees | 186,626 | 77,698 | 2,571 | 106,357 | 43% | 30% |
| Business Support Services | 1,981,081 | 942,072 | 138,748 | 900,261 | 55% | 51% |
| Center for Safe & Secure Schools | 786,277 | 249,525 | 139,790 | 396,962 | 50% | 43% |
| Communication | 1,058,109 | 419,610 | 36,617 | 601,882 | 43% | 51% |
| Client Engagement | 500,524 | 234,756 | 5,357 | 260,411 | 48% | 43% |
| Ctr A/S Summ & Exp Learn | 772,444 | 269,636 | 164,693 | 338,115 | 56% | 68% |
| Department-Wide | 4,606,178 | 2,104,408 | 466,954 | 2,034,816 | 56% | 62% |
| Chief of Staff | 271,409 | 136,711 | - | 134,698 | 50% | 46% |
| Facilities | | | | | | |
| Construction Services | 191,197 | 94,727 | - | 96,470 | 50% | 47% |
| Facilities Support Services | - | - | - | - | 0% | 0% |
| Local Construction Fund 170 | - | 336,036 | 135,069 | (471,105) | 0% | 17% |
| Building Replacement Schedule | 693,867 | - | 92,444 | 601,423 | 13% | 46% |
| Records Management Services | 2,034,676 | 951,333 | 43,465 | 1,039,878 | 49% | 49% |
| Head Start-Local | 5,000 | 2,276 | - | 2,724 | 46% | 18% |
| Human Resources | 1,081,016 | 501,917 | 41,161 | 537,938 | 50% | 46% |
| The Teaching and Learning Center | | | | | | |
| Bilingual Education | 153,320 | 55,456 | 18,275 | 79,589 | 48% | 50% |
| Digital Education and Innovation | 406,642 | 174,266 | - | 232,376 | 43% | 42% |
| TLC (Division Wide) | 308,041 | 143,766 | 1,072 | 163,202 | 47% | 52% |
| Early Childhood Winter Conference | 145,929 | 87,963 | 16,049 | 41,918 | 71% | 81% |
| English Language Arts | 190,889 | 68,958 | 13,658 | 108,273 | 43% | 52% |
| Math | 217,220 | 89,467 | 25,120 | 102,632 | 53% | 59% |
| Professional Development | - | - | - | - | 0% | 60% |
| Science | 109,707 | 39,455 | 4,648 | 65,604 | 40% | 50% |
| Social Studies | 53,068 | 18,581 | 1,785 | 32,702 | 38% | 79% |
| Speaker Series | 159,821 | 63,350 | 47,473 | 48,997 | 69% | 26% |
| Special Education | 77,561 | 32,640 | - | 44,921 | 42% | 44% |
| Purchasing Support Services | 592,322 | 269,900 | 6,854 | 315,568 | 47% | 42% |
| Research & Evaluation Institute | 643,743 | 293,313 | 19,505 | 330,925 | 49% | 46% |
| Texas Center for Grants Development | 593,835 | 294,512 | - | 299,323 | 50% | 48% |
| Retirement Leave Benefits Fund | 100,000 | 231,057 | - | (131,057) | 231% | 0% |
| Scholastic Arts | 167,887 | 61,016 | 5,134 | 101,737 | 39% | 27% |
| Special Schools & Services | | | | | | |
| Academic and Behavior School East | 4,388,333 | 1,915,955 | 105,804 | 2,366,574 | 46% | 47% |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

| | BUDGET | YTD EXPENDITURE | ENCUM- BRANCES | VARIANCE | FY 19-20 % BUDGET USED | FY 18-19 % BUDGET USED |
|---|----------------------|----------------------|-------------------|-------------------|---------------------------------|---------------------------------|
| EXPENDITURES & OTHER USES | | | | | | |
| Expenditures | | | | | | |
| Academic and Behavior School West | \$ 3,940,633 | \$ 1,705,292 | \$ 62,607 | \$ 2,172,735 | 45% | 47% |
| Fortis Academy | 1,238,859 | 545,618 | 57,864 | 635,377 | 49% | 57% |
| Highpoint East School | 3,370,344 | 1,538,016 | 38,391 | 1,793,937 | 47% | 50% |
| Special Schools Administration | 846,577 | 332,687 | 16,530 | 497,360 | 41% | 48% |
| Superintendent's Office | 577,344 | 278,816 | 1,875 | 296,652 | 49% | 50% |
| State TEA Employee Portion Health Ins | - | - | - | - | 0% | 42% |
| State TRS On Behalf Payments | 2,750,000 | - | - | 2,750,000 | 0% | 0% |
| Technology | | | | | | |
| Chief Communications Officer | 197,545 | 92,387 | - | 105,158 | 47% | 51% |
| Technology Support Services | 3,843,191 | 1,408,084 | 539,757 | 1,895,350 | 51% | 43% |
| School Based Therapy Services | 12,308,371 | 5,617,564 | 42,019 | 6,648,788 | 46% | 45% |
| Total Expenditures: | 53,024,526 | 22,346,427 | 2,302,682 | 28,375,417 | 46% | 45% |
| Other Uses | | | | | | |
| Transfers Out-Special Revenue Funds | 550,787 | - | - | 550,787 | 0% | 104% |
| Transfers Out-Head Start Fund 205 | 850,000 | - | - | 850,000 | 0% | 0% |
| Transfers Out-Debt Service | 2,917,611 | 2,372,601 | - | 545,010 | 81% | 82% |
| Transfers Out-Department Wide | 3,796,869 | - | - | 3,796,869 | 0% | 0% |
| Total Other Uses: | 8,115,267 | 2,372,601 | - | 5,742,666 | 29% | 49% |
| Total Expenditures & Other Uses: | 61,139,793 | 24,719,028 | 2,302,682 | 34,118,083 | 44% | 46% |
| Excess/(Deficiency) Estimated Revenues | | | | | | |
| Over/(Under) Expenditures: | (5,450,933) | 16,063,871 | | | | |
| Beginning Fund Balance-September 1st: | 32,614,360 | 32,614,360 | | | | |
| Estimated Fund Balance: | \$ 27,163,427 | \$ 48,678,231 | | | | |

Financial Strength Indicator: Fund Balance to GF Expenditures

$$\frac{\text{Unassigned Fund Balance}}{\text{Total General Fund Expenditures}} = \frac{20,407,936}{24,719,028} = \mathbf{82.56\%}$$

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS 200-499 BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

Schedule 4 - SR Budget
 Summary

| | BUDGET | YTD REVENUES | VARIANCE | FY 19-20 % BUDGET REALIZED | FY 18-19 % BUDGET REALIZED | |
|--|----------------------|----------------------|----------------------|-------------------------------------|-------------------------------------|---------------------------------|
| ESTIMATED REVENUES & OTHER RESOURCES | | | | | | |
| Estimated Revenues | | | | | | |
| Local Program Revenues | \$ 5,371,550 | \$ 2,237,903 | \$ 3,133,647 | 42% | 39% | |
| State Program Revenues | 1,021,128 | - | 1,021,128 | 0% | 33% | |
| * Federal Program Revenues | 33,763,800 | 9,070,931 | 24,692,869 | 27% | 30% | |
| Total Estimated Revenues: | 40,156,478 | 11,308,835 | 28,847,643 | 28% | 32% | |
| Other Resources | | | | | | |
| Transfer In-CASE After School Program | 550,787 | - | 550,787 | 0% | 100% | |
| Transfer In-Adult Ed | - | - | - | 0% | 0% | |
| Transfer In-HeadStart | 850,000 | - | 850,000 | 0% | 3% | |
| Total Other Resources: | 1,400,787 | - | 1,400,787 | 0% | 46% | |
| I Estimated Revenues & Other Resources: | \$ 41,557,265 | \$ 11,308,835 | \$ 30,248,430 | 27% | 32% | |
| | BUDGET | YTD EXPENDITURE | ENCUM- BRANCES | VARIANCE | FY 19-20 % BUDGET USED | FY 18-19 % BUDGET USED |
| EXPENDITURES & OTHER USES | | | | | | |
| Adult Education Program | | | | | | |
| Fed Dist Learning 2219 | 86,705 | 64,883 | - | 21,822 | 75% | 0% |
| Fed TANF 2230 | 169,582 | - | - | 169,582 | 0% | 0% |
| Fed TANF 2231 | 203,498 | - | - | 203,498 | 0% | 0% |
| Fed ABE Regular 2300 | 3,610,955 | 1,876,573 | 77,624 | 1,656,758 | 54% | 0% |
| Fed ABE Regular 2301 | 3,088,428 | - | - | 3,088,428 | 0% | 0% |
| Fed ABE EL/Civics 2340 | 536,787 | 76,472 | 12,307 | 448,008 | 17% | 0% |
| Fed ABE EL/Civics 2341 | 443,545 | - | - | 443,545 | 0% | 0% |
| State ABE Regular 3810 | 464,149 | - | - | 464,149 | 0% | 0% |
| State ABE Regular 3811 | 556,979 | - | - | 556,979 | 0% | 0% |
| Loc AdultEd Grant - 4980 | 1,108 | - | - | 1,108 | 0% | 0% |
| Total Adult Education Program: | 9,161,736 | 2,017,929 | 89,931 | 7,053,877 | 23% | 0% |
| Center for Safe & Secure Schools | | | | | | |
| STOP School Violence | 294,869 | 54,485 | - | 240,384 | 32% | 0% |
| STOP Grant In-Kind | - | 9,774 | - | (9,774) | 0% | 0% |
| Total Center for Safe & Secure Schools: | 294,869 | 64,260 | - | 230,609 | 38% | |
| Educator Certification and Professional Advancement | | | | | | |
| Educators & Families for English Learners | 20,000 | 9,500 | - | 10,500 | 48% | 50% |
| Total Educator Certification and Professio | 20,000 | 9,500 | - | 10,500 | 48% | 50% |
| Schools | | | | | | |
| ABS East | - | - | - | - | 0% | 79% |
| ABS West | - | 3,990 | - | (3,990) | 0% | 0% |
| Total Schools: | - | 3,990 | - | (3,990) | 0% | 36% |

*Federal funding is the main source for special revenue grants. The \$33,763,800 Federal Program Revenues includes \$8,139,500 for Adult Education, \$5,923,671 for CASE, \$19,378,046 for Head Start, and \$322,583 for various other divisions.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS 200-499 BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

Schedule 4 - SR Budget
 Summary

| | BUDGET | YTD EXPENDITURE | ENCUM- BRANCES | VARIANCE | FY 19-20 % BUDGET USED | FY 18-19 % BUDGET USED |
|--|----------------------|-----------------------|---------------------|----------------------|---------------------------------|---------------------------------|
| EXPENDITURES & OTHER USES | | | | | | |
| The Center for Afterschool, Summer, and Expanded Learning | | | | | | |
| Fed/Local After School Partnership | \$ 3,220,243 | \$ 738,315 | \$ 914,724 | \$ 1,567,204 | 51% | 42% |
| Fed 21st Century CLC-Cycle IX - 2670 | 1,777,586 | 142,656 | 1,347,291 | 287,639 | 84% | 0% |
| Fed 21st Century CLC-Cycle X - 2680 | 1,476,629 | 166,074 | 1,221,380 | 89,174 | 94% | 0% |
| Loc Houston Endowment - 4639 | | | | | | 48% |
| Loc Houston Endowment - 4630 | 74,250 | 40,626 | - | 33,624 | 55% | 0% |
| Loc COH Connections Program - 4670 | 770,000 | 364,777 | 8,519 | 396,704 | 48% | 0% |
| Loc Ecobot | 5,226 | - | - | 5,226 | 0% | 0% |
| Total The Center for Afterschool, Summer, | 7,323,934 | 1,452,448 | 3,491,915 | 2,379,571 | 68% | 42% |
| Head Start | | | | | | |
| Fed Head Start - 2059 | 4,672,518 | 4,534,867 | 34,739 | 102,912 | 98% | 27% |
| Fed Head Start - 2050 | 12,643,681 | 1,990,004 | 503,950 | 10,149,726 | 20% | 0% |
| Fed Head Start Training Funds - 2069 | 22,665 | 22,389 | - | 276 | 99% | 24% |
| Fed Head Start Training Funds - 2060 | 133,983 | 12,313 | 9,734 | 111,936 | 16% | 0% |
| Head Start Disaster Assitance - 2070 | 523,610 | 2,356 | - | 521,254 | 0% | 0% |
| Fed Early Head Start-Operations-2159 | 192,924 | 44,544 | - | 148,380 | 23% | 57% |
| Fed Early Head Start-Operations-2150 | 1,965,341 | 891,020 | 336,721 | 737,600 | 62% | 0% |
| Fed Early Head Start-T&TA-2169 | 28,420 | 6,369 | - | 22,051 | 22% | 25% |
| Fed Early Head Start-T&TA-2160 | 44,904 | 16,577 | 11,357 | 16,970 | 62% | 0% |
| Loc Early Head Start In-Kind - 4750 | 550,289 | 61,002 | - | 489,287 | 11% | 0% |
| Loc Head Start In-Kind Matching - 4799 | 716,648 | 1,855,729 | - | (1,139,081) | 259% | 12% |
| Loc Head Start In-Kind Matching - 4790 | 3,208,956 | - | - | 3,208,956 | 0% | 0% |
| Loc Head Start Hogg Foundation - 4960 | 7,413 | 7,413 | - | - | 100% | 0% |
| Head Start Other Local Grants - 4980 | 37,660 | 23,491 | - | 14,169 | 62% | 0% |
| Total Head Start: | 24,749,012 | 9,468,074 | 896,502 | 14,384,436 | 42% | 27% |
| The Teaching and Learning Center | | | | | | |
| Texas Council for Developmental Disabilities | | | | | | 0% |
| NSA Gencyber Grant | 7,714 | 1,582 | - | 6,132 | 21% | 0% |
| Local Grants | - | - | - | - | 0% | 0% |
| Total The Teaching and Learning Center: | 7,714 | 1,582 | - | 6,132 | 21% | 0% |
| Total Expenditures & Other Uses: | \$ 41,557,265 | \$ 13,017,782 | \$ 4,478,348 | \$ 24,061,136 | 42% | 29% |
| Excess/(Deficiency) Estimated Revenues | | | | | | |
| Over/(Under) Expenditures: | \$ - | \$ (1,708,947) | | | | |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
DEBT SERVICE FUND 599 BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

Schedule 5

| | BUDGET | YTD ACTUAL | ENCUM- BRANCES | VARIANCE |
|--|------------------|------------------|-------------------|------------------|
| <u>FUNDING SOURCES</u> | | | | |
| Transfer In from General Fund | \$ 2,466,182 | \$ 2,372,601 | | \$ (93,581) |
| Transfer In Debt Service-QZAB | 451,429 | - | | (451,429) |
| Total Funding Sources: | 2,917,611 | 2,372,601 | | (545,010) |
| <u>EXPENDITURES</u> | | | | |
| Principal-PFC Bonds | 2,255,000 | 2,255,000 | - | - |
| Principal-QZAB | 451,429 | - | - | 451,429 |
| Interest-PFC Bonds | 211,182 | 117,601 | - | 93,581 |
| Total Expenditures: | 2,917,611 | 2,372,601 | - | 545,010 |
| Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures: | - | - | | |
| Beginning Fund Balance-September 1st: | - | - | | |
| Estimated Fund Balance: | \$ - | \$ - | | |

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

| <u>Efficient Leverage Indicator: Debt to Income Ratio</u> | | | |
|--|---|------------------------|---------|
| Annual Principal & Interest Payments on Term Debt & Capital Leases | = | 2,372,601 | |
| General Fund Revenues less Facility Charges | | 40,782,899 - 2,599,450 | = 6.21% |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
CAPITAL PROJECT FUND BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

Schedule 6

| | BUDGET | YTD ACTUAL | ENCUM- BRANCES | VARIANCE |
|--|---------------------|---------------------|-------------------|--------------------|
| <u>REVENUES</u> | | | | |
| Issuance of Bonds | \$ - | \$ - | | \$ - |
| Investment Earnings | - | 55,136 | | 55,136 |
| Transfers In-General Fund | 3,796,869 | - | | (3,796,869) |
| Misc Revenue | - | - | | - |
| Other Local Revenues | - | - | | - |
| Total Revenues: | 3,796,869 | 55,136 | | (3,741,733) |
| <u>EXPENDITURES</u> | | | | |
| Facilities Construction | 11,921,161 | 6,125,037 | 451,288 | 5,344,836 |
| Total Expenditures: | 11,921,161 | 6,125,037 | 451,288 | 5,344,836 |
| Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures: | (8,124,292) | (6,069,901) | | |
| Beginning Fund Balance-September 1st: | 10,600,127 | 10,600,127 | | |
| Estimated Fund Balance: | \$ 2,475,835 | \$ 4,530,226 | | |

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
CHOICE PARTNERS FUND 711 BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

Schedule 7

| | BUDGET | YTD ACTUAL | ENCUM- BRANCES | VARIANCE |
|--|---------------------|---------------------|-------------------|--------------------|
| <u>REVENUES</u> | | | | |
| 5720-Local Revenue - School Districts | \$ 4,972,466 | \$ 3,262,025 | | \$ (1,710,441) |
| 5740-Local Revenue - Other | 32,000 | 33,588 | | 1,588 |
| Total Revenues: | 5,004,466 | 3,295,613 | | (1,708,853) |
| <u>EXPENDITURES</u> | | | | |
| 6100-Payroll Costs | 1,597,594 | 717,600 | - | 879,994 |
| 6200-Contracted Services | 488,416 | 181,503 | 135,857 | 171,056 |
| 6300-Supplies and Materials | 117,939 | 21,905 | 5,054 | 90,980 |
| 6400-Miscellaneous Operating Costs | 408,032 | 136,880 | 49,681 | 221,471 |
| 6600-Capital Assets | 17,261 | 17,261 | - | 1 |
| 8900-Transfers Out | 2,375,224 | 2,220,465 | - | 154,759 |
| Total Expenditures: | 5,004,466 | 3,295,613 | 190,592 | 1,518,261 |
| Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures: | - | - | | |
| Beginning Fund Balance-September 1st: | 1,000,000 | 1,000,000 | | |
| Estimated Fund Balance: | \$ 1,000,000 | \$ 1,000,000 | | |

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
WORKERS COMPENSATION FUND 753 BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

Schedule 8

| | BUDGET | YTD ACTUAL | ENCUM- BRANCES | VARIANCE |
|--|---------------------|---------------------|-------------------|------------------|
| <u>REVENUES</u> | | | | |
| Revenues | \$ 450,000 | \$ 125,261 | | \$ (324,739) |
| Insurance Recovery | - | 33,304 | | 33,304 |
| Total Revenues: | 450,000 | 158,565 | | (291,435) |
| <u>EXPENDITURES</u> | | | | |
| 6400-Misc Operating Costs | 450,000 | 2,843 | - | 447,157 |
| Total Expenditures: | 450,000 | 2,843 | - | 447,157 |
| Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures: | - | 155,722 | | |
| Beginning Fund Balance-September 1st: | 1,461,822 | 1,461,822 | | |
| Estimated Fund Balance: | \$ 1,461,822 | \$ 1,617,544 | | |

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
INTERNAL SERVICE FUND 799 BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

Schedule 9

| | BUDGET | YTD ACTUAL | ENCUM- BRANCES | VARIANCE |
|--|------------------|------------------|-------------------|--------------------|
| REVENUES | | | | |
| Interdepartmental Revenues | \$ 5,135,951 | \$ 2,599,450 | | \$ (2,536,501) |
| Total Revenues: | 5,135,951 | 2,599,450 | | (2,536,501) |
| EXPENDITURES | | | | |
| 6100-Payroll Costs | 2,643,991 | 1,344,227 | - | 1,299,764 |
| 6200-Contracted Services | 1,666,114 | 637,435 | 858,507 | 170,172 |
| 6300-Supplies and Materials | 311,752 | 161,966 | 13,200 | 136,586 |
| 6400-Miscellaneous Operating Costs | 496,894 | 455,822 | 2,419 | 38,653 |
| 6600-Capital Assets | 17,200 | - | 9,608 | 7,592 |
| Total Expenditures: | 5,135,951 | 2,599,450 | 883,734 | 1,652,767 |
| Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures: | - | - | | |
| Beginning Fund Balance-September 1st: | - | - | | |
| Estimated Fund Balance: | \$ - | \$ - | | |

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
TRUST & AGENCY FUNDS 800-840 BUDGET SUMMARY REPORT
 Fiscal year to date: February 29, 2020

Schedule 10

| | TOTAL |
|--|-----------------------------|
| Revenues | \$ 2,160 |
| Expenditures | <u>1,423</u> |
| Revenues Over/(Under) Expenditures: | \$ 737 |
| Beginning Fund Balance-September 1st: | - |
| Estimated Fund Balance: | <u><u>\$ 737</u></u> |

NOTE: Revenues and Expenditures are reclassified to the balance sheet at year end.

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 11

INTERIM FINANCIAL REPORTS (Unaudited)

LOCAL CONSTRUCTION PROJECTS-BM '087' BUDGET SUMMARY REPORT

Fiscal year to date: February 29, 2020

| | BUDGET | YTD ACTUAL | ENCUM- BRANCES | VARIANCE |
|------------------------------|----------|----------------|-------------------|------------------|
| <u>EXPENDITURES</u> | | | | |
| ABS East | \$ - | \$ 18,451 | \$ 18,179 | \$ (36,630) |
| Highpoint East | - | 312,840 | 112,816 | (425,656) |
| Facilities - Central Support | - | 4,746 | 4,074 | (8,819) |
| Total Expenditures: | - | 336,036 | 135,069 | (471,105) |

NOTE: These projects are funded from the General Fund-Assigned Fund Balance.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Adult Education-Local

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | - | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | 33,072 | - | - |
| Indirect Cost Rev-Federal Grants | 137,000 | 81,081 | 50,749 |
| Total Revenues: | \$ 170,072 | \$ 81,081 | \$ 50,749 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 170,072 | \$ 81,081 | \$ 50,749 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | 3,566 | 3,725 | - |
| Supplies & Materials | 5,500 | 148 | 1,342 |
| Other Operating Costs | 164,324 | 77,208 | 60,444 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 173,390 | \$ 81,081 | \$ 61,786 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 173,390 | \$ 81,081 | \$ 61,786 |
| Revenue Over/(Under) Expenditures: | \$ (3,318) | \$ - | \$ (11,037) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

Educ Cert & Prof Advance

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 409,210 | \$ 73,325 | \$ 137,244 |
| Local Property Tax Rev-Current | 277,585 | 247,615 | 158,208 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 686,795 | \$ 320,940 | \$ 295,452 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 686,795 | \$ 320,940 | \$ 295,452 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 570,336 | 273,758 | 249,483 |
| Contracted & Professional Services | 61,060 | 25,864 | 43,022 |
| Supplies & Materials | 17,403 | 9,768 | 5,323 |
| Other Operating Costs | 37,996 | 22,943 | 18,224 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 686,795 | \$ 332,334 | \$ 316,052 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 686,795 | \$ 332,334 | \$ 316,052 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (11,394) | \$ (20,600) |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| |
|--|
| Assistant Superintendent-Academic Support |
|--|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 295,103 | 151,811 | 141,158 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 295,103 | \$ 151,811 | \$ 141,158 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 295,103 | \$ 151,811 | \$ 141,158 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 275,505 | 137,872 | 131,046 |
| Contracted & Professional Services | 1,460 | 1,281 | 381 |
| Supplies & Materials | 1,007 | 905 | 121 |
| Other Operating Costs | 40,131 | 11,754 | 9,611 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 318,103 | \$ 151,811 | \$ 141,158 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 318,103 | \$ 151,811 | \$ 141,158 |
| Revenue Over/(Under) Expenditures: | \$ (23,000) | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Asst Supt-Education and Enrichment

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 296,652 | 113,768 | 137,882 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 296,652 | \$ 113,768 | \$ 137,882 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 296,652 | \$ 113,768 | \$ 137,882 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 262,437 | 98,839 | 124,288 |
| Contracted & Professional Services | 1,320 | 343 | 381 |
| Supplies & Materials | 5,356 | 3,491 | 921 |
| Other Operating Costs | 27,539 | 11,095 | 12,292 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 296,652 | \$ 113,768 | \$ 137,882 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 296,652 | \$ 113,768 | \$ 137,882 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

| Board of Trustees | | | |
|---|-------------------------|---|---|
| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 186,626 | 77,698 | 56,820 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 186,626 | \$ 77,698 | \$ 56,820 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 186,626 | \$ 77,698 | \$ 56,820 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 56,964 | 27,817 | 22,260 |
| Contracted & Professional Services | 9,300 | 24,997 | 10,777 |
| Supplies & Materials | 41,550 | 7,814 | 8,593 |
| Other Operating Costs | 78,812 | 19,641 | 17,761 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 186,626 | \$ 80,269 | \$ 59,391 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 186,626 | \$ 80,269 | \$ 59,391 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (2,571) | \$ (2,571) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Business Support Services

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 100,000 | \$ 1,823 | \$ - |
| Local Property Tax Rev-Current | 1,361,599 | 723,007 | 639,819 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | 1,030 |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | 502,240 | 217,242 | 198,475 |
| Total Revenues: | \$ 1,963,839 | \$ 942,072 | \$ 839,324 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 1,963,839 | \$ 942,072 | \$ 839,324 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 1,390,583 | 678,041 | 617,364 |
| Contracted & Professional Services | 388,505 | 314,108 | 298,254 |
| Supplies & Materials | 65,407 | 44,311 | 22,583 |
| Other Operating Costs | 136,586 | 44,359 | 66,860 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 1,981,081 | \$ 1,080,820 | \$ 1,005,061 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 1,981,081 | \$ 1,080,820 | \$ 1,005,061 |
| Revenue Over/(Under) Expenditures: | \$ (17,242) | \$ (138,748) | \$ (165,737) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Center for Safe & Secure Schools

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 572,750 | \$ 143,051 | \$ 168,380 |
| Local Property Tax Rev-Current | 213,527 | 106,645 | 72,886 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | (170) | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 786,277 | \$ 249,525 | \$ 241,267 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 786,277 | \$ 249,525 | \$ 241,267 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 418,020 | 191,297 | 203,746 |
| Contracted & Professional Services | 263,137 | 151,032 | 17,765 |
| Supplies & Materials | 37,963 | 16,400 | 12,132 |
| Other Operating Costs | 67,157 | 30,585 | 23,769 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 786,277 | \$ 389,315 | \$ 257,412 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 786,277 | \$ 389,315 | \$ 257,412 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (139,790) | \$ (16,145) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

| Communication | | | |
|---|-------------------------|---|---|
| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 1,058,109 | 419,610 | 388,096 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 1,058,109 | \$ 419,610 | \$ 388,096 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 1,058,109 | \$ 419,610 | \$ 388,096 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 840,871 | 360,888 | 321,415 |
| Contracted & Professional Services | 91,616 | 34,247 | 58,843 |
| Supplies & Materials | 64,432 | 36,209 | 23,121 |
| Other Operating Costs | 61,190 | 24,883 | 18,468 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 1,058,109 | \$ 456,227 | \$ 421,847 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 1,058,109 | \$ 456,227 | \$ 421,847 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (36,617) | \$ (33,751) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

Client Engagement

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 500,524 | 234,756 | 294,805 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 500,524 | \$ 234,756 | \$ 294,805 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 500,524 | \$ 234,756 | \$ 294,805 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 367,091 | 182,355 | 252,921 |
| Contracted & Professional Services | 18,559 | 6,283 | 7,930 |
| Supplies & Materials | 25,110 | 8,806 | 11,997 |
| Other Operating Costs | 89,764 | 42,669 | 28,965 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 500,524 | \$ 240,113 | \$ 301,812 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 500,524 | \$ 240,113 | \$ 301,812 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (5,357) | \$ (7,007) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Ctr A/S Summ & Exp Learn

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 86,700 | \$ 40,969 | \$ 27,290 |
| Local Property Tax Rev-Current | 685,744 | 228,667 | 203,853 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 772,444 | \$ 269,636 | \$ 231,143 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 772,444 | \$ 269,636 | \$ 231,143 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 314,674 | 144,591 | 148,058 |
| Contracted & Professional Services | 340,872 | 210,984 | 236,510 |
| Supplies & Materials | 19,668 | 960 | 11,155 |
| Other Operating Costs | 97,230 | 77,794 | 46,206 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 772,444 | \$ 434,329 | \$ 441,929 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 772,444 | \$ 434,329 | \$ 441,929 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (164,693) | \$ (210,786) |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| Department-Wide | | | |
|---|-------------------------|---|---|
| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ 9,297 |
| Local Property Tax Rev-Current | 4,996,870 | 15,446,396 | 15,360,187 |
| Local Property Tax Rev-Del, P&I | 150,000 | 16,576 | 21,517 |
| Investment Earnings | 453,590 | 272,307 | 269,433 |
| Insurance Recovery | - | - | 101,989 |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | 62,659 | 26,280 |
| Indirect Cost Rev-Local Grants | 727 | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 5,601,187 | \$ 15,797,938 | \$ 15,788,702 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | 1,768,397 | 2,220,465 | 4,444,890 |
| Total Other Resources: | \$ 1,768,397 | \$ 2,220,465 | \$ 4,444,890 |
| Total Revenues & Other Resources: | \$ 7,369,584 | \$ 18,018,402 | \$ 20,233,592 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 73,519 | - | - |
| Contracted & Professional Services | 1,494,660 | 1,035,236 | 1,027,876 |
| Supplies & Materials | 121,889 | 85,428 | 7,126 |
| Other Operating Costs | 2,905,746 | 1,445,517 | 1,202,931 |
| Debt Services | - | - | - |
| Capital Outlay | 10,364 | 5,182 | - |
| Total Expenditures & Encumbrances: | \$ 4,606,178 | \$ 2,571,362 | \$ 2,237,933 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | 550,787 | - | 574,753 |
| Transfers Out-Head Start Fund 205 | 850,000 | - | - |
| Transfers Out-Debt Service | 2,917,611 | 2,372,601 | 2,579,593 |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | 3,796,869 | - | - |
| Total Other Uses: | \$ 8,115,267 | \$ 2,372,601 | \$ 3,154,345 |
| Total Expenditures & Other Uses: | \$ 12,721,445 | \$ 4,943,963 | \$ 5,392,278 |
| Revenue Over/(Under) Expenditures: | \$ (5,351,861) | \$ 13,074,439 | \$ 14,841,314 |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Chief of Staff

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 271,409 | 136,711 | 131,012 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 271,409 | \$ 136,711 | \$ 131,012 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 271,409 | \$ 136,711 | \$ 131,012 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 260,741 | 130,638 | 125,453 |
| Contracted & Professional Services | 500 | 381 | 152 |
| Supplies & Materials | 709 | 130 | 1,726 |
| Other Operating Costs | 9,459 | 5,561 | 4,183 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 271,409 | \$ 136,711 | \$ 131,516 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 271,409 | \$ 136,711 | \$ 131,516 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ (504) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

| |
|---|
| Facilities-Choice Partners Cooperative |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | - | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ - | \$ - | \$ - |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ - | \$ - | \$ - |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ - | \$ - | \$ - |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ - | \$ - | \$ - |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

Facilities-Construction Services

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 191,197 | 94,727 | 91,733 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 191,197 | \$ 94,727 | \$ 91,733 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 191,197 | \$ 94,727 | \$ 91,733 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 179,831 | 90,802 | 86,558 |
| Contracted & Professional Services | 2,000 | 812 | 1,699 |
| Supplies & Materials | 1,000 | 930 | - |
| Other Operating Costs | 8,366 | 2,183 | 3,476 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 191,197 | \$ 94,727 | \$ 91,733 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 191,197 | \$ 94,727 | \$ 91,733 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

| |
|---|
| Facilities-Facilities Support Services |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | - | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ - | \$ - | \$ - |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ - | \$ - | \$ - |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ - | \$ - | \$ - |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ - | \$ - | \$ - |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

| |
|---|
| Facilities-Local Construction Fund 170 |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | - | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Revenues & Other Resources: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | 8,819 | 25,000 |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | - | 462,286 | 146,558 |
| Total Expenditures & Encumbrances: | <u>\$ -</u> | <u>\$ 471,105</u> | <u>\$ 171,558</u> |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Expenditures & Other Uses: | <u>\$ -</u> | <u>\$ 471,105</u> | <u>\$ 171,558</u> |
| Revenue Over/(Under) Expenditures: | <u>\$ -</u> | <u>\$ (471,105)</u> | <u>\$ (171,558)</u> |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| |
|---|
| Facilities-Building Replacement Schedule |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 593,867 | - | 9,147 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 593,867 | \$ - | \$ 9,147 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 593,867 | \$ - | \$ 9,147 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | 15,000 |
| Supplies & Materials | - | - | 7,248 |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | 693,867 | 92,444 | - |
| Total Expenditures & Encumbrances: | \$ 693,867 | \$ 92,444 | \$ 22,248 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 693,867 | \$ 92,444 | \$ 22,248 |
| Revenue Over/(Under) Expenditures: | \$ (100,000) | \$ (92,444) | \$ (13,101) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

| |
|---|
| Facilities-Records Management Services |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 1,826,425 | \$ 812,627 | \$ 789,134 |
| Local Property Tax Rev-Current | 11,424 | 111,982 | 53,432 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | 90,000 | 26,725 | 17,926 |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 1,927,849 | \$ 951,333 | \$ 860,493 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | 106,827 | - | - |
| Total Other Resources: | \$ 106,827 | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 2,034,676 | \$ 951,333 | \$ 860,493 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 905,097 | 427,360 | 402,063 |
| Contracted & Professional Services | 130,900 | 69,499 | 80,939 |
| Supplies & Materials | 219,400 | 113,771 | 113,794 |
| Other Operating Costs | 779,279 | 384,168 | 339,855 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | 10,465 |
| Total Expenditures & Encumbrances: | \$ 2,034,676 | \$ 994,798 | \$ 947,116 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 2,034,676 | \$ 994,798 | \$ 947,116 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (43,465) | \$ (86,623) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

| Head Start-Local | | | |
|---|-------------------------|---|---|
| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 5,000 | 2,276 | 911 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | <u>\$ 5,000</u> | <u>\$ 2,276</u> | <u>\$ 911</u> |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Revenues & Other Resources: | <u>\$ 5,000</u> | <u>\$ 2,276</u> | <u>\$ 911</u> |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | 430 |
| Supplies & Materials | - | - | - |
| Other Operating Costs | 5,000 | 2,276 | 482 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | <u>\$ 5,000</u> | <u>\$ 2,276</u> | <u>\$ 911</u> |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Expenditures & Other Uses: | <u>\$ 5,000</u> | <u>\$ 2,276</u> | <u>\$ 911</u> |
| Revenue Over/(Under) Expenditures: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| Human Resources | | | |
|---|-------------------------|---|---|
| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 805,161 | 382,784 | 376,052 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | 275,855 | 119,133 | 108,841 |
| Total Revenues: | \$ 1,081,016 | \$ 501,917 | \$ 484,893 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 1,081,016 | \$ 501,917 | \$ 484,893 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 855,056 | 437,658 | 408,977 |
| Contracted & Professional Services | 57,150 | 32,961 | 39,424 |
| Supplies & Materials | 54,000 | 21,123 | 9,226 |
| Other Operating Costs | 114,810 | 51,336 | 44,964 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 1,081,016 | \$ 543,078 | \$ 502,592 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 1,081,016 | \$ 543,078 | \$ 502,592 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (41,161) | \$ (17,699) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-Bilingual Education

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 85,000 | \$ 31,155 | \$ 9,300 |
| Local Property Tax Rev-Current | 68,320 | 24,301 | 30,518 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 153,320 | \$ 55,456 | \$ 39,818 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 153,320 | \$ 55,456 | \$ 39,818 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 65,001 | 33,126 | 30,958 |
| Contracted & Professional Services | 49,962 | 33,466 | 28,200 |
| Supplies & Materials | 23,122 | 5,909 | 6,748 |
| Other Operating Costs | 15,235 | 1,230 | 1,137 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 153,320 | \$ 73,731 | \$ 67,043 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 153,320 | \$ 73,731 | \$ 67,043 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (18,275) | \$ (27,225) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

| |
|--|
| The Teaching and Learning Center-Digital Learning |
|--|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | - | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ - | \$ - | \$ - |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ - | \$ - | \$ - |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ - | \$ - | \$ - |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ - | \$ - | \$ - |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-Digital Education and Innovation

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 483,919 | \$ 319,581 | \$ 74,845 |
| Local Property Tax Rev-Current | - | - | 26,809 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 483,919 | \$ 319,581 | \$ 101,654 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 483,919 | \$ 319,581 | \$ 101,654 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 223,102 | 104,016 | 97,938 |
| Contracted & Professional Services | 60,616 | 51,794 | 815 |
| Supplies & Materials | 8,126 | 8,668 | 204 |
| Other Operating Costs | 114,798 | 9,788 | 2,697 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 406,642 | \$ 174,266 | \$ 101,654 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 406,642 | \$ 174,266 | \$ 101,654 |
| Revenue Over/(Under) Expenditures: | \$ 77,277 | \$ 145,315 | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-TLC (Division Wide)

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 308,041 | 143,766 | 153,267 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 308,041 | \$ 143,766 | \$ 153,267 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 308,041 | \$ 143,766 | \$ 153,267 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 242,564 | 113,966 | 102,215 |
| Contracted & Professional Services | 10,630 | 445 | 17,912 |
| Supplies & Materials | 7,707 | 5,216 | 7,540 |
| Other Operating Costs | 47,140 | 25,212 | 31,688 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 308,041 | \$ 144,839 | \$ 159,355 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 308,041 | \$ 144,839 | \$ 159,355 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (1,072) | \$ (6,089) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-Early Childhood Winter Conference

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 100,000 | \$ 46,345 | \$ 64,380 |
| Local Property Tax Rev-Current | 61,747 | 41,118 | 43,846 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | 500 | 500 |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 161,747 | \$ 87,963 | \$ 108,726 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 161,747 | \$ 87,963 | \$ 108,726 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 51,229 | 26,337 | 40,648 |
| Contracted & Professional Services | 62,700 | 54,590 | 54,094 |
| Supplies & Materials | 10,029 | 4,683 | 6,528 |
| Other Operating Costs | 21,971 | 18,401 | 11,167 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 145,929 | \$ 104,011 | \$ 112,436 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 145,929 | \$ 104,011 | \$ 112,436 |
| Revenue Over/(Under) Expenditures: | \$ 15,818 | \$ (16,049) | \$ (3,710) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-English Language Arts

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 155,000 | \$ 41,022 | \$ 140,675 |
| Local Property Tax Rev-Current | 35,889 | 27,936 | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 190,889 | \$ 68,958 | \$ 140,675 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 190,889 | \$ 68,958 | \$ 140,675 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 100,800 | 50,793 | 36,803 |
| Contracted & Professional Services | 41,360 | 17,941 | 52,691 |
| Supplies & Materials | 23,757 | 7,066 | 5,868 |
| Other Operating Costs | 24,972 | 6,816 | 5,422 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 190,889 | \$ 82,616 | \$ 100,784 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 190,889 | \$ 82,616 | \$ 100,784 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (13,658) | \$ 39,891 |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-Math

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 186,150 | \$ 44,825 | \$ 71,437 |
| Local Property Tax Rev-Current | 31,070 | 44,642 | 32,630 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 217,220 | \$ 89,467 | \$ 104,067 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 217,220 | \$ 89,467 | \$ 104,067 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 135,226 | 67,866 | 70,687 |
| Contracted & Professional Services | 56,106 | 39,391 | 49,700 |
| Supplies & Materials | 8,587 | 3,096 | 2,921 |
| Other Operating Costs | 17,301 | 4,236 | 9,050 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 217,220 | \$ 114,588 | \$ 132,357 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 217,220 | \$ 114,588 | \$ 132,357 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (25,120) | \$ (28,290) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-Professional Development

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ 11,382 | \$ - |
| Local Property Tax Rev-Current | - | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ - | \$ 11,382 | \$ - |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ - | \$ 11,382 | \$ - |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | 23,452 |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ - | \$ - | \$ 23,452 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ - | \$ - | \$ 23,452 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ 11,382 | \$ (23,452) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-Science

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 91,000 | \$ 9,440 | \$ 39,108 |
| Local Property Tax Rev-Current | 18,707 | 30,015 | 34,222 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 109,707 | \$ 39,455 | \$ 73,330 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 109,707 | \$ 39,455 | \$ 73,330 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 78,484 | 34,098 | 57,560 |
| Contracted & Professional Services | 6,640 | 5,841 | 6,691 |
| Supplies & Materials | 12,213 | 2,043 | 5,200 |
| Other Operating Costs | 12,370 | 2,121 | 3,880 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 109,707 | \$ 44,103 | \$ 73,330 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 109,707 | \$ 44,103 | \$ 73,330 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (4,648) | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| |
|--|
| The Teaching and Learning Center-Social Studies |
|--|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 47,900 | \$ 2,300 | \$ 6,905 |
| Local Property Tax Rev-Current | 5,168 | 16,281 | 22,446 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 53,068 | \$ 18,581 | \$ 29,351 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 53,068 | \$ 18,581 | \$ 29,351 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 31,833 | 15,612 | 25,377 |
| Contracted & Professional Services | 6,500 | 3,355 | 5,070 |
| Supplies & Materials | 9,100 | 1,179 | 1,772 |
| Other Operating Costs | 5,635 | 220 | 632 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 53,068 | \$ 20,366 | \$ 32,851 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 53,068 | \$ 20,366 | \$ 32,851 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (1,785) | \$ (3,500) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-Speaker Series

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 143,970 | \$ 6,740 | \$ 143,332 |
| Local Property Tax Rev-Current | 31,669 | 56,610 | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 175,639 | \$ 63,350 | \$ 143,332 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 175,639 | \$ 63,350 | \$ 143,332 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 47,961 | 26,012 | 21,305 |
| Contracted & Professional Services | 83,970 | 68,885 | 78,600 |
| Supplies & Materials | 16,900 | 12,095 | 11,436 |
| Other Operating Costs | 10,990 | 3,832 | 10,411 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 159,821 | \$ 110,824 | \$ 121,752 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 159,821 | \$ 110,824 | \$ 121,752 |
| Revenue Over/(Under) Expenditures: | \$ 15,818 | \$ (47,473) | \$ 21,580 |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

The Teaching and Learning Center-Special Education

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 69,000 | \$ 15,768 | \$ 20,797 |
| Local Property Tax Rev-Current | 8,561 | 16,873 | 11,847 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | <u>\$ 77,561</u> | <u>\$ 32,640</u> | <u>\$ 32,644</u> |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Revenues & Other Resources: | <u>\$ 77,561</u> | <u>\$ 32,640</u> | <u>\$ 32,644</u> |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 65,005 | 32,640 | 30,512 |
| Contracted & Professional Services | 8,575 | - | - |
| Supplies & Materials | 1,277 | - | 439 |
| Other Operating Costs | 2,704 | - | 1,692 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | <u>\$ 77,561</u> | <u>\$ 32,640</u> | <u>\$ 32,644</u> |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Expenditures & Other Uses: | <u>\$ 77,561</u> | <u>\$ 32,640</u> | <u>\$ 32,644</u> |
| Revenue Over/(Under) Expenditures: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| |
|------------------------------------|
| Purchasing Support Services |
|------------------------------------|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 592,322 | 269,900 | 248,590 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 592,322 | \$ 269,900 | \$ 248,590 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 592,322 | \$ 269,900 | \$ 248,590 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 500,740 | 254,801 | 221,187 |
| Contracted & Professional Services | 28,010 | 39 | 12,111 |
| Supplies & Materials | 24,200 | 4,705 | 3,392 |
| Other Operating Costs | 39,372 | 17,208 | 14,928 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 592,322 | \$ 276,754 | \$ 251,618 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 592,322 | \$ 276,754 | \$ 251,618 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (6,854) | \$ (3,028) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

QZAB & Maint Tax Notes FD

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | - | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | 28,423 |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ - | \$ - | \$ 28,423 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ - | \$ - | \$ 28,423 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ - | \$ - | \$ - |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ - | \$ - | \$ - |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ 28,423 |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Research & Evaluation Institute

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 106,688 | \$ 39,750 | \$ 39,750 |
| Local Property Tax Rev-Current | 537,055 | 253,563 | 250,404 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 643,743 | \$ 293,313 | \$ 290,154 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 643,743 | \$ 293,313 | \$ 290,154 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 585,559 | 278,557 | 264,118 |
| Contracted & Professional Services | 2,906 | 242 | 123 |
| Supplies & Materials | 29,671 | 22,081 | 10,134 |
| Other Operating Costs | 25,607 | 11,939 | 15,959 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 643,743 | \$ 312,818 | \$ 290,335 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 643,743 | \$ 312,818 | \$ 290,335 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (19,505) | \$ (181) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Texas Center for Grants Development

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 1,000 | \$ 735 | \$ 1,570 |
| Local Property Tax Rev-Current | 592,835 | 293,777 | 287,429 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 593,835 | \$ 294,512 | \$ 288,999 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 593,835 | \$ 294,512 | \$ 288,999 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 536,564 | 267,478 | 255,264 |
| Contracted & Professional Services | 4,400 | 1,258 | 1,013 |
| Supplies & Materials | 24,553 | 15,813 | 13,248 |
| Other Operating Costs | 28,318 | 9,963 | 20,428 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 593,835 | \$ 294,512 | \$ 289,953 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 593,835 | \$ 294,512 | \$ 289,953 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ (954) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Retirement Leave Benefits Fund

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 100,000 | 231,057 | 83,785 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 100,000 | \$ 231,057 | \$ 83,785 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 100,000 | \$ 231,057 | \$ 83,785 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 100,000 | 231,057 | 83,785 |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 100,000 | \$ 231,057 | \$ 83,785 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 100,000 | \$ 231,057 | \$ 83,785 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

| Scholastic Arts | | | |
|---|-------------------------|---|---|
| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 10,000 | \$ 33,888 | \$ 25,655 |
| Local Property Tax Rev-Current | 167,707 | 23,226 | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | 6,000 | 5,000 | 1,705 |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 183,707 | \$ 62,114 | \$ 27,360 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 183,707 | \$ 62,114 | \$ 27,360 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 111,741 | 57,925 | 19,342 |
| Contracted & Professional Services | 13,385 | 3,641 | 15,375 |
| Supplies & Materials | 7,210 | 1,949 | 383 |
| Other Operating Costs | 35,551 | 2,635 | 3,943 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 167,887 | \$ 66,150 | \$ 39,044 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 167,887 | \$ 66,150 | \$ 39,044 |
| Revenue Over/(Under) Expenditures: | \$ 15,820 | \$ (4,036) | \$ (11,684) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

Special Schools & Services-Academic and Behavior School East

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 3,469,001 | \$ 3,487,267 | \$ 3,228,800 |
| Local Property Tax Rev-Current | 864,332 | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | 313 |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 4,333,333 | \$ 3,487,267 | \$ 3,229,113 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 4,333,333 | \$ 3,487,267 | \$ 3,229,113 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 3,716,843 | 1,654,067 | 1,670,814 |
| Contracted & Professional Services | 166,410 | 72,466 | 147,600 |
| Supplies & Materials | 148,580 | 120,800 | 22,510 |
| Other Operating Costs | 356,500 | 174,426 | 176,996 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 4,388,333 | \$ 2,021,759 | \$ 2,017,921 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 4,388,333 | \$ 2,021,759 | \$ 2,017,921 |
| Revenue Over/(Under) Expenditures: | \$ (55,000) | \$ 1,465,508 | \$ 1,211,191 |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| |
|---|
| Special Schools & Services-Academic and Behavior School West |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 3,193,600 | \$ 2,254,239 | \$ 2,585,680 |
| Local Property Tax Rev-Current | 690,033 | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | 2,000 | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | <u>\$ 3,885,633</u> | <u>\$ 2,254,239</u> | <u>\$ 2,585,680</u> |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Revenues & Other Resources: | <u>\$ 3,885,633</u> | <u>\$ 2,254,239</u> | <u>\$ 2,585,680</u> |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 3,428,604 | 1,520,679 | 1,516,397 |
| Contracted & Professional Services | 110,045 | 42,836 | 79,252 |
| Supplies & Materials | 124,010 | 97,432 | 30,320 |
| Other Operating Costs | 277,974 | 106,951 | 107,588 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | <u>\$ 3,940,633</u> | <u>\$ 1,767,898</u> | <u>\$ 1,733,557</u> |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Expenditures & Other Uses: | <u>\$ 3,940,633</u> | <u>\$ 1,767,898</u> | <u>\$ 1,733,557</u> |
| Revenue Over/(Under) Expenditures: | <u>\$ (55,000)</u> | <u>\$ 486,341</u> | <u>\$ 852,123</u> |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

| |
|--|
| Special Schools & Services-Fortis Academy |
|--|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 196,250 | \$ 275,000 | \$ 102,000 |
| Local Property Tax Rev-Current | 580,609 | 270,618 | 479,926 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 776,859 | \$ 545,618 | \$ 581,926 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | 500,000 | - | - |
| Total Other Resources: | \$ 500,000 | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 1,276,859 | \$ 545,618 | \$ 581,926 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 772,436 | 384,763 | 358,847 |
| Contracted & Professional Services | 114,760 | 68,094 | 258,811 |
| Supplies & Materials | 139,240 | 61,412 | 40,189 |
| Other Operating Costs | 212,423 | 89,212 | 94,651 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 1,238,859 | \$ 603,482 | \$ 752,499 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 1,238,859 | \$ 603,482 | \$ 752,499 |
| Revenue Over/(Under) Expenditures: | \$ 38,000 | \$ (57,864) | \$ (170,573) |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| |
|---|
| Special Schools & Services-Highpoint East School |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 2,094,473 | \$ 1,781,718 | \$ 1,805,575 |
| Local Property Tax Rev-Current | 1,265,871 | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | <u>\$ 3,360,344</u> | <u>\$ 1,781,718</u> | <u>\$ 1,805,575</u> |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Revenues & Other Resources: | <u>\$ 3,360,344</u> | <u>\$ 1,781,718</u> | <u>\$ 1,805,575</u> |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 2,621,274 | 1,227,328 | 1,137,891 |
| Contracted & Professional Services | 236,820 | 102,575 | 218,055 |
| Supplies & Materials | 106,320 | 52,176 | 61,534 |
| Other Operating Costs | 405,930 | 194,329 | 191,848 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | <u>\$ 3,370,344</u> | <u>\$ 1,576,407</u> | <u>\$ 1,609,328</u> |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Expenditures & Other Uses: | <u>\$ 3,370,344</u> | <u>\$ 1,576,407</u> | <u>\$ 1,609,328</u> |
| Revenue Over/(Under) Expenditures: | <u>\$ (10,000)</u> | <u>\$ 205,311</u> | <u>\$ 196,247</u> |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

Special Schools & Services-Special Schools Administration

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 808,577 | 320,308 | 249,564 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | 12,379 | 6,793 |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 808,577 | \$ 332,687 | \$ 256,357 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 808,577 | \$ 332,687 | \$ 256,357 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 465,043 | 229,617 | 193,145 |
| Contracted & Professional Services | 229,590 | 86,180 | 16,318 |
| Supplies & Materials | 97,750 | 16,202 | 25,666 |
| Other Operating Costs | 54,194 | 17,218 | 29,060 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 846,577 | \$ 349,217 | \$ 264,188 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 846,577 | \$ 349,217 | \$ 264,188 |
| Revenue Over/(Under) Expenditures: | \$ (38,000) | \$ (16,530) | \$ (7,831) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

Superintendent's Office

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 527,344 | 278,816 | 254,648 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 527,344 | \$ 278,816 | \$ 254,648 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 527,344 | \$ 278,816 | \$ 254,648 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 467,988 | 248,335 | 228,283 |
| Contracted & Professional Services | 50,157 | 10,498 | 5,542 |
| Supplies & Materials | 13,550 | 6,561 | 2,913 |
| Other Operating Costs | 45,649 | 15,298 | 19,043 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 577,344 | \$ 280,692 | \$ 255,781 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 577,344 | \$ 280,692 | \$ 255,781 |
| Revenue Over/(Under) Expenditures: | \$ (50,000) | \$ (1,875) | \$ (1,133) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

| |
|--|
| State TEA Employee Portion Health Ins |
|--|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | - | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | 225,628 | 317,720 |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ - | \$ 225,628 | \$ 317,720 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ - | \$ 225,628 | \$ 317,720 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | 273,025 |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ - | \$ - | \$ 273,025 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ - | \$ - | \$ 273,025 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ 225,628 | \$ 44,695 |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 12

| |
|-------------------------------------|
| State TRS On Behalf Payments |
|-------------------------------------|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | - | - | - |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ - | \$ - | \$ - |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | 2,750,000 | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ 2,750,000 | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 2,750,000 | \$ - | \$ - |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 2,750,000 | - | - |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 2,750,000 | \$ - | \$ - |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 2,750,000 | \$ - | \$ - |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

| |
|--|
| Technology-Chief Communications Officer |
|--|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ - | \$ - | \$ - |
| Local Property Tax Rev-Current | 197,545 | 92,387 | 98,679 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 197,545 | \$ 92,387 | \$ 98,679 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 197,545 | \$ 92,387 | \$ 98,679 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 176,340 | 88,405 | 88,116 |
| Contracted & Professional Services | 1,500 | 191 | 1,193 |
| Supplies & Materials | 5,300 | 62 | 4,906 |
| Other Operating Costs | 14,405 | 3,729 | 4,464 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 197,545 | \$ 92,387 | \$ 98,679 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 197,545 | \$ 92,387 | \$ 98,679 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| |
|---|
| Technology-Technology Support Services |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 18,203 | \$ - | \$ - |
| Local Property Tax Rev-Current | 2,781,530 | 1,043,678 | 961,193 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | 17 |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | 833,213 | 364,406 | 332,926 |
| Total Revenues: | \$ 3,632,946 | \$ 1,408,084 | \$ 1,294,136 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 3,632,946 | \$ 1,408,084 | \$ 1,294,136 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 2,142,818 | 993,137 | 932,699 |
| Contracted & Professional Services | 504,160 | 305,280 | 339,102 |
| Supplies & Materials | 831,085 | 558,059 | 296,550 |
| Other Operating Costs | 151,826 | 48,258 | 42,920 |
| Debt Services | - | - | - |
| Capital Outlay | 213,302 | 43,106 | 49,723 |
| Total Expenditures & Encumbrances: | \$ 3,843,191 | \$ 1,947,841 | \$ 1,660,995 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 3,843,191 | \$ 1,947,841 | \$ 1,660,995 |
| Revenue Over/(Under) Expenditures: | \$ (210,245) | \$ (539,757) | \$ (366,858) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: February 29, 2020

Schedule 12

School Based Therapy Services

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 10,033,388 | \$ 4,685,211 | \$ 4,529,428 |
| Local Property Tax Rev-Current | 2,274,983 | 932,353 | 753,685 |
| Local Property Tax Rev-Del, P&I | - | - | - |
| Investment Earnings | - | - | - |
| Insurance Recovery | - | - | - |
| FSP-Compensation | - | - | - |
| TEA-State Health Ins-Employee Portion | - | - | - |
| Local Grants | - | - | - |
| Other Local Revenues | - | - | - |
| Indirect Cost Rev-Local Grants | - | - | - |
| Indirect Cost Rev-State | - | - | - |
| Indirect Cost Rev-Federal Grants | - | - | - |
| Total Revenues: | \$ 12,308,371 | \$ 5,617,564 | \$ 5,283,113 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | - | - | - |
| Transfers In-Choice Partners | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 12,308,371 | \$ 5,617,564 | \$ 5,283,113 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 11,925,697 | 5,504,793 | 5,183,011 |
| Contracted & Professional Services | 40,900 | 17,301 | 15,563 |
| Supplies & Materials | 107,900 | 46,763 | 50,863 |
| Other Operating Costs | 233,874 | 90,726 | 80,458 |
| Debt Services | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 12,308,371 | \$ 5,659,583 | \$ 5,329,895 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | - | - | - |
| Transfers Out-Head Start Fund 205 | - | - | - |
| Transfers Out-Debt Service | - | - | - |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 12,308,371 | \$ 5,659,583 | \$ 5,329,895 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (42,019) | \$ (46,782) |

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

| Total General Fund | | | |
|---|-------------------------|---|---|
| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Customer Fees/Charges | \$ 23,479,627 | \$ 14,158,159 | \$ 14,020,581 |
| Local Property Tax Rev-Current | 24,300,312 | 22,889,680 | 22,139,490 |
| Local Property Tax Rev-Del, P&I | 150,000 | 16,576 | 21,517 |
| Investment Earnings | 453,590 | 272,307 | 297,857 |
| Insurance Recovery | - | - | 101,989 |
| FSP-Compensation | 300,000 | 111,130 | 156,489 |
| TEA-State Health Ins-Employee Portion | - | 225,628 | 317,720 |
| Local Grants | - | - | - |
| Other Local Revenues | 98,000 | 107,092 | 54,564 |
| Indirect Cost Rev-Local Grants | 727 | - | - |
| Indirect Cost Rev-State | 33,072 | - | - |
| Indirect Cost Rev-Federal Grants | 1,748,308 | 781,862 | 690,991 |
| Total Revenues: | \$ 50,563,636 | \$ 38,562,434 | \$ 37,801,197 |
| Other Resources | | | |
| Local HCTO Tax Collection Fees | - | - | - |
| State TRS Matching | 2,750,000 | - | - |
| Transfers In-Choice Partners | 2,375,224 | 2,220,465 | 4,444,890 |
| Total Other Resources: | \$ 5,125,224 | \$ 2,220,465 | \$ 4,444,890 |
| Total Revenues & Other Resources: | \$ 55,688,860 | \$ 40,782,899 | \$ 42,246,087 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 38,113,577 | 16,627,328 | 16,033,562 |
| Contracted & Professional Services | 4,754,707 | 2,906,880 | 3,291,664 |
| Supplies & Materials | 2,460,581 | 1,404,163 | 847,671 |
| Other Operating Costs | 6,778,128 | 3,107,719 | 2,778,554 |
| Debt Services | - | - | - |
| Capital Outlay | 917,533 | 603,018 | 206,746 |
| Total Expenditures & Encumbrances: | \$ 53,024,526 | \$ 24,649,109 | \$ 23,158,197 |
| Other Uses | | | |
| Transfers Out-Special Revenue Funds | 550,787 | - | 574,753 |
| Transfers Out-Head Start Fund 205 | 850,000 | - | - |
| Transfers Out-Debt Service | 2,917,611 | 2,372,601 | 2,579,593 |
| Transfers Out-PFC Fund | - | - | - |
| Transfers Out-Department Wide | 3,796,869 | - | - |
| Total Other Uses: | \$ 8,115,267 | \$ 2,372,601 | \$ 3,154,345 |
| Total Expenditures & Other Uses: | \$ 61,139,793 | \$ 27,021,710 | \$ 26,312,543 |
| Revenue Over/(Under) Expenditures: | \$ (5,450,933) | \$ 13,761,189 | \$ 15,933,545 |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 13

Adult Education Program

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Local Revenues | \$ 1,108 | \$ - | \$ - |
| State Program Revenue | 1,021,128 | - | 183,948 |
| Federal Program Revenue | 8,139,500 | 1,711,226 | 1,410,463 |
| Total Revenues: | \$ 9,161,736 | \$ 1,711,226 | \$ 1,594,412 |
| Other Resources | | | |
| Transfers In | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 9,161,736 | \$ 1,711,226 | \$ 1,594,412 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 7,439,477 | 1,724,310 | 1,815,009 |
| Contracted & Professional Services | 722,039 | 242,256 | 77,526 |
| Supplies & Materials | 737,199 | 125,192 | 141,883 |
| Other Operating Costs | 240,284 | 16,101 | 12,116 |
| Capital Outlay | 22,737 | - | - |
| Total Expenditures & Encumbrances: | \$ 9,161,736 | \$ 2,107,859 | \$ 2,046,533 |
| Other Uses | | | |
| Transfers Out | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 9,161,736 | \$ 2,107,859 | \$ 2,046,533 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (396,634) | \$ (452,121) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 13

| |
|--|
| Educator Certification and Professional Advancement |
|--|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Local Revenues | \$ - | \$ - | \$ - |
| State Program Revenue | - | - | - |
| Federal Program Revenue | 20,000 | - | - |
| Total Revenues: | \$ 20,000 | \$ - | \$ - |
| Other Resources | | | |
| Transfers In | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 20,000 | \$ - | \$ - |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | - | - |
| Other Operating Costs | 20,000 | 9,500 | 10,000 |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 20,000 | \$ 9,500 | \$ 10,000 |
| Other Uses | | | |
| Transfers Out | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 20,000 | \$ 9,500 | \$ 10,000 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (9,500) | \$ (10,000) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 13

| |
|-------------------------------------|
| Ctr A/S Summ & Exp Learn |
|-------------------------------------|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Local Revenues | \$ 849,476 | \$ 279,431 | \$ - |
| State Program Revenue | - | - | - |
| Federal Program Revenue | 5,923,671 | 1,035,305 | 1,091,598 |
| Total Revenues: | \$ 6,773,147 | \$ 1,314,736 | \$ 1,091,598 |
| Other Resources | | | |
| Transfers In | 550,787 | - | 550,787 |
| Total Other Resources: | \$ 550,787 | \$ - | \$ 550,787 |
| Total Revenues & Other Resources: | \$ 7,323,934 | \$ 1,314,736 | \$ 1,642,385 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 1,819,105 | 772,143 | 644,614 |
| Contracted & Professional Services | 4,457,905 | 3,523,337 | 3,791,658 |
| Supplies & Materials | 310,875 | 57,863 | 66,674 |
| Other Operating Costs | 736,049 | 591,019 | 475,126 |
| Capital Outlay | - | - | 19,738 |
| Total Expenditures & Encumbrances: | \$ 7,323,934 | \$ 4,944,363 | \$ 4,997,811 |
| Other Uses | | | |
| Transfers Out | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 7,323,934 | \$ 4,944,363 | \$ 4,997,811 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (3,629,627) | \$ (3,355,426) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 13

| Head Start Program | | | |
|---|-------------------------|---|---|
| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Local Revenues | \$ 4,520,966 | \$ 1,948,698 | \$ 2,115,370 |
| State Program Revenue | - | - | - |
| Federal Program Revenue | 19,378,046 | 6,287,582 | 6,580,198 |
| Total Revenues: | \$ 23,899,012 | \$ 8,236,280 | \$ 8,695,568 |
| Other Resources | | | |
| Transfers In | 850,000 | - | 23,966 |
| Total Other Resources: | \$ 850,000 | \$ - | \$ 23,966 |
| Total Revenues & Other Resources: | \$ 24,749,012 | \$ 8,236,280 | \$ 8,719,533 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 9,756,314 | 5,878,074 | 5,503,134 |
| Contracted & Professional Services | 2,554,258 | 1,779,196 | 2,517,878 |
| Supplies & Materials | 7,426,855 | 619,308 | 1,128,491 |
| Other Operating Costs | 4,958,151 | 2,069,266 | 2,225,031 |
| Capital Outlay | 53,434 | 18,731 | 118,950 |
| Total Expenditures & Encumbrances: | \$ 24,749,012 | \$ 10,364,576 | \$ 11,493,484 |
| Other Uses | | | |
| Transfers Out | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 24,749,012 | \$ 10,364,576 | \$ 11,493,484 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (2,128,296) | \$ (2,683,260) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

| |
|---|
| The Teaching and Learning Center |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Local Revenues | \$ - | \$ - | \$ - |
| State Program Revenue | - | - | - |
| Federal Program Revenue | - | - | - |
| Total Revenues: | \$ - | \$ - | \$ - |
| Other Resources | | | |
| Transfers In | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ - | \$ - | \$ - |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | - | - |
| Other Operating Costs | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ - | \$ - | \$ - |
| Other Uses | | | |
| Transfers Out | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ - | \$ - | \$ - |
| Revenue Over/(Under) Expenditures: | \$ - | \$ - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 13

| |
|---|
| Center for Safe and Secure Schools |
|---|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Local Revenues | \$ - | \$ 9,774 | \$ 8,069 |
| State Program Revenue | - | - | - |
| Federal Program Revenue | 294,869 | 36,819 | 14,652 |
| Total Revenues: | \$ 294,869 | \$ 46,593 | \$ 22,721 |
| Other Resources | | | |
| Transfers In | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 294,869 | \$ 46,593 | \$ 22,721 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 163,164 | 56,314 | 29,156 |
| Contracted & Professional Services | 106,430 | 2,281 | - |
| Supplies & Materials | 5,399 | 3,629 | 618 |
| Other Operating Costs | 19,876 | 2,035 | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 294,869 | \$ 64,260 | \$ 29,774 |
| Other Uses | | | |
| Transfers Out | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 294,869 | \$ 64,260 | \$ 29,774 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (17,666) | \$ (7,053) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 13

| |
|-----------------------------------|
| Special Schools - ABS East |
|-----------------------------------|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Local Revenues | \$ - | \$ - | \$ - |
| State Program Revenue | - | - | - |
| Federal Program Revenue | - | - | - |
| Total Revenues: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Other Resources | | | |
| Transfers In | - | - | - |
| Total Other Resources: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Revenues & Other Resources: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | - | - | - |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | - | 3,990 | 3,587 |
| Other Operating Costs | - | - | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | <u>\$ -</u> | <u>\$ 3,990</u> | <u>\$ 3,587</u> |
| Other Uses | | | |
| Transfers Out | - | - | - |
| Total Other Uses: | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Expenditures & Other Uses: | <u>\$ -</u> | <u>\$ 3,990</u> | <u>\$ 3,587</u> |
| Revenue Over/(Under) Expenditures: | <u>\$ -</u> | <u>\$ (3,990)</u> | <u>\$ (3,587)</u> |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 13

| |
|------------------------------------|
| Technology Support Services |
|------------------------------------|

| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
|---|-------------------------|---|---|
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Local Revenues | \$ - | \$ - | \$ - |
| State Program Revenue | - | - | - |
| Federal Program Revenue | 7,714 | - | - |
| Total Revenues: | \$ 7,714 | \$ - | \$ - |
| Other Resources | | | |
| Transfers In | - | - | - |
| Total Other Resources: | \$ - | \$ - | \$ - |
| Total Revenues & Other Resources: | \$ 7,714 | \$ - | \$ - |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 3,450 | - | - |
| Contracted & Professional Services | - | - | - |
| Supplies & Materials | 1,096 | 706 | - |
| Other Operating Costs | 3,168 | 876 | - |
| Capital Outlay | - | - | - |
| Total Expenditures & Encumbrances: | \$ 7,714 | \$ 1,582 | \$ - |
| Other Uses | | | |
| Transfers Out | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 7,714 | \$ 1,582 | \$ - |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (1,582) | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: February 29, 2020

Schedule 13

| Total Special Revenue Fund | | | |
|---|-------------------------|---|---|
| | CURRENT YEAR- BUDGET | CURRENT YEAR- ACTUAL REV, EXP AND ENC | PRIOR YEAR- ACTUAL REV, EXP & ENC |
| <u>REVENUES & OTHER RESOURCES</u> | | | |
| Revenues | | | |
| Local Revenues | \$ 5,371,550 | \$ 2,237,903 | \$ 2,125,689 |
| State Program Revenue | 1,021,128 | - | 183,948 |
| Federal Program Revenue | 33,763,800 | 9,070,931 | 9,096,911 |
| Total Revenues: | \$ 40,156,478 | \$ 11,308,835 | \$ 11,406,548 |
| Other Resources | | | |
| Transfers In | 1,400,787 | - | 574,753 |
| Total Other Resources: | \$ 1,400,787 | \$ - | \$ 574,753 |
| Total Revenues & Other Resources: | \$ 41,557,265 | \$ 11,308,835 | \$ 11,981,301 |
| <u>EXPENDITURES & OTHER USES</u> | | | |
| Expenditures & Encumbrances | | | |
| Payroll Costs | 19,181,510 | 8,430,843 | 7,991,913 |
| Contracted & Professional Services | 7,840,632 | 5,547,070 | 6,387,061 |
| Supplies & Materials | 8,481,424 | 810,689 | 1,341,253 |
| Other Operating Costs | 5,977,528 | 2,688,797 | 2,722,272 |
| Capital Outlay | 76,171 | 18,731 | 138,688 |
| Total Expenditures & Encumbrances: | \$ 41,557,265 | \$ 17,496,130 | \$ 18,581,187 |
| Other Uses | | | |
| Transfers Out | - | - | - |
| Total Other Uses: | \$ - | \$ - | \$ - |
| Total Expenditures & Other Uses: | \$ 41,557,265 | \$ 17,496,130 | \$ 18,581,187 |
| Revenue Over/(Under) Expenditures: | \$ - | \$ (6,187,295) | \$ (6,509,196) |

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
REVENUES UPDATE - FY 2020 CUSTOMER FEES/CHARGES
 Fiscal year to date: February 29, 2020

| REVENUES-CUSTOMER FEES & CHARGES | (a) <u>BUDGET</u> | (b) <u>YTD ACTUAL</u> | % REALIZED <u>(b)/(a)</u> |
|--|----------------------|--------------------------|---------------------------------|
| Educ Cert & Prof Advance | 409,210 | 73,325 | 18% |
| Business Support Services | 100,000 | 1,823 | 2% |
| Center for Safe & Secure Schools | 572,750 | 143,051 | 25% |
| Ctr A/S Summ & Exp Learn | 86,700 | 40,969 | 47% |
| Facilities | | | |
| Records Management Services | 1,826,425 | 812,627 | 44% |
| The Teaching and Learning Center | | | |
| Bilingual Education | 85,000 | 31,155 | 37% |
| Digital Education and Innovation | 483,919 | 319,581 | 66% |
| Early Childhood Winter Conference | 100,000 | 46,345 | 46% |
| English Language Arts | 155,000 | 41,022 | 26% |
| Math | 186,150 | 44,825 | 24% |
| Professional Development | - | 11,382 | N/A |
| Science | 91,000 | 9,440 | 10% |
| Social Studies | 47,900 | 2,300 | 5% |
| Speaker Series | 143,970 | 6,740 | 5% |
| Special Education | 69,000 | 15,768 | 23% |
| Research & Evaluation Institute | 106,688 | 39,750 | 37% |
| Texas Center for Grants Development | 1,000 | 735 | 74% |
| Scholastic Arts | 10,000 | 33,888 | 339% |
| Special Schools & Services | | | |
| Academic and Behavior School East | 3,469,001 | 3,487,267 | 101% |
| Academic and Behavior School West | 3,193,600 | 2,254,239 | 71% |
| Fortis Academy | 196,250 | 275,000 | 140% |
| Highpoint East School | 2,094,473 | 1,781,718 | 85% |
| Technology | | | |
| Technology Support Services | 18,203 | - | 0% |
| School Based Therapy Services | 10,033,388 | 4,685,211 | 47% |
| Total Revenues-Customer Fees & Charges: | \$ 23,479,627 | \$ 14,158,159 | 60% |

Fee for Service Revenue Growth Ratio

$$\frac{\text{Fee for Service Current Year less Fee for Service Previous Year}}{\text{Fee for Service Previous Year}} = \frac{14,158,159 - 14,020,581}{14,020,581} = 0.98\%$$

Revenue Growth Indicator

$$\frac{\text{Total Fee for Service Revenues (GF)}}{\text{Total Revenues}} = \frac{14,158,159}{60,575,258} = 23.37\%$$

HARRIS COUNTY DEPARTMENT OF EDUCATION
EXPENDITURES BY CLASS OBJECT GROUP - ALL FUNDS
 Fiscal year to date: February 29, 2020

Schedule 15

| <u>CLASS OBJECT GROUPS</u> | BUDGET | ACTUAL EXPENDITURES PLUS ENCUMBRANCES | VARIANCE | %SPENT |
|------------------------------------|-----------------------|--|----------------------|---------------|
| 6100-Payroll Costs | \$ 61,536,672 | \$ 27,119,997 | \$ 34,416,675 | 44% |
| 6200-Contracted Services | 14,820,369 | 10,323,726 | 4,496,643 | 69% |
| 6300-Supplies & Materials | 11,371,926 | 2,420,018 | 8,951,908 | 21% |
| 6400-Miscellaneous Operating Costs | 14,110,582 | 6,444,684 | 7,665,898 | 45% |
| 6500-Debt Service | 2,917,611 | 2,372,601 | 545,010 | 81% |
| 6600-Capital Outlay | 12,878,596 | 7,168,468 | 5,710,128 | 55% |
| 8900-Transfers Out | 10,490,491 | 4,593,066 | 5,897,425 | 43% |
| TOTAL EXPENDITURES: | \$ 128,126,247 | \$ 60,442,560 | \$ 67,683,687 | 47% |

NOTE: A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
CHART FOR PERFORMANCE MEASUREMENT
 Fiscal year to date: February 29, 2020

| <u>BUDGET MANAGER TITLE</u> | <u>Revenues</u> | <u>Tax Subsidy</u> | <u>Expenditure and Encumbran</u> | <u>Includes Tax subsidy Variance</u> | <u>w/o Tax Profit Ratio</u> | <u>Profitability Variance</u> |
|---|------------------------|---------------------------|---|---|------------------------------------|--------------------------------------|
| Educator Certification and Professional Advancement | \$ 73,325 | \$ 247,615 | \$ 332,334 | \$ (11,394) | -353% | \$ (259,009) |
| Choice Partners Cooperative | 3,295,613 | - | 1,265,740 | 2,029,873 | 62% | 2,029,873 |
| Records Management | 839,351 | 111,982 | 994,798 | (43,465) | -19% | (155,447) |
| School Based Therapy Services | 4,685,211 | 932,353 | 5,659,583 | (42,019) | -21% | (974,371) |
| Schools | 7,810,603 | 590,926 | 6,318,763 | 2,082,765 | 19% | 1,491,839 |

Regular Board Meeting

6.A.

Meeting Date: April 15, 2020

Title: March Disbursement Report

Submitted For: Jesus Amezcua, Business Office

Submitted By: Stephanie Ritchie

Additional Resource Personnel: Stephanie Wright

Personnel:

Information

Posted Agenda Item:

Monthly Disbursement Report

Subject:

March Disbursement Report

Rationale:

March Disbursement Report

Attachments

Disbursement Report

Form Review

Inbox

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 03/31/2020

Reviewed By

Jesus Amezcua

Date

03/31/2020 11:07 PM

Started On: 03/20/2020 03:27 PM

Fiscal Year 2019-2020

HARRIS COUNTY DEPARTMENT OF EDUCATION

FEBRUARY 2020 Payroll

| <u>Posting Date</u> | <u>Payee/Description</u> | <u>Transaction Amount</u> |
|-----------------------|---|---------------------------|
| 2/4/2020 | JANUARY 2020 TRS TEXNET Payment | \$458,634.59 |
| 2/5/2020 | FEBRUARY 2020 TRS Active Care Medical Payment | 343,236.00 |
| 2/13/2020 | Payroll Deductions for FEBRUARY 14th | 44,647.14 |
| 2/13/2020 | IRS Tax Payment for FEBRUARY 14th | 428,128.39 |
| 2/25/2020 | Payroll Deductions for FEBRUARY 28TH | 44,721.89 |
| 2/25/2020 | IRS Tax Payment for FEBRUARY 28TH | 423,336.48 |
| Total WIRE Transfers: | | <u>\$1,742,704.49</u> |

RECAP OF ALL DISBURSEMENTS

| | <u>Checks Printed</u> | <u>P Card</u> | <u>WIRES</u> | <u>Total Disbursements</u> |
|--|-----------------------|---------------|----------------|----------------------------|
| Total General Operating & Payroll Clearing (100-199) | \$ 648,127.49 | | | |
| Total Special Revenue (200-400) | 588,186.25 | | | |
| Total Capital Project (600) | 406,460.88 | | | |
| Total Internal Service/Facilities (700) | 268,575.07 | | | |
| Total Fiduciary (800) | 270.00 | | | |
| Total (900) | - | | | |
| Total P Card Activity | | \$145,141.27 | | |
| Total ACH Transfers-Gen Operating & Payroll Clearing | | \$145,141.27 | \$1,742,704.49 | \$3,799,465.45 |

Credit Card charges paid by check from above
(other than P Card)

\$2,417.79

Harris County Department of Education
Vendors with total aggregate payments of \$50,000 or more in Fiscal Year 2020
as of February 29, 2020

| Vendor | Vendor # | Sum of payme | Description | Contract Type |
|-------------------------------------|----------|---------------|--|------------------------------------|
| BUTLER BUSINESS PRODUCTS | 17320 | \$ 100,786.26 | Job # 17/004KH, 17/006KH, 14/020MP, 17/011KH, 16/011MP | Office Supplies |
| CDW GOVERNMENT INC | 18165 | \$ 240,250.78 | Job # 15/041JN-07 | Facilities services |
| CHILDCARE CAREERS LLC | 85300 | \$ 95,550.71 | Job# 18/035KJ | Staffing Services for Head Start |
| CITY OF HOUSTON HEALTH DEPARTMENT | 32920 | \$ 57,879.00 | Lease Agreement | Lease Agreement for Head Start |
| DATA RECOGNITION CORPORATION | 88048 | \$ 92,216.75 | Sole Source | Test booklets |
| DESKOT LLC | 87246 | \$ 78,333.00 | Job # 16/014YR, Partnership Agreement | Service Agreement |
| DURA PIER FACILITIES SERVICES LTD | 82491 | \$ 383,728.45 | Job # 15/041JN-07 | Facilities services |
| EDUCATOR'S DEPOT INC | 83255 | \$ 323,435.88 | Job # 16/034KC, 19/033MJ, 19/025KD, 15/052KC | Office Supplies |
| ENERGY FUTURE HOLDINGS CORP | 88315 | \$ 268,175.47 | Service Agreement | Utilities |
| EXECUTIVE THREAT SOLUTIONS LLC | 85264 | \$ 112,058.00 | Job #16/060CG, Service Agreement | Security service |
| FOSTER FENCE LTD | 26235 | \$ 84,480.00 | Job # 18/060JN | Service Agreement |
| HARRIS COUNTY APPRAISAL DISTRICT | 29680 | \$ 86,818.00 | Per Texas Law/Linebarger | Tax appraisal |
| HARRIS COUNTY TREASURER | 29920 | \$ 202,969.00 | Security Service | Service Agreement |
| HOUSTON ISD | 32530 | \$ 56,110.27 | Interlocal | Interlocal Contract |
| ITECH ENTERPRISES LLC | 86921 | \$ 63,157.78 | Job # 18/056KD | Technology Equipment |
| KARCZEWSKI BRADSHAW LLP | 87975 | \$ 103,814.62 | Professional Service Contract | Legal Services |
| KQC INVESTORS, LLC | 83870 | \$ 326,261.97 | Lease Agreement | Lease Agreement for Head Start |
| LABATT INSTITUTIONAL SUPPLY COMPANY | 86944 | \$ 196,552.70 | Job # 16/029TJ-03 | Meals for Head Start |
| MCGRIFF SEIBELS & WILLIAMS OF | 39976 | \$ 335,130.66 | Job # 17/002LB | HCDE Insurance |
| METROPOLITAN LIFE INSURANCE COMPANY | 87340 | \$ 52,676.86 | Insurance coverage | Insurance Coverage |
| POWERSCHOOL GROUP LLC | 87278 | \$ 62,400.14 | Invoice | Sungard Annual maintenance renewal |
| PS LIGHTWAVE INC | 86862 | \$ 61,061.12 | Job # 15/006MP | Technology Equipment/Supplies |
| PUBLIC AGENCY RETIREMENT SERVICES | 60818 | \$ 231,053.02 | Payroll deduction | Payroll deduction |
| QSS, L.C | 47923 | \$ 161,934.95 | Job # 15/037JN | Security equipment |
| SCHOLASTIC LIBRARY PUBLISHING INC | 88307 | \$ 68,496.46 | Job # 15/035KC | Educational supplies |
| SHELDON INDEPENDENT SCHOOL DISTRICT | 52120 | \$ 80,645.11 | Interlocal | Interlocal Contract |
| TEXAS POLITICAL SUBDIVISIONS | 58844 | \$ 84,875.27 | Insurance | Liability |
| THE STANDARD LIFE INSURANCE | 81820 | \$ 89,404.98 | Insurance | Insurance Coverage |
| UNUM LIFE INSURANCE CO OF AMERICA | 39630 | \$ 73,197.67 | Insurance | Employee's life insurance |
| UNUM LIFE INSURANCE CO. OF AMERICA | 87696 | \$ 106,880.06 | Insurance | Employee's life insurance |
| VERIZON WIRELESS | 61927 | \$ 79,211.25 | GSA Contract | Wireless Service |
| VERSA CREATIVE GROUP LLC | 88087 | \$ 123,071.74 | Job # 19/047KC | Marketing supplies |

HARRIS COUNTY DEPARTMENT OF EDUCATION
Procurement Card Report - January 2020

| Description | | |
|-------------|-----------|----|
| | Beginning | 99 |
| | New | 0 |
| | Closed | 1 |
| | Total: | 98 |

| BUDGET MANAGER | | |
|--|---|-----------|
| Budget Manager Codes | Division | |
| 201 | Adult Education | 3 |
| 050 | Business Support Services | 2 |
| 925 | Communications and Public Information | 2 |
| 922 | Cooperative for Afterschool Enrichment | 3 |
| 901 | Head Start | 5 |
| 030 | Human Resources | 2 |
| 092 | Client Engagement | 3 |
| 924 | Research and Evaluation | 1 |
| 923 | Center for Grants Development | 1 |
| 014 | Educator Certification and Professional Advancement | 1 |
| 005 | Center for Safe and Secure Schools | 4 |
| Administration: | | |
| 011 | Assistant Superintendent - Parker | 2 |
| 012 | Assistant Superintendent- McLeod | 1 |
| 094 | Special Assistant to the Superintendent | 1 |
| | Chief of Staff for the Superintendent | 1 |
| 001 | Superintendent | 1 |
| | Executive Assistant to Board of Trustees | 1 |
| Facilities: | | |
| 799 | Facility Support Services | 22 |
| 089 | Choice Facility Partners | 9 |
| 955 | Gulf Coast Food Cooperative | 1 |
| Instructional Support Services: | | |
| | Teaching and Learning Center Administration | 6 |
| 304 | TLC - Special Populations | 1 |
| 303 | TLC - Science | 1 |
| 302 | TLC - Math | 1 |
| 307 | TLC - English/Language Arts | 1 |
| | TLC - Special Projects | 1 |
| Purchasing Services: | | |
| 950 | Purchasing | 1 |
| Schools Division: | | |
| 131 | AB - East | 2 |
| 132 | AB - West | 2 |
| 970 | Highpoint - East | 2 |
| | Fortis Academy | 2 |
| 111 | Special Education Therapy Services | 3 |
| 501 | Special Schools Administration | 4 |
| Technology: | | |
| 093 | Chief Information Officer | 3 |
| 954 | Records Management Services | 2 |
| 091 | Texas Virtual Schools | 0 |
| | Total: | <u>98</u> |

Procurement Card Report (P-Card)
Vendor Payments Over \$2,000
September 1, 2019 to January 31, 2020

*Highlighted items are newly added transactions for the current month

| Merchant Name | Transactions | |
|---|--------------|--------------|
| | Count | Amount |
| AMAZON | 327 | \$ 24,011.93 |
| CE HOUSTON | 16 | \$ 6,489.43 |
| HILTON HOTELS (HAMPTON/DOUBLETREE SUITES/HOME2SUITES/HOMEWOOD SUITES) | 48 | \$ 17,838.24 |
| GOOGLE ADS | 11 | \$ 5,500.00 |
| INT*IN TRANSACTIONS (MISC.) | 37 | \$ 13,895.90 |
| GRAINGER | 44 | \$ 9,494.47 |
| FEDEX | 11 | \$ 3,918.44 |
| J HARDING & CO. | 22 | \$ 5,948.66 |
| NATIONAL COUNCIL FOR BEHAVIORAL HEALTH | 2 | \$ 2,673.75 |
| TASBO | 33 | \$ 10,800.00 |
| TEACHSTONE | 6 | \$ 5,124.80 |
| JASON'S DELI | 47 | \$ 8,972.43 |
| PAYPAL TRANSACTIONS | 65 | \$ 17,093.71 |
| SOUTHWEST AIRLINES | 52 | \$ 14,600.72 |
| THE HOME DEPOT | 207 | \$ 14,675.79 |
| WALMART/SAM'S CLUB | 387 | \$ 43,307.97 |
| ALONTI CAFÉ & CATERING | 34 | \$ 12,946.07 |
| BUTLER BUSINESS PRODUCTS | 39 | \$ 6,606.44 |
| CAMBRIDGE UNIVERSITY PRESS | 1 | \$ 3,213.44 |
| EMBASSY SUITES | 32 | \$ 10,610.27 |
| FP MAILING SOLUTIONS | 15 | \$ 6,693.06 |
| LP PRINTING | 16 | \$ 5,700.46 |
| NATIONAL ALLIANCE OF BLACK SCHOOL EDUCATORS | 9 | \$ 3,675.00 |
| PEPBOYS STORE | 36 | \$ 5,464.84 |
| REGION 4 EDUCATION SERVICE CENTER | 23 | \$ 3,160.00 |
| TASA AUTHNET | 25 | \$ 9,010.00 |
| THE FRENCH CORNER | 3 | \$ 2,847.75 |
| HYATT HOTELS | 23 | \$ 9,261.96 |
| OFFICE DEPOT | 73 | \$ 5,764.06 |
| CHICK-FIL-A | 21 | \$ 4,795.03 |
| MARIOTT HOTEL | 20 | \$ 4,678.91 |
| ENTERPRISE RENT-A-CAR | 20 | \$ 4,950.55 |
| SQUARE, INC. TRANSACTIONS (MISC.) | 19 | \$ 6,448.55 |
| UNITED AIRLINES | 36 | \$ 9,769.30 |
| USPS POST OFFICE | 160 | \$ 3,527.25 |
| EIG TRANSACTIONS (ENDURANCE INTERNATIONAL GROUP) | 23 | \$ 5,948.70 |
| CORNER BAKERY CAFÉ | 1 | \$ 2,187.00 |
| FASTSIGNS | 6 | \$ 2,664.34 |
| HOUSTON ZOO | 7 | \$ 4,324.60 |
| TAPPA (TEXAS ASSOCIATION OF PHYSICAL PLANT ADMINISTRATION) | 1 | \$ 2,700.00 |
| IDENTOGO -TX FINGERPRINTING SERVICE | 86 | \$ 3,946.09 |
| LA MADELEINE | 14 | \$ 3,150.18 |

Procurement Card Report (P-Card)
Vendor Payments Over \$2,000
September 1, 2019 to January 31, 2020

*Highlighted items are newly added transactions for the current month

| Merchant Name | Transactions | |
|--|--------------|----------------------|
| | Count | Amount |
| LOWE'S | 43 | \$ 2,340.76 |
| OMNI HOTELS | 5 | \$ 2,718.04 |
| ALPHA EVENT MARKETING | 3 | \$ 3,090.00 |
| H.L. FLAKE COMPANY | 13 | \$ 2,017.27 |
| HOUSTON PERMITTING CENTER | 18 | \$ 3,617.90 |
| LAMBDA SOLUTIONS, INC. | 1 | \$ 2,600.00 |
| ACE MART | 13 | \$ 2,014.80 |
| CENGAGE LEARNING, INC. | 1 | \$ 3,300.00 |
| 4IMPRINT | 9 | \$ 5,020.53 |
| COABC (COMMISSION ON ADULT BASIC) | 10 | \$ 2,550.00 |
| HUBSPOT, INC. | 5 | \$ 2,000.00 |
| TUFF SHED | 1 | \$ 2,661.75 |
| SHUTTERSTOCK | 6 | \$ 2,583.94 |
| STERLING MEDICAL | 2 | \$ 2,233.00 |
| THE EXPERIENCE MANAGEMENT | 5 | \$ 4,095.00 |
| WESTIN HOTELS | 3 | \$ 2,223.88 |
| UNITED REFRIGERATION | 18 | \$ 2,302.77 |
| REINASSANCE HOTELS | 3 | \$ 2,177.26 |
| H-E-B | 21 | \$ 2,451.03 |
| Total Vendor Charges > \$2,000 | 2,238 | \$ 400,388.02 |
| Total Vendor Charges < \$2,000 | 1,163 | \$ 168,489.69 |
| Total Year-to-Date Vendor Charges | 3,401 | \$ 568,877.71 |

HCDE Procurement Card Report

February Statement

001 - Superintendent's Office

| | | | | |
|------------|------------------------|----------|--------------------------------|------------|
| 2020-01-07 | WAL-MART #4526 | 64180000 | Business meeting refreshments | \$43.30 |
| 2020-01-09 | HOUSTON CHRONICLE CIRC | 63290000 | Reading materials | \$50.00 |
| 2020-01-10 | APPLE STORE #R437 | 63990000 | General supplies | \$437.95 |
| 2020-01-13 | LAZ PARKING 610180 | 64170000 | Local daily mileage | \$4.00 |
| 2020-01-14 | PAPPAS SEAFOOD HOUSE # | 64150000 | Business meeting meals | \$84.45 |
| 2020-01-15 | MARRIOTT CITYPLACE PKG | 64170000 | Local daily mileage | \$8.66 |
| 2020-01-16 | WAL-MART #5959 | 64180000 | Business meeting refreshments | \$44.43 |
| 2020-01-17 | CANYON CREEK | 64150000 | Business meeting meal | \$48.12 |
| 2020-01-22 | UNITED 01615620535830 | 64130000 | Employee travel transportation | \$79.00 |
| 2020-01-22 | UNITED 01615620535826 | 64130000 | Employee travel transportation | \$64.00 |
| 2020-01-22 | UNITED 01624917611800 | 64130000 | Employee travel transportation | \$614.80 |
| 2020-01-26 | AUSTIN CONV CENTER PKG | 64130000 | Employee travel transportation | \$15.00 |
| 2020-01-28 | AUSTIN CONV CENTER PKG | 64130000 | Employee travel transportation | \$90.00 |
| 2020-01-29 | HAMPTON INN AUSTIN DOW | 64110000 | Employee travel lodging | \$1,104.48 |
| 2020-01-29 | AUSTIN CONV CENTER PKG | 64130000 | Employee travel transportation | \$27.00 |
| 2020-02-04 | TST* DOWN HOUSE | 64150000 | Business meeting meal | \$30.52 |

001 - Superintendent's Office \$2,745.71

005 - Center for Safe and Secure Schools

| | | | | |
|------------|------------------------|----------|---|----------|
| 2020-01-06 | INT*IN *COLOR ONE SYST | 63960000 | Business cards | \$49.00 |
| 2020-01-07 | OFFICE DEPOT #2809 | 63960000 | Copies of handouts for RDP workshop | \$87.96 |
| 2020-01-13 | OFFICE DEPOT #20 | 63990000 | Supplies for CSSS workshops | \$78.29 |
| 2020-01-13 | LOGMEIN*GOTOMEETING | 64970000 | CSSS webinar subscription tool | \$36.00 |
| 2020-01-13 | WM SUPERCENTER #3640 | 64180000 | Refreshments for Threat Assessment workshop | \$98.47 |
| 2020-01-14 | FEDEX OFFIC21100021113 | 63960000 | Print copies of CSSS course offerings | \$113.00 |
| 2020-01-14 | OFFICE DEPOT #20 | 63990000 | Supplies for CSSS workshops | \$9.89 |
| 2020-01-14 | OFFICE DEPOT #416 | 63990000 | CSSS supplies for workshops | \$23.97 |
| 2020-01-15 | AMAZON.COM*H966J7R33 | 63290000 | Restorative reading material | \$13.47 |
| 2020-01-15 | OFFICE DEPOT #2809 | 63960000 | Handouts copies for RDP workshop | \$102.40 |
| 2020-01-15 | OFFICE DEPOT #2195 | 64990000 | Copies for Threat Assessment workshop | \$28.00 |
| 2020-01-15 | WAL-MART #3640 | 63990000 | Supplies for CSSS workshops | \$3.88 |
| 2020-01-16 | CHICK-FIL-A #03808 | 64150000 | Threat Assessment workshop lunch | \$902.06 |
| 2020-01-17 | OFFICE DEPOT #15 | 63990000 | Tax refund for office supplies | (\$5.36) |
| 2020-01-20 | H-E-B #687 | 64180000 | Refreshments for CSSS workshops | \$7.71 |
| 2020-01-20 | H-E-B #687 | 64180000 | Refreshments for CSS workshops | \$58.11 |
| 2020-01-23 | AMZN MKTP US | 63990000 | Tax refund for Restorative book | (\$5.10) |
| 2020-01-23 | AMAZON.COM | 63290000 | Tax refund for book order | (\$1.76) |
| 2020-01-23 | AMAZON.COM | 63290000 | Tax refund for book order | (\$2.97) |
| 2020-01-23 | AMZN MKTP US | 63990000 | Tax refund for tablet case | (\$3.70) |
| 2020-01-23 | AMZN MKTP US | 63990000 | Tax refund for tablet charger | (\$0.47) |
| 2020-01-23 | AMZN MKTP US | 63990000 | Tax refund for tablet case | (\$1.40) |
| 2020-01-24 | OFFICE DEPOT #2195 | 63990000 | Tax refund for office supplies | (\$8.81) |
| 2020-01-25 | FEDEX OFFIC21000021097 | 63960000 | Color copies for RDP handouts | \$112.50 |
| 2020-01-25 | EIG*CONSTANTCONTACT.C | 64970000 | CSSS constant contact subscription | \$101.27 |
| 2020-01-26 | AUSTIN CONV CENTER PKG | 64130000 | Parking fee for Austin, TX trip | \$10.00 |
| 2020-01-27 | J HARDING & CO | 64990000 | CSSS t-shirts | \$95.98 |

HCDE Procurement Card Report - February Statement

005 - Center for Safe and Secure Schools

| | | | | |
|------------|------------------------|----------|---|----------|
| 2020-01-28 | AUSTIN CONV CENTER PKG | 64130000 | Parking fee for Austin, TX trip | \$5.00 |
| 2020-01-29 | J HARDING & CO | 64990000 | CSSS team t-shirt | \$59.98 |
| 2020-01-29 | DOUBLETREE HOTELS | 64110000 | Hotel expense for Austin, TX trip | \$649.35 |
| 2020-01-30 | PAYPAL *SASS | 64140000 | National Summit on School Safety registration fee | \$219.00 |
| 2020-01-30 | UNITED 01624930721131 | 64130000 | Flight expense for Utah trip | \$548.80 |
| 2020-01-31 | TEXASALLIAN | 64140000 | TASBE registration fee | \$370.00 |
| 2020-02-04 | WM SUPERCENTER #3640 | 64180000 | Refreshments for NIMS training | \$36.02 |

005 - Center for Safe and Secure Schools \$3,790.54

010 - Board of Trustees

| | | | | |
|------------|------------------------|----------|---|------------|
| 2020-01-06 | 4IMPRINT | 63990000 | Promotional Items Board Mtg. for HCDE CCO | \$610.18 |
| 2020-01-06 | ACADEMY AWARDS TROPHIE | 64950000 | Plaque for Board Member | \$234.50 |
| 2020-01-06 | ACADEMY AWARDS TROPHIE | 64950000 | Plaque for Board Member | \$65.00 |
| 2020-01-07 | AZTEC EVENTS AND TENTS | 64160000 | Board appreciation | \$366.66 |
| 2020-01-08 | KEIF'S CATERING | 64160000 | Board Appreciation Reception | \$1,600.00 |
| 2020-01-10 | SAMS CLUB #6367 | 64160000 | Board appreciation | \$95.32 |
| 2020-01-10 | PARTY CITY 0175 | 64160000 | Board appreciation | \$119.92 |
| 2020-01-15 | SAMS CLUB #6367 | 64160000 | Board appreciation | \$78.25 |
| 2020-01-15 | H-E-B #737 | 64160000 | Board appreciation | \$663.20 |
| 2020-01-15 | PARTY CITY 0175 | 64160000 | Board appreciation | \$11.96 |
| 2020-01-27 | IN *COLOR ONE SYSTEMS, | 63960000 | Business cards for new board members | \$98.00 |
| 2020-01-27 | CDW GOVT #WPG5349 | 63990000 | iPad cover for board member iPad | \$93.99 |

010 - Board of Trustees \$4,036.98

011 - Assistant Superintendent-Parker

| | | | | |
|------------|------------------------|----------|--|----------|
| 2020-01-13 | COH PARKING METERS | 64170000 | Parking for Theresa Perez (Court Subpoena) | \$7.00 |
| 2020-01-15 | AMZN MKTP US*S42RC46U3 | 63990000 | Supply expense for Jonathan Parker | \$21.99 |
| 2020-01-15 | MARRIOTT CITYPLACE PKG | 64170000 | Parking expense for Jonathan Parker | \$8.00 |
| 2020-01-15 | MARRIOTT CITYPLACE PKG | 64170000 | Parking expense for Darlene Breaux, REI | \$8.00 |
| 2020-01-22 | UNITED 01624917681844 | 64130000 | Airfare Expense for Jonathan Parker, X4 conference | \$614.80 |
| 2020-01-24 | TEXASALLIAN | 64140000 | Registration Expense, Jonathan Parker, MOAM TABSE | \$70.00 |
| 2020-01-25 | BEST BUY 00013979 | 63990000 | Supply expense for Jonathan Parker (TASA MW Conf) | \$64.99 |
| 2020-01-29 | EMBASSY SUITES DWNTWN | 64110000 | Hotel Expense for Jonathan Parker (TASA MW Conf) | \$899.79 |
| 2020-02-04 | JASON'S DELI TNY 028 | 64150000 | Lunch expense for Jonathan Parker, Senior Director | \$72.69 |

011 - Assistant Superintendent-Parker \$1,767.26

HCDE Procurement Card Report - February Statement

012 - Assistant Superintendent-McLeod

| | | | | |
|------------|------------------------|----------|---|------------|
| 2020-01-10 | AERA MEETING | 64140000 | Refund for AERA Conference for K.McLeod | (\$215.00) |
| 2020-02-05 | LA MADELEINE SAWYER HE | 64180000 | Refreshments for E&E Director's Meeting | \$108.00 |

012 - Assistant Superintendent-McLeod (\$107.00)

014 - Alternative Teacher Certification

| | | | | |
|------------|------------------------|----------|---|----------|
| 2020-01-11 | JASON'S DELI TNY 028 | 64180000 | refreshments meetings - ECA - Lidia Zatopek | \$65.97 |
| 2020-01-11 | JASON'S DELI TNY 028 | 64150000 | business meeting meals - ECA - Lidia Zatopek | \$181.55 |
| 2020-01-20 | AMAZON.COM*D65M50RP3 | 63910000 | instructional material - ECA - Lidia Zatopek | \$49.15 |
| 2020-01-24 | AMAZON.COM*3Z7XH9X13 | 63910000 | Instructional material- ECA - Lidia Zatopek | \$46.98 |
| 2020-01-30 | THE EXPERIENCE MANAGEM | 64140000 | empl trvl - conf reg & fees - ECA - Lidia Zatopek | \$799.00 |
| 2020-02-01 | JASON'S DELI TNY 028 | 64180000 | refreshments meetings - ECA - Lidia Zatopek | \$73.67 |
| 2020-02-01 | JASON'S DELI TNY 028 | 64150000 | business meeting meals - ECA - Lidia Zatopek | \$140.47 |
| 2020-02-03 | EVAL SYSTEMS TEST FEE | 63910000 | instructional material- ECA - Lidia Zatopek | \$550.00 |

014 - Alternative Teacher Certification \$1,906.79

HCDE Procurement Card Report - February Statement

030 - Human Resources

| | | | | |
|------------|---------------------------|----------|---|------------|
| 2020-01-06 | AASPA | 64960000 | Job Posting | \$250.00 |
| 2020-01-08 | USPS PO 4801740017 | 64980000 | Postage | \$37.35 |
| 2020-01-13 | USPS PO 4801740017 | 64980000 | Postage | \$6.85 |
| 2020-01-14 | LITTLE AMERICA HOTEL | 64110000 | Hotel for Conference - NT | \$716.00 |
| 2020-01-14 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |
| 2020-01-15 | INDEED | 64960000 | Job Posting | \$305.00 |
| 2020-01-16 | USPS PO 4801740017 | 64980000 | Postage | \$6.85 |
| 2020-01-17 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |
| 2020-01-17 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |
| 2020-01-17 | USPS PO 4801740017 | 64980000 | Postage | \$14.85 |
| 2020-01-17 | SOUTHWES 5262162105517 | 64130000 | Conference Airline- NT | \$945.96 |
| 2020-01-21 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |
| 2020-01-21 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |
| 2020-01-21 | USPS PO 4801740017 | 64980000 | Postage | \$13.70 |
| 2020-01-22 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |
| 2020-01-23 | INDEED | 64960000 | Refund for Job Posting | (\$305.00) |
| 2020-01-24 | HOUSTON HUMAN RESOURCE | 64940000 | HR Houston I-9 Training-A. Barker | \$25.00 |
| 2020-01-24 | SAMSCLUB.COM | 64970000 | Sam's Club Annual Membership Renewal-A. Barker | \$45.00 |
| 2020-01-24 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicants | \$49.25 |
| 2020-01-24 | USPS PO 4801740017 | 64980000 | Postage | \$6.85 |
| 2020-01-25 | SAMSCLUB.COM | 63990000 | Supplies for meetings and for the office | \$95.16 |
| 2020-01-27 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |
| 2020-01-27 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicants | \$49.25 |
| 2020-01-27 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicants | \$49.25 |
| 2020-01-27 | USPS PO 4801740017 | 64980000 | Postage | \$6.95 |
| 2020-01-28 | TXDPS CRIME RECS | 62990000 | Name Base Search Background | \$9.46 |
| 2020-01-28 | NOTARY PUBLIC | 64970000 | Notary Subscription -AL | \$112.00 |
| 2020-01-29 | USPS PO 4801740017 | 64980000 | Postage | \$6.95 |
| 2020-01-30 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprint for applicants | \$49.25 |
| 2020-01-31 | USPS PO 4801740017 | 64980000 | Postage | \$14.20 |
| 2020-02-03 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |
| 2020-02-03 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |
| 2020-02-04 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprints for Applicant | \$49.25 |

030 - Human Resources \$3,002.63

HCDE Procurement Card Report - February Statement

050 - Business Support Services

| | | | | |
|------------|---------------------------|----------|--|-------------------|
| 2020-01-09 | AMAZON PRIME*2S3FD65Q3 | 64970000 | DISPUTE | \$12.99 |
| 2020-01-15 | MARRIOTT CITYPLACE PKG | 64130000 | J.AMEZCUA PARKING ALDINE | \$8.00 |
| 2020-01-20 | AMZN MKTP US*O19FW7YK3 | 63990000 | STATE OF THE DIST.CONF CONF TABLE AV BOX | \$314.00 |
| 2020-01-24 | AMZN MKTP US*BA9V61253 | 63990000 | CONNECTION D.BARTZ & J.AMEZCU | |
| 2020-01-26 | TAXI SVC ALEXANDRIA | 64130000 | MS SURFACE ADAPTER CHARGER J.AMEZUCA | \$29.99 |
| 2020-01-28 | SQ *UVC INC | 64130000 | J.AMEZCUA BUD COMMITTEE MTG TAXI AIRPORT TO CONF. | \$16.44 |
| 2020-01-28 | APPLE.COM/US | 63940002 | J.AMEZCUA CAB HOTEL TO AIRPORT BUD.COMMITTE MTG. | \$15.84 |
| 2020-01-28 | GRAND HYATT WASHINGTON | 64110000 | CREDIT FROM DEC. | (\$8.17) |
| 2020-01-31 | USPS PO 4800400049 | 64980000 | STATEMENT. TAX CHARGED CREDIT | |
| 2020-02-03 | DELTA 00624175700116 | 64130000 | J.AMEZCUA GFOA BUD.MTG CONF 1/26-1/28/20 WASH,D.C | \$551.76 |
| 2020-02-03 | OFFICE DEPOT #2809 | 63990000 | CERTIFIED MAIL QUALTRICS CHECK TO BE MAILED | \$7.09 |
| | | | J.AMEZCUA AIRFARE QUALTRICS CONF. | \$546.80 |
| | | | 3/10-3/13/2020 | |
| | | | OFFICE SUPPLIES FOR CAFR & 2020 LAW BOOKS | \$53.17 |
| | | | 050 - Business Support Services | \$1,547.91 |

HCDE Procurement Card Report - February Statement

083 - Facilities Support Services

| | | | | |
|------------|------------------------|----------|--|------------|
| 2020-01-06 | THE HOME DEPOT #0577 | 63150000 | Misc building and materials supplies 6300 | \$39.96 |
| 2020-01-06 | AN CHEVROLET GULF FREE | 63170000 | Vehicle parts unit 29- Facilities | \$98.73 |
| 2020-01-06 | PEPBOYS STORE 239 | 63190000 | Maintenance supplies - Facilities | \$40.14 |
| 2020-01-08 | STERLINGTON MEDICAL | 63190000 | Maintenance supplies - Facilities | \$1,595.00 |
| 2020-01-08 | FASTSIGNS #12201 | 63150000 | Building supplies - Irvington | \$45.00 |
| 2020-01-09 | PEPBOYS STORE 239 | 63170000 | Credit vehicle parts - Facilities | (\$89.95) |
| 2020-01-09 | O'REILLY AUTO PARTS 40 | 63190000 | Maintenance supplies - Facilities | \$5.99 |
| 2020-01-09 | PEPBOYS STORE 239 | 63190000 | Maintenance supplies - Facilities | \$20.89 |
| 2020-01-09 | ISI*COMMERCIAL REFRIG | 63190000 | Maintenance supplies - Facilities | \$40.00 |
| 2020-01-09 | EXXONMOBIL 48169890 | 63110000 | Fuel unit 8 - Facilities | \$49.81 |
| 2020-01-09 | LOWES #00681* | 63190000 | Maintenance supplies - Facilities | \$43.95 |
| 2020-01-09 | GRAINGER | 63150000 | Building supplies and materials for 6300 | \$65.24 |
| 2020-01-09 | GRAINGER | 63150000 | Building supplies and materials | \$402.58 |
| 2020-01-10 | THE HOME DEPOT #0577 | 63150000 | Building supplies and materials for 6300 | \$111.28 |
| 2020-01-10 | THE HOME DEPOT #6985 | 63150000 | Building supplies - NPO/Westview | \$31.76 |
| 2020-01-10 | THE HOME DEPOT #6828 | 63190000 | Split - Maintenance supplies - Facilities (97.84%) | \$119.00 |
| 2020-01-10 | THE HOME DEPOT #6828 | 63190000 | Split - Maintenance supplies - Facilities (54.01%) | \$9.97 |
| 2020-01-10 | JENSEN FOOD MART | 63110000 | Fuel unit 9 - Facilities | \$54.00 |
| 2020-01-10 | AMZN MKTP US*HW6BZ1FX3 | 63150000 | Building supplies and materials for 6300 Irvington | \$25.49 |
| 2020-01-10 | AMAZON.COM*6O1PP3KJ3 | 63150000 | Building supplies and materials for 6300 | \$24.96 |
| 2020-01-10 | AN CHEVROLET GULF FREE | 63170000 | Credit vehicle parts - Facilities | (\$106.24) |
| 2020-01-10 | AMAZON.COM*FQ8ZY27C3 | 63990000 | Office supplies - Facilities | \$43.99 |
| 2020-01-11 | AMAZON.COM*WI81I2FG3 | 63150000 | Building supplies and materials for 6300 | \$399.99 |
| 2020-01-11 | PEPBOYS STORE 239 | 63190000 | Maintenance supplies - Facilities | \$32.02 |
| 2020-01-11 | NAP #3 - HOUSTON | 63170000 | Vehicle parts unit 29 - Facilities | \$52.00 |
| 2020-01-11 | AMAZON.COM*S12PK6053 | 63990000 | Office supplies - Facilities | \$131.97 |
| 2020-01-11 | PEPBOYS STORE 239 | 63190000 | Maintenance supplies- Facilities | \$29.94 |
| 2020-01-11 | SOUTHWESTERN PAINT---- | 63150000 | Building supplies -6300 Irvington | \$69.98 |
| 2020-01-12 | AMAZON.COM*QD8DN1K63 | 63150000 | Kitchen supplies for 6300 | \$39.67 |
| 2020-01-13 | DELTA 0062414775976 | 64130000 | CREDIT GIVEN FOR TICKET CANCELLATION (SEE EMAIL) | (\$703.80) |
| 2020-01-13 | THE HOME DEPOT #0577 | 63150000 | Building supplies and materials for 6300 | \$48.69 |
| 2020-01-13 | DELTA 00624147759760 | 64130000 | DELTA AIRLINE TICKET TO ATTEND X4 SUMMIT | \$703.80 |
| 2020-01-14 | THE HOME DEPOT #6985 | 63190000 | Maintenance supplies - Facilities | \$36.01 |
| 2020-01-14 | UNITED REFRIG BR #83 | 63190000 | Split - Maintenance supplies - Facilities (32.13%) | \$60.60 |
| 2020-01-14 | UNITED REFRIG BR #83 | 63150000 | Split - Building supplies - NPO (67.87%) | \$128.00 |
| 2020-01-14 | EXXONMOBIL 47939723 | 63110000 | Fuel unit 8 - Facilities | \$56.34 |
| 2020-01-14 | THE HOME DEPOT #6806 | 63190000 | Maintenance supplies - Facilities | \$141.35 |
| 2020-01-14 | THE HOME DEPOT #6806 | 63190000 | Maintenance supplies - Facilities | \$2.18 |
| 2020-01-14 | HILTON ADVPURCH8002367 | 64110000 | HOTEL STAY FOR RICH VELA-35TH ANNUAL STATE CONFERE | \$270.04 |
| 2020-01-14 | THE HOME DEPOT #0577 | 63150000 | Building supplies - NPO/Westview | \$59.81 |

HCDE Procurement Card Report - February Statement

083 - Facilities Support Services

| | | | | |
|------------|------------------------|----------|---|--------------|
| 2020-01-15 | THE HOME DEPOT 6985 | 63190000 | Maintenance supplies - Facilities | \$83.38 |
| 2020-01-15 | STERLINGTON MEDICAL | 63190000 | Maintenance supplies - Facilities | \$638.00 |
| 2020-01-16 | THE HOME DEPOT #1832 | 63190000 | Maintenance supplies - Facilities | \$75.94 |
| 2020-01-16 | UNITED 01624907467385 | 64130000 | UNITED AIRLINE TICKET FOR X4 SUMMIT | \$624.80 |
| 2020-01-16 | HOBBY-LOBBY #0103 | 63990000 | New clock for the boardroom/misc supplies for 6300 | \$125.03 |
| 2020-01-16 | AMZN MKTP US*QF9GI2G63 | 63990000 | Misc supplies for the Facilities Division | \$8.99 |
| 2020-01-16 | FP MAILING SOLUTIONS | 64980000 | Postage for HCDE | \$1,035.00 |
| 2020-01-16 | FP MAILING SOLUTIONS | 62660000 | Rental payment for the postage meter | \$207.00 |
| 2020-01-16 | FP MAILING SOLUTIONS | 62660000 | Rental payment for the postage meter for HCDE | \$286.63 |
| 2020-01-17 | AMZN MKTP US*YB4JC39H3 | 63990000 | Misc kitchen supplies for 6300 | \$34.99 |
| 2020-01-18 | CHEVRON 0303636 | 63110000 | Fuel unit 44- Facilities | \$61.95 |
| 2020-01-18 | AMAZON.COM*129Q62I93 | 63990000 | Misc kitchen supplies for 6300 Irvington | \$36.63 |
| 2020-01-18 | AMZN MKTP US*0R2PA2TB3 | 63150000 | Misc building supplies and materials for 6300 | \$171.48 |
| 2020-01-20 | OFFICE DEPOT #2093 | 63990000 | FOR GENERAL OFFICE SUPPLIES | \$41.46 |
| 2020-01-20 | AZTEC EVENTS AND TENTS | 63990000 | Charge for linens for Board Appreciation | \$65.00 |
| 2020-01-21 | AMZN MKTP US*4Q8D31XB3 | 63990000 | Misc kitchen supplies for 6300 | \$24.99 |
| 2020-01-21 | HOUSTON PERMITTING CTR | 64920000 | Split -Permit - 3811 Caplin/Warehouse/Facilities (51.02%) | \$741.10 |
| 2020-01-21 | THE HOME DEPOT #6985 | 63150000 | Split - Building supplies - Facilities (55.07%) | \$31.36 |
| 2020-01-21 | HOUSTON PERMITTING CTR | 64920000 | Split - Building permit - Adult Edu (12.24%) | \$177.84 |
| 2020-01-21 | HOUSTON PERMITTING CTR | 64920000 | Split - Building permit - Irvington (18.37%) | \$266.76 |
| 2020-01-21 | TARGET SPECIALTY | 64940000 | Workshop/Training - Facilities | \$436.00 |
| 2020-01-21 | CE HOUSTON | 63150000 | Building supplies - NPO/Westview | \$1,731.03 |
| 2020-01-21 | LOWES #01145* | 63190000 | Maintenance supplies - Facilities | \$63.95 |
| 2020-01-22 | EXXONMOBIL 47943501 | 63110000 | Fuel unit 8 - Facilities | \$53.91 |
| 2020-01-22 | GRAINGER | 63190000 | Maintenance supplies - Facilities | \$248.04 |
| 2020-01-22 | AMZN MKTP US*AJ20K4UG3 | 63150000 | Misc building supplies and materials for 6300 | \$193.35 |
| 2020-01-22 | AMZN MKTP US | 63150000 | Refund for item not received/misc bldg. supplies | (\$69.99) |
| 2020-01-22 | AMZN MKTP US*S06KN9UG3 | 63990000 | Stamp ink for mail | \$10.50 |
| 2020-01-22 | AMZN MKTP US*4K5Y08X83 | 63990000 | Misc kitchen supplies for 6300 | \$19.95 |
| 2020-01-22 | UNITED 01624917430021 | 64130000 | CREDIT GIVEN FOR CHANGE TO AIRLINE TICKET SEATING | (\$76.00) |
| 2020-01-22 | UNITED 01615620275555 | 64130000 | ADDITIONAL FEE TO CHANGE OUTGOING FLIGHT | \$200.00 |
| 2020-01-23 | SUMMIT ELECTRIC SUPPLY | 63150000 | Split - Building supplies - 6311 Irvington (50%) | \$255.50 |
| 2020-01-23 | CE HOUSTON | 63150000 | Refund - NPO/Westview | (\$1,731.03) |
| 2020-01-23 | O'REILLY AUTO PARTS 40 | 63170000 | Vehicle parts unit 42- Facilities | \$50.56 |
| 2020-01-23 | PEPBOYS STORE 239 | 63170000 | Vehicle part unit 42- Facilities | \$38.97 |
| 2020-01-24 | PEPBOYS STORE 239 | 63190000 | Maintenance supplies - Facilities | \$278.28 |

HCDE Procurement Card Report - February Statement

083 - Facilities Support Services

| | | | | |
|------------|------------------------|----------|--|-----------|
| 2020-01-24 | TXMHS | 64970000 | J. Lara/ Electrical license renewal | \$25.00 |
| 2020-01-24 | AMZN MKTP US*LP7DE5VV3 | 63990000 | Misc kitchen supplies for 6300 | \$22.47 |
| 2020-01-24 | AMZN MKTP US*RV8ZZ0PF3 | 63990000 | Misc kitchen supplies for 6300 | \$92.75 |
| 2020-01-24 | AZTEC EVENTS AND TENTS | 63990000 | Refund overcharge for rental linens | (\$40.00) |
| 2020-01-24 | NNA SERVICES LLC | 64970000 | J.Carson's notary renewal | \$146.22 |
| 2020-01-25 | THE HOME DEPOT 577 | 63150000 | Building supplies and materials for 6300 | \$244.45 |
| 2020-01-26 | AMZN MKTP US*NV17K3UD3 | 63990000 | Misc kitchen supplies for 6300 | \$18.99 |
| 2020-01-27 | TASBO | 64970000 | TASBO membership for Director - Facilities | \$135.00 |
| 2020-01-27 | TASBO | 64970000 | Membership Renewal | \$135.00 |
| 2020-01-27 | ONE STOP MUFFLER SHOP | 62470000 | Vehicle Inspection unit 5- Facilities | \$25.50 |
| 2020-01-27 | PEPBOYS STORE 239 | 63170000 | Vehicle parts unit 37-Facilities | \$18.98 |
| 2020-01-27 | EXXONMOBIL 48326060 | 63110000 | Fuel unit 37 - Facilities | \$12.80 |
| 2020-01-28 | THE HOME DEPOT #0577 | 63150000 | Building supplies - Irvington | \$29.89 |
| 2020-01-28 | ACE MART KATY FREEWAY | 63150000 | Building supplies - Irvington | \$105.56 |
| 2020-01-28 | GRAINGER | 63150000 | Building supplies and materials for 6300 | \$100.10 |
| 2020-01-28 | LOWES #00681* | 63150000 | Building supplies - Irvington | \$39.34 |
| 2020-01-28 | ACME ARCHITECTURAL HAR | 63150000 | Building supplies - Irvington | \$45.57 |
| 2020-01-28 | LENNOX INDUSTRIES | 63150000 | Building supplies - NPO/Westview | \$49.68 |
| 2020-01-28 | EXXONMOBIL 47941521 | 63110000 | Fuel unit 37 - Facilities | \$43.00 |
| 2020-01-28 | BR FLEET SERVICES LLC | 62470000 | Vehicle inspection unit# 37-Facilities | \$40.00 |
| 2020-01-29 | GRAINGER | 63150000 | Building supplies and materials for 6300 | \$125.14 |
| 2020-01-29 | EXXONMOBIL 47938733 | 63110000 | Fuel unit 8 - Facilities | \$52.29 |
| 2020-01-29 | EMBASSY SUITES DWNTWN | 64130000 | 2020 TASBO MID-WINTER CONFERENCE HOTEL STAY | \$942.81 |
| 2020-01-29 | ACE MART KATY FREEWAY | 63150000 | Building supplies - Irvington | \$158.34 |
| 2020-01-29 | THE HOME DEPOT #0569 | 63190000 | Split - Maintenance supplies - Facilities (63.82%) | \$13.97 |
| 2020-01-29 | AMZN MKTP US*CQ1ZO5CY3 | 63150000 | Misc building supplies for 6300 | \$56.97 |
| 2020-01-29 | PEPBOYS STORE 239 | 63170000 | Vehicle parts unit 6-Facilities | \$356.64 |
| 2020-01-30 | AMAZON.COM*4L5IW7B73 | 63150000 | Misc building supplies for 6300 | \$107.86 |
| 2020-01-30 | ONE STOP MUFFLER SHOP | 62470000 | Vehicle inspection unit 10-Facilities | \$25.50 |
| 2020-01-30 | PEPBOYS STORE 239 | 63190000 | Maintenance supplies - Facilities | \$87.09 |
| 2020-01-30 | 628328-ABBA TRAINING | 64970000 | Credit/refund - Facilities | (\$29.95) |
| 2020-01-30 | TASBO | 64940000 | Annual TASBO Conference/C. Manning | \$555.00 |
| 2020-01-30 | JOHNSON SUPPLY N SHE | 63150000 | Building supplies - NPO/Westview | \$213.51 |
| 2020-01-31 | THE HOME DEPOT #6507 | 63190000 | Maintenance supplies - Facilities | \$17.82 |
| 2020-01-31 | THE HOME DEPOT #0585 | 63990000 | TOOLS NEEDED FOR ALBERT VALADEZ CPSI CERTIFICATION | \$120.73 |
| 2020-01-31 | SHERWIN WILLIAMS 70745 | 63150000 | Building supplies - 6300 Irvington | \$61.62 |
| 2020-01-31 | SHELL OIL 12548747000 | 63110000 | Fuel unit 9 - Facilities | \$44.16 |
| 2020-01-31 | HARRIS COUNTY TX-RAUL | 62470000 | Conv./Processing Fee unit 37 - Facilities | \$0.97 |
| 2020-01-31 | HARRIS COUNTY TX-RAUL | 62470000 | Conv. Fee unit 5 -Facilities | \$0.18 |
| 2020-01-31 | HARRIS COUNTY TX-RAUL | 62470000 | Conv. Fee unit 10 -Facilities | \$0.18 |

HCDE Procurement Card Report - February Statement

083 - Facilities Support Services

| | | | | |
|--|------------------------|----------|--|--------------------|
| 2020-01-31 | HARRIS COUNTY TX-RAUL | 62470000 | Vehicle registration unit 37 - Facilities | \$22.00 |
| 2020-01-31 | HARRIS COUNTY TX-RAUL | 62470000 | Vehicle Registration unit 5- Facilities | \$8.25 |
| 2020-01-31 | HARRIS COUNTY TX-RAUL | 62470000 | Vehicle registration unit 10 -Facilities | \$8.25 |
| 2020-02-01 | EXXONMOBIL 47943014 | 63110000 | Fuel unit 8 - Facilities | \$35.35 |
| 2020-02-02 | AMZN MKTP US*2V3I691J3 | 63150000 | Misc building supplies and materials | \$41.97 |
| 2020-02-03 | PEPBOYS STORE 239 | 62470000 | Maintenance supplies - Facilities | \$96.67 |
| 2020-02-03 | TEX DEPT LICEN N REG | 64970000 | Electrical license renewal for J. Lara | \$30.00 |
| 2020-02-04 | FP MAILING SOLUTIONS | 64980000 | Postage | \$517.50 |
| 2020-02-04 | LOWES #00681* | 63190000 | Maintenance supplies - Facilities | \$50.44 |
| 2020-02-04 | LOWES #00681* | 63150000 | Building supplies - NPO/Westview | \$85.42 |
| | | | | <hr/> |
| 083 - Facilities Support Services | | | | \$15,768.47 |

HCDE Procurement Card Report - February Statement

084 - Facilities Operations

| | | | | |
|------------|------------------------|----------|--|------------|
| 2020-01-07 | THE HOME DEPOT #0566 | 63150000 | Building supplies - ABS West | \$39.83 |
| 2020-01-09 | ISI*COMMERCIAL REFRIG | 63150000 | Split - Building supplies - Fortis (84.84%) | \$67.57 |
| 2020-01-09 | ISI*COMMERCIAL REFRIG | 63150000 | Split - Building supplies - HP East (15.16%) | \$12.07 |
| 2020-01-10 | THE HOME DEPOT #6558 | 63150000 | Building supplies - ABS West | \$26.91 |
| 2020-01-10 | TUFF SHED 999 | 62460000 | FOR PURCHASE OF PREMIER RANCH 8X10 & DELIVERY | \$2,661.75 |
| 2020-01-10 | LOWES #01128* | 63150000 | Building supplies - ABS East | \$12.48 |
| 2020-01-10 | THE HOME DEPOT #6828 | 63150000 | Split - Building supplies - Fortis (2.16%) | \$2.63 |
| 2020-01-10 | THE HOME DEPOT #6828 | 63150000 | Split - Building supplies - Fortis (45.99%) | \$8.49 |
| 2020-01-10 | THE HOME DEPOT #0566 | 63150000 | Building supplies - Fortis | \$151.40 |
| 2020-01-14 | HOUSTON PERMITTING CEN | 64920000 | ABS WEST REVISION PLAN - HOUSTON PERMIT DEPT. | \$112.64 |
| 2020-01-16 | THE HOME DEPOT 577 | 63150000 | Building supplies - ABS West | \$83.76 |
| 2020-01-16 | CE HOUSTON SE | 63150000 | Building supplies - ABS West | \$3.90 |
| 2020-01-17 | THE HOME DEPOT #6558 | 63150000 | Split - Building supplies - ABS West (56.5%) | \$38.94 |
| 2020-01-17 | THE HOME DEPOT #6558 | 63150000 | Building supplies - ABS West | \$13.96 |
| 2020-01-21 | THE HOME DEPOT #6558 | 63150000 | Building supplies - ABS West | \$49.97 |
| 2020-01-21 | HOUSTON PERMITTING CTR | 64920000 | Split - Building permit - Science lab (6.12%) | \$88.92 |
| 2020-01-21 | HOUSTON PERMITTING CTR | 64920000 | Split - Building permit - ABC East (6.12%) | \$88.92 |
| 2020-01-21 | HOUSTON PERMITTING CTR | 64920000 | Split - Building permit - ABC West (6.12%) | \$88.92 |
| 2020-01-21 | BINSWANGER GLASS #088 | 63150000 | Building supplies - ABS West | \$45.44 |
| 2020-01-21 | LOWES #01145* | 63150000 | Building supplies - HP East | \$8.98 |
| 2020-01-23 | THE HOME DEPOT #6828 | 63150000 | Building supplies - Fortis | \$68.05 |
| 2020-01-23 | THE HOME DEPOT #6510 | 63150000 | ITEMS NEEDED FOR THE FORTIS CHALLENGE COURSE | \$74.94 |
| 2020-01-24 | HCPH-ENVIRONMENTAL PH | 64920000 | Building permit - Fortis | \$360.00 |
| 2020-01-24 | THE HOME DEPOT #6510 | 63150000 | ITEMS NEEDED FOR THE FORTIS CHALLENGE COURSE | \$144.51 |
| 2020-01-27 | UNITED REFRIG BR #83 | 63150000 | Building supplies - HP East | \$128.00 |
| 2020-01-28 | THE HOME DEPOT #6558 | 63150000 | Building supplies - ABS West | \$115.66 |
| 2020-01-28 | THE HOME DEPOT 577 | 63150000 | Building supplies - ABS West | \$99.00 |
| 2020-01-28 | THE HOME DEPOT 6558 | 63150000 | Return - ABS West | (\$99.00) |
| 2020-01-31 | CITY SUPPLY COMPANY, I | 63150000 | Building supplies - Highpoint EAST | \$12.12 |
| 2020-02-03 | THE HOME DEPOT #6509 | 63150000 | Building supplies - ABS EAST | \$55.68 |

084 - Facilities Operations \$4,566.44

HCDE Procurement Card Report - February Statement

089 - Choice Facility Partners

| | | | | |
|------------|------------------------|----------|--|-------------------|
| 2020-01-10 | DEMERIS BARBECUE - SHE | 64150000 | Gulf Coast M & O lunch | \$1,624.20 |
| 2020-01-11 | BIDCRAWL - BIDS/RFP | 64960000 | Hosting website for bid legal advertisements | \$314.99 |
| 2020-01-13 | HUBSPOT INC. | 64990000 | Subscription for CRM usage-Choice Partners | \$400.00 |
| 2020-01-15 | BUTLER BUSINESS PRODUC | 63990000 | General office supplies for Choice Partners | \$66.86 |
| 2020-01-21 | CHICK-FIL-A #02918 | 64150000 | LUNCH FOR EVAL. COMMITTEE FOR RFP#20/018MJ | \$37.84 |
| 2020-01-22 | CHICK-FIL-A #02918 | 64150000 | Working Lunch for Evaluation Team | \$45.23 |
| 2020-01-23 | KROGER #346 | 64180000 | BEVERAGES FOR CP VENDOR/MEMBER APPRECIATION LUNCH | \$48.63 |
| 2020-01-23 | VOGUE CLEANERS | 64990000 | TABLE CLOTH CLEANING - VENDOR/MEMBER APPRECIATION | \$275.74 |
| 2020-01-23 | CHIPOTLE 3129 | 64150000 | Working Lunch for Evaluation Team | \$10.01 |
| 2020-01-23 | AUSTIN CONVENTION CENT | 62660000 | Electricity for TASA midwinter conference Jan.2020 | \$180.00 |
| 2020-01-27 | ALONTI CAFE & CATERING | 64150000 | CATERED LUNCH FOR VENDOR/MEMBER APPRECIATION | \$1,950.30 |
| 2020-01-27 | CACFP.ORG | 64960004 | 2020 CP 1/4 page Conference Program ad for CACFP | \$400.00 |
| 2020-01-29 | CHICK-FIL-A #02918 | 64150000 | TAX REIMBURSEMENT FOR LUNCH FOR RFP#20/018MJ | (\$2.88) |
| 2020-02-04 | LOGMEIN*GOTOMEETING | 64990000 | Webinar online subscription | \$280.00 |
| | | | 089 - Choice Facility Partners | \$5,630.92 |

HCDE Procurement Card Report - February Statement

089 - Choice Partners

| | | | | | |
|------------|------------------------|----------------|----------|--|------------|
| 2020-01-07 | SOUTHWES | 5262157697225 | 64130000 | CJE National Conference 2020-J.A. Drury | \$201.46 |
| 2020-01-08 | RVT*FORT BEND ISD | | 62650000 | FBISD SBEP Vendor Exhibit -CP Booth Exhibit Only | \$50.00 |
| 2020-01-08 | INT*IN *COLOR ONE SYST | | 63960000 | Printing job (charged incorrectly to this account) | \$572.00 |
| 2020-01-10 | SOUTHWES | 5262159207026 | 64130000 | Bosworth Panel | \$421.98 |
| 2020-01-10 | TASA AUTHNET | | 64140000 | Discussion/Meeting - J.A. Drury TASA Midwinter Registration - SKendrick | \$375.00 |
| 2020-01-14 | HILTON HOTEL AMERICAS | | 64110000 | TASBO 2020 Conf. Special Event - J.A. Drury | \$251.55 |
| 2020-01-14 | ALONTI CAFE & CATERING | | 64150000 | CP Annual Vendor Exhibit Vendor Breakfast | \$330.00 |
| 2020-01-15 | ARNE'S | | 64990000 | Decorations for Award Ceremony | \$30.48 |
| 2020-01-16 | J HARDING & CO | | 64960005 | Promotional Item for Supply Catalog | \$1,232.00 |
| 2020-01-16 | TASBO | | 64140000 | TASBO Registration | \$385.00 |
| 2020-01-17 | CROWNE PLAZA PHOENIX | | 64110000 | Hotel for CJE Conference - SKendrick | \$361.46 |
| 2020-01-17 | HOU PARKING GARAGE | | 64130000 | CJE National Conference 2020-J.A. Drury | \$48.00 |
| 2020-01-17 | HILTON GARDEN INN | | 64110000 | CJE National Conference 2020-J.A. Drury | \$247.82 |
| 2020-01-21 | ARNE'S | | 64990000 | Decorations for Award Ceremony | \$132.82 |
| 2020-01-23 | FANNIN FLOWERS, INC. | | 64990000 | Decorations for Award Ceremony | \$119.60 |
| 2020-01-23 | ARNE'S | | 64990000 | Decorations for Award Ceremony | \$19.96 |
| 2020-01-23 | BLUE GOOSE GRAPEVINE | | 64150000 | Choice Partners/XBS Southwest Business Meeting-JAD | \$51.86 |
| 2020-01-23 | HOU PARKING GARAGE | | 64130000 | Bosworth Panel | \$24.00 |
| 2020-01-28 | EMBASSY SUITES DWNTWN | | 64110000 | Discussion/Meeting - J.A. Drury TASA Mid-Winter Conference 2020 - J.A. Drury | \$593.94 |
| 2020-01-28 | ZACHRY PUBLICATIONS | | 62650000 | N/E CJAC Conf. 2020- CP Exhibitor Booth Only | \$450.00 |
| 2020-01-28 | ZACHRY PUBLICATIONS | | 62650000 | TX Assoc. Cnty Legislative Conf.- Exhibitor Booth | \$700.00 |
| 2020-01-28 | EMBASSY SUITES DWNTWN | | 64110000 | Hotel for TASA Midwinter - SKendrick | \$674.04 |
| 2020-01-29 | SMALL BUSINESS EXPO | | 62650000 | TX Tech Sm Bus Expo - CP Exhibitor Booth Only | \$600.00 |
| 2020-01-31 | TST* EGGHAUS GOURMET | | 64180000 | Refreshments for Supply Catalog Evaluation Meeting | \$158.50 |
| 2020-01-31 | UNITED | 01624932492341 | 64130000 | Qualtrics Conference 2020 - J.A. Drury | \$548.80 |
| 2020-02-03 | PAYPAL *CMAT | | 64970000 | CMAT Annual Membership - SKendrick | \$20.00 |
| 2020-02-03 | IN *COLOR ONE SYSTEMS, | | 63960000 | CP Member & Vendor Pushcard | \$330.00 |
| 2020-02-04 | PPANCT | | 62650000 | PPANCT 2020 Conf. - CP Exhibitor Booth Only | \$800.00 |
| 2020-02-04 | BUC-EE'S #40 | | 64130000 | Fuel for Rental Car to TCEA in Austin | \$19.43 |
| 2020-02-04 | HILTON HOTEL AUSTIN | | 64110000 | Lodging for TCEA in Austin | \$313.56 |
| 2020-02-05 | FREEMAN | | 62660000 | Equipment rental for TCEA | \$930.40 |

089 - Choice Partners \$10,993.66

HCDE Procurement Card Report - February Statement

090 - Technology Support Services

| | | | | |
|------------|------------------------|----------|--|------------|
| 2020-01-11 | DIGICERT INC | 62450000 | Domain renewal | \$1,307.00 |
| 2020-01-13 | TEXAS COMPUTER EDUCATI | 64140000 | TCEA Conference Registration for T. Davis | \$389.00 |
| 2020-01-14 | DISNEY RESORTS-RESE | 64110000 | Room Deposit for PowerEdge Conf. T. Henderson | \$241.88 |
| 2020-01-14 | DISNEY RESORTS-RESE | 64110000 | Room Deposit for PowerEdge Conf. D. Goza | \$241.88 |
| 2020-01-30 | UNITED 01624930269900 | 64130000 | Flight for T. Henderson- PowerEdge Conference | \$402.79 |
| 2020-02-02 | DIGICERT INC | 62450000 | Domain Renewal | \$261.00 |
| 2020-02-02 | DIGICERT INC | 62450000 | Domain Renewal | \$261.00 |

090 - Technology Support Services \$3,104.55

092 - Marketing Services

| | | | | |
|------------|------------------------|----------|---|------------|
| 2020-01-15 | BUTLER BUSINESS PRODUC | 63990000 | Ordered Printer Cartridge | \$91.99 |
| 2020-01-17 | AMERICAN MARKETING ASS | 64940000 | A&A-Workshop Luncheon for Janet, Nick & Freddy | \$125.00 |
| 2020-01-17 | LP PRINTING - ECOMM | 63960000 | Printing for Client Engagement | \$123.00 |
| 2020-01-17 | LP PRINTING - ECOMM | 63960000 | Printing for Client Engagement | \$123.00 |
| 2020-01-22 | FREEMAN | 62660000 | Carpet & Padding for TASA Midwinter booth | \$1,721.60 |
| 2020-01-26 | TARGET 00000968 | 63990000 | Exhibit Equipment, Chairs | \$37.02 |
| 2020-01-26 | LOWES #02840* | 63990000 | Exhibit Equipment-Extension cord | \$37.48 |
| 2020-01-26 | BREED & COMPANY 1 | 63990000 | Exhibit equipment, Screws | \$7.58 |
| 2020-01-27 | AUSTIN CONV CENTER PKG | 64130000 | Parking for conference. | \$10.00 |
| 2020-01-28 | EMBASSY SUITES DWNTWN | 63990000 | S De Los Santos Room for TASA Mid Winter | \$559.26 |
| 2020-01-28 | CHEVRON 0203167 | 64130000 | Gas for rent car for TASA Midwinter. | \$23.40 |
| 2020-01-28 | AUSTIN CONV CENTER PKG | 64130000 | Parking for TASA Midwinter | \$10.00 |
| 2020-01-28 | EMBASSY SUITES DWNTWN | 64110000 | JWachs hotel for TASA Midwinter | \$641.54 |
| 2020-01-29 | ENTERPRISE RENT-A-CAR | 64130000 | Rent car for TASA Midwinter | \$780.96 |

092 - Marketing Services \$4,291.83

093 - Chief Information Officer

| | | | | |
|------------|------------------------|----------|---|----------|
| 2020-01-15 | PUBLIC RELATIONS SOCIE | 64990000 | Membership for PRSA | \$150.00 |
| 2020-01-16 | HOUSTON CHRONICLE CIRC | 63290000 | Newspaper Subscription for D. Clark | \$16.00 |
| 2020-01-21 | UNITED 01624916188976 | 64110000 | Flight for D. Clark for Qualtics Conf. | \$548.80 |
| 2020-01-28 | EMBASSY SUITES DWNTWN | 64110000 | Hotel for TASA Conf. for D. Clark | \$612.86 |
| 2020-01-28 | EMBASSY SUITES DWNTWN | 64110000 | Hotel for TASA Conf. for D. Clark | \$4.00 |
| 2020-01-31 | PRSA | 64990000 | PRSA Silver Anvil | \$340.00 |

093 - Chief Information Officer \$1,671.66

094 - External Relations

| | | | | |
|------------|------------------------|----------|--|-----------|
| 2020-01-09 | ALONTI CAFE & CATERING | 64150000 | Business meeting lunch | \$112.00 |
| 2020-01-09 | AMAZON.COM*6J81L0OV3 | 63990000 | Supplies (Danielle Bartz) | \$14.99 |
| 2020-01-23 | UNITED 01624919757834 | 64130000 | Employee travel transportation | \$494.80 |
| 2020-01-29 | HAMPTON INN AUSTIN DOW | 64110000 | Split - Employee travel lodging (82.35%) | \$828.36 |
| 2020-01-29 | HAMPTON INN AUSTIN DOW | 64130000 | Split - Employee travel transportation (17.65%) | \$177.52 |
| 2020-01-30 | HAMPTON INN AUSTIN DOW | 64130000 | Employee travel transportation | (\$44.38) |
| 2020-01-30 | HOUSTON CHRONICLE CIRC | 63290000 | Reading materials | \$14.00 |

094 - External Relations \$1,597.29

HCDE Procurement Card Report - February Statement

098 - Department Wide

| | | | | |
|------------|-----------------------|----------|------------------------------------|------------|
| 2020-01-17 | PP*CROCKETT INSURANCE | 64990000 | Misc operating cost-EFHC insurance | \$1,145.04 |
|------------|-----------------------|----------|------------------------------------|------------|

098 - Department Wide \$1,145.04

111 - Therapy Services

| | | | | |
|------------|------------------------|----------|--|----------|
| 2020-01-10 | TPTA CCAP | 64940000 | TPTA Application Fee | \$90.00 |
| 2020-01-11 | APTA - DUES | 64970000 | C.Crabb professional dues and membership | \$510.00 |
| 2020-01-16 | EIG*CONSTANTCONTACT.C | 64990000 | Email blast for job recruitment | \$45.00 |
| 2020-01-17 | BUTLER BUSINESS PRODUC | 63990000 | Office supplies | \$318.97 |
| 2020-01-21 | TCASE | 64140000 | C.Crabb registration fees and materials | \$615.00 |
| 2020-01-23 | SOUTHWES 5262164306735 | 64130000 | P.Shaw AOTA National Conference airfare | \$320.96 |
| 2020-01-23 | SOUTHWES 5262164306736 | 64130000 | M.McGouldrick AOTA National Conference airfare | \$320.96 |
| 2020-01-23 | JASON'S DELI TNY 028 | 64150000 | Basic Training for therapist mandatory lunch | \$129.49 |
| 2020-01-29 | AOTA | 64140000 | P.Shaw registration to AOTA National Conference | \$451.00 |
| 2020-01-29 | AOTA | 64140000 | M. McGouldrick registration to AOTA National Conf. | \$451.00 |

111 - Therapy Services \$3,252.38

131 - ABC East

| | | | | |
|------------|----------------------|----------|--|----------|
| 2020-01-11 | USPS PO 4801770025 | 64980000 | Postage for parent letters. | \$10.15 |
| 2020-01-12 | OFFICE DEPOT #20 | 63990000 | Copy paper for office and teachers. | \$73.98 |
| 2020-01-13 | USPS PO 4801250027 | 64980000 | Postage for letters to parents (restraints). | \$8.00 |
| 2020-01-16 | OFFICE DEPOT #482 | 63990000 | General Supplies-Paper for ABS-East | \$147.96 |
| 2020-01-21 | CHICK-FIL-A #03071 | 64180000 | Light snacks for staff @ morning pulse meeting. | \$193.95 |
| 2020-01-22 | USPS PO 4868450501 | 64980000 | expenses | \$41.20 |
| 2020-01-23 | WAL-MART #2439 | 63990000 | expenses | \$9.51 |
| 2020-01-23 | OFFICE DEPOT #482 | 63990000 | expenses | \$73.98 |
| 2020-01-24 | FEATNT | 64940000 | Payment for Staff Development for Gray and Bowen | \$298.00 |
| 2020-01-24 | USPS PO 4801250027 | 64980000 | Postage for letters to parents. | \$30.45 |
| 2020-01-24 | LITTLE CAESARS 4591 | 64180000 | snacks for students | \$20.00 |
| 2020-01-26 | BARNES & NOBLE #2582 | 63990000 | Books for students and staff. | \$136.58 |
| 2020-01-29 | USPS PO 4868450501 | 64980000 | expenses | \$85.60 |
| 2020-01-29 | CORNER STORE 2305 | 63110000 | expenses | \$65.43 |
| 2020-01-30 | BARNES & NOBLE #2582 | 63990000 | Reading supplies for students. | \$38.34 |
| 2020-01-30 | BARNES & NOBLE #2582 | 63990000 | Reading materials for staff and admin. | \$23.36 |
| 2020-01-30 | VONLANE | 64130000 | Travel to Dallas/FW area for Austism Conference. | \$204.00 |
| 2020-01-30 | H-E-B #540 | 64180000 | Light snacks for celebration. | \$54.09 |
| 2020-01-30 | USPS PO 4868450501 | 64980000 | expenses | \$24.00 |
| 2020-02-03 | H-E-B #540 | 63980000 | expenses | \$89.27 |
| 2020-02-04 | VONLANE | 64130000 | Change in time - this is part of final price. | \$6.00 |

131 - ABC East \$1,633.85

HCDE Procurement Card Report - February Statement

132 - ABC West

| | | | | |
|------------|------------------------|----------|--|----------|
| 2020-01-07 | SAMSCLUB #8245 | 63990000 | General Supplies | \$59.64 |
| 2020-01-07 | SAMS CLUB #8245 | 64990000 | Reenforcers for ABA & Boys Town Students | \$33.54 |
| 2020-01-07 | SAMS CLUB #8245 | 63990000 | General Supplies | \$66.84 |
| 2020-01-08 | WAL-MART #3584 | 63990000 | General Supplies | \$30.80 |
| 2020-01-08 | SAMSCLUB #4769 | 64990000 | Boys Town Trading Store/rewards for students | \$87.21 |
| 2020-01-08 | SAMSCLUB #4769 | 63990000 | General Supplies | \$123.96 |
| 2020-01-08 | WAL-MART #3584 | 63990000 | General Supplies | \$32.41 |
| 2020-01-09 | SAMSCLUB #8245 | 64990000 | Boys Town Trading Store/Rewards for students | \$88.24 |
| 2020-01-09 | SAMS CLUB #8245 | 63980000 | Food for Classroom | \$31.31 |
| 2020-01-09 | HARRIS CNTY DEPT OF ED | 64940000 | Workshop for a Staff Member | \$25.00 |
| 2020-01-09 | USPS PO 4803780062 | 64980000 | Postage Certified Mail for the Parents | \$9.50 |
| 2020-01-10 | CICI S PIZZA 347 | 64990000 | ABA & Boys Town Rewards for students | \$140.85 |
| 2020-01-10 | 99 CENTS ONLY STORES 2 | 64990000 | Boys Town Trading Store/Rewards for students | \$42.35 |
| 2020-01-10 | 99 CENTS ONLY STORES 2 | 63980000 | Food for Classroom | \$27.98 |
| 2020-01-10 | 99 CENTS ONLY STORES 2 | 63990000 | General Supplies | \$15.92 |
| 2020-01-10 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$8.85 |
| 2020-01-10 | OFFICE DEPOT #2195 | 63990000 | General Supplies for Staff | \$134.72 |
| 2020-01-12 | SAMSCLUB #8245 | 64990000 | Boys Town Trading Store/Rewards for students | \$61.40 |
| 2020-01-12 | SAMSCLUB #8245 | 63980000 | Food for Classroom | \$48.74 |
| 2020-01-12 | SAMS CLUB #8245 | 63980000 | Food for Classroom | \$137.15 |
| 2020-01-12 | SAMS CLUB #8245 | 63990000 | General Supplies | \$15.36 |
| 2020-01-13 | SAMSCLUB #4769 | 64990004 | SIRE Field Trip ABS West | \$69.58 |
| 2020-01-13 | SAMS CLUB #4769 | 64990000 | ABA & Boys Town Reenforcers for students | \$77.34 |
| 2020-01-13 | SAMS CLUB #4769 | 63990000 | General Supplies | \$62.50 |
| 2020-01-14 | SAMS CLUB #8245 | 64990000 | Boys Town Trading Store/Rewards for students | \$69.90 |
| 2020-01-14 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$4.00 |
| 2020-01-15 | INSTITUTE FOR BRAIN PO | 64940000 | Training for a Staff Member | \$89.00 |
| 2020-01-15 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$12.15 |
| 2020-01-16 | CHEVRON 0208305 | 63110000 | ABS West SIRE Field Trip Bus/Diesel | \$54.59 |
| 2020-01-16 | CHEVRON 0208305 | 63110000 | ABS West SIRE Field Trip Bus/Diesel | \$70.00 |
| 2020-01-16 | LIBERTY OFFICE PROD | 63990000 | General Supplies for Staff | \$131.96 |
| 2020-01-16 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$2.00 |
| 2020-01-17 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$2.00 |
| 2020-01-21 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$12.15 |
| 2020-01-21 | WAL-MART #3584 | 64990000 | Boys Town Trading Store/Rewards for students | \$253.17 |
| 2020-01-21 | WAL-MART #3584 | 64990000 | ABS West Chinese New Year Recognition for students | \$71.54 |
| 2020-01-21 | SAMSCLUB #4769 | 64990000 | Boys Town Trading Store/Rewards for students | \$147.52 |

HCDE Procurement Card Report - February Statement

132 - ABC West

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|------------|------------------------|----------|--|----------|
| 2020-01-21 | SAMSCLUB #4769 | 64990000 | Boys Town Trading Store/Rewards for students | \$150.74 |
| 2020-01-21 | WAL-MART #3584 | 64990000 | Boys Town Trading Store/Rewards for students | \$246.26 |
| 2020-01-21 | WAL-MART #3584 | 64990000 | Boys Town Trading Store/Rewards for students | \$5.96 |
| 2020-01-21 | SAMS CLUB #4769 | 63990000 | General Supplies | \$41.76 |
| 2020-01-21 | WM SUPERCENTER #3584 | 64990000 | Boys Town Trading Store/Rewards for students | \$53.28 |
| 2020-01-22 | HILTON ADVPURCH8002367 | 64110000 | DFW Autism Conference for Ms. Woodson | \$200.37 |
| 2020-01-22 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$10.15 |
| 2020-01-23 | WAL-MART #3584 | 64160000 | ABS West Chinese New Year Recognition for students | \$51.67 |
| 2020-01-23 | SAMS CLUB #4769 | 64160000 | ABS West Chinese New Year Recognition for students | \$180.94 |
| 2020-01-23 | SAMS CLUB #4769 | 63990000 | General Supplies | \$56.20 |
| 2020-01-23 | WM SUPERCENTER #3584 | 63990000 | General Supplies | \$17.29 |
| 2020-01-23 | MULAN ASIAN MARKET | 64990000 | ABS West Chinese New Year Recognition for students | \$114.25 |
| 2020-01-23 | THE HOME DEPOT #6558 | 63990000 | General Supplies | \$187.03 |
| 2020-01-23 | THE HOME DEPOT #6558 | 63990000 | General Supplies | \$41.71 |
| 2020-01-23 | OFFICE DEPOT #2195 | 63990000 | General Supplies for the Staff | \$73.85 |
| 2020-01-23 | OFFICE DEPOT #2195 | 63910000 | Instructional Materials for Students | \$414.56 |
| 2020-01-23 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$14.00 |
| 2020-01-24 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$10.30 |
| 2020-01-27 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$10.40 |
| 2020-01-28 | CHEVRON 0307457 | 63110000 | ABS West Bus Fill Up | \$105.92 |
| 2020-01-28 | SAMSCLUB #4769 | 63990000 | General Supplies | \$30.46 |
| 2020-01-28 | SAMSCLUB #4769 | 64990000 | Boys Town Trading Store/Rewards for students | \$38.56 |
| 2020-01-28 | SAMSCLUB #4769 | 63990000 | General Supplies | \$84.80 |
| 2020-01-28 | SAMS CLUB #4769 | 64990000 | ABA & Boys Town Reenforcers for students | \$27.84 |
| 2020-01-28 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$2.05 |
| 2020-01-29 | EB TXABS ANNUAL CONFE | 64140000 | TXABS Annual Conference for Ms. James | \$75.00 |
| 2020-01-29 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$8.20 |
| 2020-01-29 | DESTINATION XL # 9074 | 63910000 | Instructional Materials for Students | \$109.98 |
| 2020-01-30 | PROFESSIONAL FIT CLO | 63910000 | Instructional Material for a Student | \$145.00 |
| 2020-01-30 | SPRINGHILL SUITES | 64110000 | TXABS Annual Conference Ms. James | \$108.10 |
| 2020-01-30 | PAYPAL *HOUSTONAREA | 64970000 | HAABSE Membership for Ms. Lee | \$133.23 |
| 2020-01-30 | USPS PO 4803780062 | 64980000 | Postage Certified Mail for the Parents | \$4.10 |
| 2020-01-31 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$10.55 |

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132 - ABC West

| | | | | |
|------------|------------------------|----------|--|----------|
| 2020-01-31 | AMZN MKTP US*ZI7UV1DC3 | 63910000 | Instructional Material for the Students | \$14.95 |
| 2020-02-03 | LIBERTY OFFICE PROD | 63990000 | General Supplies for the School | \$197.94 |
| 2020-02-03 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$4.10 |
| 2020-02-04 | J HARDING & CO | 63990000 | General Supplies for the Staff | \$137.50 |
| 2020-02-04 | USPS PO 4803790066 | 64980000 | Postage Certified Mail for the Parents | \$10.25 |
| 2020-02-04 | 99 CENTS ONLY STORES 2 | 64990000 | Boys Town Trading | \$15.47 |
| 2020-02-04 | 99 CENTS ONLY STORES 2 | 63980000 | Store/Rewards for students Food for Classroom | \$24.97 |

132 - ABC West \$5,520.86

190 - Technology Cloud Project

| | | | | |
|------------|------------------------|----------|--|------------|
| 2020-01-10 | REGION 4 EDUCATION SER | 64940000 | Workshop Reg. Tx. Principal Eva. Support System | \$375.00 |
| 2020-01-14 | 4IMPRINT | 64990000 | Misc. supplies for DEI | \$373.91 |
| 2020-01-14 | PAYPAL *TRJ SERVICE | 62990000 | Photo Booth for Ron Clark Event | \$375.00 |
| 2020-01-14 | 4IMPRINT | 63990000 | Tote bags for Ron Clark Event | \$1,777.33 |
| 2020-01-14 | OFFICE DEPOT #20 | 63990000 | Desk Organizers for Office | \$88.98 |
| 2020-01-15 | AMZN MKTP US*2N34N77I3 | 63990000 | Lanyards for Ron Clark Workshop | \$185.40 |
| 2020-01-16 | HOUSTON T- SHIRT PRINT | 63990000 | T-Shirts for Ron Clark | \$132.50 |
| 2020-01-16 | AMZN MKTP US*PG4B38333 | 63990000 | Two Way Radios for Ron Clark Workshop | \$82.23 |
| 2020-01-17 | AMZN MKTP US*XJ8S51ZO3 | 63990000 | Permanent Markers | \$14.14 |
| 2020-01-17 | LA MADELEINE SAWYER HE | 64150000 | Meal for Meeting | \$328.10 |
| 2020-01-20 | AMZN MKTP US*QL0EA3BL3 | 63990000 | Decorations, Name Tags, Clipboards Ron Clark Works | \$124.05 |
| 2020-01-22 | HOUSTON T- SHIRT PRINT | 63990000 | T-Shirts for Ron Clark Workshop 2nd Payment | \$132.50 |
| 2020-01-23 | FORMSITE.COM | 62990000 | Online Registration Platform | \$275.41 |
| 2020-01-23 | POST OAK TROPHIES AND | 63990000 | Plaques for Ron Clark Workshop | \$148.00 |
| 2020-01-23 | BUTLER BUSINESS PRODUC | 63990000 | Split - Office supplies Toner cartridge DEI (33.34%) | \$34.00 |
| 2020-01-24 | 4IMPRINT | 63990000 | Badges for Ron Clark Workshop | \$466.80 |
| 2020-01-24 | FEDEX OFFICE 00000828 | 63960000 | Printing of Programs for Ron Clark Workshop | \$156.95 |
| 2020-01-24 | OFFICE DEPOT #2195 | 63990000 | Scissors, box openers, staplers, tickets Ron Clark | \$53.40 |
| 2020-01-26 | HOUSTON MARRIOTT WESTC | 64110000 | Hotel Room Ron Clark | \$111.15 |
| 2020-01-26 | HOUSTON MARRIOTT WESTC | 64110000 | Room during Ron Clark Workshop | \$111.15 |
| 2020-01-28 | HILTON HOTEL AUSTIN | 64110000 | Hotel stay TASA Midwinter Conf. | \$1,015.48 |
| 2020-01-28 | PAYPAL *SHONDA | 63960000 | Additional Program Pages for Ron Clark | \$175.00 |
| 2020-02-02 | ADOBE *800-833-6687 | 63970000 | Adobe ID account login-Access Adobe products | \$9.99 |

190 - Technology Cloud Project \$6,546.47

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201 - Adult Education

| | | | | |
|------------|------------------------|----------|--|------------|
| 2020-01-08 | PAYPAL *TEXASASSOCF | 64140000 | Registration fee for S. Ross to attend TALAE Conf. | \$155.00 |
| 2020-01-08 | PAYPAL *TEXASASSOCF | 64140000 | Reg. fee for A Johnson to attend the TALAE Conf. | \$125.00 |
| 2020-01-09 | PAYPAL *TEXASASSOCF | 64140000 | Reg. fee for A. De Leon to attend the TALAE Conf. | \$250.00 |
| 2020-01-09 | PAYPAL *TEXASASSOCF | 64140000 | Reg. fee for May O'Brien to attend the TALAE Conf. | \$250.00 |
| 2020-01-09 | CENGAGE LEARNING, INC | 63210000 | Purchase of textbooks for the classroom | \$3,300.00 |
| 2020-01-16 | ALONTI CAFE & CATERING | 64180000 | Refreshments for OPT's Meeting | \$122.51 |
| 2020-01-25 | TALKTOTHEMANAGER, INC. | 63970000 | Software purchase for the classroom | \$199.00 |
| 2020-01-27 | UNITED 01624925505416 | 64130000 | Travel for S. Ross to attend TALAE Conf. | \$339.80 |
| 2020-01-28 | COABC | 64140000 | Split - Reg. fee for S. Ross to attend COABE Conf. (50%) | \$255.00 |
| 2020-01-28 | COABC | 64140000 | Split - Reg. fee for S. Ross to attend COABE Conf. (50%) | \$255.00 |
| 2020-01-28 | COABC | 64140000 | Split-Reg. fee for G. Medina - attend COABE Conf. (50%) | \$255.00 |
| 2020-01-28 | COABC | 64140000 | Split-Reg. fee for G. Medina - attend COABE Conf. (50%) | \$255.00 |
| 2020-01-30 | TEXASALLIAN | 64140000 | Reg. fee for S. Ross to attend TABSE | \$70.00 |
| 2020-01-30 | COABC | 64140000 | Split-Reg. fee for M. OBrien to attend COABE Conf. (50%) | \$255.00 |
| 2020-01-30 | COABC | 64140000 | Split-Reg. fee for M. OBrien to attend COABE Conf. (50%) | \$255.00 |
| 2020-01-30 | COABC | 64140000 | Split-Reg. fee for B.Bentley to attend COABE Conf. (50%) | \$255.00 |
| 2020-01-30 | COABC | 64140000 | Split-Reg. fee for B.Bentley to attend COABE Conf. (50%) | \$255.00 |
| 2020-01-31 | COABC | 64140000 | Split-Reg. fee for A. DeLeon to attend COABE Conf. (50%) | \$255.00 |
| 2020-01-31 | COABC | 64140000 | Split-Reg. fee for A. DeLeon to attend COABE Conf. (50%) | \$255.00 |
| 2020-02-03 | WAL-MART #3640 | 64180000 | Refreshments for the TWC Monitoring Review Team | \$8.98 |
| 2020-02-04 | WAL-MART #3640 | 64180000 | Refreshments for the TWC Monitoring Review Team | \$28.02 |

201 - Adult Education \$7,398.31

301 - ISS-Division Wide

| | | | | |
|------------|------------------------|----------|---|------------|
| 2020-01-06 | INT*IN *COLOR ONE SYST | 63960000 | TLC Postcards | \$70.00 |
| 2020-01-09 | SOUTHWES 5262158484276 | 64130000 | Flight to ESEA Conference | \$157.96 |
| 2020-01-16 | BUFFER PUBLISH PRO MO | 64990000 | Marketing Tool | \$15.00 |
| 2020-01-29 | HILTON HOTEL AUSTIN | 64110000 | Hotel Room for TASA 2020 Midwinter Conference | \$1,596.30 |
| 2020-01-30 | AMZN MKTP US*IM5J72DO3 | 63990000 | Backpack for Laptop | \$68.19 |
| 2020-01-30 | SOUTHWES 5262166668885 | 64130000 | AirLine Ticket up grade | \$120.00 |
| 2020-01-31 | MICHAELS STORES 5129 | 64990000 | Ink and stamp and mini distress | \$48.90 |
| 2020-02-04 | SQ *TAXI CAB | 64130000 | Taxi Cab ` | \$40.80 |

301 - ISS-Division Wide \$2,117.15

HCDE Procurement Card Report - February Statement

302 - ISS-Math

| | | | | |
|------------|------------------------|----------|---|----------|
| 2020-01-09 | AMZN MKTP US*PL1IG84Y3 | 64990000 | Misc. supplies Workstation Make & Take ws | \$31.98 |
| 2020-01-09 | WM SUPERCENTER #5959 | 64990000 | Misc. supplies DIY:Geometry M&T HISD/Grissom Elem. | \$34.67 |
| 2020-01-10 | DOLLAR TREE | 64990000 | Misc. supplies Model Drawing ws | \$34.00 |
| 2020-01-10 | DOLLAR TREE | 64990000 | Misc. supplies Model Drawing ws | \$10.00 |
| 2020-01-10 | BUTLER BUSINESS PRODUC | 63990000 | Office supplies - Cart for Math ws | \$338.50 |
| 2020-01-11 | AMZN MKTP US*QT43Z1C83 | 64990000 | Misc. supplies DIY:Workstation Make & Take Gr. 3 | \$102.15 |
| 2020-01-14 | AMAZON.COM*NJ6TB6QY3 | 64990000 | Misc. supplies DIY:Composing and Decomposing ws | \$33.78 |
| 2020-01-14 | AMAZON.COM*WV7V526R3 | 64990000 | Misc. supplies DIY:Workstation M&T Gr. 3 | \$33.78 |
| 2020-01-15 | AMZN MKTP US*7B0220743 | 64990000 | Misc. supplies DIY:Composing & Decomposing Gr 1-2 | \$9.79 |
| 2020-01-16 | OFFICE DEPOT #2809 | 63990000 | Office supplies for Math | \$85.40 |
| 2020-01-16 | DOLLAR TREE | 64990000 | Misc. supplies DIY: Workstation Make & Take Gr. 3 | \$87.00 |
| 2020-01-16 | DOLLAR TREE | 64990000 | Misc. supplies DIY: Workstation Make & Take Gr. 3 | \$4.00 |
| 2020-01-16 | WAL-MART #4526 | 64990000 | Misc. supplies DIY: Workstation M&T Gr. 3 | \$91.86 |
| 2020-01-17 | STAPLES 00118604 | 63990000 | Office Supplies for Math | \$92.95 |
| 2020-01-17 | WAL-MART #2718 | 64990000 | Misc. supplies DIY:Workstation Make & Take Gr. 3-6 | \$113.76 |
| 2020-01-22 | AMZN MKTP US*RB8J41CA3 | 64990000 | Misc. supplies DIY:Workstation M&T Gr. 4 | \$436.40 |
| 2020-01-23 | BUTLER BUSINESS PRODUC | 63990000 | Split - Office supplies Toner cartridge Math (33.33%) | \$33.99 |
| 2020-01-24 | WM SUPERCENTER #5959 | 64990000 | Misc. supplies Workstation M&T | \$77.96 |
| 2020-01-27 | AMZN MKTP US*MI5HS28Y3 | 64990000 | Misc. supplies Workstation M&T Algebra ws | \$31.71 |
| 2020-01-27 | DOLLAR TREE | 64990000 | Misc. supplies Workstation M&T Algebra ws | \$7.00 |
| 2020-01-27 | EAI EDUCATION | 64990000 | Misc. supplies Workstation M&T Algebra ws | \$143.28 |
| 2020-01-27 | OFFICE DEPOT #2809 | 63990000 | Office supplies for Math | \$18.58 |
| 2020-01-29 | DOLLAR TREE | 64990000 | Misc. supplies Workstation M&T Algebra ws | \$26.00 |
| 2020-01-29 | DOLLARTREE | 64990000 | Misc. supplies Workstation M&T Algebra ws | \$110.00 |
| 2020-02-02 | AMZN MKTP US*F28JA1DZ3 | 63990000 | Office supplies for Math | \$22.39 |
| 2020-02-04 | OFFICE DEPOT #2809 | 63990000 | Office supplies for Math | \$24.99 |

302 - ISS-Math \$2,035.92

303 - ISS-Science

| | | | | |
|------------|------------------------|----------|--|----------|
| 2020-01-15 | WAL-MART #0744 | 64180000 | Refreshments STAAR Academy Gr. 8 ws | \$51.60 |
| 2020-01-16 | AMZN MKTP US*I27IT4LU3 | 63990000 | Office Supplies for Science | \$41.52 |
| 2020-01-21 | ALONTI CAFE & CATERING | 64150000 | Participants lunch Charting with the Chicks ws | \$167.37 |
| 2020-01-23 | BUTLER BUSINESS PRODUC | 63990000 | Split - Office supplies Toner cartridge Science (33.33%) | \$33.99 |
| 2020-01-30 | WAL-MART #0744 | 64990000 | Misc. supplies presenting at ECWC | \$8.09 |

303 - ISS-Science \$302.57

HCDE Procurement Card Report - February Statement

304 - ISS-Bilingual

| | | | | |
|----------------------------|------------------------|----------|---|-------------------|
| 2020-01-12 | AMZN MKTP US*RI4TR1G33 | 63290000 | Split - Reading Materials for TLC Director (65.35%) | \$104.33 |
| 2020-01-12 | AMZN MKTP US*RI4TR1G33 | 63290000 | Split - Office Supplies (34.65%) | \$55.31 |
| 2020-01-12 | TASA AUTHNET | 64140000 | TASA Employee Conf. Fee | \$175.00 |
| 2020-01-13 | AMAZON.COM*9P4OZ5AN3 | 63290000 | Reading Materials for TLC Director. | \$20.46 |
| 2020-01-17 | AMZN MKTP US*VG6Y79QD3 | 63290000 | Reading Material for TLC Director. | \$13.44 |
| 2020-01-22 | AMAZON.COM*414MG1273 | 63290000 | Reading Materials for TLC Director. | \$60.56 |
| 2020-01-23 | AMAZON.COM*2E3GJ16Z3 | 63290000 | Reading Material for TLC Director. | \$14.99 |
| 2020-01-24 | OMNI AUSTIN DOWNTOWN | 64110000 | Lodging Fee for 2020 TCWSE Annual Conference. | \$465.43 |
| 2020-01-24 | STAPLES 00118604 | 63990000 | Office supplies for workshops | \$29.62 |
| 2020-01-26 | OMNI AUSTIN DOWNTOWN | 64130000 | Hotel parking fee (2020 TCWSE Annual Conference) | \$75.78 |
| 2020-01-29 | OFFICE DEPOT #2809 | 63990000 | Office Supplies for TLC workshops. | \$59.19 |
| 2020-02-01 | SAMSCLUB #8245 | 64970000 | Sam's Club Annual Membership Due. | \$45.00 |
| 304 - ISS-Bilingual | | | | \$1,119.11 |

HCDE Procurement Card Report - February Statement

307 - ISS-English Language Arts

| | | | | |
|------------|------------------------|----------|--|--|
| 2020-01-08 | BUTLER BUSINESS PRODUC | 63990000 | Easel pad, office supplies for TLC Director. | \$162.70 |
| 2020-01-09 | AMAZON.COM*SO5R03ZY3 | 63990000 | General Office Supplies for ELA Director. | \$122.90 |
| 2020-01-10 | HALF PRICE BOOKS #011 | 63910000 | Instructional Materials (Books) for TLC workshops. | \$62.90 |
| 2020-01-10 | WM SUPERCENTER #194 | 64180000 | Refreshments for TLC workshops. | \$180.79 |
| 2020-01-12 | AMAZON.COM*OU1815433 | 63910000 | Instructional Materials (Books) for ELA workshops. | \$162.35 |
| 2020-01-12 | AMAZON.COM*YU9IF6AS3 | 63910000 | Flying Lessons & Other Stories (10 Books). | \$74.40 |
| 2020-01-12 | AMAZON.COM*156XN69G3 | 63990000 | Office Supplies for ELA workshops. | \$94.50 |
| 2020-01-13 | AMZN MKTP US*I666H2JE3 | 63990000 | Office Supplies for TLC workshop materials. | \$67.80 |
| 2020-01-15 | AMZN MKTP US*9G6EX0M63 | 63990000 | Office Supplies for ELA workshops | \$30.33 |
| 2020-01-16 | OFFICE DEPOT #2809 | 63990000 | Office Supplies for TLC workshops. | \$71.05 |
| 2020-01-16 | AMAZON.COM*FH7CV64N3 | 63290000 | Reading Materials for ELA director. | \$87.54 |
| 2020-01-16 | AMAZON.COM*4G1RS62N3 | 63290000 | Reading Materials for ELA TLC Director. | \$32.61 |
| 2020-01-16 | AMAZON.COM*7D61H2BV3 | 63290000 | Reading Material (Book) for ELA director. | \$23.66 |
| 2020-01-16 | AMZN MKTP US*GG5PY7GD3 | 63290000 | Reading material for TLC ELA Director. | \$6.78 |
| 2020-01-16 | AMZN MKTP US*X150S5WP3 | 63990000 | Office supplies for ELA workshops. | \$48.51 |
| 2020-01-29 | AMZN MKTP US*JF6604O43 | 63290000 | Reading Material for ELA Director. | \$18.79 |
| 2020-01-30 | AMAZON.COM*G74LI8NZ3 | 63290000 | Reading Material for ELA Director | \$27.09 |
| 2020-02-03 | AMAZON.COM*1A6HU7W13 | 63290000 | Reading material for TLC ELA director. | \$13.39 |
| 2020-02-03 | SP * ADVANCED GRAPHICS | 63990000 | Poster Maker Paper. | \$314.97 |
| 2020-02-03 | EB CREST CONFERENCE-S | 63290000 | CREST Conf. Reg. Fee | \$181.98 |
| 2020-02-03 | SOUTHWES 5262167875700 | 64130000 | Transportation fee for CREST Conf. | \$237.96 |
| | | | | 307 - ISS-English Language Arts |
| | | | | \$2,023.00 |

308 - ISS-Social Studies

| | | | | |
|------------|------------------------|----------|--|----------|
| 2020-01-10 | AMZN MKTP US*YN1MY6HR3 | 63990000 | N. America Wall Maps for S.S. workshops. | \$29.98 |
| 2020-01-11 | AMZN MKTP US*1D3RF12M3 | 63990000 | World Wall Map for S.S. workshop. | \$29.90 |
| 2020-01-12 | AMZN MKTP US*4M4901ZT3 | 63990000 | United States wall map for S. S. workshop. | \$43.90 |
| 2020-01-15 | AMAZON.COM*NT1CN04L3 | 63910000 | Instructional Materials for S. S. workshops. | \$184.75 |
| 2020-01-16 | AMAZON.COM*RE9IV59I3 | 63910000 | Instructional Materials for S. S. workshops. | \$69.72 |

308 - ISS-Social Studies **\$358.25**

HCDE Procurement Card Report - February Statement

309 - ISS-EC Winter Conference

| | | | | |
|------------|------------------------|----------|--|------------|
| 2020-01-09 | WM SUPERCENTER #5959 | 63990000 | Office supplies ECWC Event | \$19.60 |
| 2020-01-21 | AMAZON.COM*3P6FQ13D3 | 63990000 | Toner Cartridges | \$608.67 |
| 2020-01-22 | 4IMPRINT | 63990000 | Wristbands for 2020 ECWC | \$224.83 |
| 2020-01-23 | AMAZON.COM*AK2TU1AV3 | 63990000 | HDMI Cable and USB Adapters for 2020 ECWC. | \$47.50 |
| 2020-01-24 | AMAZON.COM*AN0HM3BH3 | 63990000 | Sharpies and Permanent Markers for ECWC. | \$16.89 |
| 2020-01-24 | PAYPAL *RAY DESIGNS | 64990000 | 2020 ECWC Balloon Decorations. | \$1,270.82 |
| 2020-01-28 | ISELFIE BO* SELFIE BOO | 62660000 | Photo Booth Rental for 2020 ECWC. | \$336.38 |
| 2020-01-29 | BUTLER BUSINESS PRODUC | 64990000 | T-Shirts for 2020 ECWC staff/volunteer/participant | \$1,847.50 |
| 2020-01-30 | BUTLER BUSINESS PRODUC | 64990000 | Shirts for ECWC | \$1,420.00 |
| 2020-01-31 | CROWNE PLAZA HOUSTON N | 64110000 | Lodging for ECWC 2020 | \$127.53 |
| 2020-01-31 | CROWNE PLAZA HOUSTON N | 64110000 | Lodging for ECWC 2020 | \$127.53 |
| 2020-01-31 | IN *SIGNATURE EVENTX | 64990000 | Drummer for 2020 ECWC. | \$500.00 |
| 2020-01-31 | WAL-MART #2718 | 64990000 | Misc. supplies ECWC Event | \$158.00 |
| 2020-01-31 | TEXAS ART SUPPLY 52 | 63990000 | Fome-Cor Board for 2020 ECWC Signage. | \$122.70 |
| 2020-01-31 | H-E-B #687 | 64990000 | Door Prize Items for 2020 ECWC. | \$519.65 |
| 2020-01-31 | HOBBY-LOBBY #0126 | 64990000 | 2020 ECWC General Supplies for Door Prize Items. | \$23.94 |
| 2020-01-31 | HOBBY-LOBBY #0126 | 64990000 | 2020 ECWC General Supplies for Door Prize Items. | \$54.88 |
| 2020-02-01 | SHIPLEY DONUTS | 64150005 | Refreshments for ECWC Event | \$119.84 |
| 2020-02-01 | CROWNE PLAZA HOUSTON N | 64110000 | Staff working on 2020 Early Childhood Winter Conf. | \$255.06 |
| 2020-02-01 | CROWNE PLAZA HOUSTON N | 64110000 | Lodging for ECWC 2020 | \$127.53 |
| 2020-02-01 | CROWNE PLAZA HOUSTON N | 64110000 | Lodging for ECWC 2020 | \$127.53 |
| 2020-02-01 | CROWNE PLAZA HOUSTON N | 64110000 | Hotel Room for ECWC | \$127.53 |
| 2020-02-01 | BARNES & NOBLE #2643 | 63290000 | Reading Materials ECWC director | \$17.56 |
| 2020-02-03 | PAYPAL *RAY DESIGNS | 64990000 | Balloon Arrangement Refund. | (\$400.00) |
| 2020-02-03 | TEXAS ART SUPPLY 52 | 64990000 | Credit Refund for Fome-Cor Board | (\$86.23) |

309 - ISS-EC Winter Conference \$7,715.24

314 - ISS-Speaker Series

| | | | | |
|------------|----------------------|----------|---|----------|
| 2020-01-09 | AMAZON.COM*LA6VS6DV3 | 63990000 | Office Supplies - Post-It Easel Pads ordered. | \$41.58 |
| 2020-01-10 | STAPLES 00119024 | 63990000 | Flip Charts for Workshops | \$69.98 |
| 2020-01-10 | KROGER #144 | 64180000 | Refreshments for TLC leadership workshops | \$24.48 |
| 2020-01-13 | JASON'S DELI TNY 028 | 64150000 | Lunch for Workshop | \$252.00 |
| 2020-01-14 | JASON'S DELI TNY 028 | 64150000 | Lunch for Workshop | \$255.00 |
| 2020-01-18 | AMAZON.COM*OU9SX1D73 | 63990000 | Hanging File Organizer | \$31.96 |
| 2020-01-26 | WM SUPERCENTER #5388 | 64180000 | Snacks for Leadership Meetings | \$35.28 |
| 2020-01-27 | JASON'S DELI TNY 028 | 64150000 | Lunch for Workshop | \$119.42 |

314 - ISS-Speaker Series \$829.70

HCDE Procurement Card Report - February Statement

501 - Special Schools

| | | | | |
|------------------------------|------------------------|----------|---|-------------------|
| 2020-01-06 | LAREDO TAQUERIA | 64150000 | Expenses for All Staff Development Day | \$525.00 |
| 2020-01-09 | TEOTIHUACAN MEXICAN CA | 64150000 | Expenses for meeting with Texas Education Agency | \$134.92 |
| 2020-01-15 | AMAZON.COM*8V8086VR3 | 63290000 | Reading material for Brenda Mullins | \$34.99 |
| 2020-01-15 | MARRIOTT CITYPLACE PKG | 64940000 | Expenses for the State of Conference-Aldine ISD | \$8.00 |
| 2020-01-20 | AMAZON.COM*ZG7C45BZ3 | 63290000 | Expenses for reading material | \$59.28 |
| 2020-01-22 | PAYPAL *TEXASALLIAN | 64140000 | Registration expenses for Nkecki TABSE | \$180.54 |
| 2020-01-23 | UNITED 01624919833445 | 64130000 | Expenses for Travel Transportation Conference-Mays | \$614.80 |
| 2020-01-23 | UNITED 01615623508041 | 64130000 | Expenses for Travel Transportation Conference-Mays | \$33.00 |
| 2020-01-23 | THE EXPERIENCE MANAGEM | 64140000 | Expenses for The Experience Manager Conference | \$799.00 |
| 2020-01-24 | FEATNT | 64140000 | Expenses for DFW Autism Conference | \$596.00 |
| 2020-01-24 | FEATNT | 64140000 | Brenda Mullins registration for DFW Autism | \$149.00 |
| 2020-01-25 | EB TXABS ANNUAL CONFE | 64140000 | Registration expenses for TXABS Conference | \$75.00 |
| 2020-01-27 | EB TXABS ANNUAL CONFE | 64140000 | Registration for Nkechi Ihejirakah | \$75.00 |
| 2020-01-27 | EB TXABS ANNUAL CONFE | 64140000 | Registration for Brenda Mullins | \$75.00 |
| 2020-01-28 | UBER TRIP | 64130000 | Expenses for Anthony Mays-TASA | \$10.00 |
| 2020-01-28 | UBER TRIP | 64130000 | Expenses for Anthony Mays-TASA | \$10.00 |
| 2020-01-28 | UBER TRIP | 64130000 | Expenses for Anthony Mays=TASA | \$10.00 |
| 2020-01-28 | UBER TRIP | 64130000 | Expenses for Anthony Mays-TASA | \$7.53 |
| 2020-01-29 | EMBASSY SUITES DWNTWN | 64110000 | Expenses for Anthony Mays-TASA | \$927.69 |
| 2020-01-29 | UBER TRIP | 64130000 | Expenses for Anthony Mays-TASA | \$22.00 |
| 2020-02-03 | JW MARRIOTT AUSTIN | 64110000 | Hotel expenses for Brenda Mullins TCASE | \$241.11 |
| 2020-02-04 | JW MARRIOTT AUSTIN | 64110000 | Reimbursement | (\$241.11) |
| 501 - Special Schools | | | | \$4,346.75 |

HCDE Procurement Card Report - February Statement

800 - Fortis Academy

| | | | | |
|-----------------------------|------------------------|----------|---|-------------------|
| 2020-01-06 | SAMSCLUB #8245 | 63410000 | Fees for students Breakfast | \$392.28 |
| 2020-01-07 | SAMS CLUB #8245 | 63410000 | fees for student's cafeteria expenses | \$45.69 |
| 2020-01-08 | MARRIOTT S ANTONIO RVR | 64110000 | Nakia Lee Francis lodging fees | \$551.70 |
| 2020-01-08 | TEXAS COUNSELING ASSOC | 64140000 | Nakia Lee Francis Registration fees | \$345.00 |
| 2020-01-08 | PARTY CITY 971 | 63990000 | Fees for office supplies | \$12.99 |
| 2020-01-08 | WAL-MART #1279 | 63910000 | fees for instructional supplies culinary class | \$25.56 |
| 2020-01-09 | TASA AUTHNET | 64140000 | Fees for Dr. Moten's Midwinter Conference | \$425.00 |
| 2020-01-10 | WAL-MART #1279 | 64180000 | fees for business meeting refreshments | \$10.76 |
| 2020-01-10 | TACO CABANA 20241 | 64180000 | Fees for business meeting Refreshments | \$27.98 |
| 2020-01-14 | ALONTI CAFE & CATERING | 64150000 | Split - Fees for business meeting meals (87.4%) | \$226.50 |
| 2020-01-14 | ALONTI CAFE & CATERING | 64990000 | Split - Fees Delivery and Gratuity (12.6%) | \$32.65 |
| 2020-01-27 | WAL-MART #1279 | 64990000 | Fess for student's shirts | \$70.32 |
| 2020-01-29 | EMBASSY STES AUSTIN | 64110000 | Fees for Dr. Moten's Lodging | \$496.17 |
| 2020-01-30 | CHICK-FIL-A #02918 | 63410000 | Fees for student's lunches | \$38.13 |
| 2020-01-30 | SAMSCLUB #8245 | 63110000 | Fees for fuel (Fortis Van) | \$44.59 |
| 2020-01-30 | SAMS CLUB #8245 | 63410000 | Split - Fees for Student's Breakfasts (94.37%) | \$472.51 |
| 2020-01-30 | SAMS CLUB #8245 | 64970000 | Split - Fees for Membership (5.63%) | \$28.17 |
| 2020-02-04 | TEXAS ASSOCIATION FOR | 64940000 | Registration fees for Anthony Moten | \$135.00 |
| 800 - Fortis Academy | | | | \$3,381.00 |

HCDE Procurement Card Report - February Statement

901 - Head Start

| | | | | |
|------------|------------------------|----------|---|------------|
| 2020-01-06 | LOVES TRAVEL S00004192 | 63110000 | Fuel for the Head Start Courier's Vehicle | \$36.19 |
| 2020-01-06 | WM SUPERCENTER #5959 | 64990000 | Stored Christmas decorations and tree for HS. | \$10.00 |
| 2020-01-06 | WAL-MART #1137 | 63110000 | Fuel for the Head Start Courier's Vehicle | \$37.44 |
| 2020-01-08 | THE HOME DEPOT #0569 | 63190000 | Maintenance supplies - Coolwood | \$38.97 |
| 2020-01-08 | THE HOME DEPOT #0569 | 63190000 | Maintenance supplies - coolwood | \$6.98 |
| 2020-01-08 | THE HOME DEPOT #0569 | 63190000 | Maintenance supplies - Coolwood | \$143.64 |
| 2020-01-10 | LOVES TRAVEL S00004192 | 63110000 | Fuel for the Head Start Courier's Vehicle | \$32.67 |
| 2020-01-11 | SAMSCLUB.COM | 63910000 | To purchase diapers/wipes per compliance BEHS/CCP. | \$1,429.18 |
| 2020-01-14 | WAL-MART #3584 | 64990000 | Miscellaneous supplies for the Admin Asst. Conf. (90.76%) | \$16.10 |
| 2020-01-14 | WAL-MART #3584 | 64990000 | Miscellaneous supplies for the Admin Asst. Conf. (9.24%) | \$1.64 |
| 2020-01-14 | GRAINGER | 63190000 | Maintenance supplies - Baytown Head Start | \$153.99 |
| 2020-01-15 | THE HOME DEPOT #0565 | 63190000 | Maintenance supplies - LaPorte | \$79.94 |
| 2020-01-15 | THE HOME DEPOT #0565 | 63190000 | Maintenance supplies - LaPorte | \$8.98 |
| 2020-01-15 | SAMSCLUB.COM | 63180000 | Custodial supplies for Baytown Early Head Start | \$97.12 |
| 2020-01-15 | THE HOME DEPOT #0569 | 63190000 | Maintenance supplies - Channelview Head start | \$46.53 |
| 2020-01-15 | WM SUPERCENTER #1137 | 63110000 | Fuel for the Head Start Courier's Vehicle | \$36.44 |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit A Lopez | (\$149.00) |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit A Olivia | (\$149.00) |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit A Zuniga | (\$149.00) |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit C Porche' | (\$149.00) |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit C Robinson | (\$149.00) |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit L Hazelip | (\$149.00) |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit N Argueta | (\$149.00) |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit R Menefee | (\$149.00) |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit S Bukuru | (\$149.00) |
| 2020-01-16 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit S McBride | (\$149.00) |
| 2020-01-17 | CE HOUSTON SE | 63190000 | Maintenance supplies - Channelview | \$69.06 |
| 2020-01-17 | SOUTHWES 5262162105234 | 64130000 | X4 The Experience Mgmt Summit (90%) | \$851.36 |
| 2020-01-17 | SOUTHWES 5262162105234 | 64130000 | X4 The Experience Mgmt Summit (10%) | \$94.60 |
| 2020-01-17 | THE HOME DEPOT #6558 | 63190000 | Split - Maintenance supplies - Channelview (43.5%) | \$29.98 |
| 2020-01-17 | WM SUPERCENTER #194 | 63410000 | Purchase will support offset additional cost LL. | \$27.97 |

HCDE Procurement Card Report - February Statement

901 - Head Start

| | | | | |
|------------|------------------------|----------|---|------------|
| 2020-01-17 | TEACHSTONE TRAINING | 64940000 | Teachstone Training for 4 Early HS Staff | \$750.00 |
| 2020-01-18 | THE HOME DEPOT #0565 | 63190000 | Maintenance supplies - LaPorte | \$107.14 |
| 2020-01-18 | SAMSCLUB.COM | 64180000 | Refreshments for the ESAC Meeting | \$131.80 |
| 2020-01-21 | THE HOME DEPOT #6985 | 63190000 | Split - Maintenance supplies - Pugh (44.93%) | \$25.59 |
| 2020-01-21 | LOVES TRAVEL S00004192 | 63110000 | Fuel for the Head Start Courier's Vehicle | \$36.85 |
| 2020-01-22 | SOUTHWES 5262163980502 | 64130000 | TX ECC - Large Community Conf. VLP Flight (90%) | \$420.26 |
| 2020-01-22 | SOUTHWES 5262163980502 | 64130000 | TX ECC - Large Community Conf. VLP Flight (10%) | \$46.70 |
| 2020-01-23 | SUNOCO 0245944400 QPS | 63110000 | Fuel for the Head Start Courier's Vehicle | \$36.41 |
| 2020-01-23 | SUMMIT ELECTRIC SUPPLY | 63190000 | Split - Maintenance supplies - Coolwood (50%) | \$255.50 |
| 2020-01-23 | THE EXPERIENCE MANAGEM | 64140000 | X4 The Experience Mgmt Summit VLP Registration (90%) | \$719.10 |
| 2020-01-23 | THE EXPERIENCE MANAGEM | 64140000 | X4 The Experience Mgmt Summit VLP Registration (10%) | \$79.90 |
| 2020-01-23 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprint services for Y Aguilar | \$40.75 |
| 2020-01-24 | THE HOME DEPOT #6806 | 63190000 | Maintenance supplies - Tidwell | \$44.54 |
| 2020-01-24 | THE HOME DEPOT #6507 | 63190000 | Maintenance supplies - Barrett Station | \$46.78 |
| 2020-01-24 | THE HOME DEPOT #6560 | 63190000 | Refund - Barrett Station | (\$39.28) |
| 2020-01-24 | THE HOME DEPOT #6560 | 63190000 | Maintenance supplies - Barrett Station | \$37.85 |
| 2020-01-28 | FUELWISE | 63110000 | Fuel for the Head Start Courier's Vehicle | \$36.14 |
| 2020-01-28 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit V Peacock (90%) | (\$134.10) |
| 2020-01-28 | SKILLPATH / NATIONAL | 64940000 | Admin Assistance Conference Credit V Peacock (10%) | (\$14.90) |
| 2020-01-28 | | 62990000 | Duplicate fingerprint charge credit for Oct 2019 | (\$40.75) |
| 2020-01-29 | SECURE PARKING USA LLC | 64130000 | TX ECC - Large Community Conf. VLP Parking (90%) | \$31.40 |
| 2020-01-29 | SECURE PARKING USA LLC | 64130000 | TX ECC - Large Community Conf. VLP Parking (10%) | \$3.49 |
| 2020-01-29 | IDENTOGO - TX FINGERPR | 62990000 | Fingerprint services for Jacqueline Robinson | \$40.75 |
| 2020-01-29 | HILTON AUSTIN AIRPOR | 64110000 | TX ECC - Large Community Conf. VLP Lodging (36.39%) | \$54.93 |
| 2020-01-29 | HILTON AUSTIN AIRPOR | 64110000 | TX ECC - Large Community Conf. VLP Lodging (57.25%) | \$86.40 |
| 2020-01-29 | HILTON AUSTIN AIRPOR | 64110000 | TX ECC - Large Community Conf. VLP Lodging (6.36%) | \$9.60 |
| 2020-01-29 | THE HOME DEPOT #0576 | 63190000 | Maintenance supplies - Humble Head Start | \$10.56 |
| 2020-01-29 | THE HOME DEPOT #0569 | 63190000 | Split - Maintenance supplies - Channelview (36.18%) | \$7.92 |
| 2020-01-30 | THE HOME DEPOT #6507 | 63190000 | Maintenance supplies- JD Walker | \$4.49 |
| 2020-01-31 | SHELL OIL 425842201QPS | 63110000 | Fuel for the Head Start Courier's Vehicle | \$36.23 |
| 2020-01-31 | NAPOLI S WINE CAFE | 64150000 | Coordinating Council 4 Grantee Directors' Meeting (90%) | \$75.85 |

HCDE Procurement Card Report - February Statement

901 - Head Start

| | | | | |
|-------------------------|------------------------|----------|---|-------------------|
| 2020-01-31 | NAPOLI S WINE CAFE | 64150000 | Coordinating Council 4 Grantee Directors' Meeting (10%) | \$8.43 |
| 2020-01-31 | AMZN MKTP US*2B0TK2TR3 | 64990000 | Supplies - Ctr Leadership Appreciation Luncheon (79.96%) | \$8.42 |
| 2020-01-31 | AMZN MKTP US*2B0TK2TR3 | 64990000 | Supplies - Ctr Leadership Appreciation Luncheon (20.04%) | \$2.11 |
| 2020-02-03 | HCPH-ENVIRONMENTAL PH | 64920000 | Food Establishment permit for Tidwell Head Start | \$285.00 |
| 2020-02-03 | THE HOME DEPOT #6507 | 63190000 | Maintenance supplies - Baytwon | \$17.17 |
| 2020-02-03 | LOVES TRAVEL S00004192 | 63110000 | Fuel for the Head Start Courier's Vehicle | \$36.35 |
| 2020-02-04 | AMZN MKTP US | 64990000 | Supplies - Ctr Leadership Appreciation Luncheon (20%) | (\$0.16) |
| 2020-02-04 | TARGET 00020933 | 63990000 | Miscellaneous supplies for Leadership Appreciation | \$0.65 |
| 2020-02-04 | DOLLAR TREE | 63990000 | Miscellaneous supplies for Leadership Appreciation | \$5.00 |
| 2020-02-04 | AMZN MKTP US | 64990000 | Supplies - Ctr Leadership Appreciation Luncheon (80%) | (\$0.64) |
| 901 - Head Start | | | | \$5,069.01 |

HCDE Procurement Card Report - February Statement

922 - Coop After School Enrich (CASE)

| | | | | | |
|------------|------------------------|----------------|----------|--|-----------|
| 2020-01-07 | UNITED | 01624891542525 | 64130000 | Conference flight for Kittra Hewitt | \$700.80 |
| 2020-01-07 | SOUTHWES | 5262157562858 | 64130000 | Conference flight for Adrian Izaguirre | \$429.96 |
| 2020-01-07 | ASCD | | 64140000 | Conference Registration for Adrian Izaguirre | \$725.00 |
| 2020-01-07 | LEARNING & THE BRAIN C | | 64140000 | Conference Registration for Mary Glover | \$788.00 |
| 2020-01-07 | LEARNING & THE BRAIN C | | 64140000 | Conference Registration for Kittra Hewitt | \$788.00 |
| 2020-01-08 | GET YOUR TEACH ON EDUC | | 64140000 | Conference Registration for Victoria Lopez-Case | \$406.60 |
| 2020-01-09 | CALENDLY | | 64990000 | Monthly subscription | \$10.00 |
| 2020-01-09 | SAMS CLUB #4712 | | 64990000 | Split - Snacks for Ecobot Trainings (40%) | \$51.82 |
| 2020-01-09 | SAMS CLUB #4712 | | 64990000 | Split - Snacks for Ecobot Trainings (60%) | \$77.72 |
| 2020-01-10 | EIG*CONSTANTCONTACT.C | | 64990000 | Ecobot System | \$74.62 |
| 2020-01-10 | DISCOUNT AWARDS | | 64990000 | Replacing plates on Debate Trophies | \$306.00 |
| 2020-01-14 | SQ *SQ *VERDI | | 64150000 | Business Meeting Meal | \$49.80 |
| 2020-01-15 | HOUSTON EAST END C OF | | 64940000 | Registration for Workshop | \$110.00 |
| 2020-01-15 | BLS*NAA19CONVENTION | | 64140000 | Conference Registration for Chasidy Celestine | \$395.00 |
| 2020-01-15 | BLS*NAA19CONVENTION | | 64140000 | Conference Registration for Jacqueline Chavez | \$595.00 |
| 2020-01-16 | UNITED | 01624907400690 | 64130000 | Conference flight for Mary Glover | \$265.40 |
| 2020-01-16 | AUSTIN LAKEWAY RESRT& | | 64110000 | PD Meeting Lodging for MG | \$364.12 |
| 2020-01-16 | AUSTIN LAKEWAY RESRT& | | 64110000 | PD Meeting Lodging for JC | \$364.12 |
| 2020-01-16 | WM SUPERCENTER #3640 | | 64180000 | Snack for Friday workshops | \$10.66 |
| 2020-01-21 | UNITED WAY MAP CC | | 64940000 | Workshop for Delia Olvera | \$85.00 |
| 2020-01-21 | UNITED WAY MAP CC | | 64940000 | Workshop for Delia Olvera | \$85.00 |
| 2020-01-21 | HIGHTAIL | | 64990000 | Split - Software to securely transmit student data (50%) | \$72.00 |
| 2020-01-21 | HIGHTAIL | | 64990000 | Split - Software to securely transmit student data (50%) | \$72.00 |
| 2020-01-21 | FOUNDATIONS | | 64140000 | Conference Registration for MG | \$599.00 |
| 2020-01-22 | AUSTIN LAKEWAY RESRT& | | 64110000 | Refund from PD Meeting Lodging-JC | (\$19.32) |
| 2020-01-22 | UNITED WAY MAP CC | | 64940000 | InDesign Registration for RC | \$85.00 |
| 2020-01-22 | UNITED WAY MAP CC | | 64940000 | Workshop for Delia Olvera | \$85.00 |
| 2020-01-23 | SAMSCLUB #4712 | | 64180000 | Snack for Winter Symposium and Friday workshops | \$408.68 |
| 2020-01-23 | SOUTHWES | 5262164216149 | 64130000 | Flight for Beyond Conference-MG | \$394.46 |
| 2020-01-25 | RENAISSANCE HOTELS AUS | | 64110000 | Lodging for STEM Conference Austin TS | \$381.42 |
| 2020-01-27 | UNITED WAY MAP CC | | 64940000 | Nonprofit Connection Workshop | \$70.00 |
| 2020-01-28 | THINK SOCIAL PUBLISHIN | | 64140000 | Conference Reg. for Michael Wilson | \$431.99 |
| 2020-01-28 | STK*SHUTTERSTOCK | | 64990000 | Monthly Subscription | \$169.00 |
| 2020-01-29 | WM SUPERCENTER #3640 | | 64990130 | Misc Supplies for Ecobot | \$147.27 |
| 2020-01-30 | GAYLORD NATIONAL F/D | | 64110000 | Hotel stay for NAA Conference | \$312.70 |
| 2020-01-30 | GAYLORD NATIONAL F/D | | 64110000 | Hotel stay for NAA Conference | \$312.70 |
| 2020-01-30 | SPARK CONFERENCE | | 64140000 | Conference Reg. for Michael Wilson | \$194.06 |
| 2020-01-31 | WAL-MART #3640 | | 63990000 | Office Supplies | \$14.97 |
| 2020-01-31 | NAA19CONVENTION | | 64140000 | Registration for NAA Conference-BN | \$595.00 |

HCDE Procurement Card Report - February Statement

922 - Coop After School Enrich (CASE)

| | | | | |
|------------|-------------------|----------|--|------------------|
| 2020-02-01 | PIZZA HUT #27168 | 64990130 | Refreshments for CASE Ecobot practice Day Comp | \$541.62 |
| 2020-02-03 | UNITED WAY MAP CC | 64940000 | Refund/ Class no longer needed | <u>(\$85.00)</u> |

922 - Coop After School Enrich (CASE) \$11,465.17

923 - Resource Development

| | | | | |
|------------|------------------------|----------|--|------------------|
| 2020-01-07 | PAYPAL *ACRESHOMECH | 64940000 | Acres Home Chamber for Business and Economic Dlpmt | \$40.00 |
| 2020-01-07 | GRANT PROFESSIONALS AS | 64940000 | Grant Professionals Association: SE TX Chapter | \$12.50 |
| 2020-01-23 | THE EXPERIENCE MANAGEM | 64140000 | Registration to X4 Experience Management Summit | \$799.00 |
| 2020-01-28 | LA MADELEINE SAWYER HE | 64150000 | Credit for catering food charge not approved | <u>(\$11.98)</u> |

923 - Resource Development \$839.52

924 - Research & Evaluation

| | | | | |
|------------|------------------------|----------|--|-------------------|
| 2020-01-13 | WAL-MART #3640 | 64180000 | Accountability Steering Committee refreshments | \$71.86 |
| 2020-01-17 | INT*IN *COLOR ONE SYST | 63960000 | Printing of Guideline for Campus Implem. booklet | \$737.00 |
| 2020-01-26 | WESTIN (WESTIN HOTELS) | 64110000 | TASA Midwinter Conference Austin TX | \$278.75 |
| 2020-01-30 | UNITED 01624930721035 | 64130000 | X4 The Experience MGMT Summit 2020 airfare | \$548.80 |
| 2020-01-30 | WESTIN (WESTIN HOTELS) | 64110000 | TASA Midwinter Conference Austin TX | <u>\$1,086.45</u> |

924 - Research & Evaluation \$2,722.86

925 - Communications & Public Information

| | | | | |
|------------|------------------------|----------|--|-----------------|
| 2020-01-06 | STK*SHUTTERSTOCK | 64990000 | Full Year subscription for Communications Division | \$1,725.00 |
| 2020-01-06 | AMERICAN MARKETING ASS | 64940000 | Workshop luncheon for Carol Vaughn | \$40.80 |
| 2020-01-14 | HOUSTON CHRONICLE CIRC | 63290000 | Subscription for Communications-Jeri Martinez | \$14.00 |
| 2020-01-15 | HOUSTON CHRONICLE CIRC | 63290000 | Subscription for Communications-Jeri Martinez | \$14.00 |
| 2020-01-17 | LP PRINTING - ECOMM | 63960000 | Mounted Prints for Communiations | \$416.00 |
| 2020-01-17 | LP PRINTING - ECOMM | 63960000 | Kiss cut Stickers for events, Communications | \$177.28 |
| 2020-01-17 | LP PRINTING - ECOMM | 63960000 | Mounted Prints for Communiations | \$382.00 |
| 2020-01-17 | LP PRINTING - ECOMM | 63960000 | Writing Pads5.5x8.5, TLC Event | \$532.35 |
| 2020-01-17 | LP PRINTING - ECOMM | 63960000 | HCDE 4X8' Step and Repeat pop-up Banner | \$596.00 |
| 2020-01-22 | SMUGMUG*ONLINE PHOTOS | 63290000 | Taxes Credited from SMUMGMUG! | <u>(\$4.74)</u> |
| 2020-01-27 | BUTLER BUSINESS PRODUC | 63990000 | 2-Planner Calendars for 2020 | \$30.18 |
| 2020-02-02 | HOUSTON CHRONICLE CIRC | 63290000 | Subscription for Communications-Jeri Martinez | \$14.00 |

925 - Communications & Public Information \$3,936.87

HCDE Procurement Card Report - February Statement

950 - Purchasing Support Services

| | | | | |
|------------|-------------|----------|--------------------|----------|
| 2020-01-06 | NIGP - IWEB | 64970000 | Membership Renewal | \$190.00 |
| 2020-01-13 | NIGP - IWEB | 64970000 | Membership Dues | \$270.00 |

950 - Purchasing Support Services \$460.00

955 - Purchasing - Gulf Coast Co-op

| | | | | |
|------------|------------------------|----------|--|----------|
| 2020-01-09 | CACFP.ORG | 64140000 | Registration for CACFP conference in Atlanta, GA | \$450.00 |
| 2020-01-16 | RENAISSANCE HOTELS PAL | 64110000 | Hotel for SNIC 2020 in CA | \$897.92 |
| 2020-01-16 | RENAISSANCE HOTELS PAL | 64110000 | Hotel for SNIC Conference | \$897.92 |
| 2020-01-28 | KROGER #0179 | 64180000 | Supplies for Coop meeting | \$41.94 |
| | | | 1.29.20 | |
| 2020-01-29 | AMZN MKTP US*W41OJ2VU3 | 63990000 | iPad Keyboard | \$64.97 |
| 2020-02-04 | CACFP.ORG | 64140000 | Nat. CACFP Conf. Registration | \$450.00 |

955 - Purchasing - Gulf Coast Co-op \$2,802.75

970 - Highpoint East

| | | | | |
|------------|------------------------|----------|-------------------------------------|----------|
| 2020-01-06 | WAL-MART #1137 | 64150000 | Food for professional development | \$45.40 |
| 2020-01-06 | STAPLES 00119024 | 63990000 | Supplies | \$47.89 |
| 2020-01-08 | SHELL OIL 910024038QPS | 63110000 | Gas for HCDE van | \$50.51 |
| 2020-01-13 | AMZN MKTP US*OO59S1AM3 | 63990000 | Bag for teacher laptops | \$226.14 |
| 2020-01-14 | AMZN MKTP US*BO9NM4YX3 | 63910000 | headphones for edgenuity classes | \$179.00 |
| 2020-01-14 | AMZN MKTP US*DI7SV0MP3 | 63910000 | Materials for edgenuity classes | \$152.65 |
| 2020-01-14 | STAPLES 00119024 | 64990000 | Split - TV Cable (65.8%) | \$49.99 |
| 2020-01-14 | STAPLES 00119024 | 63980000 | Split - Student incentives (34.2%) | \$25.98 |
| 2020-01-16 | INSTITUTE FOR BRAIN PO | 64940000 | training for nurse | \$109.00 |
| 2020-01-16 | SAMS CLUB #8281 | 64970000 | Split - Membership fee (40.63%) | \$100.00 |
| 2020-01-16 | SAMS CLUB #8281 | 63980000 | Split - Student incentives (59.37%) | \$146.10 |
| 2020-01-22 | AMZN MKTP US*JN2EJ1N33 | 63910000 | Headphones for edgenuity/overlays | \$125.54 |
| 2020-01-22 | INT*IN *COLOR ONE SYST | 64990000 | business cards | \$196.00 |
| 2020-01-23 | AMZN MKTP US*SU25980R3 | 64990000 | Graphic Card | \$99.64 |
| 2020-01-23 | AMZN MKTP US*UX9TU7UW3 | 63990000 | Generals supplies | \$34.86 |
| 2020-01-30 | WAL-MART #3500 | 63990000 | supplies | \$73.58 |
| 2020-01-30 | STAPLES 00119024 | 63990000 | supplies | \$84.97 |
| 2020-01-31 | CHICK-FIL-A #03808 | 63980000 | Lunch for student field trip | \$56.60 |

970 - Highpoint East \$1,803.85

Grand Total:

Total transactions: 823 \$145,141.27

HCDE Other Credit Card Statements

February 2020

SUMMARY

| Card | # of Cards | Total |
|----------------|------------|--------------------|
| ExxonMobil | 7 | \$ 2,417.79 |
| Chevron/Texaco | 1 | |
| Total | | \$ 2,417.79 |

Vendor Card : ExxonMobil

HCDE Credit Card Report - February 2020

Cards assigned to: Facilities Division

| Card # | Date | Description | Division | Amount |
|----------------|-----------|-------------|------------|--------|
| 0001 | 1/14/2020 | Gasoline | Facilities | 44.03 |
| 0002 Warehouse | 1/16/2020 | Gasoline | Facilities | 60.37 |
| 0017 Irvington | 1/6/2020 | Gasoline | Facilities | 46.02 |
| 0017 Irvington | 1/6/2020 | Gasoline | Facilities | 45.05 |
| 0017 Irvington | 1/7/2020 | Gasoline | Facilities | 60.20 |
| 0017 Irvington | 1/8/2020 | Gasoline | Facilities | 14.65 |
| 0017 Irvington | 1/10/2020 | Gasoline | Facilities | 55.26 |
| 0017 Irvington | 1/10/2020 | Gasoline | Facilities | 56 |
| 0017 Irvington | 1/13/2020 | Gasoline | Facilities | 59.51 |
| 0017 Irvington | 1/13/2020 | Gasoline | Facilities | 47.96 |
| 0017 Irvington | 1/13/2020 | Gasoline | Facilities | 56.73 |
| 0017 Irvington | 1/13/2020 | Gasoline | Facilities | 64.91 |
| 0017 Irvington | 1/15/2020 | Gasoline | Facilities | 28 |
| 0017 Irvington | 1/17/2020 | Gasoline | Facilities | 63.41 |
| 0017 Irvington | 1/21/2020 | Gasoline | Facilities | 53 |
| 0017 Irvington | 1/22/2020 | Gasoline | Facilities | 51.35 |
| 0017 Irvington | 1/22/2020 | Gasoline | Facilities | 60.09 |
| 0017 Irvington | 1/23/2020 | Gasoline | Facilities | 42.53 |
| 0017 Irvington | 1/27/2020 | Gasoline | Facilities | 60.82 |
| 0017 Irvington | 1/27/2020 | Gasoline | Facilities | 23.00 |
| 0017 Irvington | 1/27/2020 | Gasoline | Facilities | 51.00 |
| 0017 Irvington | 1/29/2020 | Gasoline | Facilities | 48.50 |
| 0017 Irvington | 1/29/2020 | Gasoline | Facilities | 52.16 |
| 0017 Irvington | 1/29/2020 | Gasoline | Facilities | 56.52 |
| 0017 Irvington | 1/30/2020 | Gasoline | Facilities | 54.12 |

| | | | | |
|---------------|-----------|----------|------------|-------------|
| 0022 Post Oak | 1/8/2020 | Gasoline | Facilities | 50.35 |
| 0022 Post Oak | 1/9/2020 | Gasoline | Facilities | 47.94 |
| 0022 Post Oak | 1/15/2020 | Gasoline | Facilities | 44.57 |
| 0022 Post Oak | 1/15/2020 | Gasoline | Facilities | 51.32 |
| 0022 Post Oak | 1/16/2020 | Gasoline | Facilities | 68.95 |
| 0022 Post Oak | 1/23/2020 | Gasoline | Facilities | 60.09 |
| 0022 Post Oak | 1/27/2020 | Gasoline | Facilities | 35.96 |
| 0022 Post Oak | 1/29/2020 | Gasoline | Facilities | 46.88 |
| 0022 Post Oak | 1/29/2020 | Gasoline | Facilities | 46.82 |
| 0025 Post Oak | 1/10/2020 | Gasoline | Facilities | 63.39 |
| 0025 Post Oak | 1/22/2020 | Gasoline | Facilities | 44.13 |
| 0025 Post Oak | 1/23/2020 | Gasoline | Facilities | 56.54 |
| 0025 Post Oak | 1/24/2020 | Gasoline | Facilities | 119.98 |
| 0025 Post Oak | 1/27/2020 | Gasoline | Facilities | 112.09 |
| 0025 Post Oak | 1/27/2020 | Gasoline | Facilities | 114.46 |
| 0025 Post Oak | 1/30/2020 | Gasoline | Facilities | 71.66 |
| 0029 Post Oak | 1/6/2020 | Gasoline | Facilities | 46.55 |
| 0029 Post Oak | 1/6/2020 | Gasoline | Facilities | 65.57 |
| 0029 Post Oak | 1/13/2020 | Gasoline | Facilities | 62.72 |
| 0029 Post Oak | 1/17/2020 | Gasoline | Facilities | 59.66 |
| 0029 Post Oak | 1/21/2020 | Gasoline | Facilities | 60.90 |
| 0029 Post Oak | 1/23/2020 | Gasoline | Facilities | 57.83 |
| 0029 Post Oak | 1/28/2020 | Gasoline | Facilities | 53.25 |
| | | | Credits | -221.13 |
| | | | Rebates | -57.88 |
| | | | | \$ 2,417.79 |

Allocation after rebate

| | | Rebates | | |
|--------------------|-------------|----------|--|----------------|
| Gas Facilities | \$ 1,528.91 | 35.75 | | 1493.16 |
| Gas Records | 946.76 | 22.14 | | 924.62 |
| Grant total to pay | \$ 2,475.67 | \$ 57.88 | | 2417.79 |

Check Register

Fiscal Year: 20 Period: 6

Fund: 1990 - GENERAL FUND

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|--|
| 150085 | 02/04/2020 | 87967 | A-1 PERSONNEL OF HOUSTON INC TEMPORARY STAFF IN RECORD | 1,190.40 |
| 150088 | 02/04/2020 | 13871 | AT&T CORP PHONE 012120-022020 PHONE 011720-021620 PHONE 011920-021820 | 555.39 158.60 119.10 277.69 |
| 150089 | 02/04/2020 | 13872 | AT&T LONG DISTANCE 011720-021620 LONG DI | 368.46 |
| 150090 | 02/04/2020 | 85611 | HAIG C KUPELIAN STAR CARVED AWARD 3X7.25 | 2,375.00 |
| 150094 | 02/04/2020 | 18165 | CDW GOVERNMENT INC WIRELESS NOTEBOOK - ITEM GEN SUPLIES | 389.08 10.30 378.78 |
| 150097 | 02/04/2020 | 82495 | COMCAST CORPORATION INTERNET012420-022320 | 145.74 |
| 150098 | 02/04/2020 | 21455 | CRISIS PREVENTION INSTITUTE INC ISSN0206 FOUR-DAY BLENDED | 12,885.00 |
| 150099 | 02/04/2020 | 86779 | DAVIS VISION INC COBRA VISION INSJAN20 VISION INS JAN 2020 | 5,683.78 83.43 5,600.35 |
| 150100 | 02/04/2020 | 22600 | DEMERIS BARBECUE CHARCOAL-GRILLED VEGETABL CHICKEN FRIED CHICKEN WIT CHICKEN FRIED STEAK WITH ICED TEA & LEMONADE PUNCH BOXED LUNCHES CHIPS & COO SAUCE ON SIDE ICED-TEA LEMONADE FRUIT PUNCH BREAKFAST TACO (BACON & E BREAKFAST TACO (SAUSAGE & BREAKFAST TACO (POTATO & BREAKFAST TACO (SPINACH & SALAD (FRUIT CUP) COFFEE (REGULAR) BOXED LUNCHES SAUCE ON THE SIDE DELIVERY FEE SANDWICH TRAY (TURKEY, HA CHICKEN WINGS (SMOKED, ME TORTILLA PINWHEELS DELIVERY FEE CONTINENTAL BREAKFAST BUF DONUTS SERVING UTENSILS DELIVERY FEE JUDGES ROOM BREAKFAST-CON JUDGES ROOM BREAKFAST-COF JUDGES ROOM BREAKFAST- HO JUDGES ROOM BREAKFAST- SE CAFETERIA AREA BREAKFAST- | 21,569.95 398.00 4,079.50 1,532.25 232.00 616.25 5,232.40 90.00 90.65 129.50 388.50 152.50 152.50 91.50 122.00 1,842.75 132.00 252.50 6.90 30.00 238.00 270.00 63.75 30.00 237.50 6.00 10.50 30.00 330.00 49.50 33.00 10.50 930.00 |

Check Register

Fiscal Year: 20 Period: 6

Fund: 1990 - GENERAL FUND

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150100 | 02/04/2020 | 22600 | DEMERIS BARBECUE | 21,569.95 |
| | | | CAFETERIA AREA BREAKFAST- | 21.00 |
| | | | JUDGES ROOM LUNCH- MESQUI | 445.00 |
| | | | JUDGES ROOM LUNCH- LEMONA | 27.50 |
| | | | JUDGES ROOM LUNCH - ICED | 27.50 |
| | | | JUDGES ROOM LUNCH-SERVING | 10.50 |
| | | | CAFETERIA AREA LUNCH- MES | 1,122.00 |
| | | | CAFETERIA AREA LUNCH -LEM | 116.00 |
| | | | CAFETERIA AREA LUNCH- ICE | 55.00 |
| | | | CAFETERIA AREA LUNCH- SER | 24.00 |
| | | | CAFETERIA AREA DINNER- SP | 1,636.25 |
| | | | CAFETERIA AREA DINNER-ICE | 72.50 |
| | | | CAFETERIA AREA DINNER-LEM | 181.25 |
| | | | CAFETERIA AREA DINNER-SER | 21.00 |
| 150101 | 02/04/2020 | 86181 | EXECU TEAM STAFFING LP | 12,506.19 |
| | | | TEMPORARY STAFFING SERVIC | 121.55 |
| | | | TEMPORARY STAFFING SERVIC | 1,589.25 |
| | | | TEMPORARY STAFFING SERVIC | 1,630.00 |
| | | | TEMPORARY STAFFING SERVIC | 1,630.00 |
| | | | TEMP SERVICES | 1,029.60 |
| | | | TEMP SERVICES | 1,029.60 |
| | | | TEMP SERVICES | 1,029.60 |
| | | | TEMP SERVICES | 1,029.60 |
| | | | TEMP SERVICES | 617.76 |
| | | | TEMP SERVICES | 823.68 |
| | | | TEMP SERVICES | 965.25 |
| | | | TEMP SERVICES | 1,010.30 |
| 150109 | 02/04/2020 | 31325 | HIGH POINT SANITARY SOLUTIONS | 2,566.62 |
| | | | GENERAL FUND INVENT | 20.90 |
| | | | GENERAL FUND INV | 128.44 |
| | | | GENERAL FUND INVE | 1,072.38 |
| | | | GENERAL FUND INVEN | 1,344.90 |
| 150112 | 02/04/2020 | 81932 | HYATT LEGAL PLANS INC | 1,476.00 |
| | | | PRE PAID LEGAL JAN20 | |
| 150113 | 02/04/2020 | 34705 | J HARDING & CO | 1,580.00 |
| | | | ASPIN-EP100 100% EMBROIDE | 1,360.00 |
| | | | BACKING IRON ON BACKING | 220.00 |
| 150116 | 02/04/2020 | 85085 | METOYER-ROY PRINTING, LTD. | 1,544.00 |
| | | | JAN 2020 BOARD AGENDA | 582.00 |
| | | | DEC 19 BOARD AGENDAS | 962.00 |
| 150117 | 02/04/2020 | 82248 | METROPOLITAN LIFE INSURANCE COMPANY | 3,974.71 |
| | | | DENTAL INS EMPYEJAN20 | 3,922.07 |
| | | | COBRA INS JAN 2020 | 52.64 |
| 150124 | 02/04/2020 | 88460 | REV ROBOTICS LLC | 3,170.28 |
| | | | REV-45-1517 EDU KIT | 3,100.00 |
| | | | ESTIMATED SHIPPING/HANDLI | 70.28 |
| 150128 | 02/04/2020 | 81820 | THE STANDARD LIFE INSURANCE | 15,019.57 |
| | | | DISAB INS EMPLEEJAN20 | |
| 150133 | 02/04/2020 | 87696 | UNUM LIFE INSURANCE CO. OF AMERICA | 17,976.94 |
| | | | COBRA INS JAN2020 | 221.18 |
| | | | DENTAL INS EMPYE JAN2 | 17,755.76 |

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|---------------------|-------------------|----------------|---|--|
| 150134 | 02/04/2020 | 39630 | UNUM LIFE INSURANCE CO OF AMERICA LIFE INS EMPYEEJAN20 LIFE INS EMPYR JAN20 | 12,072.76 10,411.81 1,660.95 |
| 150135 | 02/04/2020 | 87406 | VERITIV OPERATING COMPANY HARRIS COUNTY DEPT. OF ED | 2,063.28 |
| 150138 | 02/04/2020 | 64250 | WORKERS ASSISTANCE PROGRAM EMPLOYEE AP HC JAN20 | 1,558.00 |
| 150183 | 02/11/2020 | 87967 | A-1 PERSONNEL OF HOUSTON INC TEMPORARY STAFF IN RECORD | 1,056.00 |
| 150187 | 02/11/2020 | 86081 | KRISTEN ALLEN 2019-20 CONTRACT FOR HCDE | 3,650.00 |
| 150190 | 02/11/2020 | 13627 | ASSOC OF FUNDRAISING PROFESSIONALS 2019 MEMB RENEWAL | 350.00 |
| 150191 | 02/11/2020 | 13871 | AT&T CORP PHONE 011520-021420 PHONE 012120-022020 | 164.93 45.98 118.95 |
| 150194 | 02/11/2020 | 16240 | BOSWORTH PAPERS INC 510 DUAL PURPOSE PAPER 20 | 1,204.31 |
| 150196 | 02/11/2020 | 16888 | BRUNSWICK PRESS INC COMPREHENSIVE ANNUAL FINA CAFR 8.5X11 | 1,971.00 648.00 1,323.00 |
| 150198 | 02/11/2020 | 18165 | CDW GOVERNMENT INC LENOVO THINKPAD USB C-DOC LENOVO THNKPAD T490 14" C VIEW SONIC VA2452SM LED M TRIPP LITE DISPLAY PORT C LOGITECH WIRELESS COMBO M HP LASERJET PRO M404N-PRI LANDING ZONE DOCKING STAT KEY BOARD FMN-00001 STAR TECH USD 3.0 TO GIGA | 4,708.84 391.00 2,567.54 509.56 27.50 84.38 370.44 312.81 323.46 122.15 |
| 150202 | 02/11/2020 | 88433 | SHA'RELL WEBB TWO 45-MINUTE BREAKOUT SE | 500.00 |
| 150204 | 02/11/2020 | 88084 | COMCAST HOLDINGS CORPORATION INTERNET0203-030220 | 144.10 |
| 150205 | 02/11/2020 | 82495 | COMCAST CORPORATION INTERNET 013120-02292 | 103.07 |
| 150207 | 02/11/2020 | 88428 | KARLA W STERNBERG COVER PROVIDE PROFESSIONAL DEVE | 816.67 |
| 150208 | 02/11/2020 | 22745 | DHS ASSOCIATES INC CASE OF 15 PER PAGE LABEL ESTIMATED SHIPPING/HANDLI ANNUAL SUPPORT FOR SINGLE TOTAL RECALL ENVISION DIS TWO 1 HOUR ONLINE TRAININ ZEBRA TC57 BARCODE SCANNE PRORATED ANNUAL SUPPORT F SHIPPING & HANDLING | 25,262.41 1,050.00 65.00 8,297.41 5,500.00 500.00 9,580.00 185.00 85.00 |
| 150211 | 02/11/2020 | 88467 | DEMETRA WALKER TWO 45-MINUTE BREAKOUT SE | 600.00 |
| 150212 | 02/11/2020 | 88454 | KIA B ELDRED , OP PLLC PROVIDE PROFESSIONAL DEVE | 816.67 |

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|---------------------|-------------------|----------------|--|--|
| 150214 | 02/11/2020 | 87603 | EVELYN BALDAUF PROVIDE FACE-TO-FACE INST | 1,000.00 |
| 150218 | 02/11/2020 | 82491 | DURA PIER FACILITIES SERVICES LTD REPLACE THE METAL WALL PA | 68,231.43 |
| 150220 | 02/11/2020 | 88466 | FOR THE CULTURE LITERACY DEVELOPMEN TWO 45-MINUTE BREAKOUT SE | 1,000.00 |
| 150225 | 02/11/2020 | 88468 | GLOBAL ACADEMIC COACHING CASE DEBATE COLLEGE P | 375.00 |
| 150229 | 02/11/2020 | 29920 | HARRIS COUNTY TREASURER AIRTIME | 156.00 |
| 150230 | 02/11/2020 | 88346 | SHARRON HELMKE PRESENTING "INSTRUCTIONAL | 2,625.00 |
| 150233 | 02/11/2020 | 32350 | HOUSTON CHRONICLE ADVERTISING OF RFP'S FOR | 269.60 |
| 150236 | 02/11/2020 | 33462 | HR HOUSTON FIRST YEAR APPLICATION FE PROFESSIONAL MEMBERSHIP-R PROFESSIONAL MEMBERSHIP R GENERAL RENEWAL FOR LAURA | 330.00 30.00 100.00 100.00 100.00 |
| 150237 | 02/11/2020 | 32531 | HOUSTON ISD-FOOD SVCS DEPARTMENT HOUSTON ISD FOOD SERVICES HOUSTON ISD FOOD SERVICES | 1,502.00 616.50 885.50 |
| 150240 | 02/11/2020 | 34705 | J HARDING & CO MISC OPERATING COST MISC OPERATING COST MISC OPERATING COST | 794.42 659.50 40.48 94.44 |
| 150242 | 02/11/2020 | 35683 | KAPLAN EARLY LEARNING COMPANY BILINGUAL PAINT BY NUMERO | 2,240.76 |
| 150243 | 02/11/2020 | 87975 | KARCZEWSKI BRADSHAW LLP DEC19 LEGAL FEES DEC19 LEGAL FEES DEC19 LEGAL FEES DEC LEGAL FEES DEC19 LEGAL FEES DEC19 LEGAL FEES LEGAL SERVICES FOR HARRIS DEC19 LEGAL FEES DEC19 LEGAL FEES DEC19 LEGAL FEES DEC19 LEGAL FEES DEC19 LEGAL FEES DEC19 LEGAL FEES | 26,244.72 75.00 150.00 675.00 688.10 825.00 900.00 1,275.00 1,663.10 1,717.19 2,370.00 4,583.19 4,800.00 6,523.14 |

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|---------------------|-------------------|----------------|--|--|
| 150246 | 02/11/2020 | 88130 | LIBERTY DATA PRODUCTS INC CRTDG,CLJ CP4005SRS,YW GLUE, STICK,26OZ,VALU/PK FILM,LAMINATOR,25"X50',G PENCIL,COLORED,12/SET PENCIL,COLORED,12/SET MARKER,EXPO,CLICK,CHISL,3 NOTE,POPOP,3X3,18PK,ASSRT HEADPHONES,OPEN AIR,HP-10 CALENDAR,DESKPAD,EASY REA CALENDAR,WALL,QCKNTS,16X2 CARDSTOCK,ARRAY,WHITE,100 CLEANER,MKER BOARD,EXPO,8 BORDER,2.25"X50',APPLE GR BORDER,2.25"X50',WHITE BORDER,2.25"X50',FLAME RE BORDER,2.25"X50',CANARY BORDER,2.25"X50',BLACK COPY,PAPER,8.5X11,20LB,92 PROTECTOR,SHEET,STANDRD,C BINDER,VIEW,ROUND,2",WE BINDER,VIEW,ROUND,1",WE SHARPENER,COMPACT,ELEC,GY PUNCH,ADJUST,3-HOLE,11SH, CRTDG,TONER,BK,ORIG HP 20 CRTDG,TONER,CYN,ORIG HP20 MARKER,BROADLINE,8CT LETTERS,SLFADHSV,4",BK,78 LETTERS,SLFADHSV,4",GN,78 CRTDG,CLJ CP4005SRS,BK CRTDG,CLJ CP4005SRS,MA CRTDG,CLJ CP4005SRS,CYN | 4,461.98 639.98 140.70 169.34 12.36 37.08 51.90 80.75 110.00 140.75 214.35 43.36 47.25 11.32 10.60 11.16 10.60 10.60 98.97 4.04 63.36 37.92 117.60 16.77 284.97 299.97 78.90 8.68 8.76 419.98 639.98 639.98 |
| 150249 | 02/11/2020 | 88402 | G & G TOWERING INVESTMENTS INC. DEBATE SEMINAR TRANSP | 4,613.40 |
| 150251 | 02/11/2020 | 88434 | LAVONDIA A MENEPHEE TWO 45-MINUTE BREAKOUT SE | 500.00 |
| 150254 | 02/11/2020 | 44980 | OTC DIRECT INC - JOB NO 16/057KC SMALL GROUP ROTATION CHAR 7 POCKET CHART BURLAP 28X LIFE CYCLES STICKER SCENE ANIMAL HABITAT MINI STICK COMMUNITY HELPERS GIANT S FIDGET SPINNER - ITEM #YA JUMBO COUNTING LINKS-ITEM | 875.28 163.83 227.90 63.90 93.90 49.95 125.90 149.90 |
| 150255 | 02/11/2020 | 83247 | PINNACLE MEDICAL MANAGEMENT CORP RANDOM SELECTION TEST (BY | 40.00 |
| 150256 | 02/11/2020 | 87111 | PREMIERE SPEAKERS BUREAU , INC FINAL PAYMENT FOR RON CLA | 15,750.00 |

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|---------------------|-------------------|----------------|--|---------------|
| 150258 | 02/11/2020 | 86862 | PS LIGHTWAVE INC | 3,573.65 |
| | | | FEB 20 DATA CIRCUITS | 477.73 |
| | | | FEB 20 DATA CIRCUITS | 477.73 |
| | | | FEB 20 DATA CIRCUITS | 477.73 |
| | | | FEB 20 DATA CIRCUITS | 477.73 |
| | | | FEB 20 DATA CIRCUITS | 1,662.73 |
| 150262 | 02/11/2020 | 51528 | SCHOOL HEALTH CORPORATION | 3,479.13 |
| | | | EVACUATION CHAIR STRYKER | |
| 150269 | 02/11/2020 | 83408 | JEH-EAS, INC | 249.00 |
| | | | SCAN PRO ADVANTAGE MEMBER | |
| 150270 | 02/11/2020 | 88440 | STEPHANIE BOYCE | 1,000.00 |
| | | | TWO 45-MINUTE BREAKOUT SE | |
| 150271 | 02/11/2020 | 57490 | TEXAS ASSOCIATION OF SCHOOL | 110.00 |
| | | | ANNUAL MEMBERSHIP DUES PR | |
| 150272 | 02/11/2020 | 58389 | TEXAS DEPARTMENT OF PUBLIC SAFETY | 11.00 |
| | | | CRIMINAL BACKGROUND CHECK | |
| 150274 | 02/11/2020 | 87406 | VERITIV OPERATING COMPANY | 6,940.10 |
| | | | HARRIS COUNTY DEPT. OF ED | 4,689.26 |
| | | | HARRIS COUNTY DEPT. OF ED | 2,250.84 |
| 150275 | 02/11/2020 | 61927 | VERIZON WIRELESS | 508.06 |
| | | | CELLPHONE AND DATA SERVIC | |
| 150281 | 02/11/2020 | 88395 | DANESE ELAYNE ZANDER | 816.67 |
| | | | PROVIDE PROFESSIONAL DEVE | |
| 150419 | 02/13/2020 | 80164 | DAVID G PEAKE | 502.50 |
| | | | DED:2407 MISC | |
| 150420 | 02/13/2020 | 87594 | EDUCATIONAL CREDIT MANAGEMENT CORP | 50.72 |
| | | | DED:2018 MISC | |
| 150421 | 02/13/2020 | 31045 | WILLIAM E HEITKAMP | 1,000.00 |
| | | | DED:2405 MISC | |
| 150422 | 02/13/2020 | 34539 | INTERNAL REVENUE SERVICE | 352.50 |
| | | | DED:1210 MISC | |
| 150423 | 02/13/2020 | 85837 | PIONEER CREDIT RECOVERY, INC | 107.71 |
| | | | DED:2017 MISC | |
| 150424 | 02/13/2020 | 58040 | TEXAS CLASSROOM TEACHERS ASSOC | 35.00 |
| | | | DED:7605 TCTA | |
| 150425 | 02/13/2020 | 84180 | TEXAS GUARANTEED STUDENT LOAN CORP | 161.56 |
| | | | DED:2016 MISC | |
| 150426 | 02/13/2020 | 61657 | U S DEPARTMENT OF EDUCATION | 581.78 |
| | | | DED:1216 MISC | |
| 150427 | 02/14/2020 | 84156 | MELITON MOYA JR | 2,257.95 |
| | | | KNOWING WHERE TO STAN | |
| 150428 void | 02/18/2020 | 10143 | THOMAS REPROGRAPHICS INC | 0.00 |
| | | | CHDE BROCHURES | -1,794.00 |
| | | | CHDE BROCHURES | 1,794.00 |
| 150429 | 02/18/2020 | 87967 | A-1 PERSONNEL OF HOUSTON INC | 1,190.40 |
| | | | TEMPORARY STAFF IN RECORD | |
| 150430 | 02/18/2020 | 84906 | HARVEY JOSEPH PANEITZ | 3,571.00 |
| | | | CONTRACTED SERVICES | |
| 150431 | 02/18/2020 | 86434 | ALL SOURCE SECURITY CONTAINER USA | 1,607.95 |
| | | | S240L EURO-GRAY W/STND LI | 1,439.10 |
| | | | ESTIMATED SHIPPING/HANDLI | 168.85 |
| 150433 | 02/18/2020 | 88292 | AMERICAN FIDELITY ASSURANCE COMPANY | 738.34 |
| | | | CANCER INS FEB 20 | |

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| 150434 | 02/18/2020 | 20270 | AMERICAN HERITAGE LIFE INSURANCE CO CANDER INS FEB 20 095 | 628.68 |
| 150435 | 02/18/2020 | 87534 | LUCY ANDERSON TEACHING & LEARNING IN 21 DIFFERENTIATED LEARNING - | 4,950.00 3,250.00 1,700.00 |
| 150436 | 02/18/2020 | 13330 | APPLE INC IPAD WI-FI 32GB - SPACE G 3 YEAR APPLE CARE FOR IPA | 756.00 598.00 158.00 |
| 150439 | 02/18/2020 | 13871 | AT&T CORP PHONE020120-022920 PHONE 020120-022920 PHONE 012720-022620 | 812.64 334.89 359.01 118.74 |
| 150441 | 02/18/2020 | 88438 | HUGO BASURTO PRESENT TWO ONE-HOUR BRE | 250.00 |
| 150444 | 02/18/2020 | 18165 | CDW GOVERNMENT INC GEN SUPPLIES & MATERI LENOVO THINKSTATION P330 VIEWSONIC VA2746MH-LED - STARTECH.COM DISPLAYPORT CDW AUTOPILOT BASE DEPLOY MITEL MIVOICE 6940 IP PHO | 4,729.24 1,095.48 2,226.84 322.58 77.04 35.90 971.40 |
| 150449 | 02/18/2020 | 82495 | COMCAST CORPORATION INTERNE013020-022920 | 297.38 |
| 150450 | 02/18/2020 | 84855 | CYBERSOURCE CORPORATION JAN 20 MONTHLY SERVI | 29.00 |
| 150451 | 02/18/2020 | 86999 | DAN ST ROMAIN EDUCATIONAL FEATURED SPEAKER 3 BREAKO | 3,600.00 |
| 150452 | 02/18/2020 | 22600 | DEMERIS BARBECUE SFC METING LUNCHES | 712.90 |
| 150458 | 02/18/2020 | 26235 | FOSTER FENCE LTD BACK FENCE UPGRADES | 73,830.00 |
| 150459 | 02/18/2020 | 80775 | FRENCH CORNER CATERING INC STAFF DEV SHCHOOL VIS STAFF DEV SHCHOOL VIS STAFF DEV SHCHOOL VIS | 1,610.50 180.82 682.64 747.04 |
| 150461 | 02/18/2020 | 83037 | GALENA PARK ISD BUS SERVICES | 95.60 |
| 150462 | 02/18/2020 | 28510 | GRAINGER BOOTS,PLN,MENS,10.5M,6IN, WORK BOOTS,PLN,MENS,11M,6 WORK BOOTS,PLN,MENS,11M,6 WORK BOOTS,PLN,MENS,13M,6 WORK BOOTS,PLN,MENS,13M,6 | 782.90 156.58 156.58 156.58 156.58 |
| 150463 | 02/18/2020 | 28564 | GRAPHICS UNLIMITED INC GEN SUPPLIES LOGO PRI | 36.69 |
| 150473 | 02/18/2020 | 81932 | HYATT LEGAL PLANS INC PRE PAID LEGAL FEB20 | 1,440.00 |
| 150476 | 02/18/2020 | 34705 | J HARDING & CO 22398 - STAFFORD MUNICIPL 19271 HCDE FULL COLOR | 108.96 50.98 57.98 |
| 150477 | 02/18/2020 | 88463 | LAURA A JANA RT GARCIA CONFERENCE | 3,000.00 |

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|---------------------|-------------------|----------------|--|-----------------|
| 150478 | 02/18/2020 | 35069 | JEM RESOURCE PARTNERS ILOCK 360 IDEN FEB20 | 776.00 |
| 150480 | 02/18/2020 | 87870 | HOUSTON EMPLOYMENT WEEKLY ADVERTISING FOR HEAD STAR | 1,000.00 |
| 150486 | 02/18/2020 | 87340 | METROPOLITAN LIFE INSURANCE COMPANY HOSPITL IND INSFEB20 | 2,866.30 |
| 150487 | 02/18/2020 | 87340 | METROPOLITAN LIFE INSURANCE COMPANY ACCIDN INS FEB 20 | 1,956.88 |
| 150489 | 02/18/2020 | 87454 | PERFECT TEAMPLAY INC YOUTH CHESS INSTRUCTION - | 120.00 |
| 150490 | 02/18/2020 | 88364 | PIPPIN PROPERTIES INC KEYNOTE SPEAKER WILL PRES | 10,000.00 |
| 150491 | 02/18/2020 | 87278 | POWERSCHOOL GROUP LLC MS-PS-S-PSMSR: POWERSCHOO | 3,752.00 |
| 150494 | 02/18/2020 | 52965 | SOCIETY FOR HUMAN RESOURCE MGMT PROFESSIONAL MEMBERSHIP K | 219.00 |
| 150495 | 02/18/2020 | 87404 | GILBERTO T SOTO FEATURE SPEAKER BILINGUAL | 1,500.00 |
| 150496 | 02/18/2020 | 54008 | STAFFORD MSD REIMB TO STAFFORD | 551.42 |
| 150497 | 02/18/2020 | 81820 | THE STANDARD LIFE INSURANCE DISABILITY INS FEB20 | 14,921.89 |
| 150498 | 02/18/2020 | 87204 | STERLING MOBILE SERVICES INC SG-TC5X-EX01-01 PROTECTI | 300.00 |
| 150499 | 02/18/2020 | 85213 | MARY JO HUFF WILL PRESENT TWO ONE- HOU | 1,700.00 |
| 150501 | 02/18/2020 | 56712 | TEXAS ASSOCIATION OF SCHOOL TASBO RENEWAL MEME | 135.00 |
| 150502 | 02/18/2020 | 58389 | TEXAS DEPARTMENT OF PUBLIC SAFETY CRIMINAL BACKGROUND CHECK | 11.00 |
| 150508 | 02/18/2020 | 83410 | UNIQUE DIGITAL TECHNOLOGY INC ISILON X210 MAINTENANCE C | 12,954.06 |
| 150509 | 02/18/2020 | 60940 | UNITED PARCEL SERVICE POSTAGE | 75.90 |
| 150510 | 02/18/2020 | 61030 | UNITED WAY-CLC REGISTRATION FOR UNITED W | 170.00 85.00 |
| | | | REGISTRATION FOR UNITED W | 85.00 |
| 150513 | 02/18/2020 | 87406 | VERITIV OPERATING COMPANY HARRIS COUNTY DEPT. OF ED | 2,250.84 |

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|---------------------|-------------------|----------------|--|---------------|
| 150515 | 02/18/2020 | 61927 | VERIZON WIRELESS | 7,849.24 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.11 |
| | | | VERIZON 010820-020720 | 38.98 |
| | | | VERIZON 010820-020720 | 73.35 |
| | | | VERIZON 010820-020720 | 76.22 |
| | | | VERIZON 010820-020720 | 76.22 |
| | | | VERIZON 010820-020720 | 88.58 |
| | | | VERIZON 010820-020720 | 114.33 |
| | | | VERIZON 010820-020720 | 114.33 |
| | | | VERIZON 010820-020720 | 126.69 |
| | | | VERIZON 010820-020720 | 161.93 |
| | | | VERIZON 010820-020720 | 167.99 |
| | | | VERIZON 010820-020720 | 202.91 |
| | | | VERIZON 010820-020720 | 202.91 |
| | | | VERIZON 010820-020720 | 228.66 |
| | | | VERIZON 010820-020720 | 241.02 |
| | | | VERIZON 010820-020720 | 265.76 |
| | | | VERIZON 010820-020720 | 266.77 |
| | | | VERIZON 010820-020720 | 319.48 |
| | | | VERIZON 010820-020720 | 405.82 |
| | | | VERIZON 010820-020720 | 419.21 |
| | | | VERIZON 010820-020720 | 609.31 |
| | | | VERIZON 010820-020720 | 825.98 |
| | | | VERIZON 010820-020720 | 841.05 |
| | | | VERIZON 010820-020720 | 1,562.53 |
| 150517 | 02/18/2020 | 88313 | WELLSPRING TELEHEALTH | 690.00 |
| | | | TELEMED INS FEB20 | |
| 150598 | 02/25/2020 | 25314 | 4IMPRINT | 61.96 |
| | | | PERFORMANCE FINE JACQUARD | 55.26 |
| | | | FREIGHT | 6.70 |
| 150599 | 02/25/2020 | 87967 | A-1 PERSONNEL OF HOUSTON INC | 1,190.40 |
| | | | TEMPORARY STAFF IN RECORD | |
| 150603 | 02/25/2020 | 13871 | AT&T CORP | 955.58 |
| | | | PHONE 020520-03042020 | 123.84 |
| | | | PHONE 020720-03062020 | 123.84 |
| | | | PHONE 020520-03042020 | 159.56 |
| | | | PHONE 020520-03042020 | 209.58 |
| | | | PHONE 020920-03082020 | 338.76 |
| 150609 | 02/25/2020 | 88084 | COMCAST HOLDINGS CORPORATION | 5,452.41 |
| | | | INTERNET SRVC FEB20 | 3,136.40 |
| | | | SIP TRUNKS FEB 20 | 2,316.01 |

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|---------------------|-------------------|----------------|--|--|
| 150612 | 02/25/2020 | 88326 | GOVCONNECTION INC CELL PHONE CHARGING CELL PHONE CHARGING CELL PHONE CHARGING | 2,199.75 2,095.00 4,190.00 -4,085.25 |
| 150613 | 02/25/2020 | 86779 | DAVIS VISION INC VISION INS EMP FEB20 | 5,500.40 |
| 150614 | 02/25/2020 | 22600 | DEMERIS BARBECUE LUNCH ROTARY CLUB ADO | 169.97 |
| 150615 | 02/25/2020 | 86181 | EXECU TEAM STAFFING LP TEMP STAFF WK092219 TEMP STAFFWK09082019 | 1,281.28 480.48 800.80 |
| 150616 | 02/25/2020 | 80775 | FRENCH CORNER CATERING INC LUNCH ASSIS PLANNING | 233.70 |
| 150618 | 02/25/2020 | 28564 | GRAPHICS UNLIMITED INC 30 - LOGO JACKETS SIZES | 1,049.10 |
| 150623 | 02/25/2020 | 33462 | HR HOUSTON 2020 GULF COAST SYMPOSIUM 2020 GULF COAST SYMPOSIUM | 3,690.00 615.00 615.00 615.00 615.00 615.00 615.00 |
| 150627 | 02/25/2020 | 86921 | ITECH ENTERPRISES LLC EQUIPMENT HARDWARE INTEGRATION PROGRAMMING SHIPPING | 7,181.07 2,432.00 39.07 1,240.00 3,420.00 50.00 |
| 150628 | 02/25/2020 | 34705 | J HARDING & CO CS419 CORNERSTONE® LADIES CS418 CORNERSTONE® SELECT CS418_2X CORNERSTONE® SEL CS418_3X CORNERSTONE® SEL | 366.72 149.88 49.96 107.92 58.96 |
| 150630 | 02/25/2020 | 84502 | KINGDOM BUILDERS CENTER OF HOUSTON DEPOSIT | 1,000.00 |
| 150633 | 02/25/2020 | 82248 | METROPOLITAN LIFE INSURANCE COMPANY COBRA DENTAL FEB20 DENTAL EMPLOYEE FEB20 | 4,001.03 52.64 3,948.39 |
| 150643 | 02/25/2020 | 85861 | TEXAS EDUCATION AGENCY 2020 TEXAS SCHOOL LAW BUL | 150.00 |
| 150644 | 02/25/2020 | 58931 | TEXAS SCHOOL PUBLIC RELATIONS ASSOC STAR AWARD ENTRY FEES | 595.00 |
| 150645 | 02/25/2020 | 80739 | EMPLOYEES RETIREMENT SYSTEM OF TX MEMBERSHIP TSSP | 42.00 |
| 150646 | 02/25/2020 | 59317 | TEXAS STATE BOARD OF PUBLIC ANNUAL CPE SPONSOR | 400.00 |
| 150647 | 02/25/2020 | 81481 | TEXAS SUNGARD USERS NETWORK, INC 2020 TSUN CONFERENCE REGI 2020 TSUN CONFERENCE REGI | 750.00 375.00 375.00 |
| 150648 | 02/25/2020 | 86847 | THOMAS REPROGRAPHICS INC HCDE BROCHURES | 1,794.00 |
| 150651 | 02/25/2020 | 88493 | YUNUS S UNIA JANUARY MILEAGE | 165.66 |

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| 150653 | 02/25/2020 | 87696 | UNUM LIFE INSURANCE CO. OF AMERICA COBRA DENTAL FEB20 | 17,469.54 80.64 |
| 150654 | 02/25/2020 | 39630 | UNUM LIFE INSURANCE CO OF AMERICA DENTAL EMP FEB 20 | 17,388.90 |
| 150654 | 02/25/2020 | 39630 | UNUM LIFE INSURANCE CO OF AMERICA LIFE INS EMPLR FEB 20 | 12,017.14 1,649.25 |
| 150656 | 02/25/2020 | 88087 | VERSAS CREATIVE GROUP LLC LIFE INS EMPLR FEB 20 | 26,360.83 10,367.89 |
| 150656 | 02/25/2020 | 88087 | VERSAS CREATIVE GROUP LLC SOCIAL MEDIA ADS | 1,887.15 |
| 150659 | 02/25/2020 | 64250 | WORKERS ASSISTANCE PROGRAM TRADITIONAL MEDIA BUYING | 24,473.68 |
| 150659 | 02/25/2020 | 64250 | WORKERS ASSISTANCE PROGRAM EMP ASSIST PRO FEB20 | 1,542.80 |
| 150707 | 02/28/2020 | 80164 | DAVID G PEAKE DED:2407 MISC | 502.50 |
| 150708 | 02/28/2020 | 87594 | EDUCATIONAL CREDIT MANAGEMENT CORP DED:2018 MISC | 41.72 |
| 150709 | 02/28/2020 | 31045 | WILLIAM E HEITKAMP DED:2405 MISC | 1,000.00 |
| 150710 | 02/28/2020 | 34539 | INTERNAL REVENUE SERVICE DED:1210 MISC | 352.50 -202.50 |
| 150710 | 02/28/2020 | 34539 | INTERNAL REVENUE SERVICE DED:1210 MISC | 202.50 |
| 150710 | 02/28/2020 | 34539 | INTERNAL REVENUE SERVICE DED:1210 MISC | 352.50 |
| 150711 | 02/28/2020 | 85837 | PIONEER CREDIT RECOVERY, INC DED:2017 MISC | 107.71 |
| 150712 | 02/28/2020 | 84180 | TEXAS GUARANTEED STUDENT LOAN CORP DED:2016 MISC | 161.56 |
| 150713 | 02/28/2020 | 61657 | U S DEPARTMENT OF EDUCATION DED:1216 MISC | 513.70 |
| V150140 | 02/04/2020 | 80275 | TAYYABA Q ALI JANUARY MILEAGE | 65.03 |
| V150141 | 02/04/2020 | 11485 | PEPI CORPORATION MEALS NEW EMPL ORIENT | 488.66 153.16 |
| V150141 | 02/04/2020 | 11485 | PEPI CORPORATION SCF REFRESHMENT | 335.50 |
| V150144 | 02/04/2020 | 86386 | ROBERT LEE BELL JR JANUARY MILEAGE | 22.54 11.27 |
| V150144 | 02/04/2020 | 86386 | ROBERT LEE BELL JR JANUARY MILEAGE | 11.27 |
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS PORTFOLIO, 2PKT, DBL #A | 447.10 16.66 |
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS PORTFOLIO DBL PKY AST #B | 19.58 |
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS PORTFOLIO DBL, PKT, BLU | 9.79 |
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS PORTFOLIO, 2PKT. BRT. ASS | 16.32 |
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS PORTFOLIO 3 PRG, GN #SP | 14.79 |
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS PORTFOLIO, 3 PRG, B ORANG | 14.76 |
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS 43" 4K ULTRA HD SMART LED | 355.20 |
| V150149 | 02/04/2020 | 88047 | DANIELLE ELIZABETH CLARK TASA 2020 MIDWINTER C | 284.80 174.80 |
| V150149 | 02/04/2020 | 88047 | DANIELLE ELIZABETH CLARK TASA 2020 MIDWINTER C | 110.00 |
| V150150 | 02/04/2020 | 83949 | CHERIE L DEMARR REIMB FOR 1 2 LIC OT | 92.00 |
| V150153 | 02/04/2020 | 81650 | LISA FELSKA CONFERENCE FOR THE AD | 469.74 192.50 |
| V150153 | 02/04/2020 | 81650 | LISA FELSKA CONFERENCE FOR THE AD | 277.24 |

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| V150156 | 02/04/2020 | 87046 | FRANCES COTANYA HESTER TASA 2020 MIDWINTER C | 390.40 225.40 |
| | | | TASA 2020 MIDWINTER C | 165.00 |
| V150158 | 02/04/2020 | 84421 | HOT SHOT DELIVERY INC POSTAGE | 410.03 |
| V150161 | 02/04/2020 | 36435 | BRENNA G KOLLMORGEN REIMB DYSGRAFIA WKSHP | 100.00 |
| V150166 | 02/04/2020 | 84701 | MAYA COVERSON LIVINGSTON MAYA C LIVINGSTON | 2,362.50 |
| V150167 | 02/04/2020 | 88043 | JERI MICHELLE MARTINEZ REIMB FOR HOLIDAY PUR | 24.40 |
| V150168 | 02/04/2020 | 83447 | DAVID MCGEARY SOFTWARE DEV CONST | 1,000.00 |
| V150169 | 02/04/2020 | 40553 | BEATRIZ M MENENDEZ REIMB DYSGRAPH WKSH | 100.00 |
| V150171 | 02/04/2020 | 85571 | JONETT EDWARDS MINIEL EPP EARLY LITERACY TR | 971.05 82.50 |
| | | | EPP EARLY LITERACY SU | 82.50 |
| | | | EPP EARLY LITERACY TR | 184.44 |
| | | | EPP EARLY LITERACY SU | 184.44 |
| | | | EPP EARLY LITERACY TR | 203.86 |
| | | | EPP EARLY LITERACY SU | 233.31 |
| V150172 | 02/04/2020 | 86870 | JONATHAN MICHAEL PARKER TASA MIDWINTER CONFER | 360.55 151.25 |
| | | | TASA MIDWINTER CONFER | 209.30 |
| V150174 | 02/04/2020 | 84821 | JAIME SALINAS REIMB SUPPLIES | 28.26 |
| V150176 | 02/04/2020 | 84863 | COLOR ONE SYSTEMS ABS-WEST BUSINESS CARDS F | 98.00 |
| V150177 | 02/04/2020 | 87178 | KELLY EILEEN TUMY TCTELA ANNUAL CONFERE | 483.99 96.25 |
| | | | TCTELA ANNUAL CONFERE | 387.74 |
| V150179 | 02/04/2020 | 83984 | MARY F WEISENBURGER REIMB FOR 1 2 LIC OT | 300.00 |
| V150181 | 02/04/2020 | 85033 | LIDIA GAZDYSZYN ZATOPEK TASA MIDWINTER CONFER | 1,755.56 1,315.00 |
| | | | TASA MIDWINTER CONFER | 261.81 |
| | | | TASA MIDWINTER CONFER | 178.75 |
| V150284 | 02/11/2020 | 10690 | LAURA AGUIRRE DECEMBER MILEAGE | 124.51 9.86 |
| | | | NOVEMBER MILEAGE | 21.58 |
| | | | JANUARY MILEAGE | 29.15 |
| | | | SEPTEMBER MILEAGE | 30.28 |
| | | | OCTOBER MILEAGE | 33.64 |
| V150285 | 02/11/2020 | 86628 | DENISE ODELL ALFORD JANUARY MILEAGE | 36.23 |
| V150286 | 02/11/2020 | 87813 | JULIA YVETTE ANDREWS TASA MID-WINTER | 329.50 151.25 |
| | | | TASA MID-WINTER | 178.25 |
| V150287 | 02/11/2020 | 86538 | PAMELA MARIE RHODES JANUARY MILEAGE | 95.45 |

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| V150288 | 02/11/2020 | 87970 | DANIELLE M BARTZ | 341.58 |
| | | | TASA MIDWINTER CONFER | 190.33 |
| | | | TASA MIDWINTER CONFER | 151.25 |
| V150289 | 02/11/2020 | 87430 | CRYSTAL LEIGH BEVERLY | 20.70 |
| | | | JANUARY MILEAGE | |
| V150290 | 02/11/2020 | 85534 | CARLENE DENISE BEXLEY | 21.28 |
| | | | JANUARY MILEAGE | |
| V150291 | 02/11/2020 | 15393 | PRAGNA K BHALARA | 18.98 |
| | | | JANUARY MILEAGE | |
| V150294 | 02/11/2020 | 88351 | ASHLEY MADYSON BRAY | 87.36 |
| | | | JANUARY MILEAGE | |
| V150295 | 02/11/2020 | 87309 | DARLENE ELIZABETH BREAUX | 431.71 |
| | | | TASA MIDWINTER CONFER | 211.71 |
| | | | TASA MIDWINTER CONFER | 220.00 |
| V150297 | 02/11/2020 | 16778 | DEBRA LYNNE BROWN | 35.65 |
| | | | JANUARY MILEAGE | |

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| V150299 | 02/11/2020 | 17320 | BUTLER BUSINESS PRODUCTS | 10,679.25 |
| | | | ITEM# DMW16728 MONTHLY CA | 21.70 |
| | | | E95FP8 BATTERY, ALKALINE | 20.86 |
| | | | TONER, CLJ PRO MFP MA80, | 152.97 |
| | | | TONER LSR F/HP CP3525/353 | 301.98 |
| | | | RECEIVED STAMP | 24.19 |
| | | | TONER LSR F/HP P2035/2055 | 100.99 |
| | | | TONER CRG, LSR, SD, YELLO | 320.99 |
| | | | TONER CRG LSR SD MAGENTA | 320.99 |
| | | | TONER LSR F/HP C1215 BLK | 158.99 |
| | | | PURPLE FOLDERS 1/3 | 79.64 |
| | | | PAPER XEROX 8.5X11 LILAC | 17.60 |
| | | | 8 TAB A-Z DIVIDERS | 13.18 |
| | | | BINDER VIEW D RING 2" NAV | 6.32 |
| | | | CART SMALL BLACK | 24.99 |
| | | | BINDING MACHINE T COMB | 115.25 |
| | | | BINDING COMBS PLASTIC 5" | 18.01 |
| | | | BINDING COMB PLASTIC 1.25 | 35.19 |
| | | | BINDING COMB PLASTIC 3/8" | 13.51 |
| | | | CORRECTION TAPE | 26.39 |
| | | | AA BATTERIES | 12.99 |
| | | | DISINFECTING WIPES | 38.79 |
| | | | DISINFECTING SPRAY | 74.19 |
| | | | INV81253-2 CASE DEBAT | 36.50 |
| | | | OFFICE SUPPLIES | 16.50 |
| | | | 1924061 SAN MARKER, SCNT | 452.70 |
| | | | 11111 AVE INDEX, 8TAB, IN | 86.50 |
| | | | 79101 CLI CORD, EXT, & CO | 121.09 |
| | | | 670S QRT SCREEN, PROJ, 70 | 240.10 |
| | | | 670S QRT SCREEN, PROJ, 70 | 480.20 |
| | | | 101199 PAC CARD STOCK,JMB | 84.57 |
| | | | AW6Q QRT BRACKET,F/6" WAL | 94.59 |
| | | | X5082 EPI SET,KNIFE,XACTO | 25.47 |
| | | | E305BD EPI GLUE,LIQUID,SC | 162.32 |
| | | | CF510 HEW TONER,CLJ PRO | 50.99 |
| | | | CF511A HEW TONER,CLJ PRO | 56.99 |
| | | | CF512A HEW TONER,CLJ PRO | 56.99 |
| | | | CF513A HEW TONER,CLJ PRO | 56.99 |
| | | | XZ611 EPI BLADE,#11,CLASS | 47.68 |
| | | | CF461 HEW TONER,656X,HY,L | 484.99 |
| | | | CF462X HEW TONER,656X,HY | 484.99 |
| | | | BADGE, VSTR, REGS LOG 0 I | 182.76 |
| | | | TONER, HP 312A, LJ BK - I | 407.96 |
| | | | TONER, HPCF381A, LJ, CN - | 271.98 |
| | | | TONER, HPCF383A, LJ, MG I | 271.98 |
| | | | TONER, HPCF382A, LJ, YL - | 271.98 |
| | | | CASTLE CONTAINER - ITEM | 25.25 |
| | | | SCIENTIFIC EXPLORER MICRO | 64.50 |
| | | | CRYSTAL AQUARIUM - ITEM # | 16.25 |
| | | | 4M KITCHEN SCIENCE KIT-IT | 12.50 |
| | | | MUSCLE3 RACK KIDS STORAGE | 32.50 |
| | | | 2 - CE401A - TONER LSR HP | 491.98 |
| | | | 1 - MEDICATION ZYRTEC TAB | 38.06 |

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| V150299 | 02/11/2020 | 17320 | BUTLER BUSINESS PRODUCTS | 10,679.25 |
| | | | 1 - JACKET SLASH LTR FOLD | 19.03 |
| | | | 1 - TRAY TRIPLE WHITE ITE | 43.73 |
| | | | 1 BOX 3 TAB LABELS ITEM# | 102.87 |
| | | | GEN SUPPLIES & MATERI | 194.80 |
| | | | GEN SUPPLIES & MATERI | 247.87 |
| | | | EUROTECH ERGOHUMAN ME7ERG | 3,043.38 |
| V150302 | 02/11/2020 | 18555 | SONIA AJI CHACKO | 129.43 |
| | | | JANUARY MILEAGE | |
| V150304 | 02/11/2020 | 20203 | AMY LINN COLLINS | 37.20 |
| | | | JANUARY MILEAGE | |
| V150306 | 02/11/2020 | 88332 | DAWN SUE COLVILLE | 51.41 |
| | | | JANUARY MILEAGE | |
| V150307 | 02/11/2020 | 88015 | DAWN MARIE COMEAUX | 37.32 |
| | | | JANUARY MILEAGE | |
| V150309 | 02/11/2020 | 82931 | VICTORIA CORTINAS | 53.65 |
| | | | JANUARY MILEAGE | |
| V150310 | 02/11/2020 | 88049 | JOHN NICHOLAS COVANES IV | 472.06 |
| | | | NASBE | 192.50 |
| | | | NASBE | 279.56 |
| V150311 | 02/11/2020 | 21255 | CARIE LYNN CRABB | 124.00 |
| | | | REIMB FOR 1 2 LIC PT | |
| V150312 | 02/11/2020 | 87637 | YOLANDA CLAIRE DAVIS | 12.65 |
| | | | POSTAGE | |
| V150313 | 02/11/2020 | 62916 | JOHN WEBER | 2,729.12 |
| | | | SERVICES AGREEMENT AT A R | 2,700.00 |
| | | | TRAVEL REIMBURSEMENT NOT | 29.12 |
| V150314 | 02/11/2020 | 86117 | TERESA DIANE DELAISLA | 32.89 |
| | | | JANUARY MILEAGE | |
| V150315 | 02/11/2020 | 83949 | CHERIE L DEMARR | 42.69 |
| | | | JANUARY MILEAGE | |
| V150316 | 02/11/2020 | 87738 | MACKENZIE SPOONTS DEMPSEY | 98.33 |
| | | | JANUARY MILEAGE | |
| V150317 | 02/11/2020 | 88352 | KATHERINE ANN DOS SANTOS | 55.43 |
| | | | JANUARY MILEAGE | |
| V150318 | 02/11/2020 | 86523 | ANNE M DOUBEK | 105.86 |
| | | | JANUARY MILEAGE | |
| V150319 | 02/11/2020 | 53023 | JACQUELINE ALISON DOWELL | 81.31 |
| | | | JANUARY MILEAGE | |
| V150322 | 02/11/2020 | 87432 | MARIA V FUENTEZ | 122.96 |
| | | | JANUARY MILEAGE | 52.96 |
| | | | REIMB LSSCC VISUAL | 35.00 |
| | | | REIMB EATNS VISUAL IM | 35.00 |
| V150323 | 02/11/2020 | 81839 | MICHELLE GANTER | 44.28 |
| | | | JANUARY MILEAGE | |
| V150324 | 02/11/2020 | 27460 | JOELINE E GEICK | 2.88 |
| | | | JANUARY MILEAGE | |
| V150325 | 02/11/2020 | 87411 | ROBIN M GLENEWINKEL | 86.25 |
| | | | JANUARY MILEAGE | |
| V150326 | 02/11/2020 | 84588 | SARA ELIZABETH GOEKE | 57.50 |
| | | | JANUARY MILEAGE | |
| V150327 | 02/11/2020 | 87575 | ANALIEL NOQUEZ GONZALES | 81.77 |
| | | | JANUARY MILEAGE | |

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| V150329 | 02/11/2020 | 88019 | CYNTHIA ANN GUNN JANUARY MILEAGE | 40.54 |
| V150330 | 02/11/2020 | 88018 | ASHLEY NICOLE SCOTT JANUARY MILEAGE | 82.80 |
| V150333 | 02/11/2020 | 87745 | ARTILLA RENE HAUGHTON JANUARY MILEAGE | 118.28 |
| V150334 | 02/11/2020 | 84584 | HOLLY LYNN SHAFER REIMB FOR 1 2 LIC OT JANUARY MILEAGE | 257.98 124.00 133.98 |
| V150335 | 02/11/2020 | 31388 | SUE A SCAMARDO HILL REIMB GCASE LAW CONF | 175.00 |
| V150336 | 02/11/2020 | 82107 | TAMMY HILLEGEIST REIMB FOR 1 2 LIC OT JANUARY MILEAGE | 147.00 124.00 23.00 |
| V150337 | 02/11/2020 | 83449 | LIKITA DURDEN-HOLMES JANUARY MILEAGE | 27.43 |
| V150338 | 02/11/2020 | 84290 | CYNTHIA HORN FEBRUARY MILEAGE JANUARY MILEAGE | 106.78 11.33 95.45 |
| V150339 | 02/11/2020 | 86638 | JAMES COLBERT JR TASA MIDWINTER CONFER TASA MIDWINTER CONFER | 396.58 190.33 206.25 |
| V150341 | 02/11/2020 | 88356 | CAROLINE VOTH JOHNSTON JANUARY MILEAGE | 74.69 |
| V150342 | 02/11/2020 | 86488 | CHERINA LANAE PETE JANUARY MILEAGE | 82.46 |
| V150343 | 02/11/2020 | 35600 | CHARLOTTE MARIA JORDAN REIMB MLSAP NEURAL JANUARY MILEAGE | 134.76 35.00 99.76 |
| V150344 | 02/11/2020 | 88012 | MEGAN PATRICIA JOSEPH JANUARY MILEAGE | 121.50 |
| V150346 | 02/11/2020 | 86499 | CAROL ANN KANA JANUARY MILEAGE | 27.89 |
| V150347 | 02/11/2020 | 85126 | MARLA LYNN SMITH KANAKIDIS JANUARY MILEAGE | 70.01 |
| V150348 | 02/11/2020 | 87435 | SILVIA SOOMI KANG REIMB LWT HANDWRNTG | 185.00 |
| V150349 | 02/11/2020 | 82315 | REBECCA RIKER NORTH JANUARY MILEAGE | 120.18 |
| V150350 | 02/11/2020 | 88348 | ALDONA JOLANTA KLINE JANUARY MILEAGE | 48.30 |
| V150351 | 02/11/2020 | 36435 | BRENNA G KOLLMORGEN JANUARY MILEAGE | 75.33 |
| V150354 | 02/11/2020 | 88349 | ACSA MOSQUEDA LANGOT JANUARY MILEAGE | 47.27 |
| V150355 | 02/11/2020 | 85218 | JOHANNA LEPS DE JAGER JANUARY MILEAGE | 67.85 |
| V150357 | 02/11/2020 | 87581 | LENORA LEWIS JANUARY MILEAGE JANUARY MILEAGE | 167.27 82.63 84.64 |
| V150358 | 02/11/2020 | 37855 | MARSHA A LEWIS JANUARY MILEAGE | 96.03 |

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| V150359 | 02/11/2020 | 86941 | JAMIE KANE MACDONALD JANUARY MILEAGE | 57.50 |
| V150360 | 02/11/2020 | 38955 | SANDRA A MACGREGOR JANUARY MILEAGE | 78.78 |
| V150361 | 02/11/2020 | 81372 | TAMA JEAN MAGALLON JANUARY MILEAGE | 38.22 |
| V150363 | 02/11/2020 | 87283 | JAIME HERNANDO MARTINEZ REIMB FOR GEN SUPPLIE | 75.53 |
| V150364 | 02/11/2020 | 87737 | LISA ANNE MASON JANUARY MILEAGE | 31.63 |
| V150365 | 02/11/2020 | 86497 | SIMY MATHAI JANUARY MILEAGE | 76.65 |
| V150366 | 02/11/2020 | 39691 | LUCY MATTE JANUARY MILEAGE | 24.15 |
| V150367 | 02/11/2020 | 39910 | LAURA KAYE MCFARLAND JANUARY MILEAGE | 30.59 |
| V150368 | 02/11/2020 | 86078 | MELINDA EMELIA MCGOULDRIK JANUARY MILEAGE DECEMBER MILEAGE | 48.63 37.15 11.48 |
| V150369 | 02/11/2020 | 40553 | BEATRIZ M MENENDEZ JANUARY MILEAGE | 67.56 |
| V150370 | 02/11/2020 | 86936 | SUSANNE MARIE MINKS JANUARY MILEAGE | 34.50 |
| V150372 | 02/11/2020 | 88363 | RAPHAEL DION MONTGOMERY JANUARY MILEAGE JANUARY MILEAGE JANUARY MILEAGE JANUARY MILEAGE JANUARY MILEAGE JANUARY MILEAGE | 98.45 11.85 5.23 7.59 9.78 34.21 29.79 |
| V150373 | 02/11/2020 | 83476 | MONINA VICENCIO MORALES-ESTUART JANUARY MILEAGE | 125.86 |
| V150375 | 02/11/2020 | 85599 | PRASHANTHI NAIDU NADELLA JANUARY MILEAGE | 129.34 |
| V150376 | 02/11/2020 | 82231 | ERIKA GREMILLION-NEAL JANUARY MILEAGE | 81.71 |
| V150378 | 02/11/2020 | 87831 | JANICE THOMAS OWOLABI JANUARY MILEAGE | 114.94 |
| V150379 | 02/11/2020 | 88350 | ANNALISA DERILO PABLO JANUARY MILEAGE | 22.04 |
| V150380 | 02/11/2020 | 85138 | BARBARA JEAN PARKER JANUARY MILEAGE | 52.50 |
| V150382 | 02/11/2020 | 46130 | ANN K PETTY JANUARY MILEAGE | 203.81 |
| V150383 | 02/11/2020 | 88333 | JULIE CHRISTINE PLOETNER JANUARY MILEAGE | 14.38 |
| V150385 | 02/11/2020 | 35197 | JENNIFER JONES RAMOS JANUARY MILEAGE | 124.78 |
| V150387 | 02/11/2020 | 86997 | YI REN JANUARY MILEAGE | 27.89 |
| V150388 | 02/11/2020 | 50413 | LYNN LOUISE BARNARD RUSSOM JANUARY MILEAGE | 62.68 |

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| V150389 | 02/11/2020 | 51348 | PENNY JO SCHICK JANUARY MILEAGE | 63.83 |
| V150390 | 02/11/2020 | 88161 | EMILY GRIMES SEEHAUSEN JANUARY MILEAGE | 137.31 |
| V150392 | 02/11/2020 | 83700 | PAMELA MAY SHAW REIMB FOR 1 2 LIC PT REIMB AOTA MEMBERSHIP | 323.00 124.00 199.00 |
| V150393 | 02/11/2020 | 83419 | MARY A SNYDER JANUARY MILEAGE | 142.60 |
| V150394 | 02/11/2020 | 84623 | ROSA MARIA TORRES OCT. 1,2019 - MARCH 31,20 OCT. 1,2019 - MARCH 31,20 | 11,125.00 5,000.00 6,125.00 |
| V150397 | 02/11/2020 | 87011 | JENNA RENEE SPILLARS JANUARY MILEAGE | 56.18 |
| V150399 | 02/11/2020 | 84863 | COLOR ONE SYSTEMS ABCE CHRONLOG NCR | 670.00 |
| V150401 | 02/11/2020 | 84583 | JANICE S TOYOTA JANUARY MILEAGE | 118.90 |
| V150402 | 02/11/2020 | 60679 | MARY JANE TROTTER JANUARY MILEAGE | 71.92 |
| V150403 | 02/11/2020 | 60707 | DENICE FEGETTE TUCKER JANUARY MILEAGE REIMB 1 2 LIC OT | 174.60 50.60 124.00 |
| V150404 | 02/11/2020 | 88334 | JESSICA VALDEZ DECEMBER MILEAGE | 15.08 |
| V150405 | 02/11/2020 | 86994 | JANET BAILEY WACHS JANUARY MILEAGE | 25.89 |
| V150406 | 02/11/2020 | 87749 | LAKEN MARIE WALKER JANUARY MILEAGE | 55.91 |
| V150407 | 02/11/2020 | 86923 | ANNE HARVEY WATSON REIMB DYSGRAPHIA WKSP | 100.00 |
| V150409 | 02/11/2020 | 83984 | MARY F WEISENBURGER JANUARY MILEAGE | 69.58 |
| V150410 | 02/11/2020 | 82607 | VALARIE D WELTON JANUARY MILEAGE | 129.38 |
| V150411 | 02/11/2020 | 86938 | MARY ELLEN WENZEL JANUARY MILEAGE | 48.30 |

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Fund: 1990 - GENERAL FUND

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| V150412 | 02/11/2020 | 63624 | WILLIAM V MACGILL & COMPANY | 930.17 |
| | | | 4X6 THERMA-KOOL COLD/HOT | 152.00 |
| | | | 2X3 NON-ADHERENT PAD | 19.56 |
| | | | ECONOMY CUPS | 15.95 |
| | | | 4X7 THERMA-KOOL COVER | 33.84 |
| | | | BIO MED WOUND EYE WASH | 38.56 |
| | | | ECONOMY GAUZE | 69.50 |
| | | | DISPOSABLE WASH CLOTHS | 145.65 |
| | | | COTTON ROLLS | 15.50 |
| | | | ECONOMY NOSEBLEED CLIP | 29.20 |
| | | | FLUID RESIST BARRIER MASK | 100.00 |
| | | | N95 FACE MASKS | 124.75 |
| | | | FINGER PULSE OXIMETER W/C | 35.98 |
| | | | GLUCOSE GEL | 13.11 |
| | | | STERILANCE TWIST TOP LANC | 3.75 |
| | | | DISPOSABLE PEN LIGHT | 7.52 |
| | | | TEST STRIP | 30.08 |
| | | | MEDI COMB LICE | 67.35 |
| | | | BANDAGE SCISSORS | 12.88 |
| | | | INFECTIOUS WASTE CONTAINE | 7.43 |
| | | | ALCOHOL PREP PAD | 7.56 |
| V150413 | 02/11/2020 | 87485 | CHANEY WILLIAMS LEDET | 1,303.62 |
| | | | TASA MIDWINTER CONFER | 924.15 |
| | | | TASA MIDWINTER CONFER | 200.72 |
| | | | TASA MIDWINTER CONFER | 178.75 |
| V150414 | 02/11/2020 | 64008 | TANYA S WISE | 25.01 |
| | | | JANUARY MILEAGE | |
| V150415 | 02/11/2020 | 64730 | KARLA J YIELDING | 43.13 |
| | | | JANUARY MILEAGE | |
| V150416 | 02/11/2020 | 85033 | LIDIA GAZDYSZYN ZATOPEK | 1,046.01 |
| | | | TCWSE CONFERENCE (IN | 47.00 |
| | | | TCWSE CONFERENCE (IN | 55.00 |
| | | | TEA TRAINING: LETRS F | 55.00 |
| | | | TEA TRAINING: LETRS F | 92.08 |
| | | | TCWSE CONFERENCE (IN | 328.83 |
| | | | TEA TRAINING: LETRS F | 468.10 |
| V150519 | 02/18/2020 | 87045 | ADERONKE OLUWATOBI AKINFENWA | 57.73 |
| | | | JANUARY MILEAGE | |
| V150520 | 02/18/2020 | 10860 | LEAH MAE ANGELITO ALBA | 92.00 |
| | | | JANUARY MILEAGE | |
| V150521 | 02/18/2020 | 11485 | PEPI CORPORATION | 335.50 |
| | | | SFC MEETING MEALS | |
| V150522 | 02/18/2020 | 52395 | KATHRYN A BAKER | 37.38 |
| | | | JANUARY MILEAGE | |
| V150523 | 02/18/2020 | 88118 | RITU DAS BALLA | 112.70 |
| | | | JANUARY MILEAGE | |
| V150524 | 02/18/2020 | 37853 | MARIA R BAUTISTA | 40.66 |
| | | | REIMB FOR REFRESH | |
| V150525 | 02/18/2020 | 15261 | STACY K BERKMAN | 58.08 |
| | | | JANUARY MILEAGE | |
| V150526 | 02/18/2020 | 15978 | KELLEY RENEE BODINE | 67.85 |
| | | | JANUARY MILEAGE | |

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| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| V150529 | 02/18/2020 | 86489 | BRETT BOWER JANUARY MILEAGE | 95.91 |
| V150530 | 02/18/2020 | 16438 | MONICA M BRALLIER JANUARY MILEAGE | 40.83 |

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|---------------------|-------------------|----------------|--|---------------|
| V150531 | 02/18/2020 | 17320 | BUTLER BUSINESS PRODUCTS | 5,331.28 |
| | | | VER94554 - VERBATIM CD-R | 59.06 |
| | | | MEVED500 - METRO DATAVAC | 235.10 |
| | | | LLR87272 - LORELL ESSENTI | 209.99 |
| | | | LLR87272 - LORELL ESSENTI | -209.99 |
| | | | BSXVL105SB11 - HON EXEC. | 1,260.30 |
| | | | GEN OFFICE SUPPLIES | 72.90 |
| | | | GEN SUPPLIES & MATERI | 134.78 |
| | | | GEN SUPPLIES & MATERI | 19.19 |
| | | | FLASH DRIVE 16GB 10PACK A | 187.10 |
| | | | SAMSUNG 860 SSD 500GB | 88.22 |
| | | | 24415PP HIGHLIGHTER,ACCT | 15.42 |
| | | | 151298 PENS SLDER 1.0MM, | 14.95 |
| | | | 5366 LABEL FF L/I, 2/3X3- | 28.23 |
| | | | 100001 PLANNER WM BARC 8. | 24.13 |
| | | | 17526 FOLDER FILE LGL 1/3 | 44.95 |
| | | | 67010AB MARKER PG BRT AST | 20.67 |
| | | | 71111 HIGHLIGHTER ZAZZLE | 22.50 |
| | | | S52012 PEN PP SIGN PEN FN | 38.78 |
| | | | 1945932 PEN INKJOY 100ST | 3.06 |
| | | | BX480BP8M PEN MED RET BP | 11.95 |
| | | | 71165 WALLET EXP 12-3 / 8 | 20.50 |
| | | | 920002359 KEYBOARD WIRELE | 108.29 |
| | | | 1951636 PEN INKJOY GEL 14 | 29.49 |
| | | | 334SB10US PEN TRIPLUS F-L | 14.89 |
| | | | 1983966 PEN SHARPIE ART 1 | 35.16 |
| | | | 99656 ORGANIZER PROJ 8 PK | 7.80 |
| | | | 52891 FILE MOBILE PENDAFL | 32.49 |
| | | | 75398 TONER CRG HEW CB542 | 63.89 |
| | | | 11957 FOLDER 24 PK, LTR S | 18.94 |
| | | | 122200 PLANNER 4.8 8X8 WK | 18.96 |
| | | | 36551 CLIP BINDER MED | 4.45 |
| | | | 28451 BINDER VUE S-RNG 5" | 17.24 |
| | | | 11306 INDEX TAB RIP PROOF | 13.48 |
| | | | 01807 INDEX 3-RING 11X8.5 | 3.68 |
| | | | L2741A SCANNER SCANJET PR | 588.18 |
| | | | ELITE IMAGE REMANUFACTURE | 299.95 |
| | | | KIMBERLY-CLARK FACIAL TIS | 118.68 |
| | | | LYSOL DISINFECTING WIPES | 25.78 |
| | | | PILOT FRIXION .7MM CLICKE | 73.92 |
| | | | BUSINESS SOURCE FOLD-BACK | 14.16 |
| | | | BUSINESS SOURCE 1/3 CUT 1 | 41.34 |
| | | | OXFORD PRINTABLE INDEX CA | 19.10 |
| | | | OXFORD PRINTABLE INDEX CA | 8.00 |
| | | | PAPER MATE INKJOY 100 ST | 9.16 |
| | | | PENTEL 24/7 ROLLERBALL PE | 36.38 |
| | | | STANLEY CLASSIC 99 UTILIT | 4.54 |
| | | | BUSINESS SOURCE BLOCK-OUT | 17.29 |
| | | | HP 647A ORIGINAL TONER CA | 201.12 |
| | | | HP 648A ORIGINAL TONER CA | 370.10 |
| | | | HP 648A ORIGINAL TONER CA | 370.10 |
| | | | HP 648A ORIGINAL TONER CA | 370.10 |
| | | | BUSINESS SOURCE ROUND-RIN | 23.41 |

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|---------------------|-------------------|----------------|--|------------------------------|
| V150531 | 02/18/2020 | 17320 | BUTLER BUSINESS PRODUCTS KENSINGTON ORBIT WIRELESS | 5,331.28 69.42 |
| V150532 | 02/18/2020 | 85125 | JANINE WALLACE CALMES JANUARY MILEAGE | 33.93 |
| V150535 | 02/18/2020 | 86087 | JOANNE BOOKER CRANE AOTA MEMEBERSHIP | 225.00 |
| V150539 | 02/18/2020 | 87584 | KRISTEN TAYLOR EWING JANUARY MILEAGE | 121.90 |
| V150542 | 02/18/2020 | 83350 | WRIGHT EXPRESS FINANCIAL SVC CORP JAN 20 EXXON GASOLINE | 924.63 |
| V150543 | 02/18/2020 | 83985 | GUADALUPE MAYELA FLORES JANUARY MILEAGE REIMB MUSIC THERAPY | 422.26 172.26 250.00 |
| V150545 | 02/18/2020 | 88016 | HEMA I GHUTADARIA JANUARY MILEAGE | 41.40 |
| V150550 | 02/18/2020 | 84421 | HOT SHOT DELIVERY INC POSTAGE POSTAGE | 1,342.24 349.12 993.12 |
| V150551 | 02/18/2020 | 86638 | JAMES COLBERT JR UNIVERSITY INTERSCHOL | 55.00 |
| V150553 | 02/18/2020 | 86222 | ROBIN DIANE-RILLA KRONENBERGER JANUARY MILEAGE | 49.76 |
| V150554 | 02/18/2020 | 36698 | SUPRIYA KUMAR JANUARY MILEAGE | 79.24 |
| V150556 | 02/18/2020 | 85543 | WENDY HICKS LARSON JANUARY MILEAGE | 15.53 |
| V150557 | 02/18/2020 | 85532 | ERICK LEON JANUARY MILEAGE | 80.90 |
| V150559 | 02/18/2020 | 86941 | JAMIE KANE MACDONALD REIMB MHI STRATEGIES | 115.00 |
| V150560 | 02/18/2020 | 39692 | BELINDA A MATTHEWS JANUARY MILEAGE | 147.78 |
| V150561 | 02/18/2020 | 82661 | DEBORAH MATTHEWS JANUARY MILEAGE | 41.98 |
| V150562 | 02/18/2020 | 87721 | ANTHONY TYWAUN MAYS FRIENDS OF TEXAS PUBL FRIENDS OF TEXAS PUBL | 262.64 207.64 55.00 |
| V150564 | 02/18/2020 | 82260 | MEREDITH MILLER JANUARY MILEAGE | 131.68 |
| V150565 | 02/18/2020 | 87866 | PHEBE ANN PATEL JANUARY MILEAGE | 52.90 |
| V150567 | 02/18/2020 | 86654 | BRENDA MCCLAIN MULLINS DFW AUTISM CONFERENCE DFW AUTISM CONFERENCE | 426.72 289.22 137.50 |
| V150568 | 02/18/2020 | 85599 | PRASHANTHI NAIDU NADELLA REIMBTRAIN THE BRAIN | 35.00 |
| V150570 | 02/18/2020 | 44026 | VICKI Y YOUNG NOLAN JANUARY MILEAGE | 129.38 |
| V150571 | 02/18/2020 | 87437 | TANISHA R PARHAM JANUARY MILEAGE | 37.38 |
| V150573 | 02/18/2020 | 88124 | COLINA CATHERINE POUILLARD TASA MIDWINTER | 190.32 |

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|---------------------|-------------------|----------------|---|--|
| V150576 | 02/18/2020 | 85276 | STEPHANIE LAUREN QUARLES JANUARY MILEAGE | 58.65 |
| V150577 | 02/18/2020 | 49632 | CANDACE H RIEDER JANUARY MILEAGE | 48.36 |
| V150579 | 02/18/2020 | 86525 | CYRELLE FERN GARDNER JANUARY MILEAGE | 114.77 |
| V150580 | 02/18/2020 | 88442 | RICHARD SANCHEZ OCHOA JANUARY MILEAGE | 339.77 |
| V150581 | 02/18/2020 | 84585 | SUSAN RUDOLPH SCHWAI T ZBERG JANUARY MILEAGE | 55.20 |
| V150583 | 02/18/2020 | 83700 | PAMELA MAY SHAW JANUARY MILEAGE | 8.63 |
| V150584 | 02/18/2020 | 85775 | TAMARA FAYE SNOW JANUARY MILEAGE | 58.65 |
| V150586 | 02/18/2020 | 53379 | DS WATERS OF AMERICA INC WATER REFRSHEMENT | 37.78 |
| V150587 | 02/18/2020 | 86939 | TAMMY SETSUKO TAKAISHI JANUARY MILEAGE | 87.40 |
| V150588 | 02/18/2020 | 85562 | MEREDITH E ANDERSON JANUARY MILEAGE | 46.58 |
| V150590 | 02/18/2020 | 88334 | JESSICA VALDEZ JANUARY MILEAGE | 39.10 |
| V150592 | 02/18/2020 | 86994 | JANET BAILEY WACHS TASA 2020 MIDWINTER C | 123.75 |
| V150593 | 02/18/2020 | 83421 | LESLEY DIANE CASLER JANUARY MILEAGE | 156.23 |
| V150595 | 02/18/2020 | 88409 | ZACHARY WAYNE WIKSTROM REIMB INSTRU MATERIAL | 24.92 |
| V150596 | 02/18/2020 | 64063 | LINDA J WOODSON DFW AUTISM CONFERENCE DFW AUTISM CONFERENCE | 454.90 317.40 137.50 |
| V150662 | 02/25/2020 | 80275 | TAYYABA Q ALI JANUARY MILEAGE FEBRUARY MILEAGE | 111.44 8.51 102.93 |
| V150664 | 02/25/2020 | 11485 | PEPI CORPORATION NEW EMPL ORIENTATION | 106.27 |
| V150666 | 02/25/2020 | 87813 | JULIA YVETTE ANDREWS JANUARY MILEAGE | 122.13 |
| V150670 | 02/25/2020 | 17320 | BUTLER BUSINESS PRODUCTS ITEM # 65646 STAPLER ITEM# 8L800 RCPT BOOK 2.7 ITEM# 21005PK TISSUE, KLE ITEM# 24302 AIR DUSTER 10 ITEM# 77925EA LYSOL DSNFC ITEM# CE401A TONER HP507A 4X6 LOGO MAT GRIPPER 54MI PANTONE COLOR CUSTOM MAT MICRTHN26A TONER, MICR NE S52012 PEN PP SIGN PEN FN 390136BWL SANITIZER, PURE | 1,776.78 9.04 10.27 12.99 9.19 7.18 245.99 283.40 525.00 596.67 19.39 57.66 |

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|---------------------|-------------------|----------------|--|---------------|
| V150678 | 02/25/2020 | 82863 | GABRIELLE GARDNER | 350.64 |
| | | | DECEMBER MILEAGE | 26.22 |
| | | | DECEMBER MILEAGE | 27.26 |
| | | | DECEMBER MILEAGE | 27.96 |
| | | | JANUARY MILEAGE | 34.21 |
| | | | DECEMBER MILEAGE | 37.41 |
| | | | JANUARY MILEAGE | 43.82 |
| | | | JANUARY MILEAGE | 22.89 |
| | | | JANUARY MILEAGE | 45.66 |
| | | | DECEMBER MILEAGE | 46.05 |
| | | | NOVEMBER MILEAGE | 8.70 |
| | | | DECEMBER MILEAGE | 11.02 |
| | | | JANUARY MILEAGE | 19.44 |
| V150683 | 02/25/2020 | 84290 | CYNTHIA HORN | 45.02 |
| | | | FEBRUARY MILEAGE | |
| V150685 | 02/25/2020 | 88041 | MELISSA MICHELLE JAMES | 308.70 |
| | | | REIMBCPI MILEAGENOV19 | 28.27 |
| | | | REIMBCPI MILEAGENOV19 | 28.28 |
| | | | REIMB CPI MILEA OCT19 | 84.82 |
| | | | REIMB CPI MILEA OCT19 | 84.83 |
| | | | DFW AUTISM CONFERENCE | 41.25 |
| | | | DFW AUTISM CONFERENCE | 41.25 |
| V150697 | 02/25/2020 | 84701 | MAYA COVERSON LIVINGSTON | 1,593.75 |
| | | | MAYA C LIVINGSTON | |
| V150700 | 02/25/2020 | 87721 | ANTHONY TYWAUN MAYS | 137.50 |
| | | | DFW AUTISM CONFERENCE | |
| V150703 | 02/25/2020 | 84863 | COLOR ONE SYSTEMS | 1,140.00 |
| | | | 3-PART NCR 8.5X11 WHITE/C | |

Number of checks in fund 1990 - GENERAL FUND: **329**

Amount total: **648,127.49**

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|---------------------|-------------------|----------------|--|---------------|
| 150088 | 02/04/2020 | 13871 | AT&T CORP | 277.57 |
| | | | PHONE 011920021820 | 119.01 |
| | | | PHONE 011320021220 | 158.56 |
| 150092 | 02/04/2020 | 14892 | CITY OF BAYTOWN | 375.49 |
| | | | WATER 01/02/20 | |
| 150095 | 02/04/2020 | 18491 | CENTERPOINT ENERGY | 247.20 |
| | | | GAS 121019011320 | 65.10 |
| | | | GAS 121019011320 | 182.10 |
| 150096 | 02/04/2020 | 84158 | CENTRAL TELEPHONE COMPANY OF TEXAS | 437.06 |
| | | | PHONE 011120021020 | |
| 150107 | 02/04/2020 | 86562 | HARRIS COUNTY FWSD #51 | 38.84 |
| | | | WATER 122019012120 | |
| 150136 | 02/04/2020 | 62751 | WASTE MANAGEMENT | 886.45 |
| | | | MONTHLY WASTE FEB20 | 116.34 |
| | | | MONTHLY WASTE JAN20 | 95.26 |
| | | | MONTHLY WASTE JAN20 | 142.89 |
| | | | MONTHLY WASTE FEB20 | 79.45 |
| | | | MONTHLY WASTE JAN20 | 142.89 |
| | | | MONTHLY WASTE JAN20 | 214.36 |
| | | | MONTHLY WASTE JAN20 | 95.26 |

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|---------------------|-------------------|----------------|---|--|
| 150191 | 02/11/2020 | 13871 | AT&T CORP PHONE 012120022020 | 175.36 |
| 150199 | 02/11/2020 | 18491 | CENTERPOINT ENERGY GAS 121919012220 GAS 122019012220 | 205.37 62.72 142.65 |
| 150200 | 02/11/2020 | 85300 | CHILDCARE CAREERS LLC CONTRACTED SERVICES FROM CONTRACTED SERVICES FROM CONTRACTED SERVICES FROM CONTRACTED SERVICES FROM | 2,141.00 298.46 587.44 587.44 667.66 |
| 150219 | 02/11/2020 | 25560 | FEDERAL EXPRESS CORPORATION POSTAGE | 209.36 |
| 150234 | 02/11/2020 | 33040 | CITY OF HOUSTON WATER WATER 012420 WATER READ 012420 | 201.24 141.48 59.76 |
| 150245 | 02/11/2020 | 37208 | CITY OF LA PORTE WATER READ 01/20 | 88.80 |
| 150247 | 02/11/2020 | 87249 | LIQUID ENVIRONMENTAL OF TEXAS LLC QUARTERLY GREASE TRAP CLE | 520.00 |
| 150261 | 02/11/2020 | 83499 | ELDA MARIA RUEDA WINTER HEADS UP NEWSLETTE | 233.88 |
| 150275 | 02/11/2020 | 61927 | VERIZON WIRELESS WIRELESS 122319012220 | 1,273.10 |
| 150282 | 02/11/2020 | 87916 | ZENITH PREMIER INC CONTRACTED SERVICES AGREE CONTRACTED SERVICES AGREE CONTRACTED SERVICES AGREE | 444.00 148.00 148.00 148.00 |
| 150417 | 02/12/2020 | 81224 | TX DEPT OF FAMILY AND PROTECTIVE TEXAS DEPT OF FAMILY | 40.00 |
| 150437 | 02/18/2020 | 87353 | AQUA TEXAS INC WATER READ 01/27/20 | 107.63 |
| 150439 | 02/18/2020 | 13871 | AT&T CORP PHONE 012720022620 PHONE 012720022620 PHONE 012720022620 | 458.13 118.74 196.33 143.06 |
| 150446 | 02/18/2020 | 85300 | CHILDCARE CAREERS LLC CONTRACTED SERVICES FROM | 750.00 |
| 150457 | 02/18/2020 | 85146 | JOURNEY OF FAITH UNITED METHODIST MONTHLY RENTAL FEE | 4,000.00 |
| 150460 | 02/18/2020 | 87470 | FRONTIER SOUTHWEST INCORPORATED PHONE 122019011920 | 176.04 |
| 150465 | 02/18/2020 | 29920 | HARRIS COUNTY TREASURER MONTHLY RENTAL FEE OPEN | 50.00 |
| 150466 | 02/18/2020 | 85783 | HARRIS COUNTY WATER CONTROL AND WATER USAGE FROM OPEN PUR | 188.74 |
| 150471 | 02/18/2020 | 32920 | CITY OF HOUSTON HEALTH DEPARTMENT MONTHLY RENTAL FEE OPEN P MONTHLY RENTAL FEE | 9,646.50 5,881.50 3,765.00 |
| 150475 | 02/18/2020 | 33941 | INDUSTRIAL FIRE EQUIPMENT COMPANY ANNUAL INSPECTION PER ANNUAL INSPECTION PER | 237.63 150.25 87.38 |

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|---------------------|-------------------|----------------|---|------------------------|
| 150481 | 02/18/2020 | 83870 | KQC INVESTORS, LLC BAYTOWN HS/EHS LEASE PAYM | 30,254.23 11,747.00 |
| | | | MONTHLY RENTAL FEE | 3,700.23 |
| | | | MONTHLY RENTAL FEE OPEN P | 5,487.00 |
| | | | MONTHLY RENTAL FEE OPEN P | 9,320.00 |
| 150484 | 02/18/2020 | 88383 | ALEYDA YAZMIN LOPEZ JANUARY MILEAGE | 17.83 |
| 150507 | 02/18/2020 | 81224 | TX DEPT OF FAMILY AND PROTECTIVE CHILD CARE FEE SCHED | 226.00 |
| 150603 | 02/25/2020 | 13871 | AT&T CORP PHONE 020720030620 | 313.80 273.91 |
| | | | PHONE 020720030620 | 39.89 |
| 150604 | 02/25/2020 | 81972 | AT&T TELECONFERENCE SERVICES TELECONFERENCE USAGE - OP | 3.08 |
| 150605 | 02/25/2020 | 18491 | CENTERPOINT ENERGY GAS 011320021220 | 334.91 176.28 |
| | | | GAS 010220020420 | 80.55 |
| | | | GAS 011320021120 | 78.08 |
| 150606 | 02/25/2020 | 85300 | CHILDCARE CAREERS LLC CONTRACTED SERVICES FROM | 1,779.08 469.02 |
| | | | CONTRACTED SERVICES FROM | 587.44 |
| | | | CONTRACTED SERVICES FROM | 722.62 |
| 150610 | 02/25/2020 | 82495 | COMCAST CORPORATION PHONE 021020030920 | 275.48 |
| 150619 | 02/25/2020 | 27819 | HARRIS COUNTY FWSD WATER 123019012920 | 279.49 |
| 150620 void | 02/25/2020 | 84925 | HARRIS COUNTY, TEXAS HUMBLE FOOD PERMIT | 0.00 -75.00 |
| | | | HUMBLE FOOD PERMIT | 75.00 |
| 150637 | 02/25/2020 | 86862 | PS LIGHTWAVE INC MONTHLY PHONE/DATA LINES | 3,802.07 320.00 |
| | | | MONTHLY PHONE/DATA LINES | 184.06 |
| | | | MONTHLY PHONE/DATA LINESO | 320.00 |
| | | | MONTHLY PHONE/DATA LINES | 337.73 |
| | | | MONTHLY PHONE/DATA LINES | 337.73 |
| | | | MONTHLY PHONE/DATA LINES | 337.73 |
| | | | MONTHLY PHONE/DATA LINES | 320.00 |
| | | | MONTHLY PHONE/DATA LINES | 325.79 |
| | | | MONTHLY PHONE/DATA LINES | 323.57 |
| | | | MONTHLY PHONE/DATA LINESO | 337.73 |
| | | | MONTHLY PHONE/DATA LINES | 320.00 |
| | | | MONTHLY PHONE/DATA LINES | 337.73 |
| 150639 | 02/25/2020 | 48800 | RELIANT ENERGY ELECTRIC 121619011720 | 255.93 |
| 150649 | 02/25/2020 | 88315 | ENERGY FUTURE HOLDINGS CORP ELECTRIC 122019012220 | 4,777.43 552.52 |
| | | | ELECTRIC 121919012120 | 339.56 |
| | | | ELECTRIC 121919012120 | 543.63 |
| | | | ELECTRIC 121919012120 | 950.74 |
| | | | ELECTRIC 121919012120 | 794.55 |
| | | | ELECTRIC 121119011320 | 715.86 |
| | | | ELECTRIC 121919012120 | 880.57 |

Check Register

Fiscal Year: 20 Period: 6

Fund: 2050 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150657 | 02/25/2020 | 86242 | WCA WASTE CORPORATION MONTHLY WASTE 0201200 | 168.32 |
| V150146 | 02/04/2020 | 16155 | MILK PRODUCTS LLC | 2,611.99 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 162.54 |
| | | | STUDENT FOOD - OPEN PURCH | 96.07 |
| | | | STUDENT FOOD - OPEN PURCH | 135.45 |
| | | | STUDENT FOOD - OPEN PURCH | 54.18 |
| | | | STUDENT FOOD - OPEN PURCH | 54.18 |
| | | | STUDENT FOOD - OPEN PURCH | 40.64 |
| | | | STUDENT FOOD - OPEN PURCH | 121.91 |
| | | | STUDENT FOOD - OPEN PURCH | 135.45 |
| | | | STUDENT FOOD - OPEN PURCH | 162.54 |
| | | | STUDENT FOOD - OPEN PURCH | 232.78 |
| | | | STUDENT FOOD - OPEN PURCH | 246.32 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 97.33 |
| | | | STUDENT FOOD - OPEN PURCH | 94.82 |
| | | | STUDENT FOOD - OPEN PURCH | 94.82 |
| | | | STUDENT FOOD - OPEN PURCH | 96.07 |
| | | | STUDENT FOOD - OPEN PURCH | 109.62 |
| | | | STUDENT FOOD - OPEN PURCH | 162.54 |
| V150155 | 02/04/2020 | 86933 | HARDIES FRUIT & VEGETABLE CO | 1,004.34 |
| | | | STUDENT FOOD - OPEN PURCH | 109.60 |
| | | | STUDENT FOOD - OPEN PURCH | 77.58 |
| | | | STUDENT FOOD - OPEN PURCH | 63.60 |
| | | | STUDENT FOOD - OPEN PURCH | 141.29 |
| | | | STUDENT FOOD - OPEN PURCH | 42.52 |
| | | | STUDENT FOOD - OPEN PURCH | 27.00 |
| | | | STUDENT FOOD - OPEN PURCH | 69.86 |
| | | | STUDENT FOOD - OPEN PURCH | 49.50 |
| | | | STUDENT FOOD - OPEN PURCH | 68.75 |
| | | | STUDENT FOOD - OPEN PURCH | 72.84 |
| | | | STUDENT FOOD - OPEN PURCH | 140.13 |
| | | | STUDENT FOOD - OPEN PURCH | 67.01 |
| | | | STUDENT FOOD - OPEN PURCH | 74.66 |

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Fiscal Year: 20 Period: 6

Fund: 2050 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| V150163 | 02/04/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY | 10,691.46 |
| | | | STUDENT FOOD - OPEN PURCH | 384.64 |
| | | | STUDENT FOOD - OPEN PURCH | 470.13 |
| | | | STUDENT FOOD - OPEN PURCH | 801.84 |
| | | | STUDENT FOOD - OPEN PURCH | 387.28 |
| | | | STUDENT FOOD - OPEN PURCH | 821.58 |
| | | | STUDENT FOOD - OPEN PURCH | 896.77 |
| | | | STUDENT FOOD - OPEN PURCH | 1,376.97 |
| | | | STUDENT FOOD - OPEN PURCH | 1,079.20 |
| | | | STUDENT FOOD - OPEN PURCH | 1,372.40 |
| | | | STUDENT FOOD - OPEN PURCH | 530.91 |
| | | | STUDENT FOOD - OPEN PURCH | 1,093.76 |
| | | | STUDENT FOOD - PURCHASE O | 513.25 |
| | | | STUDENT FOOD - OPEN PURCH | 962.73 |
| V150173 | 02/04/2020 | 47923 | QSS, L.C | 3,050.90 |
| | | | MONTHLY MONITORING AND MA | 217.50 |
| | | | MONTHLY MONITORING AND MA | 373.64 |
| | | | MONTHLY MONITORING AND MA | 243.28 |
| | | | MONTHLY MONITORING AND MA | 363.89 |
| | | | MONTHLY MONITORING AND MA | 346.36 |
| | | | MONTHLY MONITORING AND MA | 339.74 |
| | | | MONTHLY MONITORING AND MA | 136.25 |
| | | | MONTHLY MONITORING AND MAI | 280.97 |
| | | | MONTHLY MONITORING AND MA | 237.50 |
| | | | MONTHLY MONITORING AND MA | 375.52 |
| | | | MONTHLY MONITORING AND MA | 136.25 |
| V150293 | 02/11/2020 | 16155 | MILK PRODUCTS LLC | 1,734.60 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 96.07 |
| | | | STUDENT FOOD - OPEN PURCH | 235.84 |
| | | | STUDENT FOOD - OPEN PURCH | 162.54 |
| | | | STUDENT FOOD - OPEN PURCH | 162.54 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 54.18 |
| | | | STUDENT FOOD - OPEN PURCH | 68.98 |
| | | | STUDENT FOOD - OPEN PURCH | 96.07 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 97.33 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 232.78 |
| V150332 | 02/11/2020 | 86933 | HARDIES FRUIT & VEGETABLE CO | 747.80 |
| | | | STUDENT FOOD - OPEN PURCH | 150.74 |
| | | | STUDENT FOOD - OPEN PURCH | 116.51 |
| | | | STUDENT FOOD - OPEN PURCH | 120.96 |
| | | | STUDENT FOOD - OPEN PURCH | 58.74 |
| | | | STUDENT FOOD - OPEN PURCH | 134.82 |
| | | | STUDENT FOOD - OPEN PURCH | 112.31 |
| | | | STUDENT FOOD - OPEN PURCH | 53.72 |

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Fiscal Year: 20 Period: 6

Fund: 2050 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| V150345 | 02/11/2020 | 52846 | JULIE ANNE SMITH | 4,462.50 |
| | | | CONSULTANT WILL PROVIDE S | 1,172.50 |
| | | | CONSULTANT WILL PROVIDE S | 1,505.00 |
| | | | CONSULTANT WILL PROVIDE S | 1,785.00 |
| V150353 | 02/11/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY | 7,722.46 |
| | | | STUDENT FOOD - OPEN PURCH | 520.67 |
| | | | STUDENT FOOD - OPEN PURCH | 1,518.30 |
| | | | STUDENT FOOD - PURCHASE O | 1,179.34 |
| | | | STUDENT FOOD - OPEN PURCH | 1,331.18 |
| | | | STUDENT FOOD - OPEN PURCH | 461.17 |
| | | | STUDENT FOOD - OPEN PURCH | 1,060.05 |
| | | | STUDENT FOOD - OPEN PURCH | 868.97 |
| | | | STUDENT FOOD - OPEN PURCH | 782.78 |
| V150528 | 02/18/2020 | 16155 | MILK PRODUCTS LLC | 2,462.59 |
| | | | STUDENT FOOD - OPEN PURCH | 175.77 |
| | | | STUDENT FOOD - OPEN PURCH | 203.00 |
| | | | STUDENT FOOD - OPEN PURCH | 234.19 |
| | | | STUDENT FOOD - OPEN PURCH | 203.18 |
| | | | STUDENT FOOD - OPEN PURCH | 203.18 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 121.91 |
| | | | STUDENT FOOD - OPEN PURCH | 243.81 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 94.82 |
| | | | STUDENT FOOD - OPEN PURCH | 54.18 |
| | | | STUDENT FOOD - OPEN PURCH | 40.64 |
| | | | STUDENT FOOD - OPEN PURCH | 57.18 |
| | | | STUDENT FOOD - OPEN PURCH | 57.18 |
| | | | STUDENT FOOD - OPEN PURCH | 142.95 |
| | | | STUDENT FOOD - OPEN PURCH | 142.95 |
| V150531 | 02/18/2020 | 17320 | BUTLER BUSINESS PRODUCTS | 1,084.57 |
| | | | #BSN36591CT BUSINESS SOUR | 133.50 |
| | | | #BSN74447 BUSINESS SOURCE | 6.18 |
| | | | #HEWCE410X HP 305X ORIGIN | 114.99 |
| | | | #HEWCF280A HP 80A ORIGINA | 344.97 |
| | | | #AVE74100 AVERY DIAMOND C | 18.39 |
| | | | #BSN09955 BUSINESS SOURCE | 5.50 |
| | | | #BSN09959 BUSINESS SOURCE | 14.07 |
| | | | #HEWCF280A HP 80A ORIGINA | 229.98 |
| | | | #HEWCF226X HP 26X ORIGINA | 216.99 |

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Fund: 2050 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| V150547 | 02/18/2020 | 86933 | HARDIES FRUIT & VEGETABLE CO | 916.80 |
| | | | STUDENT FOOD - OPEN PURCH | 55.56 |
| | | | STUDENT FOOD - OPEN PURCH | 81.07 |
| | | | STUDENT FOOD - OPEN PURCH | 101.97 |
| | | | STUDENT FOOD - OPEN PURCH | 122.95 |
| | | | STUDENT FOOD - OPEN PURCH | 42.27 |
| | | | STUDENT FOOD - OPEN PURCH | 91.47 |
| | | | STUDENT FOOD - OPEN PURCH | 72.41 |
| | | | STUDENT FOOD - OPEN PURCH | 149.21 |
| | | | STUDENT FOOD - OPEN PURCH | 41.25 |
| | | | STUDENT FOOD - OPEN PURCH | 64.69 |
| | | | STUDENT FOOD - OPEN PURCH | 93.95 |
| V150555 | 02/18/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY | 8,935.87 |
| | | | STUDENT FOOD - OPEN PURCH | 350.59 |
| | | | STUDENT FOOD - OPEN PURCH | 1,458.54 |
| | | | STUDENT FOOD - OPEN PURCH | 943.39 |
| | | | STUDENT FOOD - OPEN PURCH | 563.67 |
| | | | STUDENT FOOD - OPEN PURCH | 168.70 |
| | | | STUDENT FOOD - OPEN PURCH | 1,039.94 |
| | | | STUDENT FOOD - OPEN PURCH | 451.94 |
| | | | STUDENT FOOD - OPEN PURCH | 586.57 |
| | | | STUDENT FOOD - OPEN PURCH | 699.10 |
| | | | STUDENT FOOD - PURCHASE O | 766.29 |
| | | | STUDENT FOOD - OPEN PURCH | 1,263.25 |
| | | | STUDENT FOOD - OPEN PURCH | 643.89 |
| V150575 | 02/18/2020 | 47923 | QSS, L.C | 3,050.90 |
| | | | MONTHLY MONITORING AND MA | 363.89 |
| | | | MONTHLY MONITORING AND MA | 346.36 |
| | | | MONTHLY MONITORING AND MA | 136.25 |
| | | | MONTHLY MONITORING AND MA | 339.74 |
| | | | MONTHLY MONITORING AND MA | 136.25 |
| | | | MONTHLY MONITORING AND MA | 375.52 |
| | | | MONTHLY MONITORING AND MA | 237.50 |
| | | | MONTHLY MONITORING AND MAI | 280.97 |
| | | | MONTHLY MONITORING AND MA | 243.28 |
| | | | MONTHLY MONITORING AND MA | 373.64 |
| | | | MONTHLY MONITORING AND MA | 217.50 |
| V150585 | 02/18/2020 | 84620 | BERTHA L ST JOHN | 1,230.00 |
| | | | DISABILITIES SERVICES CON | |
| V150597 | 02/18/2020 | 64845 | ZIEBEN FOUNDATION PROPERTIES | 5,384.45 |
| | | | MONTHLY RENT OPEN PURCHAS | |

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Fiscal Year: 20 Period: 6

Fund: 2050 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| V150668 | 02/25/2020 | 16155 | MILK PRODUCTS LLC | 1,884.11 |
| | | | STUDENT FOOD - OPEN PURCH | 108.36 |
| | | | STUDENT FOOD - OPEN PURCH | 149.00 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 94.82 |
| | | | STUDENT FOOD - OPEN PURCH | 121.91 |
| | | | STUDENT FOOD - OPEN PURCH | 54.18 |
| | | | STUDENT FOOD - OPEN PURCH | 67.73 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 81.27 |
| | | | STUDENT FOOD - OPEN PURCH | 203.18 |
| | | | STUDENT FOOD - OPEN PURCH | 60.28 |
| | | | STUDENT FOOD - OPEN PURCH | 170.04 |
| | | | STUDENT FOOD - OPEN PURCH | 94.82 |
| | | | STUDENT FOOD - OPEN PURCH | 108.36 |
| | | | STUDENT FOOD - OPEN PURCH | 123.16 |
| V150670 | 02/25/2020 | 17320 | BUTLER BUSINESS PRODUCTS | 1,791.20 |
| | | | #GJO26100 GENUINE JOE FAC | 20.69 |
| | | | #GJO21100 GENUINE JOE MUL | 74.97 |
| | | | #GJO1100096 GENUINE JOE B | 47.89 |
| | | | #GJO1100096 GENUINE JOE B | 95.78 |
| | | | #CLO30966CT CLOROX GERMIC | 24.54 |
| | | | #CLO78564CT GLAD TALL KIT | 79.95 |
| | | | #DVM8607MCT DIVERSAMED DI | 52.28 |
| | | | #PGC97810 FEBREZE AIR FRE | 16.58 |
| | | | #GJO02408 GENUINE JOE PLA | 10.19 |
| | | | #CPC53041CT FABULOSO ALL | 34.50 |
| | | | #CLO38504EA CLOROX DISINF | 52.72 |
| | | | #WDF28030 WD-40 CARPERT F | 16.90 |
| | | | #GJOMBL1BEA GENUINE JOE N | 8.50 |
| | | | #HEWCE410A HP 305A ORIGIN | 183.98 |
| | | | #HEWCF280A HP80A ORIGINAL | 229.98 |
| | | | #DUC282195 DUCK BRAND HD | 65.86 |
| | | | #BSN36612 BUSINESS SOURCE | 3.09 |
| | | | #GBC3748203EZ GBC PINNACL | 193.96 |
| | | | #HEWQ6511A HP 11A ORIGINA | 181.68 |
| | | | #BSN36591CT BUSINESS SOUR | 222.50 |
| | | | #HEWCE255A HP 55A ORIGINA | 162.99 |
| | | | #BSN43575 BUSINESS SOURCE | 11.67 |
| V150673 | 02/25/2020 | 21535 | ROSE BROWN CROSS MENELEE | 16.10 |
| | | | JANUARY MILEAGE | |

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Fiscal Year: 20 Period: 6

Fund: 2050 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| V150680 | 02/25/2020 | 86933 | HARDIES FRUIT & VEGETABLE CO | 1,037.11 |
| | | | STUDENT FOOD - OPEN PURCH | 68.78 |
| | | | STUDENT FOOD - OPEN PURCH | 97.00 |
| | | | STUDENT FOOD - OPEN PURCH | 110.67 |
| | | | STUDENT FOOD - OPEN PURCH | 72.36 |
| | | | STUDENT FOOD - OPEN PURCH | 73.46 |
| | | | STUDENT FOOD - OPEN PURCH | 37.26 |
| | | | STUDENT FOOD - OPEN PURCH | 77.33 |
| | | | STUDENT FOOD - OPEN PURCH | 118.63 |
| | | | STUDENT FOOD - OPEN PURCH | 75.00 |
| | | | STUDENT FOOD - OPEN PURCH | 116.15 |
| | | | STUDENT FOOD - OPEN PURCH | 104.45 |
| | | | STUDENT FOOD - OPEN PURCH | 86.02 |
| V150686 | 02/25/2020 | 35079 | JACQUELINE D JEFFERY | 11.02 |
| | | | JANUARY MILEAGE | |
| V150688 | 02/25/2020 | 83846 | JAMESE HAKIA STANCILL | 49.45 |
| | | | JANUARY MILEAGE | |
| V150689 | 02/25/2020 | 87546 | KIM YVETTE JOHNSON | 19.55 |
| | | | JANUARY MILEAGE | |
| V150690 | 02/25/2020 | 52846 | JULIE ANNE SMITH | 4,165.00 |
| | | | CONSULTANT WILL PROVIDE S | 1,067.50 |
| | | | CONSULTANT WILL PROVIDE S | 1,452.50 |
| | | | CONSULTANT WILL PROVIDE S | 1,645.00 |
| V150691 | 02/25/2020 | 87042 | RODRIGUE GINO KAMAYA | 173.08 |
| | | | JANUARY MILEAGE | |

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Fiscal Year: 20 Period: 6

Fund: 2050 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| V150695 | 02/25/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY | 8,952.97 |
| | | | STUDENT FOOD - PURCHASE O | 738.43 |
| | | | STUDENT FOOD - OPEN PURCH | 1,186.83 |
| | | | STUDENT FOOD - OPEN PURCH | 399.81 |
| | | | STUDENT FOOD - OPEN PURCH | 354.36 |
| | | | STUDENT FOOD - OPEN PURCH | 36.80 |
| | | | STUDENT FOOD - OPEN PURCH | 71.95 |
| | | | STUDENT FOOD - OPEN PURCH | 978.61 |
| | | | STUDENT FOOD - OPEN PURCH | 1,212.83 |
| | | | STUDENT FOOD - OPEN PURCH | 966.55 |
| | | | STUDENT FOOD - OPEN PURCH | 633.77 |
| | | | STUDENT FOOD - OPEN PURCH | 1,308.58 |
| | | | HDLE MOP WOOD SCREW TOP 6 | 8.76 |
| | | | HDLE MOP WOOD QKCHG 60 | 12.02 |
| | | | MOP SCREW COTTN WHT MD | 10.94 |
| | | | MOPHEAD COTTN CTND WHT SM | 5.76 |
| | | | BLEACH, REG 6% | 13.23 |
| | | | CLEANER, ALLPPSE NEUTRAL | 38.55 |
| | | | NAPKIN, TALLFOLD 6.5X13.5 | 110.88 |
| | | | APRON, REG WHT IND WRP | 10.50 |
| | | | CUP, 8OZ FOAM | 84.64 |
| | | | CUP, 4OZ FOAM | 39.76 |
| | | | CLING CLSSIC FILM WTH CUT | 26.02 |
| | | | NAPKIN, BEV, WHT 1-PLY | 21.10 |
| | | | WIPER, WHT/RD LEVEL 3, BU | 33.92 |
| | | | FOIL, HVY DUTY 18X1000 | 108.44 |
| | | | LINER, PAN PPR, G/PROOF | 31.68 |
| | | | BLACK, REG,6% | 26.46 |
| | | | PLATE, 6" NON-LMNTD WHT | 23.21 |
| | | | PLATE 9", NON-LMNTD, WHT | 29.70 |
| | | | BOWL, 6OZ FOAM | 35.20 |
| | | | FORK, MD PP WHT | 7.90 |
| | | | CUP, 4OZ FOAM | 39.76 |
| | | | FOIL 1000X18, HVY, ROLL | 162.66 |
| | | | FILM, SEAL WRAP W/CUTTER | 71.25 |
| | | | GLOVES, POLY, MED | 28.28 |
| | | | SOUFFLE CUP, 1 OZ P/WHT | 54.13 |
| | | | PLATE 9" NON LAM WHT | 29.70 |
| V150699 | 02/25/2020 | 86509 | MARIA CONCEPCION MALDONADO | 12.08 |
| | | | JANUARY MILEAGE | |
| V150701 | 02/25/2020 | 88476 | MONICA MARIE NILES | 120.18 |
| | | | JANUARY MILEAGE | |
| V150702 | 02/25/2020 | 48820 | ODESSA TAIWAN RELIFORD | 36.80 |
| | | | JANUARY MILEAGE | |
| V150705 | 02/25/2020 | 63480 | MELISSA FRIEDERICHS WILDER | 53.48 |
| | | | JANUARY MILEAGE | |

Number of checks in fund 2050 - HEAD START: **69** Amount total: **139,310.40**

Fund: 2059 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 149595 void | 12/19/2019 | 84925 | HARRIS COUNTY, TEXAS | -410.00 |
| | | | FOOD PERMIT RENEWAL | |

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Fiscal Year: 20 Period: 6

Fund: 2059 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150086 | 02/04/2020 | 10248 | ACE MART RESTAURANT SUPPLY CO | 121.87 |
| | | | CHINA PLATTER MODEL NO. P | -55.50 |
| | | | CHINA PLATTER MODEL NO. P | 55.50 |
| | | | CHINAWARE MODEL NO. WORPW | -58.17 |
| | | | CHINAWARE MODEL NO. WORPW | 58.17 |
| | | | CHINA BOWL MODEL NO. NR-1 | -22.17 |
| | | | CHINA BOWL MODEL NO. NR-1 | 22.17 |
| | | | KNIFE SHPNER H.HELD NO. M | 40.87 |
| | | | DISHWASHER TEMP STRIPS NO | 26.00 |
| | | | ESTIMATED SHIPPING/HANDLI | 55.00 |
| 150106 | 02/04/2020 | 88155 | INFECTION CONTROLS INC | 4,905.25 |
| | | | SANITATION TREATMENT FOR | 700.75 |
| | | | SANITATION TREATMENT FOR | 700.75 |
| | | | SANITATION TREATMENT FOR | 700.75 |
| | | | SANITATION TREATMENT FOR | 700.75 |
| | | | SANITATION TREATMENT FOR | 700.75 |
| | | | SANITATION TREATMENT FOR | 700.75 |
| | | | SANITATION TREATMENT FOR | 700.75 |
| 150121 | 02/04/2020 | 46834 | CECILE PORCHE-PETTY CASH CUSTODIAN | 10.22 |
| | | | REIMBURS. FOR JUICE | |
| 150123 | 02/04/2020 | 88238 | ROSA A QUINONES ORTIZ | 22.62 |
| | | | MILEAGE REIMB | |
| 150188 | 02/11/2020 | 85446 | AED SUPERSTORE | 1,512.00 |
| | | | PHILIPS ON SITE INFANT/CH | 108.00 |
| | | | PHILIPS ON SITE INFANT/CH | 1,404.00 |
| 150193 | 02/11/2020 | 88485 | KACY BARNABA | 82.99 |
| | | | PARENT POLICY COUNCIL | |
| 150197 | 02/11/2020 | 88392 | LINDA CARDOSA | 3.60 |
| | | | PARENT POLICY COUNCIL | |
| 150206 | 02/11/2020 | 88326 | GOVCONNECTION INC | 1,705.28 |
| | | | LITHIUM BACK UP BATTERY # | 1,425.00 |
| | | | GIGABIT NETWORK CARD #366 | 280.28 |
| 150222 | 02/11/2020 | 26235 | FOSTER FENCE LTD | 1,156.27 |
| | | | SWING GATE AT BAYTOWN HS | |
| 150237 | 02/11/2020 | 32531 | HOUSTON ISD-FOOD SVCS DEPARTMENT | 584.75 |
| | | | ADULT FOOD AT ISD SITES: | 464.75 |
| | | | ADULT FOOD AT ISD SITES: | 120.00 |
| 150244 | 02/11/2020 | 36910 | LAKESHORE LEARNING MATERIALS | 427.33 |
| | | | SELF ADHSV HOOK N LOOP TA | 18.96 |
| | | | PEEL AND STICK MAGNETS DO | 24.68 |
| | | | LAKESHORE SCISSORS ONLY L | 16.14 |
| | | | BUY CRAYON LARGE 8CLR BOX | 56.99 |
| | | | LEARNING CNTR MANAGEMENT | 113.96 |
| | | | SCHOOL GLUE GALLON RS264 | 26.58 |
| | | | JUMBO PENCILS SET OF 36 M | 28.48 |
| | | | CLASSRM CD-CASS PLYR W-BL | 122.55 |
| | | | WHAT WILL WE DO TODAY SCH | 18.99 |
| 150247 | 02/11/2020 | 87249 | LIQUID ENVIRONMENTAL OF TEXAS LLC | 200.00 |
| | | | QUARTERLY GREASE TRAP CLE | |
| 150259 | 02/11/2020 | 88238 | ROSA A QUINONES ORTIZ | 47.56 |
| | | | OCTOBER MILEAGE | 32.48 |
| | | | DECEMBER MILEAGE | 15.08 |

Check Register

Fiscal Year: 20 Period: 6

Fund: 2059 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|--|
| 150438 | 02/18/2020 | 88491 | ASHLEE NIKOHL LEDET ARCEAUX HEALTH SCREENING REIM | 25.00 |
| 150440 | 02/18/2020 | 88488 | DANIELLE LANETTE BALL HEALTH SCREENING REIM | 25.00 |
| 150446 | 02/18/2020 | 85300 | CHILDCARE CAREERS LLC CONTRACTED SERVICES AGREE | 66.33 |
| 150448 | 02/18/2020 | 88249 | CME PRINTING INC NUTRITION PRINTING RQ | 1,114.55 |
| 150467 | 02/18/2020 | 88490 | CLAUDIA R HERNANDEZ-CONTRERAS HEALTH SCREENING REIM | 25.00 |
| 150475 | 02/18/2020 | 33941 | INDUSTRIAL FIRE EQUIPMENT COMPANY ANNUAL INSPECTION PER ANNUAL INSPECTION PER | 178.56 9.03 169.53 |
| 150479 | 02/18/2020 | 35131 | JAMES LEWIS CUNNINGHAM CONTRACTED SERVICES AGREE HS PARENT HANDBOOK | 2,700.00 2,600.00 100.00 |
| 150482 | 02/18/2020 | 88458 | CARLA LOUISE LEVEAUX HEALTH SCREENING REIM | 25.00 |
| 150483 | 02/18/2020 | 87249 | LIQUID ENVIRONMENTAL OF TEXAS LLC GREASE TRAP CLEANINGS GREASE TRAP CLEANINGS QUARTERLY GREASE TRAP CLE QUARTERLY GREASE TRAP CLE | 364.00 16.00 18.00 192.00 138.00 |
| 150492 | 02/18/2020 | 88095 | RELIABLE COMMERCIAL ROOFING MATERIAL FOR REMOVAL OF G EQUIPMENT LABOR FOR GUTTERS AND DOW OVERHEAD AND PROFIT | 4,345.51 1,848.64 55.48 2,001.68 439.71 |
| 150505 | 02/18/2020 | 88464 | ISIS ONDINA TORRES HEALTH SCREENING REIM | 25.00 |
| 150506 | 02/18/2020 | 88489 | KELLY THANH TRAN HEALTH SCREENING REIM | 25.00 |
| 150611 | 02/25/2020 | 87580 | COMMUNITY NUTRITION OUTREACH SERV NUTRITIONAL CONTRACTED SE NUTRITIONAL CONTRACTED SE NUTRITIONAL CONTRACTED SE | 3,103.75 682.50 1,202.50 1,218.75 |
| 150617 | 02/25/2020 | 85932 | EMCOR GOWAN INC MATERIALS FOR REPAIR OF LABOR FOR REPAIR OF WATER | 1,289.00 154.00 1,135.00 |
| 150625 | 02/25/2020 | 32531 | HOUSTON ISD-FOOD SVCS DEPARTMENT ADULT FOOD AT ISD SITES: HS TEACHER MEALS | 407.00 166.25 240.75 |
| 150655 | 02/25/2020 | 88462 | TERESA VALDES-BORS PARENT POLICY COUNCIL | 15.49 |
| V150143 | 02/04/2020 | 86148 | JEANETTE CAMILLE BARNHART MILEAGE REMBURSEMENT MILEAGE REIMBURSEMENT | 152.54 60.32 92.22 |
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS TABLECLOTH 3 SIDED TC63 SETUP CHARGE FREIGHT PRESTON BALLPOINT PEN NI- CUP FROST FLEX 12OZ FT-12 | 611.00 232.00 128.00 82.00 120.00 49.00 |

Check Register

Fiscal Year: 20 Period: 6

Fund: 2059 - HEAD START

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|---|
| V150155 | 02/04/2020 | 86933 | HARDIES FRUIT & VEGETABLE CO STUDENT FOOD - OPEN PURCH | 171.50 |
| V150163 | 02/04/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY STUDENT FOOD - OPEN PURCH STUDENT FOOD - OPEN PURCH STUDENT FOOD - OPEN PURCH | 2,142.14 11.96 982.79 1,147.39 |
| V150165 | 02/04/2020 | 37942 | ETHELVINA LIMAS MILEAGE REIMB. MILEAGE REIMBURSEMENT | 139.78 44.08 95.70 |
| V150170 | 02/04/2020 | 83628 | TYNESHA MICKENS MILEAGE REIMBURSEMENT | 118.90 |
| V150180 | 02/04/2020 | 63205 | HATTIE L WESTON MILEAGE REIMB | 50.46 |
| V150293 | 02/11/2020 | 16155 | MILK PRODUCTS LLC HUMBLE MILK LAPORTE MILK FIFTH WARD MILK HUMBLE MILK CHANNELVIEW MILK COMPTON MILK COMPTON MILK | 937.14 67.73 67.73 96.07 109.62 189.63 203.18 203.18 |
| V150328 | 02/11/2020 | 87767 | TIFFANY LYNETTE GRAY DECEMBER MILEAGE | 27.84 |
| V150353 | 02/11/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY HUMBLE FOOD PRODUCTS | 787.45 |
| V150362 | 02/11/2020 | 86509 | MARIA CONCEPCION MALDONADO NOVEMBER MILEAGE | 16.82 |
| V150371 | 02/11/2020 | 83631 | MARISSOL MONTALVO DECEMBER MILEAGE | 27.26 |
| V150377 | 02/11/2020 | 81996 | MICHELE ANDERSON NWOKOBIA DECEMBER MILEAGE | 109.62 |
| V150569 | 02/18/2020 | 88476 | MONICA MARIE NILES HEALTH SCREENING REIM | 25.00 |
| V150575 | 02/18/2020 | 47923 | QSS, L.C MONTHLY MONITORING AND MA | 136.25 |
| V150669 | 02/25/2020 | 86597 | RAMONA PHAE BURTON DECEMBER MILEAGE | 141.52 |
| V150670 | 02/25/2020 | 17320 | BUTLER BUSINESS PRODUCTS C-FOLD PAPER TOWELS #GJO2 PAPER TOWEL ROLL #GPC2630 ALL PURPOSE CLEANSER #GJO BATH TISSUE #GPC1988001 TRASH CAN LINERS #GJO0153 RECYCLED CAN LINERS #NAT0 HEAVY DUTY TRASH CAN LINE | 493.31 149.63 115.58 35.93 68.67 30.17 56.77 36.56 |
| V150671 | 02/25/2020 | 83630 | NORA CASTILLO MILEAGE REIMBURSEMENT | 120.06 |
| V150695 | 02/25/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY PYMT FOR FOOD PRODUCT | 490.34 |
| V150705 | 02/25/2020 | 63480 | MELISSA FRIEDERICHS WILDER DECEMBER MILEAGE | 83.52 |

Number of checks in fund 2059 - HEAD START: **50**

Amount total: **30,886.38**

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Fiscal Year: 20 Period: 6

Fund: 2060 - HEAD START TRAINING

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|----------------------------|
| 150203 | 02/11/2020 | 80343 | COLLABORATIVE FOR CHILDREN PAYMENT FOR TRAINING | 3,800.00 |
| 150493 | 02/18/2020 | 50861 | SAN JACINTO COLLEGE CDA TUITION FOR EARLY HEA | 4,269.00 |
| V150663 | 02/25/2020 | 87502 | ASHLYN D NEAN ALLISON REGION VI CHILDREN WI REGION VI CHILDREN WI | 430.80 123.75 307.05 |
| V150704 | 02/25/2020 | 88355 | AMANDA NGUYEN VONGSALY REGION VI CHILDREN WI REGION VI CHILDREN WI | 462.41 123.75 338.66 |

Number of checks in fund 2060 - HEAD START TRAINING: 4

Amount total: **8,962.21**

Fund: 2069 - HEAD START TRAINING

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|--|
| 150185 | 02/11/2020 | 83233 | MBR, INC COLOR POSTER MEDIA-HEAVY VARIQUEST PERFECTA INK - VARIQUEST PERFECTA INK - VARIQUEST PERFECTA INK - VARIQUEST PERFECTA INK - VARIQUEST CUTOUT MAKER SU SHIPPING & HANDLING | 586.88 89.95 319.96 39.99 39.99 39.99 20.00 37.00 |
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS #SAN22478 SHARPIE BULLET #HEWCE401A HP 507A ORIGIN #HEWCE402A HP 507A ORIGIN #DBE00011 DBEST ROLLING Q #SAN16078 EXPO VIS-À-VIS #PAP89465 PAPER MATE RETR #PAP89467 PAPER MATE PROF #BICMP11 BIC REFILLABLE M #TOP65021 TOPS ONE SUBJEC #TOP65021 TOPS ONE SUBJEC #HEWCE400A HP 507A ORIGIN | 1,013.41 19.26 245.99 245.99 29.99 28.20 13.35 13.45 11.60 37.80 37.80 329.98 |

Number of checks in fund 2069 - HEAD START TRAINING: 2

Amount total: **1,600.29**

Fund: 2100 - STOP SCHOOL VIOLENCE GRNT

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|------------------------------------|
| V150299 | 02/11/2020 | 17320 | BUTLER BUSINESS PRODUCTS TONER LSR LJ PRO P1606 SR | 175.98 |
| V150300 | 02/11/2020 | 88282 | DENNIS LENORE CALLOWAY NOVEMBER MILEAGE JANUARY MILEAGE DECEMBER MILEAGE | 184.77 48.95 109.14 26.68 |

Number of checks in fund 2100 - STOP SCHOOL VIOLENCE GRNT: 2

Amount total: **360.75**

Fund: 2150 - EARLY HEADSTART OPERATION

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150092 | 02/04/2020 | 14892 | CITY OF BAYTOWN WATER READ 01/02/20 | 300.94 |
| 150114 | 02/04/2020 | 88458 | CARLA LOUISE LEVEAUX FINERPRINT REIMB | 40.58 |

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Fiscal Year: 20 Period: 6

Fund: 2150 - EARLY HEADSTART OPERATION

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|--|
| 150125 | 02/04/2020 | 88459 | MARIA IOLANI SATORRE FINGERPRINT REIMB | 40.58 |
| 150136 | 02/04/2020 | 62751 | WASTE MANAGEMENT MONTHLY WASTE FEB20 | 93.24 |
| 150200 | 02/11/2020 | 85300 | CHILDCARE CAREERS LLC CONTRACTED SERVICES AGREE | 227.40 |
| 150222 | 02/11/2020 | 26235 | FOSTER FENCE LTD SWING GATE AT EHS BAYTOWN | 926.73 |
| 150261 | 02/11/2020 | 83499 | ELDA MARIA RUEDA WINTER HEADS UP NEWSLETTE | 25.99 |
| 150275 | 02/11/2020 | 61927 | VERIZON WIRELESS WIRELESS 122319012220 | 120.91 |
| 150446 | 02/18/2020 | 85300 | CHILDCARE CAREERS LLC CONTRACTED SERVICES AGREE CONTRACTED SERVICES AGREE CONTRACTED SERVICES AGREE | 4,818.08 942.78 1,653.39 2,221.91 |
| 150475 | 02/18/2020 | 33941 | INDUSTRIAL FIRE EQUIPMENT COMPANY ANNUAL INSPECTION PER ANNUAL INSPECTION PER | 190.53 70.06 120.47 |
| 150479 | 02/18/2020 | 35131 | JAMES LEWIS CUNNINGHAM CONTRACTED SERVICES AGREE | 300.00 |
| 150481 | 02/18/2020 | 83870 | KQC INVESTORS, LLC KQC MONTHLY LEASE AGREEME | 9,415.00 |
| 150605 | 02/25/2020 | 18491 | CENTERPOINT ENERGY GAS 010220020420 | 64.56 |
| 150637 | 02/25/2020 | 86862 | PS LIGHTWAVE INC MONTHLY INTERNET USAGE - | 147.52 |
| V150148 | 02/04/2020 | 87181 | FELLOWSHIP OF PURPOSE EARLY CHILDHO TO PROVIDE CHILD CARE SER | 1,980.00 |
| V150155 | 02/04/2020 | 86933 | HARDIES FRUIT & VEGETABLE CO STUDENT FOOD- OPEN PURCHA | 9.58 |
| V150159 | 02/04/2020 | 86996 | JOHN G JONES LEARNING CENTER TO PROVIDE CHILD CARE SER | 1,170.00 |
| V150162 | 02/04/2020 | 87246 | DESKOT LLC TO PROVIDE CHILD CARE SER TO PROVIDE CHILD CARE SER | 6,910.00 3,455.00 3,455.00 |
| V150163 | 02/04/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY STUDENT FOOD - OPEN PURCH | 170.18 |
| V150164 | 02/04/2020 | 87247 | LETS LEARN CHRISTIAN LEARNING CTR TO PROVIDE CHILD CARE SER TO PROVIDE CHILD CARE SER | 2,260.00 1,130.00 1,130.00 |
| V150293 | 02/11/2020 | 16155 | MILK PRODUCTS LLC STUDENT FOOD- OPEN PURCHA | 29.14 |
| V150303 | 02/11/2020 | 87181 | FELLOWSHIP OF PURPOSE EARLY CHILDHO TO PROVIDE CHILD CARE SER | 1,980.00 |
| V150332 | 02/11/2020 | 86933 | HARDIES FRUIT & VEGETABLE CO STUDENT FOOD- OPEN PURCHA | 14.39 |
| V150340 | 02/11/2020 | 86996 | JOHN G JONES LEARNING CENTER TO PROVIDE CHILD CARE SER TO PROVIDE CHILD CARE SER | 2,078.00 936.00 1,142.00 |
| V150345 | 02/11/2020 | 52846 | JULIE ANNE SMITH PROFESSIONAL SERVICES ACC | 630.00 |

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Fiscal Year: 20 Period: 6

Fund: 2150 - EARLY HEADSTART OPERATION

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|--|
| V150352 | 02/11/2020 | 87246 | DESKOT LLC TO PROVIDE CHILD CARE SER | 3,735.00 |
| V150353 | 02/11/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY STUDENT FOOD - OPEN PURCH STUDENT FOOD - OPEN PURCH | 404.47 164.52 239.95 |
| V150356 | 02/11/2020 | 87247 | LETS LEARN CHRISTIAN LEARNING CTR TO PROVIDE CHILD CARE SER | 904.00 |
| V150528 | 02/18/2020 | 16155 | MILK PRODUCTS LLC STUDENT FOOD- OPEN PURCHA STUDENT FOOD- OPEN PURCHA STUDENT FOOD- OPEN PURCHA | 75.74 21.72 25.08 28.94 |
| V150533 | 02/18/2020 | 87181 | FELLOWSHIP OF PURPOSE EARLY CHILDHO TO PROVIDE CHILD CARE SER TO PROVIDE CHILD CARE SER | 3,922.00 1,905.00 2,017.00 |
| V150547 | 02/18/2020 | 86933 | HARDIES FRUIT & VEGETABLE CO STUDENT FOOD- OPEN PURCHA STUDENT FOOD- OPEN PURCHA | 27.38 8.94 18.44 |
| V150555 | 02/18/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY STUDENT FOOD - OPEN PURCH | 180.26 |
| V150558 | 02/18/2020 | 87247 | LETS LEARN CHRISTIAN LEARNING CTR TO PROVIDE CHILD CARE SER TO PROVIDE CHILD CARE SER | 2,260.00 1,130.00 1,130.00 |
| V150668 | 02/25/2020 | 16155 | MILK PRODUCTS LLC STUDENT FOOD- OPEN PURCHA STUDENT FOOD- OPEN PURCHA | 28.46 7.45 21.01 |
| V150670 | 02/25/2020 | 17320 | BUTLER BUSINESS PRODUCTS C-FOLD PAPER TOWELS #GJO2 PAPER TOWEL ROLL #GPC2630 ALL PURPOSE CLEANSER #GJO BATH TISSUE #GPC1988001 TRASH CAN LINERS #GJO0153 RECYCLED CAN LINERS #NAT0 HEAVY DUTY TRASH CAN LINE | 395.54 119.97 92.67 28.81 55.07 24.19 45.51 29.32 |
| V150680 | 02/25/2020 | 86933 | HARDIES FRUIT & VEGETABLE CO STUDENT FOOD- OPEN PURCHA | 12.90 |
| V150687 | 02/25/2020 | 86996 | JOHN G JONES LEARNING CENTER TO PROVIDE CHILD CARE SER TO PROVIDE CHILD CARE SER | 2,340.00 1,170.00 1,170.00 |
| V150693 | 02/25/2020 | 87246 | DESKOT LLC TO PROVIDE CHILD CARE SER | 3,595.00 |
| V150695 | 02/25/2020 | 86944 | LABATT INSTITUTIONAL SUPPLY COMPANY STUDENT FOOD - OPEN PURCH STUDENT FOOD - OPEN PURCH STUDENT FOOD - OPEN PURCH STUDENT FOOD - OPEN PURCH | 284.28 4.54 8.89 120.95 149.90 |
| V150696 | 02/25/2020 | 87247 | LETS LEARN CHRISTIAN LEARNING CTR TO PROVIDE CHILD CARE SER | 1,130.00 |

Number of checks in fund 2150 - EARLY HEADSTART OPERATION: **40** Amount total: **53,238.38**

Fund: 2160 - EARLY HEADSTART T&TA

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150493 | 02/18/2020 | 50861 | SAN JACINTO COLLEGE CDA TUITION FOR EARLY HEA | 852.00 |

Check Register

Fiscal Year: 20 Period: 6

Fund: 2300 - FEDERAL ADULT ED REGULAR

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|--|
| 150472 | 02/18/2020 | 88447 | HTEC-HOUSTONS TRAINING AND EDUCATIONAL AND VOCATIONA | 8,625.00 |
| 150515 | 02/18/2020 | 61927 | VERIZON WIRELESS VERIZON 010820-020720 | 1,446.22 |
| V150299 | 02/11/2020 | 17320 | BUTLER BUSINESS PRODUCTS LABEL,FF,L/1,2/3X3-7/16,W TONER,CLJ PRO MFP M180,BL TONER,CLJ PRO MFP M180,CY TONER,CLJ PRO MFP M180,MA TONER,CLJ PRO MFP M180,YE TONER,LSR,CE505A,BLK TONER,HP 26A LJ CART,BK DESK PD,MO,22X17,GRY CUTTER,ROTARY,TBL,12",RT- LABEL,MAIL,LSR,3-1/3X4,WH COVER,RPT,2PKT,LTR,FSTNR, CLIP,BINDER,SML,BLK CLIP,BINDER,MED,BLK CLIP,BINDER,LRG,BLK CLIP,GEM,JUMBO MARKER,DE,EXPO,CHSL,BLK MARKER,DE,EXPO,CHSL,BLU ERASER,DE,FELT,EXPO,5-1/8 PLANNER,2YR,WEEKLY,BK KEYBOARD/MOUSE,WRLS,SLIM CHAIR,HIBACK,MODERN | 2,141.12 54.78 101.98 113.98 113.98 113.98 359.98 253.98 28.16 51.09 80.94 119.32 0.88 2.67 1.91 18.00 153.50 153.50 23.00 26.71 61.99 306.79 |
| V150518 | 02/18/2020 | 87284 | BELINDA JANE ACOSTA JANUARY MILEAGE | 62.50 |
| V150544 | 02/18/2020 | 87517 | BIANCA YADHIRA GARCIA JANUARY MILEAGE | 164.57 |
| V150563 | 02/18/2020 | 80579 | GUILLERMO MEDINA JR DECEMBER MILEAGE JANUARY MILEAGE | 698.83 249.75 449.08 |
| V150566 | 02/18/2020 | 41818 | RUSSELL G MUELLER JANUARY MILEAGE | 14.66 |
| V150578 | 02/18/2020 | 87978 | STEPHANIE MICHELLE ROSS JANUARY MILEAGE | 123.63 |
| V150591 | 02/18/2020 | 86237 | ESMERALDA VARGAS JANUARY MILEAGE | 151.23 |

Number of checks in fund 2300 - FEDERAL ADULT ED REGULAR: **15** Amount total: **62,648.41**

Fund: 2340 - FED-ADULT ED-EL/CIVICS

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|----------------------------|
| 150122 | 02/04/2020 | 86862 | PS LIGHTWAVE INC FEB2020 THERNET CHARG FEB2020 THERNET CHARG | 277.20 109.96 167.24 |

Number of checks in fund 2340 - FED-ADULT ED-EL/CIVICS: **1** Amount total: **277.20**

Fund: 2670 - FED 21ST CENTURY CYC 9

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|---------------|
| 150087 | 02/04/2020 | 84484 | ALIEF INDEPENDENT SCHOOL DISTRICT ALBRIGHT MID AUG19 | 3,182.99 |

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Fiscal Year: 20 Period: 6

Fund: 2670 - FED 21ST CENTURY CYC 9

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|---------------|
| 150105 | 02/04/2020 | 27070 | GALENA PARK ISD NORTH SHORE9TH AUG19 | 8,346.99 |
| 150111 | 02/04/2020 | 32530 | HOUSTON ISD CHAVEZ HIGH AUG19 | 6,685.04 |
| 150119 | 02/04/2020 | 45610 | PASADENA ISD SOUTH HOU INT AUG19 | 75.00 |
| 150126 | 02/04/2020 | 52120 | SHELDON INDEPENDENT SCHOOL DISTRICT NULL MID AUG19 | 4,338.41 |
| 150127 | 02/04/2020 | 53950 | SPRING INDEPENDENT SCHOOL DISTRICT BAMMEL MID AUG19 | 3,518.49 |
| 150443 | 02/18/2020 | 88244 | ENOKI EVENTS LLC BOOST CONFERENCE | 510.00 |
| 150602 | 02/25/2020 | 84484 | ALIEF INDEPENDENT SCHOOL DISTRICT ALBRIGHT MI SEPT19 | 8,157.12 |
| 150624 | 02/25/2020 | 32530 | HOUSTON ISD SEPT19 CHAVES HIGH | 7,506.77 |
| 150626 | 02/25/2020 | 87871 | HUMBLE ISD EDUCATION FOUNDATION STERLING MID SEPT19 | 2,238.13 |
| 150640 | 02/25/2020 | 52120 | SHELDON INDEPENDENT SCHOOL DISTRICT NULL MID SEPT19 | 8,872.27 |

Number of checks in fund 2670 - FED 21ST CENTURY CYC 9: **11** Amount total: **53,431.21**

Fund: 2680 - FED 21ST CENTURY CYCLE 10

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|---------------|
| 150091 | 02/04/2020 | 43683 | NEIGHBORHOOD CENTERS INC PROMISE COM SEPT19 | 29,448.73 |
| | | | PROMISE COM OCT19 | 6,103.53 |
| | | | PROMISE COM NOV19 | 6,279.45 |
| | | | PROMISE COM AUG19 | 8,314.56 |
| 150126 | 02/04/2020 | 52120 | SHELDON INDEPENDENT SCHOOL DISTRICT C.E KING HIGH AUG19 | 8,751.19 |
| | | | C.E KING HIGH SEPT19 | 42,147.49 |
| | | | C.E KING MID AUG19 | 5,041.08 |
| | | | C.E KING MID SEPT19 | 11,131.98 |
| | | | ROYALWOOD ELEM AUG19 | 4,360.27 |
| | | | ROYALWOOD ELEM SEPT19 | 10,376.34 |
| 150443 | 02/18/2020 | 88244 | ENOKI EVENTS LLC BOOST CONFERENCE | 4,531.16 |
| 150607 | 02/25/2020 | 88461 | RENEWING THOUGHTS PLLC CONTRACT SERVICES | 6,706.66 |
| | | | CONTRACT SERVICES | 510.00 |
| 150634 | 02/25/2020 | 87608 | MONICA LEWIS SCHOOL OF ETIQUETTE CONTRACT SERVICES | 466.67 |
| 150642 | 02/25/2020 | 86200 | TEJANO CENTER FOR COMMUNITY CONCERN AUG19 HOUSTON STEM D | 166.67 |

Number of checks in fund 2680 - FED 21ST CENTURY CYCLE 10: **6** Amount total: **77,636.03**

Fund: 2880 - FED-AFTER SCHOOL PTNRSHIP

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150087 | 02/04/2020 | 84484 | ALIEF INDEPENDENT SCHOOL DISTRICT OUTLEY ELEM NOV19 | 900.00 |

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Fiscal Year: 20 Period: 6

Fund: 2880 - FED-AFTER SCHOOL PTNRSHIP

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150126 | 02/04/2020 | 52120 | SHELDON INDEPENDENT SCHOOL DISTRICT | 11,705.47 |
| | | | SHELDON ELEM OCT19 | 1,267.11 |
| | | | SHELDON ELEM NOV19 | 3,161.42 |
| | | | GARRETT ELEM NOV19 | 3,341.59 |
| | | | CARROLL ELEM NOV19 | 3,935.35 |
| 150443 | 02/18/2020 | 88244 | ENOKI EVENTS LLC | 2,040.00 |
| | | | BOOST CONFERENCE | |
| 150601 | 02/25/2020 | 10960 | ALDINE INDEPENDENT SCHOOL DISTRICT | 1,677.11 |
| | | | RAYMOND DEC19 | |
| 150624 | 02/25/2020 | 32530 | HOUSTON ISD | 41,918.46 |
| | | | BRISCOE DEC19 | 2,190.59 |
| | | | BRISCOE ELEM OCT19 | 3,748.07 |
| | | | WHIDBY NOV19 | 4,343.12 |
| | | | GREGG MASTER OCT19 | 1,730.00 |
| | | | GREGG MASTER DEC19 | 3,675.00 |
| | | | KETELSON NOV19 | 1,995.02 |
| | | | KETELSEN ELEM OCT19 | 2,563.29 |
| | | | WHIDBY OCT19 | 5,313.67 |
| | | | WHITE NOV19 | 4,678.04 |
| | | | WHITE ELEM OCT19 | 5,730.49 |
| | | | WHITE DEC19 | 5,951.17 |
| 150631 | 02/25/2020 | 87610 | MATH-A-MATICS TUTORING, LLC | 1,420.00 |
| | | | SELECT SERVICES PROGRAM - | |
| 150634 | 02/25/2020 | 87608 | MONICA LEWIS SCHOOL OF ETIQUETTE | 1,750.00 |
| | | | KIDS' DAY SELECT SERVICES | 750.00 |
| | | | KIDS' DAY SELECT SERVICES | 1,000.00 |
| 150635 | 02/25/2020 | 86858 | HAPPY COLORS PRODUCTIONS LLC | 1,665.00 |
| | | | SELECT SERVICES PROGRAM - | |
| 150640 | 02/25/2020 | 52120 | SHELDON INDEPENDENT SCHOOL DISTRICT | 10,496.09 |
| | | | SHELDON ELEM DEC19 | 3,210.01 |
| | | | CARROLL DEC19 | 3,400.20 |
| | | | GARRETT ELEM DEC19 | 3,885.88 |
| 150660 | 02/25/2020 | 88445 | ANDREW KARNAVAS | 1,000.00 |
| | | | SELECT AND SUMMER SERVICE | |
| V150698 | 02/25/2020 | 87503 | VICTORIA ELENA LOPEZ-CASE | 61.29 |
| | | | JANUARY MILEAGE | 8.05 |
| | | | DECEMBER MILEAGE | 53.24 |

Number of checks in fund 2880 - FED-AFTER SCHOOL PTNRSHIP: 11 Amount total: **75,414.12**

Fund: 2889 - FED-AFTER SCHOOL PTNRSHIP

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150130 | 02/04/2020 | 87693 | DEMETRA C JONES | 1,200.00 |
| | | | WORKSHOP FOR LEADERSHIP S | |
| 150189 | 02/11/2020 | 80898 | THE ARTIST BOAT INC | 500.00 |
| | | | SELECT SERVICES PROGRAM - | |
| 150227 | 02/11/2020 | 88478 | GROW MINDS CONSULTING LLC | 225.00 |
| | | | WINTER SYMPOSIUM | |
| 150235 | 02/11/2020 | 85958 | CHRISTOPHER GEORGE CORTEZ | 1,400.00 |
| | | | SELECT SERVICES PROGRAM - | |
| 150248 | 02/11/2020 | 88229 | KRISTIN MILLER | 600.00 |
| | | | WORKSHOP FOR SYMPOSIUM | |
| 150264 | 02/11/2020 | 88477 | FELICHA JONES | 500.00 |
| | | | WINTER SYMPOSIUM | |

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Fiscal Year: 20 Period: 6

Fund: 2889 - FED-AFTER SCHOOL PTNRSHIP

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|----------------------------------|
| 150600 | 02/25/2020 | 87297 | ABEL GARZA SELECT SERVICES PROGRAM - | 2,100.00 |
| 150622 | 02/25/2020 | 85958 | CHRISTOPHER GEORGE CORTEZ SELECT SERVICES PROGRAM - | 600.00 |
| 150629 | 02/25/2020 | 82325 | CSCRM INC DBA JUMP BUNCH SELECT SERVICES PROGRAM - SELECT SERVICES PROGRAM - | 900.00 450.00 450.00 |
| 150660 | 02/25/2020 | 88445 | ANDREW KARNAVAS WORKSHOP FOR THE SYMPOSIU | 600.00 |
| V150283 | 02/11/2020 | 84986 | ABUNDANCE EDUCATIONAL CONSULTING SELECT SERVICES PROGRAM - | 500.00 |
| V150301 | 02/11/2020 | 86500 | CHASIDY SHOYVONNE CELESTINE DECEMBER MILEAGE NOVEMBER MILEAGE | 162.74 74.17 88.57 |
| V150661 | 02/25/2020 | 84986 | ABUNDANCE EDUCATIONAL CONSULTING WORKSHOP FOR SYMPOSIUM | 600.00 |
| V150665 | 02/25/2020 | 83963 | ANIMATION STATION INC SELECT SERVICES PROGRAM - SELECT SERVICES PROGRAM - | 2,320.00 1,160.00 1,160.00 |
| V150670 | 02/25/2020 | 17320 | BUTLER BUSINESS PRODUCTS ADESSO WIRELESS | 54.21 |
| V150672 | 02/25/2020 | 87526 | JACQUELINE MARA CHAVEZ JANUARY MILEAGE | 36.80 |
| V150706 | 02/25/2020 | 86871 | ANGELINA H RODRIGUEZ WORKSHOP FOR FRIDAY, FEBR | 1,520.00 |

Number of checks in fund 2889 - FED-AFTER SCHOOL PTNRSHIP: 17 Amount total: **13,818.75**

Fund: 4670 - LOC-CITY OF HOUSTON

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|--------------------------------|
| 148681 void | 11/12/2019 | 87210 | FORGE FOR FAMILIES CITY OF HOUSTON CITY CONN | -4,000.00 |
| 150103 | 02/04/2020 | 87210 | FORGE FOR FAMILIES VOID AND REISSUE | 4,000.00 |
| 150184 | 02/11/2020 | 83827 | ASSOCIATION FOR THE ADVANCEMENT OF CITY OF HOUSTON CITY CONN CITY OF HOUSTON CITY CONN | 1,500.00 500.00 1,000.00 |
| 150186 | 02/11/2020 | 88109 | A-I-R PROJECT CITY OF HOUSTON CITY CONN | 800.00 |
| 150195 | 02/11/2020 | 87250 | BOYKINS YOUTH FOUNDATIONS CITY OF HOUSTON CITY CONN | 400.00 |
| 150201 | 02/11/2020 | 19150 | CHILDRENS MUSEUM, INC CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150213 | 02/11/2020 | 24788 | THE ENSEMBLE THEATRE CITY OF HOUSTON CITY CONN | 1,620.00 |
| 150215 | 02/11/2020 | 86782 | EVELYN RUBENSTEIN JEWISH COMMUNITY CITY OF HOUSTON CITY CONN | 2,000.00 |
| 150216 | 02/11/2020 | 86181 | EXECU TEAM STAFFING LP STAFFING COMPANY FOR A TE | 520.52 |
| 150217 | 02/11/2020 | 88414 | EZ KIDS CREATIVITY SHELL CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150221 | 02/11/2020 | 87210 | FORGE FOR FAMILIES CITY OF HOUSTON CITY CONN | 1,000.00 |

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Fiscal Year: 20 Period: 6

Fund: 4670 - LOC-CITY OF HOUSTON

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|----------------------|
| 150223 | 02/11/2020 | 23615 | FOTOFEST INC CITY OF HOUSTON CITY CONN | 2,842.00 2,400.00 |
| | | | CITY OF HOUSTON CITY CONN | 442.00 |
| 150226 | 02/11/2020 | 87549 | GREATER EMMANUEL FAMILY WORSHIP CEN CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150232 | 02/11/2020 | 82033 | HITS THEATRE CITY OF HOUSTON CITY CONN | 2,000.00 |
| 150238 | 02/11/2020 | 80428 | HOUSTON MARATHON FOUNDATION CITY OF HOUSTON CITY CONN | 2,200.00 1,000.00 |
| | | | CITY OF HOUSTON CITY CONN | 1,200.00 |
| 150239 | 02/11/2020 | 86092 | HOUSTON YOUTH SYMPHONY AND BALLET CITY OF HOUSTON CITY CONN | 1,600.00 600.00 |
| | | | CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150252 | 02/11/2020 | 87849 | NATIONAL COLLEGE READINESS INST CITY OF HOUSTON CITY CONN | 1,999.80 |
| 150253 | 02/11/2020 | 88107 | NEIGHBORS IN ACTION, INC CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150257 | 02/11/2020 | 82235 | PROJECT GRAD HOUSTON CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150260 | 02/11/2020 | 87819 | RISING STAR COLLABORATIVE COALITION CITY OF HOUSTON CITY CONN | 800.00 |
| 150263 | 02/11/2020 | 87217 | SEWA INTERNATIONAL INC CITY OF HOUSTON CITY CONN | 1,600.00 1,000.00 |
| | | | CITY OF HOUSTON CITY CONN | 600.00 |
| 150265 | 02/11/2020 | 86886 | SOUTH UNION MISSIONARY BAPTIST CITY OF HOUSTON CITY CONN | 700.00 |
| 150266 | 02/11/2020 | 87075 | SPRINGSPIRIT INC CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150267 | 02/11/2020 | 87552 | ST MARTHA CATHOLIC SCHOOL CITY OF HOUSTON CITY CONN | 2,400.00 |
| 150273 | 02/11/2020 | 84089 | THE WOODS PROJECT INC. CITY OF HOUSTON CITY CONN | 800.00 |
| 150276 | 02/11/2020 | 87063 | VILLAGE LEARNING CENTER INC CITY OF HOUSTON CITY CONN | 2,400.00 |
| 150277 | 02/11/2020 | 82067 | WESLEY COMMUNITY CENTER INC CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150278 | 02/11/2020 | 64735 | YMCA CITY OF HOUSTON CITY CONN | 6,500.00 900.00 |
| | | | CITY OF HOUSTON CITY CONN | 3,600.00 |
| | | | CITY OF HOUSTON CITY CONN | 2,000.00 |
| 150279 | 02/11/2020 | 81964 | YOUNG AUDIENCES OF HOUSTON CITY OF HOUSTON CITY CONN | 2,000.00 1,000.00 |
| | | | CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150280 | 02/11/2020 | 87024 | FOUNDATION THE ED OF YOUNG WOMEN CITY OF HOUSTON CITY CONN | 400.00 |
| 150447 | 02/18/2020 | 19208 | CHINESE COMMUNITY CENTER CITY OF HOUSTON CITY CONN | 1,500.00 |
| 150453 | 02/18/2020 | 88416 | SOUTHEAST HOUSTON COMM DEV. CORP CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150456 | 02/18/2020 | 86443 | FAMILY POINT RESOURCES CITY OF HOUSTON CITY CONN | 2,000.00 |
| 150469 | 02/18/2020 | 86895 | HOUSTON AREA URBAN LEAGUE INC CITY OF HOUSTON CITY CONN | 1,200.00 |

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Fiscal Year: 20 Period: 6

Fund: 4670 - LOC-CITY OF HOUSTON

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150474 | 02/18/2020 | 87514 | INDIA HOUSE INC CITY OF HOUSTON CITY CONN | 900.00 |
| 150485 | 02/18/2020 | 85132 | MULTICULTURAL EDUCATION AND CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150488 | 02/18/2020 | 87007 | NEWSRING CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150511 | 02/18/2020 | 82161 | URBAN HARVEST CITY OF HOUSTON CITY CONN | 1,600.00 |
| 150512 | 02/18/2020 | 82237 | URBAN OUTREACH INC CITY OF HOUSTON CITY CONN | 1,000.00 |
| 150608 | 02/25/2020 | 86457 | COLLEGE COMMUNITY CAREER INC CITY OF HOUSTON CITY CONN | 700.00 |
| V150296 | 02/11/2020 | 86717 | BRENTWOOD COMMUNITY FOUNDATION CITY OF HOUSTON CITY CONN | 1,000.00 |
| V150305 | 02/11/2020 | 87018 | COLOR OF LIFE COMMUNITY RESOURCE & CITY OF HOUSTON CITY CONN | 1,000.00 |
| V150308 | 02/11/2020 | 87193 | COMP-U-DOPT INC CITY OF HOUSTON CITY CONN | 1,000.00 |
| V150374 | 02/11/2020 | 87550 | MUFASAS PRIDE RITES OF PASSAGE CITY OF HOUSTON CITY CONN | 1,000.00 |
| V150381 | 02/11/2020 | 85551 | PARTNERSHIP FOR THE ADVANCEMENT & CITY OF HOUSTON CITY CONN | 1,700.00 |
| | | | CITY OF HOUSTON CITY CONN | 1,200.00 |
| | | | | 500.00 |
| V150391 | 02/11/2020 | 87336 | CHARMETTE JONES CITY OF HOUSTON CITY CONN | 1,000.00 |
| V150396 | 02/11/2020 | 87509 | SOUTHWEST GLEN MISSION CITY OF HOUSTON CITY CONN | 1,600.00 |
| | | | CITY OF HOUSTON CITY CONN | 1,000.00 |
| | | | | 600.00 |
| V150398 | 02/11/2020 | 88415 | STEM WITH AN URBAN PERSPECTIVE CITY OF HOUSTON CITY CONN | 1,000.00 |
| V150400 | 02/11/2020 | 87820 | THE CHAUNCY GLOVER PROJECT CITY OF HOUSTON CITY CONN | 1,600.00 |
| V150667 | 02/25/2020 | 88104 | BLACK UNITED FUND OF TEXAS CITY OF HOUSTON CITY CONN | 2,900.00 |
| | | | CITY OF HOUSTON CITY CONN | 400.00 |
| | | | | 2,500.00 |
| V150684 | 02/25/2020 | 83991 | HOUSTON EAST END CHAMBER FOUNDATION CITY OF HOUSTON CITY CONN | 600.00 |

Number of checks in fund 4670 - LOC-CITY OF HOUSTON: **51** Amount total: **69,382.32**

Fund: 4960 - LOC-HOGG FOUNDATION-YR 2

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150115 | 02/04/2020 | 88378 | LORRI KEY BARRETT SPEAKER FOR HEAD START TR | 250.00 |

Number of checks in fund 4960 - LOC-HOGG FOUNDATION-YR 2: **1** Amount total: **250.00**

Fund: 6950 - CAPITAL PROJ LOCAL FUNDS

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150102 | 02/04/2020 | 82491 | DURA PIER FACILITIES SERVICES LTD CHALLENGE COURSE AT HCDE' | 88,835.66 |

Number of checks in fund 6950 - CAPITAL PROJ LOCAL FUNDS: **1** Amount total: **88,835.66**

Fund: 6970 - CAPITAL PROJECT FUND

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Fiscal Year: 20 Period: 6

Fund: 6970 - CAPITAL PROJECT FUND

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150454 | 02/18/2020 | 83255 | EDUCATOR'S DEPOT INC | 317,625.22 |
| | | | EDI017957 | -23,540.00 |
| | | | EDI017957 | 173,482.46 |
| | | | EDI017959 | -3,373.39 |
| | | | EDI017959 | 24,860.83 |
| | | | EDI017960 000600 | -5,087.58 |
| | | | EDI017960 000600 | 37,494.07 |
| | | | EDI017961 | -381.90 |
| | | | EDI017961 | 2,814.86 |
| | | | EDI017962 | -567.87 |
| | | | EDI017962 | 4,185.08 |
| | | | EDI017968 | -16,914.28 |
| | | | EDI017968 | 124,652.94 |

Number of checks in fund 6970 - CAPITAL PROJECT FUND: 1 Amount total: **317,625.22**

Fund: 7110 - CHOICE PARTNERS

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|---|
| 150101 | 02/04/2020 | 86181 | EXECU TEAM STAFFING LP TEMPORARY EMPLOYEE FOR CH | 915.20 |
| 150118 | 02/04/2020 | 82149 | NAYLOR LLC ADVERTISING IN TASA'S WHO | 830.55 |
| 150182 | 02/11/2020 | 25314 | 4IMPRINT TWO TONE TOTE BAG - SCREE SET-UP FEE CHARGE ESTIMATED SHIPPING/HANDLI | 1,643.21 1,443.33 49.50 150.38 |
| 150198 | 02/11/2020 | 18165 | CDW GOVERNMENT INC MICROSOFT SURFACE PRO 7 - MICROSOFT SURFACE PRO TYP | 1,983.04 1,767.40 215.64 |
| 150216 | 02/11/2020 | 86181 | EXECU TEAM STAFFING LP TEMPORARY EMPLOYEE FOR CH TEMPORARY EMPLOYEE FOR CH | 1,464.32 732.16 732.16 |
| 150455 | 02/18/2020 | 86181 | EXECU TEAM STAFFING LP TEMPORARY EMPLOYEE - CHER TEMPORARY EMPLOYEE - CHER | 1,796.08 880.88 915.20 |
| 150509 | 02/18/2020 | 60940 | UNITED PARCEL SERVICE POSTAGE | 34.10 |
| 150515 | 02/18/2020 | 61927 | VERIZON WIRELESS VERIZON 010820-020720 | 332.67 |
| 150615 | 02/25/2020 | 86181 | EXECU TEAM STAFFING LP TEMPORARY EMPLOYEE - CHER | 915.20 |
| 150638 | 02/25/2020 | 81131 | REGION 1 EDUCATION SERVICE CENTER RGV MEMBER TRAINING | 730.00 |
| V150151 | 02/04/2020 | 82002 | DON ELDER JR FIELD REPRESENTATIVE DAIL FIELD REPRESENTATIVE REIM | 1,069.55 1,050.00 19.55 |
| V150152 | 02/04/2020 | 85947 | F&S CALHOUN CONSULTING INC FIELD REPRESENTATIVE DAIL FIELD REPRESENTATIVE REIM | 1,461.39 1,300.00 161.39 |
| V150154 | 02/04/2020 | 87910 | ANN MARIE HARBOUR FIELD REPRESENTATIVE DAIL FIELD REPRESENTATIVE REIM | 1,850.81 1,300.00 550.81 |

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Fiscal Year: 20 Period: 6

Fund: 7110 - CHOICE PARTNERS

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|----------------------|
| V150160 | 02/04/2020 | 87224 | STEPHEN K KENDRICK 2020 ANNUAL CJE JOC C | 192.81 112.00 |
| | | | 2020 ANNUAL CJE JOC C | 80.81 |
| V150175 | 02/04/2020 | 87607 | LAURA A SPREHE SCHOOL NUTRITION INDU | 369.56 138.56 |
| | | | SCHOOL NUTRITION INDU | 231.00 |
| V150320 | 02/11/2020 | 87114 | JEFFREY ALAN DRURY PANEL DISCUSSION FOR | 278.39 114.84 |
| | | | TASA MIDWINTER CONFER | 151.25 |
| | | | TASA MIDWINTER CONFER | 12.30 |
| V150321 | 02/11/2020 | 85947 | F&S CALHOUN CONSULTING INC FIELD REPRESENTATIVE DAIL | 1,528.85 1,300.00 |
| | | | FIELD REPRESENTATIVE REIM | 228.85 |
| V150331 | 02/11/2020 | 87910 | ANN MARIE HARBOUR FIELD REPRESENTATIVE DAIL | 2,331.68 1,625.00 |
| | | | FIELD REPRESENTATIVE REIM | 706.68 |
| V150408 | 02/11/2020 | 82571 | SHORT ENTERPRISE, INC/WEBREVELATION SERVICES AGREEMENT FOR CH | 1,462.50 |
| V150418 | 02/13/2020 | 82002 | DON ELDER JR FIELD REPRESENTATIVE DAIL | 1,584.87 1,400.00 |
| | | | FIELD REPRESENTATIVE REIM | 184.87 |
| V150536 | 02/18/2020 | 87611 | KRISTI LYNN NICHOLS TCEA 2020 | 151.25 |
| V150537 | 02/18/2020 | 82002 | DON ELDER JR FIELD REPRESENTATIVE DAIL | 1,050.00 1,492.16 |
| V150541 | 02/18/2020 | 85947 | F&S CALHOUN CONSULTING INC FIELD REPRESENTATIVE DAIL | 1,300.00 |
| | | | FIELD REPRESENTATIVE REIM | 192.16 |
| V150546 | 02/18/2020 | 87910 | ANN MARIE HARBOUR FIELD REPRESENTATIVE REIM | 2,669.30 34.50 |
| | | | FIELD REPRESENTATIVE DAIL | 1,300.00 |
| | | | FIELD REPRESENTATIVE REIM | 684.80 |
| | | | FIELD REPRESENTATIVE DAIL | 650.00 |
| V150552 | 02/18/2020 | 87224 | STEPHEN K KENDRICK CJE QUARTERLY MEETING | 212.75 |
| V150582 | 02/18/2020 | 88329 | PHILLIP VASQUEZ FIELD REPRESENTATIVE DAIL | 3,529.29 1,400.00 |
| | | | FIELD REPRESENTATIVE DAIL | 1,750.00 |
| | | | FIELD REPRESENTATIVE REIM | 164.07 |
| | | | FIELD REPRESENTATIVE REIM | 215.22 |
| V150594 | 02/18/2020 | 82571 | SHORT ENTERPRISE, INC/WEBREVELATION SERVICES AGREEMENT FOR CH | 1,462.50 |
| V150670 | 02/25/2020 | 17320 | BUTLER BUSINESS PRODUCTS DAY RUNNER LOOSE-LEAF MON | 215.26 10.24 |
| | | | AT-A-GLANCE FLORADOODLE W | 17.63 |
| | | | ENERGIZER INDUSTRIAL ALKA | 12.99 |
| | | | ENERGIZER INDUSTRIAL ALKA | 12.99 |
| | | | VERBATIM TOUGHMAX USB FLA | 22.33 |
| | | | PILOT FRIXION BALL ERASAB | 19.68 |
| | | | TOPS DOCKET GOLD CLASSIFI | 11.51 |
| | | | BUSINESS SOURCE STAINLESS | 1.69 |
| | | | BOSTITCH IMPULSE 25 ELECT | 71.00 |
| | | | PILOT FRIXION .7MM CLICKE | 35.20 |

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Fiscal Year: 20 Period: 6

Fund: 7110 - CHOICE PARTNERS

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|---|---------------|
| V150674 | 02/25/2020 | 82002 | DON ELDER JR FIELD REPRESENTATIVE DAIL | 1,144.88 |
| | | | FIELD REPRESENTATIVE REIM | 1,050.00 |
| V150677 | 02/25/2020 | 85947 | F&S CALHOUN CONSULTING INC FIELD REPRESENTATIVE DAIL | 1,531.31 |
| | | | FIELD REPRESENTATIVE REIM | 1,300.00 |
| V150679 | 02/25/2020 | 87910 | ANN MARIE HARBOUR FIELD REPRESENTATIVE DAIL | 231.31 |
| | | | FIELD REPRESENTATIVE REIM | 1,777.98 |
| V150692 | 02/25/2020 | 87224 | STEPHEN K KENDRICK JANUARY MILEAGE | 1,462.50 |
| | | | | 315.48 |
| | | | | 23.23 |

Number of checks in fund 7110 - CHOICE PARTNERS: **32**

Amount total: **38,034.69**

Fund: 7990 - ISF-FACILITIES

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150094 | 02/04/2020 | 18165 | CDW GOVERNMENT INC MICROSOFT SCULPT ERGONOMI | 507.28 |
| | | | HP COLOR LASERJET PRO/ PR | 116.26 |
| 150095 | 02/04/2020 | 18491 | CENTERPOINT ENERGY GAS 121319-011620 | 391.02 |
| 150101 | 02/04/2020 | 86181 | EXECU TEAM STAFFING LP TEMP STAFFWK102719 | 31.29 |
| 150104 | 02/04/2020 | 26235 | FOSTER FENCE LTD REPLACED FENCE | 411.84 |
| | | | PATCH HOLE IN FENCE C | 1,100.00 |
| 150108 | 02/04/2020 | 29829 | HARRIS COUNTY MUD #5 WATER 121519-011720 | 550.00 |
| 150109 | 02/04/2020 | 31325 | HIGH POINT SANITARY SOLUTIONS REPAIR SWEEPER | 551.50 |
| 150110 | 02/04/2020 | 33040 | CITY OF HOUSTON WATER | 545.13 |
| | | | WATER 121819-012120 | 2,742.37 |
| | | | WATER 121819-012120 | 15.88 |
| | | | WATER 121819-012120 | 124.16 |
| | | | WATER 121819-012120 | 116.38 |
| | | | WATER 121819-012120 | 15.88 |
| | | | WATER 121819-012120 | 23.13 |
| | | | WATER 121819-012120 | 189.98 |
| | | | WATER 121819-012120 | 828.86 |
| | | | WATER 121819-012120 | 23.13 |
| | | | WATER 121819-012120 | 28.65 |
| | | | WATER 121819-012520 | 48.90 |
| | | | WATER 122019-012320 | 26.85 |
| | | | WATER 122019-012420 | 1,300.57 |
| 150120 | 02/04/2020 | 45846 | VIRGINIA E PEGUERO FEB 2020 6311 IRVINGT | 3,375.49 |
| 150129 | 02/04/2020 | 59870 | THYSSENKRUPP ELEVATOR CORP WORK DOND ELEV6005 | 2,840.50 |
| | | | WORK DONE ALEV WESTVI | 355.50 |
| | | | | 2,485.00 |

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Fund: 7990 - ISF-FACILITIES

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150131 | 02/04/2020 | 88315 | ENERGY FUTURE HOLDINGS CORP | 60,499.77 |
| | | | ELECT 111219-121219 | 2,746.62 |
| | | | ELECT 112119-122519 | 10,102.55 |
| | | | ELECT 112119-122519 | 1,433.73 |
| | | | ELECT 112119-122519 | 135.65 |
| | | | ELECT 111819-121819 | 4,182.96 |
| | | | ELECT 111819-121819 | 41.56 |
| | | | ELECT 110119-01062020 | 33,154.82 |
| | | | ELECT 120619-01082020 | 1,308.83 |
| | | | ELECT 110519-120519 | 1,447.23 |
| | | | ELECT 112519-12302019 | 2,035.16 |
| | | | ELECT 112119-122519 | 3,454.16 |
| | | | ELECT 112219-122619 | 34.89 |
| | | | ELECT 112219-122619 | 21.55 |
| | | | ELECT 112119-122519 | 100.60 |
| | | | ELECT 112119-122519 | 6.44 |
| | | | ELECT 112119-122519 | 17.01 |
| | | | ELECT 111919-121919 | 255.22 |
| | | | ELECT 111919-121919 | 20.79 |
| 150132 | 02/04/2020 | 60940 | UNITED PARCEL SERVICE | 70.03 |
| | | | POSTAGE | -13.16 |
| | | | POSTAGE | 1.78 |
| | | | POSTAGE | 13.45 |
| | | | POSTAGE | 14.45 |
| | | | POSTAGE | 53.51 |
| 150137 | 02/04/2020 | 62751 | WASTE MANAGEMENT | 476.30 |
| | | | TRASH PKUP120119-1231 | |
| 150199 | 02/11/2020 | 18491 | CENTERPOINT ENERGY | 2,281.41 |
| | | | GAS 122619-012720 | 2,155.95 |
| | | | GAS 122619-012820 | 68.35 |
| | | | GAS 122619-012720 | 22.04 |
| | | | GAS 123019-012920 | 35.07 |
| 150209 | 02/11/2020 | 84834 | DIGITAL AIR CONTROL INC. | 1,266.75 |
| | | | REMOTE DIAG TEST | 495.00 |
| | | | REMOTE DIAGNOSTIC | 510.00 |
| | | | RETENTION PAYMENT | 261.75 |
| 150224 | 02/11/2020 | 85932 | EMCOR GOWAN INC | 520.00 |
| | | | SERVICE CALL | |
| 150228 | 02/11/2020 | 29505 | HALLMARK OFFICE PRODUCTS INC | 1,376.00 |
| | | | GUEST CHAIR BLACK LEATHER | 378.00 |
| | | | CORNER TABLE - MAHOGANY | 140.00 |
| | | | WOODEN GUEST CHAIR, 4 POS | 286.00 |
| | | | WOODEN GUEST CHAIR, 4 POS | 572.00 |
| 150231 | 02/11/2020 | 31325 | HIGH POINT SANITARY SOLUTIONS | 753.73 |
| | | | GEN SUPPLIES & MATERI | 84.35 |
| | | | GEN SUPPLIES & MAETIA | 94.08 |
| | | | GEN SUPPLIES & MATERI | 100.73 |
| | | | GEN SUPPLIES & MATER | 474.57 |
| 150241 | 02/11/2020 | 84182 | KAISER INTERNATIONAL INC. | 1,150.00 |
| | | | ART WORK, DESIGN, LAYOUT, | 130.00 |
| | | | 6" X 8" ADA BRAILLE SIGNS | 1,020.00 |
| 150250 | 02/11/2020 | 39976 | MCGRIFF SEIBELS & WILLIAMS OF | 587.00 |
| | | | CRIME INS112018-01012 | |

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Fund: 7990 - ISF-FACILITIES

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|--|
| 150432 | 02/18/2020 | 87542 | ALWAYS IN SEASON, INC FEB 20 PLANT MAINTEN FEB 20 PLANT MAINTEN | 216.35 153.71 62.64 |
| 150444 | 02/18/2020 | 18165 | CDW GOVERNMENT INC STARTECH.COM 6FT MINI DIS MICROSOFT EXTENDED SERVIC | 120.41 24.77 95.64 |
| 150445 | 02/18/2020 | 18491 | CENTERPOINT ENERGY GAS010720-02022020 | 410.06 |
| 150454 | 02/18/2020 | 83255 | EDUCATOR'S DEPOT INC INSTALLATION OF KEY OPERA BASKETBALL GOAL; RIM; BAC | 5,810.66 1,866.66 3,944.00 |
| 150458 | 02/18/2020 | 26235 | FOSTER FENCE LTD FOR THE DEMO & REMOVAL OF FOR THE INSTALL & LABOR F | 2,917.00 604.00 2,313.00 |
| 150464 | 02/18/2020 | 29917 | HARRIS COUNTY TOLL ROAD AUTHORITY TOLL ROAD DEC 19 CHAR | 212.81 |
| 150468 | 02/18/2020 | 31325 | HIGH POINT SANITARY SOLUTIONS HIGH FLOW 10 QT SUPER HEP SSS FI MACHINE COUGAR 20" | 1,535.47 738.32 797.15 |
| 150470 | 02/18/2020 | 33040 | CITY OF HOUSTON WATER WATER 123019-013020 | 188.29 |
| 150475 | 02/18/2020 | 33941 | INDUSTRIAL FIRE EQUIPMENT COMPANY FIRE EXTING INSP ANNU | 1,173.69 |
| 150500 | 02/18/2020 | 55620 | TANDUS CENTIVA INC FLOORING REPAIRS FOR THE | 317.49 |
| 150503 | 02/18/2020 | 58844 | TEXAS POLITICAL SUBDIVISIONS LIABILITY DEDUCTIBLE | 1,719.57 |
| 150504 | 02/18/2020 | 59870 | THYSSENKRUPP ELEVATOR CORP JAN 20 AGREEMENT JAN 20 AGREEMENT JAN 20 AGREEMENT OCT 19 MAINTENANCE NOV 19 MAINTENANCE JAN 20 AGREEMENT JAN 20 AGREEMENT | 5,509.58 346.81 266.87 1,353.51 1,353.51 1,353.51 587.71 247.66 |
| 150509 | 02/18/2020 | 60940 | UNITED PARCEL SERVICE POSTAGE POSTAGE POSTAGE | 44.91 15.20 15.26 14.45 |
| 150515 | 02/18/2020 | 61927 | VERIZON WIRELESS VERIZON 010820-020720 VERIZON 010820-020720 VERIZON 010820-020720 VERIZON 010820-020720 VERIZON 010820-020720 VERIZON 010820-020720 VERIZON 010820-020720 VERIZON 010820-020720 VERIZON 010820-020720 VERIZON 010820-020720 | 3,521.38 38.11 50.47 87.30 90.49 105.98 112.02 114.35 224.76 1,060.22 1,637.68 |
| 150516 | 02/18/2020 | 62751 | WASTE MANAGEMENT DEC 19ISTRATION BLDG. | 324.45 |

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Fund: 7990 - ISF-FACILITIES

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---|
| 150605 | 02/25/2020 | 18491 | CENTERPOINT ENERGY GAS 011020-021020 | 65.54 |
| 150621 | 02/25/2020 | 33040 | CITY OF HOUSTON WATER WATER021720 | 132.83 |
| 150632 | 02/25/2020 | 39976 | MCGRIFF SEIBELS & WILLIAMS OF GENERAL LIABILITY | 21,682.51 |
| 150636 | 02/25/2020 | 45846 | VIRGINIA E PEGUERO MARCH2020 RENT 6311 | 3,375.49 |
| 150641 | 02/25/2020 | 53060 | SATCO SERVICE INC SWEEPING SRV FEB2020 SWEEPING SRV JAN2020 SWEEPING SRV FEB2020 SWEEPING SRV FEB2020 SWEEPING SRV JAN2020 | 1,623.00 249.00 249.00 249.00 438.00 438.00 |
| 150650 | 02/25/2020 | 88315 | ENERGY FUTURE HOLDINGS CORP ELECT 121319-011520 ELECT 122619-012620 ELECT 122619-012620 ELECT 122619-012620 ELECT 121919-012120 ELECT 122019-012220 ELECT 123119-012820 ELECT 122619-012620 ELECT 122719-012720 ELECT 122719-012720 ELECT 122619-012620 ELECT 122619-012620 ELECT 122619-012620 ELECT 122019-012220 ELECT 122019-012220 | 23,564.78 2,637.35 9,230.82 1,209.17 138.05 4,629.48 41.51 1,790.08 3,452.95 31.75 21.55 91.78 6.36 19.87 243.30 20.76 |
| 150652 | 02/25/2020 | 60940 | UNITED PARCEL SERVICE POSTAGE POSTAGE | 34.71 19.39 15.32 |
| 150658 | 02/25/2020 | 62751 | WASTE MANAGEMENT FORTIS ACA TRASH JAN2 HP EAST JAN 2020 HP EAST JAN 2020 ABS EAST JAN20 TRAS ABS WEST JAN 20 TRAS 6300 IRVI TRASH ADULT ED TRASH JAN20 TRASH PICK FEB 20 HP EAST JAN2020 HP EAST JAN 2020 | 2,310.08 95.26 71.44 71.45 214.36 142.89 952.60 142.89 476.30 71.44 71.45 |
| V150142 | 02/04/2020 | 13393 | RENE A ARDOIN REIMB FOR GAS PURCHAS | 7.00 |

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Fund: 7990 - ISF-FACILITIES

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|---------------------|-------------------|----------------|--|---------------|
| V150147 | 02/04/2020 | 17320 | BUTLER BUSINESS PRODUCTS | 775.54 |
| | | | TISSUE | 21.18 |
| | | | PEN / GEL | 31.78 |
| | | | CALENDAR | 15.32 |
| | | | PLANNER | 45.98 |
| | | | PLANNER | 17.38 |
| | | | CALENDAR | 19.79 |
| | | | PLANNER, ENVELOPE | 17.79 |
| | | | MARKER / PERM | 21.23 |
| | | | MARKER / PERM / RED | 21.37 |
| | | | ELECTRIC 3 HOLE PUNCH | 72.29 |
| | | | CADDY, MRKR, EXPO | 13.26 |
| | | | MARKER ST DE, EXPO | 13.11 |
| | | | WIPES/DISINF | 20.10 |
| | | | LASER CRG, BLK | 102.99 |
| | | | LASER, CRG, CYN | 113.99 |
| | | | LASER, CRG, YEL | 113.99 |
| | | | LASER, CRG, MAG | 113.99 |
| V150157 | 02/04/2020 | 31720 | COPELAN SERVICES INC | 1,069.99 |
| | | | MONTHLY PEST CONTROL AT P | 31.24 |
| | | | MONTHLY PEST CONTROL AT P | 46.75 |
| | | | MONTHLY SERVICE AT 6300 I | 26.00 |
| | | | MONTHLY SERVICE AT ADULT | 26.00 |
| | | | MONTHLY PEST CONTROL FOR | 15.75 |
| | | | MONTHLY PEST CONTROL FOR | 41.50 |
| | | | MONTHLY PEST CONTROL FOR | 41.50 |
| | | | MONTHLY PEST CONTROL FOR | 36.25 |
| | | | PEST CONTROL FOR WESTVIEW | 77.25 |
| | | | PEST CONTROL FOR WESTVIEW | 232.75 |
| | | | MONTHLY PEST CONTROL FOR | 63.25 |
| | | | MONTHLY PEST CONTROL FOR | 66.00 |
| | | | MISC SMALL PEST CONTROL I | 15.75 |
| | | | MISC SMALL PEST CONTROL I | 30.00 |
| | | | MISC SMALL PEST CONTROL I | 35.00 |
| | | | MISC SMALL PEST CONTROL I | 46.75 |
| | | | MISC SMALL PEST CONTROL I | 60.00 |
| | | | MISC SMALL PEST CONTROL I | 90.00 |
| | | | MONTHLY PEST CONTROL AT 5 | 41.50 |
| | | | MONTHLY PEST CONTROL AT 5 | 46.75 |
| V150178 | 02/04/2020 | 87981 | RICHARD L VELA JR | 360.45 |
| | | | TASA 2020 MID-WINTER | 178.75 |
| | | | TASA 2020 MID-WINTER | 181.70 |

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|---------------------|-------------------|----------------|--|---------------|
| V150299 | 02/11/2020 | 17320 | BUTLER BUSINESS PRODUCTS | 3,282.37 |
| | | | PLANNER, 1 YEAR | 36.99 |
| | | | PLANNER, WALL 1 YR | 37.17 |
| | | | FLAGS, SIGN HERE VALUE PK | 34.02 |
| | | | BATTERY, PK, ALKALINE | 47.85 |
| | | | CLIP, GEM, JUMBO | 6.00 |
| | | | CLIP, BINDER, MED | 4.26 |
| | | | CLIP, BINDER, LRG | 10.54 |
| | | | CLAMP, BUTTERFLY, IDEAL | 6.36 |
| | | | ROUND TRASH CAN LINER | 315.00 |
| | | | PEN, BP MED BLUE - DZ | 5.73 |
| | | | PAD LTR 20# GLD CAN | 29.90 |
| | | | BINDER CLIP, MED BLK, DZ | 1.78 |
| | | | BINDER CLIP, SMALL BLK, D | 1.76 |
| | | | PAPER, POST IT, 3X3 AST | 5.03 |
| | | | AVE17577 2" BINDER, DURAB | 39.13 |
| | | | POST ITS, 2X2 MULTIPACK | 10.06 |
| | | | PAPERMATE BLUE PEN | 13.35 |
| | | | BUSINESS SOURCE FILE FOLD | 15.19 |
| | | | PUNCH, 3HL | 23.35 |
| | | | STAMP, MESSAGE | 48.59 |
| | | | MARKER, SHARPIE 12CT | 13.40 |
| | | | PUSH PINS, 20PK | 4.08 |
| | | | REMOVER, STAPLE | 0.60 |
| | | | PEN, RED, FINE | 23.52 |
| | | | STAPLER, ELEC | 112.54 |
| | | | BINDER CLIP, MED | 25.56 |
| | | | BINDER CLIP, SM | 19.44 |
| | | | PEN, BLU, FINE | 29.90 |
| | | | DATER, MICRO BLK | 15.66 |
| | | | CHAIR, MID, MESH | 119.99 |
| | | | BINDER CLIP, LRG | 5.27 |
| | | | PAPER CLIPS, REG | 18.20 |
| | | | GEN SUPPLIES & MATERI | 13.91 |
| | | | GEN SUPP & MATERIALS | 18.12 |
| | | | GEN SUPPLIES & MATERI | 25.70 |
| | | | GEN SUPPL& MATERIALS | 114.40 |
| | | | GEN SUPPLIES & MATERI | 274.20 |
| | | | GEN SUPPLIES & MATERI | 883.06 |
| | | | SIGN, DUAL, MAG | 872.76 |

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|---------------------|-------------------|----------------|--|---------------|
| V150384 | 02/11/2020 | 47923 | QSS, L.C | 9,784.29 |
| | | | JULY 19 MONITORING | 45.00 |
| | | | REPLACED SMOKE DETE | 80.00 |
| | | | MOVED AIRPHONE MASTER | 528.00 |
| | | | HYSRO TEST PIPE INSP | 1,474.36 |
| | | | REINSTALL CAMERAS | 385.00 |
| | | | DEC 19MONITORING FO | 1,672.08 |
| | | | DEC 19 MONITORING | 210.76 |
| | | | DEC 19 MONITORING FO | 353.91 |
| | | | DEC 19 MONITORING FO | 344.95 |
| | | | DEC 19 MONITORING FO | 203.26 |
| | | | DEC 19 MONITORING FO | 442.66 |
| | | | DEC 19 MONITORING FO | 411.78 |
| | | | DEC 19 MONITORING FO | 1,540.94 |
| | | | DEC 19 MONITORING FO | 407.24 |
| | | | DEC 19 MONITORING HP | 551.78 |
| | | | DEC 19 MONITORING / | 170.64 |
| | | | DEC 19 MONITORING FO | 393.60 |
| | | | DEC 19MONITORING FO | 271.30 |
| | | | DEC 19 MONITORING FO | 297.03 |
| V150386 | 02/11/2020 | 84653 | LOUIS A HERNANDEZ INC. | 626.21 |
| | | | CREDIT FOR PAYMENT | -17.79 |
| | | | OPEN PURCHASE ORDER FOR M | 644.00 |
| V150534 | 02/18/2020 | 85691 | ANDREA N COLBERT | 61.77 |
| | | | JANUARY MILEAGE | 10.24 |
| | | | FEBRUARY MILEAGE | 10.24 |
| | | | OCTOBER MILEAGE | 10.32 |
| | | | DECEMBER MILEAGE | 10.32 |
| | | | SEPTEMBER MILEAGE | 20.65 |
| V150538 | 02/18/2020 | 88338 | LAURA ESPINOZA | 8.05 |
| | | | JANUARY MILEAGE | |
| V150540 | 02/18/2020 | 85264 | EXECUTIVE THREAT SOLUTIONS LLC | 18,480.00 |
| | | | SECURI 012020-020220 | 4,488.00 |
| | | | SECURIWK0106-011920 | 4,896.00 |
| | | | SECURI WK012020-02022 | 4,296.00 |
| | | | SECURIWK010619-011920 | 4,800.00 |
| V150542 | 02/18/2020 | 83350 | WRIGHT EXPRESS FINANCIAL SVC CORP | 1,493.16 |
| | | | JAN 20 EXXON GASOLINE | |

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|---------------------|-------------------|----------------|--|---------------|
| V150549 | 02/18/2020 | 31720 | COPELAN SERVICES INC | 1,297.70 |
| | | | MONTHLY PEST CONTROL FOR | 26.00 |
| | | | MONTHLY PEST CONTROL FOR | 31.25 |
| | | | MONTHLY PEST CONTROL FOR | 67.25 |
| | | | MONTHLY PEST CONTROL FOR | 77.75 |
| | | | MONTHLY PEST CONTROL FOR | 57.00 |
| | | | MONTHLY PEST CONTROL FOR | 15.75 |
| | | | MONTHLY PEST CONTROL FOR | 15.75 |
| | | | MONTHLY PEST CONTROL FOR | 31.24 |
| | | | MONTHLY PEST CONTROL FOR | 40.00 |
| | | | MONTHLY PEST CONTROL FOR | 41.50 |
| | | | MONTHLY PEST CONTROL AT C | 41.50 |
| | | | MONTHLY PEST CONTROL AT C | 60.00 |
| | | | MONTHLY PEST CONTROL AT J | 60.00 |
| | | | MONTHLY AT SHEFFIELD | 41.50 |
| | | | MONTHLY AT TIDWELL | 30.00 |
| | | | ADDITIONAL PEST CONTROL W | 41.50 |
| | | | ADDITIONAL PEST CONTROL W | 48.71 |
| | | | ADDITIONAL PEST CONTROL W | 60.00 |
| | | | ADDITIONAL PEST CONTROL W | 118.00 |
| | | | ADDITIONAL PEST CONTROL W | 150.00 |
| | | | ADDITIONAL PEST CONTROL W | 165.00 |
| | | | MONTHLY PEST CONTROL FOR | 26.00 |
| | | | MONTHLY PEST CONTROL FOR | 26.00 |
| V150572 | 02/18/2020 | 46604 | THOMAS W PLAPP | 43.13 |
| | | | JANUARY MILEAGE | |

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|---------------------|-------------------|----------------|--|---------------|
| V150575 | 02/18/2020 | 47923 | QSS, L.C | 14,543.86 |
| | | | JAN 20 MONITORING FO | 1,672.08 |
| | | | FEB 20 MONITORING FO | 1,672.08 |
| | | | FEB 20 MONITORING FO | 210.76 |
| | | | JAN 20 MONITORING FO | 210.76 |
| | | | JAN 20 MONITORING FO | 353.91 |
| | | | FEB 20 MONITORING FO | 353.91 |
| | | | FEB 20 MONITORING FO | 344.95 |
| | | | JAN 20 MONITORING FO | 344.95 |
| | | | JAN 20 MONITORING FO | 203.26 |
| | | | FEB 20 MONITORING FO | 203.26 |
| | | | FEB 20 MONITORING FO | 442.66 |
| | | | JAN 20 MONITORING FO | 442.66 |
| | | | JAN 20 MONITORING FO | 411.78 |
| | | | FEB 20 MONITORING FO | 411.78 |
| | | | FEB 20 MONITORING FO | 1,540.94 |
| | | | JAN 20 MONITORING FO | 1,540.94 |
| | | | JAN 20 MONITORING FO | 407.24 |
| | | | FEB 20 MONITORING FO | 407.24 |
| | | | FEB 20 MONITORING FO | 551.78 |
| | | | JAN 20 MONITORING FO | 551.78 |
| | | | JAN 20 MONITORING FO | 170.64 |
| | | | FEB 20 MONITORING FO | 170.64 |
| | | | FEB 20 MONITORING FO | 393.60 |
| | | | JAN 20 MONITORING FO | 393.60 |
| | | | JAN 20 MONITORING FO | 271.30 |
| | | | FEB 20 MONITORING FO | 271.30 |
| | | | FEB 20 MONITORING FO | 297.03 |
| | | | JAN 20 MONITORING FO | 297.03 |
| V150586 | 02/18/2020 | 53379 | DS WATERS OF AMERICA INC | 368.20 |
| | | | 012620 WATER SERVICE | 109.66 |
| | | | 012620 WATER SERVICE | 258.54 |
| V150589 | 02/18/2020 | 84446 | ALBERT V VALADEZ | 292.22 |
| | | | JANUARY MILEAGE | |
| V150675 | 02/25/2020 | 88338 | LAURA ESPINOZA | 8.05 |
| | | | JANUARY MILEAGE | |
| V150676 | 02/25/2020 | 85264 | EXECUTIVE THREAT SOLUTIONS LLC | 17,614.00 |
| | | | SECURITY NO ELECT 631 | 7,774.00 |
| | | | SECURITY WK 020-0216 | 5,088.00 |
| | | | SECURITY WK 020-0216 | 4,752.00 |

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|---------------------|-------------------|----------------|--|---------------|
| V150682 | 02/25/2020 | 31720 | COPESAN SERVICES INC | 2,526.94 |
| | | | MONTHLY SERVICE AT 6300 I | 46.75 |
| | | | MONTHLY PEST CONTROL FOR | 15.75 |
| | | | MONTHLY PEST CONTROL FOR | 26.00 |
| | | | MONTHLY PEST CONTROL FOR | 26.00 |
| | | | MONTHLY PEST CONTROL FOR | 26.00 |
| | | | MONTHLY PEST CONTROL FOR | 26.00 |
| | | | MONTHLY PEST CONTROL FOR | 31.25 |
| | | | MONTHLY PEST CONTROL FOR | 67.25 |
| | | | MONTHLY PEST CONTROL FOR | 77.75 |
| | | | MONTHLY PEST CONTROL FOR | 15.75 |
| | | | MONTHLY PEST CONTROL FOR | 15.75 |
| | | | MONTHLY PEST CONTROL FOR | 15.75 |
| | | | MONTHLY PEST CONTROL FOR | 15.75 |
| | | | MONTHLY PEST CONTROL FOR | 31.24 |
| | | | MONTHLY PEST CONTROL FOR | 31.24 |
| | | | MONTHLY PEST CONTROL FOR | 40.00 |
| | | | PEST CONTROL FOR WESTVIEW | 310.25 |
| | | | MISC SMALL PEST CONTROL I | 40.00 |
| | | | MISC SMALL PEST CONTROL I | 77.25 |
| | | | MISC SMALL PEST CONTROL I | 90.00 |
| | | | MISC SMALL PEST CONTROL I | 232.75 |
| | | | WEEKLY MOSQUITO SPRAY AT | 181.00 |
| | | | WEEKLY MOSQUITO SPRAY AT | 181.00 |
| | | | MONTHLY PEST CONTROL AT B | 41.50 |
| | | | MONTHLY PEST CONTROL AT B | 65.00 |
| | | | MONTHLY PEST CONTROL AT B | 65.00 |
| | | | MONTHLY PEST CONTROL AT C | 49.25 |
| | | | MONTHLY PEST CONTROL AT C | 41.50 |
| | | | MONTHLY PEST CONTROL AT C | 60.00 |
| | | | MONTHLY PEST CONTROL AT J | 41.50 |
| | | | MONTHLY PEST CONTROL AT J | 41.50 |
| | | | MONTHLY PEST CONTROL AT J | 60.00 |
| | | | MONTHLY PEST CONTROL AT J | 60.00 |
| | | | MONTHLY PEST CONTROL AT L | 41.50 |
| | | | MONTHLY PEST CONTROL AT L | 41.50 |
| | | | MONTHLY AT SHEFFIELD | 41.50 |
| | | | MONTHLY AT SHEFFIELD | 60.00 |
| | | | ADDITIONAL PEST CONTROL W | 30.00 |
| | | | ADDITIONAL PEST CONTROL W | 48.71 |
| | | | ADDITIONAL PEST CONTROL W | 118.00 |

Number of checks in fund 7990 - ISF-FACILITIES: **61** Amount total: **230,540.38**

Fund: 8150 - COURTESY COMMITTEE

| <u>check number</u> | <u>check date</u> | <u>vend no</u> | <u>vendor name and item descriptions</u> | <u>amount</u> |
|---------------------|-------------------|----------------|--|---------------|
| 150093 | 02/04/2020 | 16005 | E FLOWERS INC | 210.00 |
| | | | FLOWER OR PLANT DELIVERY | 70.00 |
| | | | FLOWER OR PLANT DELIVERY | 70.00 |
| | | | FLOWER OR PLANT DELIVERY | 70.00 |
| 150442 | 02/18/2020 | 16005 | E FLOWERS INC | 60.00 |
| | | | FLOWER OR PLANT DELIVERY | |

Number of checks in fund 8150 - COURTESY COMMITTEE: **2** Amount total: **270.00**

Check Register

Fiscal Year: 20

Period: 6

Total number of checks in report: **622**

Amount total: **1,911,619.69**

SUNGARD PENTAMATION
 DATE: 02/27/2020
 TIME: 10:14:02

PAGE NUMBER: 1
 ACCTPAZI
 ACCOUNTING PERIOD: 6/20

HARRIS COUNTY DEPARTMENT OF EDUCATION
 CHECK REGISTER INCLUDING SYSTEM VOIDS

SELECTION CRITERIA: chkstat.rundate between '20200201 00:00:00.000' and '20200227 00:00:00.000' and chkstat.chk_status='v'

DISTRIBUTION FUND: 1990

| CHECK NUMBER | ISSUE DATE | VENDOR | STATUS | TOTAL | DESCRIPTION |
|--------------|------------|-------------------------------------|--------|----------|--------------------------|
| 148681 | 02/03/2020 | FORGE FOR FAMILIES | V | -4000.00 | VOID MANUAL CHECK |
| * 149595 | 02/26/2020 | HARRIS COUNTY, TEXAS | V | -410.00 | VOID MANUAL CHECK |
| * 150428 | 02/19/2020 | THOMAS REPROGRAPHICS INC | V | -1794.00 | VOID MANUAL CHECK |
| * 150514 | 02/18/2020 | VERIZON WIRELESS | V | 0.00 | VOID: MULTI STUB CHECK |
| * 150620 | 02/26/2020 | HARRIS COUNTY, TEXAS | V | -75.00 | VOID MANUAL CHECK |
| * V150145 | 02/04/2020 | MILK PRODUCTS LLC | V | 0.00 | VOID: MULTI STUB VOUCHER |
| * V150292 | 02/11/2020 | MILK PRODUCTS LLC | V | 0.00 | VOID: MULTI STUB VOUCHER |
| * V150298 | 02/11/2020 | BUTLER BUSINESS PRODUCTS | V | 0.00 | VOID: MULTI STUB VOUCHER |
| * V150527 | 02/18/2020 | MILK PRODUCTS LLC | V | 0.00 | VOID: MULTI STUB VOUCHER |
| * V150548 | 02/18/2020 | COPELAN SERVICES INC | V | 0.00 | VOID: MULTI STUB VOUCHER |
| * V150574 | 02/18/2020 | QSS, L.C | V | 0.00 | VOID: MULTI STUB VOUCHER |
| * V150681 | 02/25/2020 | COPELAN SERVICES INC | V | 0.00 | VOID: MULTI STUB VOUCHER |
| * V150694 | 02/25/2020 | LABATT INSTITUTIONAL SUPPLY COMPANY | V | 0.00 | VOID: MULTI STUB VOUCHER |
| TOTAL FUND | | | | -6279.00 | |

TOTAL REPORT

-6279.00

FUND SUMMARY FOR BOARD CHECK REGISTER

Fiscal Year: 20 Period: 6

| <u>fund starts with</u> | <u>sum of checks</u> | <u>check count</u> |
|-------------------------|----------------------|--------------------|
| 1 | 648,127.49 | 329 |
| 2 | 518,553.93 | 179 |
| 4 | 69,632.32 | 52 |
| 6 | 406,460.88 | 2 |
| 7 | 268,575.07 | 90 |
| 8 | 270.00 | 2 |
| <hr/> | | |
| Total: | 1,911,619.69 | 622 |

Regular Board Meeting

6.B.

Meeting Date: April 15, 2020

Title: Budget Amendment Report

Submitted For: Jesus Amezcua, Business Office

Submitted By: Stephanie Ritchie

Additional Resource Personnel: Stephanie Wright

Personnel:

Information

Posted Agenda Item:

Monthly Budget Amendment Report

Subject:

Budget Amendment Report for April 2020

Rationale:

Amendments that increase/decrease a program budget must be approved by the board.

Attachments

BA Report

Form Review

Inbox

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 03/31/2020

Reviewed By

Jesus Amezcua

Date

03/31/2020 10:36 PM

Started On: 03/20/2020 03:28 PM

Amendments that increase/decrease a program budget must be approved by the board.

| Budget Rationale | | Changes to Revenues | Changes to Appropriations | Changes Impacting F/Bal | Total Net Change |
|---|----|---------------------|---------------------------|-------------------------|------------------|
| GENERAL FUND | | | | | |
| <u>INCREASES</u> | | | | | |
| Increase expenditures budget within General Fund (1990) Budget Manager (098) Department Wide by \$500,000 to reflect additional expenditures to implement a new program with the Education Foundation. | \$ | - | 500,000 | \$ (500,000) | <7> |
| Increase expenditures budget within General Fund (1990) Budget Manager (098) Department Wide by \$1,500,000 to reflect additional expenditure funding needed to address emergency purchases (i.e. Category B emergency purchases and food distribution costs) related to COVID-19 declared emergency. | \$ | - | 1,500,000 | \$ (1,500,000) | <8> |
| <u>DECREASES</u> | | | | | |
| Total GENERAL FUND: | | | | | |
| | \$ | - | \$ 2,000,000 | \$ (2,000,000) | \$ - |
| SPECIAL REVENUE FUND | | | | | |
| <u>INCREASES</u> | | | | | |
| Increase revenues & expenditures in the Special Revenue Fund (4799) Head Start In-Kind Grant, Budget Manager (901), by \$1,180,142 to reflect additional revenue funds received through in-kind donations. | \$ | 1,180,142 | \$ 1,180,142 | - | <6> |
| <u>DECREASES</u> | | | | | |
| Decrease revenues & expenditures in the Special Revenue Fund (2050) Head Start Program Operations, Budget Manager (901), by (\$6,208,329) to adjust placeholder to reflect actual revenue funds received on the Notice of Grant Awardment. | \$ | (6,208,329) | \$ (6,208,329) | - | <1> |
| Decrease revenues & expenditures in the Special Revenue Fund (2050) Head Start Program Operations, Budget Manager (901), by (\$286,000) to adjust placeholder to reflect actual revenue needed from general fund transfer out. | \$ | (286,000) | \$ (286,000) | - | <2> |
| Decrease revenues & expenditures in the Special Revenue Fund (2050) Head Start Program Operations, Budget Manager (901), by (\$535,000) to adjust placeholder to reflect actual revenue funds received by the USDA. | \$ | (535,000) | \$ (535,000) | - | <3> |
| Decrease revenues & expenditures in the Special Revenue Fund (2060) Head Start Training, Budget Manager (901), by (\$80,959) to adjust placeholder to reflect actual revenue funds received on the Notice of Grant Awardment. | \$ | (80,959) | \$ (80,959) | - | <4> |
| Decrease revenues & expenditures in the Special Revenue Fund (4790) Head Start In-Kind, Budget Manager (901), by (\$1,735,074) to adjust placeholder to reflect actual revenue funds received on the Notice of Grant Awardment. | \$ | (1,735,074) | \$ (1,735,074) | - | <5> |
| Total SPECIAL REVENUE FUND: | | | | | |
| | \$ | (7,665,220) | \$ (7,665,220) | - | \$ - |

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
April 2020

| | APPROVED BUDGET | PROPOSED INCREASE/ (DECREASE) | AMENDED BUDGET | PERCENT CHANGE | AMENDMENT NO. |
|--|----------------------------|--|---------------------------|---------------------------|--------------------------|
| <u>ESTIMATED REVENUES & OTHER RESOURCES</u> | | | | | |
| <u>Revenues</u> | | | | | |
| Local Customer Fees/Charges | \$23,479,627 | | \$23,479,627 | | |
| Local Property Tax Rev-Current | 24,285,312 | | 24,285,312 | | |
| Local Property Tax Rev-Del, P&I | 165,000 | | 165,000 | | |
| Local Investment Earnings | 453,590 | | 453,590 | | |
| Local Grants | | | 0 | | |
| Local Grants-Indirect Cost | 727 | | 727 | | |
| Local Miscellaneous Revenues | 98,000 | | 98,000 | | |
| Total Local Revenues: | 48,482,256 | - | 48,482,256 | 0.0% | |
| State TEA Supplemental Compensation | 300,000 | | 300,000 | | |
| State TEA Employee Portion Health Insurance | | | - | | |
| State TRS On Behalf Payments | 2,750,000 | | 2,750,000 | | |
| State Indirect Cost | 33,072 | | 33,072 | | |
| State Indirect Cost-TEA | | | - | | |
| State ECI Lease Revenues | - | | - | | |
| State Revenue Indirect Cost | - | | - | | |
| Total State Revenues: | 3,083,072 | - | 3,083,072 | 0.0% | |
| Federal Grants Indirect Cost | 1,748,308 | | 1,748,308 | | |
| Total Estimated Revenues: | 53,313,636 | - | 53,313,636 | 0.0% | |
| <u>Other Resources</u> | | | | | |
| Local HCTO Tax Collection Fees | - | | 0 | | |
| Transfers In - Choice Partners | 2,375,224 | | 2,375,224 | | |
| Transfers In-Retirement Leave Fund 190 | - | | 0 | | |
| Insurance Recovery | - | | - | | |
| Total Other Resources: | 2,375,224 | - | 2,375,224 | 0.0% | |
| Total Estimated Revenues & Other Resources: | 55,688,860 | \$0 | \$55,688,860 | 0.0% | |
| <u>APPROPRIATIONS & OTHER USES</u> | | | | | |
| <u>Appropriations</u> | | | | | |
| Adult Education Local | \$ 173,390.00 | | \$173,390 | | |
| Educator Certification and Professional Advancement | \$ 686,795.00 | | 686,795 | | |
| Assistant Superintendent-Academic Support | \$ 318,103.00 | | 318,103 | | |
| Assistant Superintendent-Education and Enrichment | \$ 296,652.00 | | 296,652 | | |
| Board of Trustees | \$ 186,626.00 | | 186,626 | | |
| Business Support Services | \$ 1,981,081.00 | | 1,981,081 | | |
| Center for Safe & Secure Schools (CSSS) | \$ 786,277.00 | | 786,277 | | |
| Center for Afterschool, Summer and Expanded Learning | \$ 772,444.00 | | 772,444 | | |
| Communications | \$ 1,058,109.00 | | 1,058,109 | | |
| Client Engagement | \$ 500,524.00 | | 500,524 | | |
| Department Wide (DW) | \$ 4,606,178.00 | 500,000 | 5,106,178 | 10.9% | <7> |
| Facilities Support Services | | | | | |
| Building & Vehicle Replacement | | | 0 | | |
| Construction Services | \$ 191,197.00 | | 191,197 | | |
| Local Construction | | | 0 | | |
| Fac-BLDG & Asst Replacement | \$ 693,867.00 | | 693,867 | | |
| Records Management Services | \$ 2,034,676.00 | | 2,034,676 | | |
| Head Start - Local | \$ 5,000.00 | | 5,000 | | |
| Human Resources | \$ 1,081,016.00 | | 1,081,016 | | |

- Continued on next page -

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
April 2020

| | APPROVED BUDGET | PROPOSED INCREASE/ (DECREASE) | AMENDED BUDGET | PERCENT CHANGE | AMENDMENT NO. |
|---|----------------------------|--|---------------------------|---------------------------|--------------------------|
| <u>APPROPRIATIONS & OTHER USES</u> | | | | | |
| <u>Appropriations, Continued</u> | | | | | |
| Purchasing Support Services | \$ 592,322.00 | | 592,322 | | |
| Research & Evaluation Institute | \$ 643,743.00 | | 643,743 | | |
| Resource Development - Internal Grant Services | \$ 593,835.00 | | 593,835 | | |
| Retirement Leave Benefits | \$ 100,000.00 | | 100,000 | | |
| Scholastic Arts | \$ 167,887.00 | | 167,887 | | |
| School Based Therapy Services | \$ 12,308,371.00 | | 12,308,371 | | |
| Special Assistant to Superintendent | \$ 271,409.00 | | 271,409 | | |
| Special Schools | | | | | |
| Academic and Behavior School East | \$ 4,388,333.00 | | 4,388,333 | | |
| Academic and Behavior School West | \$ 3,940,633.00 | | 3,940,633 | | |
| Highpoint East School | \$ 3,370,344.00 | | 3,370,344 | | |
| Fortis Academy | \$ 1,238,859.00 | | 1,238,859 | | |
| Special Schools Administration | \$ 846,577.00 | | 846,577 | | |
| State TEA Employee Portion Health Ins | | | 0 | | |
| State TRS On Behalf Matching | \$ 2,750,000.00 | | 2,750,000 | | |
| Superintendent's Office | \$ 577,344.00 | | 577,344 | | |
| Teaching and Learning Center | | | | | |
| Bilingual Education | \$ 153,320.00 | | 153,320 | | |
| Digital Education and Innovation | \$ 406,642.00 | | 406,642 | | |
| Digital Learning & Instructional Learning | | | | | |
| Division Wide | \$ 308,041.00 | | 308,041 | | |
| Early Childhood Winter Conference | \$ 145,929.00 | | 145,929 | | |
| English Language Arts | \$ 190,889.00 | | 190,889 | | |
| Math | \$ 217,220.00 | | 217,220 | | |
| Professional Development | \$ - | | 0 | | |
| Science | \$ 109,707.00 | | 109,707 | | |
| Social Studies | \$ 53,068.00 | | 53,068 | | |
| Speaker Series | \$ 159,821.00 | | 159,821 | | |
| Special Education | \$ 77,561.00 | | 77,561 | | |
| Technology Support Services | | | | | |
| Chief Communication Officer | \$ 197,545.00 | | 197,545 | | |
| Technology Support Services | \$ 3,843,191.00 | | 3,843,191 | | |
| Total Appropriations: | 53,024,526 | 500,000 | 53,524,526 | 0.9% | |
| <u>Other Uses</u> | | | | | |
| Transfer-DW to Retirement Leave Fund | | | - | | |
| Transfer-DW to CASE After School Fund 288 | 550,787 | | 550,787 | | |
| Transfer-DW to Headstart Fund 205 | 850,000 | | 850,000 | | |
| Transfer-Facilities-Local Construction | | | - | | |
| Transfer-DW to QZAB Payment-Debt Svc Fund 599 | 451,429 | | 451,429 | | |
| Transfer-DW to Lease Debt Svc Fund 599 | 2,466,182 | | 2,466,182 | | |
| Transfer Out - Capital Project | 3,796,869 | | 3,796,869 | | |
| Transfers Out - COVID-19 Disaster Recovery | | 1,500,000 | 1,500,000 | 100.0% | <8> |
| Transfer-DW to PFC Highpoint Const Fund 699 | | | - | | |
| Total Other Uses: | 8,115,267 | 1,500,000 | 9,615,267 | | |
| Total Appropriations & Other Uses: | 61,139,793 | 2,000,000 | 63,139,793 | 3.3% | |
| Excess/(Deficiency) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses: | (\$5,450,933) | (\$2,000,000) | (\$7,450,933) | | |

* Refer to the detail fund balance information on the following page.

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT-GENERAL FUND FUND BALANCE
April 2020 (Unaudited)

TOTAL APPROPRIATIONS FROM FUND BALANCE

| | APPROPRIATED FROM VARIOUS CATEGORIES | Previous APPROPRIATED Approved FROM UNASSIGNED | TOTAL APPROPRIATED | Proposed |
|---|--------------------------------------|--|--------------------|------------------|
| | | | | Budget Amendment |
| <u>Division Distribution</u> | | | | |
| Assets Replacement Schedule | - | - | 0 | |
| ABS East | - | 55,000 | 55,000 | |
| ABS West | - | 55,000 | 55,000 | |
| Board | - | - | 0 | |
| Bond Payments | - | - | 0 | |
| Building and Vehicle Replacement Schedule | - | 100,000 | 100,000 | |
| Capital Projects | - | - | 0 | |
| Center for Safe & Secure Schools | - | - | 0 | |
| Communications | - | - | 0 | |
| Department Wide | - | 262,290 | 262,290 | 2,000,000 |
| Early Childhood Intervention Funding | - | - | 0 | |
| ECI Local | - | - | 0 | |
| Employee Courtesy Committee | - | - | 0 | |
| External Relations-Local | - | - | 0 | |
| Facility Building and Asset Replacement | - | - | 0 | |
| Fortis Academy | - | - | 0 | |
| Head Start | - | - | 0 | |
| Highpoint East | - | - | 0 | |
| Local Construction Fund 170 | - | - | 0 | |
| Insurance Deductibles | - | - | 0 | |
| Local Construction | - | - | 0 | |
| New Program Initiative | - | - | 0 | |
| Preschool Preparedness Initiative Program | - | - | 0 | |
| QZAB Project | - | - | 0 | |
| Records Management | - | - | 0 | |
| Purchasing | - | - | 0 | |
| Records Management | - | - | 0 | |
| Retirement Leave Fund 199 | - | - | 0 | |
| Special Schools | - | - | 0 | |
| Superintendent | - | 50,000 | 50,000 | |
| Unemployment Liability | - | - | 0 | |
| Various-Assets Replacement Schedule | - | - | 0 | |
| Workers Compensation | - | - | 0 | |
| Total Fund Balance Appropriations: | \$0 | 522,290 | \$522,290 | 2,000,000 |

FUND BALANCE RECAP

| | SEPTEMBER 1 | APPROPRIATED YEAR-TO-DATE | ESTIMATED BALANCE | Proposed |
|--|---------------------|---------------------------|---------------------|------------------|
| | | | | Budget Amendment |
| <u>Nonspendable Fund Balance</u> | | | | |
| Investment in Inventory, September 1 | \$131,949 | - | \$131,949 | |
| Prepaid Items | 37,856 | - | 37,856 | |
| Total Nonspendable Fund Balance | 169,805 | 0 | 169,805 | |
| <u>Committed Fund Balance</u> | | | | |
| Employee Retirement Leave Fund | 500,000 | - | 500,000 | |
| Unemployment Liability | 200,000 | - | 200,000 | |
| Capital Projects | 1,314,976 | - | 1,314,976 | |
| Total Committed Fund Balance | 2,014,976 | 0 | 2,014,976 | |
| <u>Assigned Fund Balance</u> | | | | |
| Assets Replacement Schedule | 1,000,000 | - | 1,000,000 | |
| Building and Vehicle Replacement Schedule | 1,000,000 | - | 1,000,000 | |
| Local Construction | 2,500,000 | - | 2,500,000 | |
| PFC Lease Payment | 691,129 | - | 691,129 | |
| QZAB Bond Payment | 2,458,268 | - | 2,458,268 | |
| New Program Initiative | 0 | - | 0 | |
| Recovery High School | 1,000,000 | - | 1,000,000 | |
| Workforce Development | 850,000 | - | 850,000 | |
| Total Assigned Fund Balance | \$9,499,397 | - | \$9,499,397 | |
| Total Unassigned Fund Balance | 20,930,182 | 522,290 | 20,407,892 | 2,000,000 |
| Estimated Total Fund Balance, General Fund: | \$32,614,360 | \$522,290 | \$32,092,070 | 2,000,000 |

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - FUNDS 200-499
April 2020

| | GRANT PERIOD * | APPROVED BUDGET | PROPOSED INCREASE/ (DECREASE) | AMENDED BUDGET | PERCENT CHANGE | AMENDMENT NO. |
|--|-------------------|-------------------|-------------------------------|---------------------|----------------|---------------|
| ESTIMATED REVENUES & OTHER RESOURCES | | | | | | |
| Revenues | | | | | | |
| Local Program Revenues | | \$5,371,550 | (554,932) | \$4,816,618 | -10.3% | <5,6> |
| State Program Revenues | | 1,021,128 | | 1,021,128 | | |
| Federal Program Revenues | | 33,912,914 | (6,824,288) | 27,088,626 | -20.1% | <1,3,4> |
| Total Estimated Revenues: | | 40,305,592 | (7,379,220) | 32,926,372 | -18.3% | |
| Other Resources | | | | | | |
| Transfer In-CASE After School Program | | 550,787 | | 550,787 | | |
| Transfer In-Head Start | | 700,886 | (286,000) | 414,886 | -40.8% | <2> |
| Total Other Resources: | | 1,251,673 | (286,000) | 965,673 | | |
| Total Revenues & Other Resources | | 41,557,265 | (7,665,220) | \$33,892,045 | -18.4% | |
| APPROPRIATIONS & OTHER USES | | | | | | |
| Adult Education Program | | | | | | |
| Fed Distance Learning Capacity | 01/01/19-12/31/19 | \$ 86,705.00 | | 86,705 | | |
| Fed ABE Regular | 07/01/19-06/30/20 | \$ 3,610,955.00 | | 3,610,955 | | |
| Fed ABE Regular | 07/01/19-06/30/20 | \$ 3,088,428.00 | | 3,088,428 | | |
| Fed TANF | 07/01/19-06/30/20 | \$ 169,582.00 | | 169,582 | | |
| Fed TANF | 07/01/19-06/30/20 | \$ 203,498.00 | | 203,498 | | |
| Fed ABE EL/Civics | 07/01/19-06/30/20 | \$ 536,787.00 | | 536,787 | | |
| Fed ABE EL/Civics | 07/01/19-06/30/20 | \$ 443,545.00 | | 443,545 | | |
| State ABE Regular | 07/01/19-06/30/20 | \$ 464,149.00 | | 464,149 | | |
| State ABE Regular | 07/01/19-06/30/20 | \$ 556,979.00 | | 556,979 | | |
| Local Adult Education | 07/01/19-06/30/20 | 1,108 | | 1,108 | | |
| Total Adult Education: | | 9,161,736 | - | 9,161,736 | 0.0% | |
| Educator Certification and Professional Advancement | | | | | | |
| Fed Educators and Families for English Learners | 09/01/18-08/31/19 | 20,000 | | 20,000 | | |
| Total Alternative Certification Program: | | 20,000 | - | 20,000 | 0.0% | |
| The Center for Afterschool, Summer and Expanded Learning (CASE) | | | | | | |
| Fed 21 st Century CLC-Cycle IX | 08/01/19-07/31/20 | 1,777,586 | | 1,777,586 | 0.0% | |
| Fed 21 st Century CLC-Cycle X | 08/01/19-07/31/20 | 1,476,629 | | 1,476,629 | 0.0% | |
| Fed/Local After School Partnership | 10/01/19-09/30/20 | 2,304,173 | | 2,304,173 | | |
| Fed/Local After School Partnership | 10/01/19-09/30/20 | 916,070 | | 916,070 | | |
| Loc Houston Endowment | 07/01/17-12/31/19 | 74,250 | | 74,250 | | |
| City of Houston City Connections Program | 09/07/18-06/30/19 | 770,000 | | 770,000 | | |
| Loc Houston Endowment | 09/01/19-08/31/20 | 5,226 | | 5,226 | | |
| Total CASE: | | 7,323,934 | - | 7,323,934 | 0.0% | |

- Continued on next page -

**HARRIS COUNTY DEPARTMENT OF EDUCATION
 FY 2019-20 BUDGET AMENDMENT REPORT - FUNDS 200-499
 April 2020**

| | GRANT PERIOD * | APPROVED BUDGET | PROPOSED INCREASE/ (DECREASE) | AMENDED BUDGET | PERCENT CHANGE | AMENDMENT NO. |
|--|-------------------|----------------------|-------------------------------|----------------------|----------------|---------------|
| APPROPRIATIONS & OTHER USES (CONTINUED) | | | | | | |
| Center For Safe and Secure Schools | | | | | | |
| STOP School Violence | 09/01/18-08/31/19 | 294,869 | | 294,869 | 0.0% | |
| STOP School Violence - In Kind | 09/01/18-08/31/19 | | | - | | |
| Total Center for Safe and Secure Schools | | 294,869 | - | 294,869 | 0.0% | |
| Head Start Program | | | | | | |
| Fed Head Start | 01/01/20-12/31/20 | 12,643,681 | (7,029,329) | 5,614,352 | -55.6% | <1,2,3> |
| Fed Head Start | 01/01/19-12/31/19 | 4,672,518 | | 4,672,518 | | |
| Fed Head Start Training Funds | 01/01/20-12/31/20 | 133,983 | (80,959) | 53,024 | -60.4% | <4> |
| Fed Head Start Training Funds | 01/01/19-12/31/19 | 22,665 | | 22,665 | | |
| Head Start Disaster Assistance | 09/30/19-09/29/21 | 523,610 | | 523,610 | | |
| Fed Early Head Start Operating | 09/01/19-08/31/20 | 1,965,341 | | 1,965,341 | | |
| Fed Early Head Start Operating | 09/01/18-08/31/19 | 192,924 | | 192,924 | | |
| Fed Early Head Start Training & TA | 09/01/19-08/31/20 | 44,904 | | 44,904 | | |
| Fed Early Head Start Training & TA | 09/01/18-08/31/19 | 28,420 | | 28,420 | | |
| Loc Early Head Start In-Kind | 09/01/19-08/31/20 | 550,289 | | 550,289 | | |
| Loc Head Start In-Kind Matching | 01/01/20-12/31/20 | 3,208,956 | (1,735,074) | 1,473,882 | -54.1% | <5> |
| Loc Head Start In-Kind Matching | 01/01/19-12/31/19 | 716,648 | 1,180,142 | 1,896,790 | 164.7% | <6> |
| Loc Hogg Foundation | 07/01/19-06/30/20 | 7,413 | | 7,413 | | |
| Head Start Other Local Grant | 09/01/19-08/31/20 | 37,660 | | 37,660 | | |
| Total Head Start: | | 24,749,012 | (7,665,220) | 17,083,792 | -31.0% | |
| The Teaching and Learning Center | | | | | | |
| TCDD Non-Poverty | 04/01/19-04/30/19 | - | | - | | |
| NSA GenCyber Grant | 05/01/19-05/01/20 | 7,714 | | 7,714 | | |
| Kinder Morgan Foundation | 09/01/18-08/31/19 | - | | - | | |
| Humanities Grant | 09/01/18-08/31/19 | - | | - | | |
| WATER Project Grant | 09/01/18-08/31/19 | - | | - | | |
| Total Teaching and Learning Center: | | 7,714 | - | 7,714 | 0.0% | |
| Academic & Behavior Schools | | | | | | |
| Kinder Morgan Foundation | 09/01/18-08/31/19 | | | - | | |
| Local Grant - ABS West | 09/01/18-08/31/19 | | | - | | |
| Local Grant - ABS East | 09/01/18-08/31/19 | | | - | | |
| Total Academic and Behavior Schools: | | - | - | - | 0.0% | |
| Total Appropriations & Other Uses: | | \$ 41,557,265 | \$ (7,665,220) | \$ 33,892,045 | -18.4% | |
| Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses: | | \$0 | \$0 | \$0 | | |

* Grant periods often differ from the HCDE fiscal year (September 1-August 31).

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - FUND 599
April 2020

| | APPROVED BUDGET | PROPOSED INCREASE/ (DECREASE) | AMENDED BUDGET | PERCENT CHANGE | AMENDMENT NO. |
|--|----------------------------|--|---------------------------|---------------------------|--------------------------|
| <u>ESTIMATED REVENUES & OTHER RESOURCES</u> | | | | | |
| Funding Sources | | | | | |
| Transfers In - PFC Lease | 2,466,182 | | 2,466,182 | | |
| Transfers In - Debt Svc-QZAB | 451,429 | | 451,429 | | |
| Total Funding Sources: | 2,917,611 | - | 2,917,611 | 0.0% | |
| <u>APPROPRIATIONS & OTHER USES</u> | | | | | |
| Bond Principal-Lease | 2,255,000 | | 2,255,000 | | |
| Principal Maint Tax Note | - | | - | | |
| Principal QZAB | 451,429 | | 451,429 | | |
| Int Pymt Expense-Lease | 211,182 | | 211,182 | | |
| Interest Exp-MTN & QZAB | | | - | | |
| Total Appropriations: | 2,917,611 | - | 2,917,611 | 0.0% | |
| Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses: | \$0 | \$0 | \$0 | | |

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - FUNDS 600-699
April 2020

| | | APPROVED BUDGET | PROPOSED INCREASE/ (DECREASE) | AMENDED BUDGET | PERCENT CHANGE | AMENDMENT NO. |
|--|---|-----------------------------|--|-----------------------------|---------------------------|--------------------------|
| <u>ESTIMATED REVENUES & OTHER RESOURCES</u> | | | | | | |
| Funding Sources | | | | | | |
| | Issuance of Bonds | - | | - | | |
| | Transfers In | 3,796,869 | | 3,796,869 | | |
| | Total Funding Sources: | 3,796,869 | - | 3,796,869 | 0.0% | |
| <u>APPROPRIATIONS & OTHER USES</u> | | | | | | |
| 6950 | Building Purchase, Construction, Improvements | 3,846,886 | | 3,846,886 | | |
| 6970 | Capital Project Fund | 8,074,275 | | 8,074,275 | | |
| | Total Appropriations: | 11,921,161 | - | 11,921,161 | 0.0% | |
| Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses: * | | | | | | |
| | | <u>(\$8,124,292)</u> | <u>\$0</u> | <u>(\$8,124,292)</u> | | |

* The difference between revenues and appropriations is being funded through the Capital Projects Fund Balance.

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - FUNDS 700-799
April 2020

| | APPROVED BUDGET | PROPOSED INCREASE/ (DECREASE) | AMENDED BUDGET | PERCENT CHANGE | AMENDMENT NO. |
|--|----------------------------|--|---------------------------|---------------------------|--------------------------|
| <u>ESTIMATED REVENUES & OTHER RESOURCES</u> | | | | | |
| Revenues: | | | | | |
| Customer Fees | 4,875,948 | | 4,875,948 | | |
| Contract Services | 96,518 | | 96,518 | | |
| Other Local Revenues | 32,000 | | 32,000 | | |
| Interdepartmental Revenues | 5,135,951 | | 5,135,951 | | |
| Total Estimated Revenues: | 10,140,417 | - | 10,140,417 | 0.0% | |
| Other Funding Sources | | | | | |
| Workers Comp Contributions | 450,000 | | 450,000 | | |
| Total Funding Sources: | 450,000 | - | 450,000 | 0.0% | |
| Total Revenues & Funding Sources: | 10,590,417 | - | 10,590,417 | 0.0% | |
| <u>APPROPRIATIONS & OTHER USES</u> | | | | | |
| 7110 Choice Partners | 5,004,466 | | 5,004,466 | | |
| 7530 ISF-Workers Compensation | 450,000 | | 450,000 | | |
| 7990 ISF-Facilities | 5,135,951 | | 5,135,951 | | |
| Total Appropriations: | 10,590,417 | - | 10,590,417 | 0.0% | |
| Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses: * | \$0 | \$0 | \$0 | | |

* The difference between revenues and appropriations is being funded through the Workers Compensation Fund Balance.

Posted Agenda Item:

BA 1920-04-01 Discussion and possible action to approve the **Special Revenue Fund** (2050) Head Start Program Operations grant budget amendment in the amount of (\$6,208,329). The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by \$6,208,329

Rationale:

Justification:

Estimated revenues are (\$6,208,329)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$5,895,527 which includes \$5,238,376 in direct program costs and \$1657,151 in indirect costs. Of the \$5,238,376 in direct program costs \$5,185,352 was awarded specifically for program operations. To correct the FY20 placeholder a decrease of \$6,208,329 needs to be done in order to reflect the amount awarded on the NOGA for the first semester of the FY20.

Total appropriations are (\$6,208,329)

HCDE shall appropriate (\$6,208,329), and it will have no effect on HCDE fund balance.

| Division/Budget: Head Start - Operation Budget | | | | | | | Fiscal Year: FY 2019-20 | | Business Posting Date: | | Business Tracking Number: | | |
|--|-------------|----------|----------|---------|------------|--------------|-------------------------|-----------------------------|------------------------|---------------|---------------------------|--------------|---------|
| BUDGET CODE | | | | | | | ACCOUNT | | CHECK HERE: | CHECK HERE: | ORIGINAL | INCR (DECR) | REVISED |
| Fund Code | Fiscal Year | Function | Location | Program | Budget Mgr | Class Object | Sub-Object | Fund Balance Appropriation? | New Code? | BUDGET | (Round to whole dollar) | BUDGET | |
| 205 | 0 | 00 | 610 | 00 | 901 | 5949 | 0000 | Revenues U.S Govt Direct | | \$ 11,393,681 | \$ (6,208,329) | \$ 5,185,352 | |
| 205 | 0 | 99 | 610 | 99 | 901 | 6399 | 0092 | Funds not to be Spent | | \$ 7,029,329 | \$ (6,208,329) | \$ 821,000 | |

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-01** with a decrease in both the revenues and appropriations in the amount of \$6,208,329. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-01**

Posted Agenda Item:

BA #1920-04-02 Discussion and possible action to approve the **Special Revenue Fund** (2050) Head Start Program Operations grant budget in the amount of \$286,000. The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by \$286,000

Rationale:

Justification:

Estimated revenues are (\$286,000)

General Fund appropriated \$350,000 as transfer out to Head Start specifically for salaries. It is estimated that only \$214,000 will be available to cover for salaries until June 30, 2020. The FY 19-20 Head Start budget was set for \$500,000 so a reduction of \$286,000 is needed to adjust the placeholder in order to reflect the estimated available amount.

Total appropriations are (\$286,000)

HCDE shall appropriate (\$286,000), and it will have no effect on HCDE fund balance.

| Division/Budget: | | Head Start - Operations fund | | | | | | Fiscal Year: | Business Posting Date: | Business Tracking Number: | | |
|------------------|-------------|------------------------------|----------|---------|------------|--------------|------------|-----------------------------|------------------------|---------------------------|-------------------------|----------------|
| | | | | | | | | FY 2019-20 | | | | |
| BUDGET CODE | | | | | | ACCOUNT | | CHECK HERE: | CHECK HERE: | ORIGINAL | INCR (DECR) | |
| Fund Code | Fiscal Year | Function | Location | Program | Budget Mgr | Class Object | Sub-Object | Fund Balance Appropriation? | New Code? | BUDGET | (Round to whole dollar) | REVISED BUDGET |
| 205 | 0 | 00 | 610 | 00 | 901 | 5615 | 0004 | Transfers in-GNRL Fund | | \$ 500,000 | \$ (286,000) | \$ 214,000 |
| 205 | 0 | 99 | 610 | 99 | 901 | 6399 | 0092 | Funds not to be spent | | \$ 7,029,329 | \$ (286,000) | \$ 6,743,329 |

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-02** with a decrease in both the revenues and appropriations in the amount of \$286,000. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-02**

Posted Agenda Item:

BA #1920-04-03 Discussion and possible action to approve the **Special Revenue Fund** (2050) Head Start Program Operations grant budget amendment in the amount of \$535,000. The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by \$535,000

Rationale:

Justification:

Estimated revenues are (\$535,000)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant and USDA grant. For the current year is estimated that \$215,000 will be reimbursed under the USDA grant. The place holder is \$750,000 so a decrease of \$535,000 is needed to reflect the amount awarded by the USDA.

Total appropriations are (\$535,000)

HCDE shall appropriate \$535,000, and it will have no effect on HCDE fund balance.

| | | | | | | | | | | | | | | |
|---------------------|-------------|------------|-----------|----------|------------|--------------|------------|-----------------------|-----------|------------------------|-------------------------|---------------------------|----------------|--|
| Division/Budget: | | Head Start | | | | | | Fiscal Year: | | Business Posting Date: | | Business Tracking Number: | | |
| | | | | | | | | FY 2019-20 | | | | | | |
| BUDGET CODE | | | | | | ACCOUNT | | CHECK HERE: | | CHECK HERE: | | INCR (DECR) | | |
| Fund Code | Fiscal Year | Func-tion | Loca-tion | Pro-gram | Budget Mgr | Class Object | Sub-Object | Fund Balance | New Code? | ORIGINAL BUDGET | (Round to whole dollar) | REVISED BUDGET | | |
| Account Description | | | | | | | | | | | | | Appropriation? | |
| 205 | 0 | 00 | 610 | 00 | 901 | 5949 | 0001 | Fed Revenue - USDA | | \$ 750,000 | \$ (535,000) | \$ 215,000 | | |
| 205 | 0 | 99 | 610 | 99 | 901 | 6399 | 0092 | Funds not to be spent | | \$ 6,134,275 | \$ (535,000) | \$ 5,599,275 | | |

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-03** with a decrease in both the revenues and appropriations in the amount of \$535,000. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-03**

Posted Agenda Item:

BA #1920-04-04 Discussion and possible action to approve the **Special Revenue Fund** (2060) Head Start training grant budget amendment in the amount of \$80,959. The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by \$80,959

Rationale:

Justification:

Estimated revenues are (\$80,959)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$5,895,527 which includes \$5,238,376 in direct program costs and \$657,151 in indirect costs. Of the \$5,238,376 in direct program costs \$53,024 was awarded specifically for training. To correct the FY20 placeholder a decrease of \$80,959 needs to be done in order to reflect the amount awarded on the NOGA for the FY20.

Total appropriations are (\$80,959)

HCDE shall appropriate (\$80,959), and it will have no effect on HCDE fund balance.

| | | | | | | | | | | | | |
|---------------------|-------------|------------------------------|----------|---------|------------|--------------|------------|-----------------------------|------------------------|------------|---------------------------|-----------|
| Division/Budget: | | Head Start - Training Budget | | | | | | Fiscal Year: | Business Posting Date: | | Business Tracking Number: | |
| | | | | | | | | FY 2019-20 | | | | |
| BUDGET CODE | | | | | | ACCOUNT | | CHECK HERE: | CHECK HERE: | ORIGINAL | INCR (DECR) | REVISED |
| Fund Code | Fiscal Year | Function | Location | Program | Budget Mgr | Class Object | Sub-Object | Fund Balance Appropriation? | New Code? | BUDGET | (Round to whole dollar) | BUDGET |
| Account Description | | | | | | | | | | | | |
| 206 | 0 | 00 | 610 | 00 | 901 | 5949 | 0000 | Revenues-U.S. Govt Direc | | \$ 133,983 | \$ (80,959) | \$ 53,024 |
| 206 | 0 | 13 | 610 | 99 | 901 | 6499 | 0000 | Misc Operanting Costs | | \$ 84,945 | \$ (80,959) | \$ 3,986 |

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-04** with a decrease in both the revenues and appropriations in the amount of \$80,959. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-04**

Posted Agenda Item:

BA #1920-04-05 Discussion and possible action to approve the **Local Revenue Fund (4790)** Head Start In-Kind budget amendment in the amount of \$1,735,074. The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Local Revenue Fund; The revenues and the expenditures will both decrease by \$1,735,074

Rationale:

Justification:

Estimated revenues are (\$1,735,074)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$5,895,527. The grant requires local matching Non-Federal Share funds of \$1,473,882. A decrease of \$1,735,074 is needed to correct the previous placeholder of \$3,208,956 to match the Notice of Award amount.

Total appropriations are (\$1,735,074)

HCDE shall appropriate (\$1,735,074), and it will have no effect on HCDE fund balance.

| | | | | | | | | | | | | | |
|------------------|-------------|--------------------------------|----------|---------|------------|--------------|------------|---------------------|-----------------------------|------------------------|--------------|---------------------------|--------------|
| Division/Budget: | | Head Start - Non Federal Share | | | | | | | Fiscal Year: | Business Posting Date: | | Business Tracking Number: | |
| | | | | | | | | | FY 2019-20 | | | | |
| BUDGET CODE | | | | | | | ACCOUNT | | CHECK HERE: | CHECK HERE: | ORIGINAL | INCR (DECR) | REVISED |
| Fund Code | Fiscal Year | Function | Location | Program | Budget Mgr | Class Object | Sub-Object | Account Description | Fund Balance Appropriation? | New Code? | BUDGET | (Round to whole dollar) | BUDGET |
| 479 | 0 | 00 | 610 | 00 | 901 | 5748 | 0000 | In-Kind Revenue | | | \$ 3,208,956 | \$ (1,735,074) | \$ 1,473,882 |
| 479 | 0 | 61 | 610 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | | \$ 3,208,956 | \$ (1,735,074) | \$ 1,473,882 |

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-05** with a decrease in both the revenues and appropriations in the amount of \$1,735,074. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-05**

Posted Agenda Item:

BA #1920-04-06 Discussion and possible action to approve the **Special Revenue Fund (4799)** Head Start – In-Kind grant budget amendment in the amount of **\$1,180,142**.

Subject: Budget; Special Revenue Fund; The revenues and expenditures will both increase by **\$1,180,142**

Rationale:

Justification:

Estimated revenues are **\$1,180,142**

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$12,835,823. The grant requires local matching Non-Federal Share funds of \$3,208,956. Head Start has exceeded the required match by an additional \$1,180,142 during the closeout period.

Total appropriations are **\$1,180,142**

| Division/Budget: | | Head Start - In-Kind | | | | | | Fiscal Year: | Business Posting Date: | Business Tracking Number: | | |
|---------------------|-------------|----------------------|----------|---------|------------|--------------|------------|-----------------------------|------------------------|---------------------------|-------------------------|--------------|
| | | | | | | | | FY 2019-20 | | | | |
| BUDGET CODE | | | | | | ACCOUNT | | CHECK HERE: | CHECK HERE: | ORIGINAL | INCR (DECR) | REVISED |
| Fund Code | Fiscal Year | Function | Location | Program | Budget Mgr | Class Object | Sub-Object | Fund Balance Appropriation? | New Code? | BUDGET | (Round to whole dollar) | BUDGET |
| Account Description | | | | | | | | | | | | |
| 479 | 9 | 00 | 610 | 00 | 901 | 5748 | 0000 | In-Kind Revenue | | \$ 672,186 | \$ 1,180,142 | \$ 1,852,328 |
| 479 | 9 | 61 | 611 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 51,232 | \$ 54,345 | \$ 105,577 |
| 479 | 9 | 61 | 621 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 70,707 | \$ 221,209 | \$ 291,916 |
| 479 | 9 | 61 | 631 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 41,445 | \$ 9,480 | \$ 50,925 |
| 479 | 9 | 61 | 641 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 41,895 | \$ 53,916 | \$ 95,811 |
| 479 | 9 | 61 | 642 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 12,355 | \$ 273,068 | \$ 285,423 |
| 479 | 9 | 61 | 643 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 31,478 | \$ 55,030 | \$ 86,508 |
| 479 | 9 | 61 | 644 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 42,708 | \$ 12,292 | \$ 55,000 |
| 479 | 9 | 61 | 646 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 32,539 | \$ 164,787 | \$ 197,326 |
| 479 | 9 | 61 | 651 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 47,354 | \$ 43,638 | \$ 90,992 |
| 479 | 9 | 61 | 652 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 57,302 | \$ 46,722 | \$ 104,024 |
| 479 | 9 | 61 | 657 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 53,577 | \$ 29,253 | \$ 82,830 |
| 479 | 9 | 61 | 658 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 24,561 | \$ 19,004 | \$ 43,565 |
| 479 | 9 | 61 | 661 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 23,936 | \$ 29,694 | \$ 53,630 |
| 479 | 9 | 61 | 663 | 99 | 901 | 6489 | 0000 | In-Kind Donated | | \$ 81,574 | \$ 167,704 | \$ 249,278 |

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-06** with an increase in both the revenues and appropriations in the amount of **\$1,180,142** There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-06**

Posted Agenda Item:

BA #1920-04-07 Discussion and possible action to approve the **General Ledger Fund** (1990) – Department Wide BM (098) budget amendment in the amount of \$500,000.

Subject:

Budget; General Fund; The expenditures will increase by \$500,000.

Rationale:

Justification:

Estimated revenues are \$0

Total appropriations are \$500,000

HCDE shall appropriate \$500,000 within General Fund for purchases needed for HCDE’s Education Foundation. The additional budget will be funded by the General Fund-fund balance.

| Division/Budget: Department Wide | | | | | | | | | Fiscal Year: FY 2019-20 | Business Posting Date: | Business Tracking Number: | | | |
|---|----------------|---------------|---------------|--------------|---------------|-----------------|----------------|---------------------------|-----------------------------------|--|------------------------------------|----------------------------|--|---------------------------|
| BUDGET CODE | | | | | | ACCOUNT | | | Account Description | CHECK HERE: Fund Balance Appropriation? | CHECK HERE: New Code? | ORIGINAL BUDGET | INCR (DECR) (Round to whole dollar) | REVISED BUDGET |
| Fund Code | Fiscal Year | Func- tion | Loca- tion | Pro- gram | Budget Mgr | Class Object | Sub- Object | | | | | | | |
| 199 | 0 | 41 | 098 | 99 | 098 | 6299 | 0000 | Other Contracted Services | | | \$ 620,735 | \$ 500,000 | \$ 1,120,735 | |

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-07** with an increase in expenditures in the amount of \$500,000. HCDE General Fund-fund balance will decrease by \$500,000.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-07**

Posted Agenda Item:

BA #1920-04-08 Discussion and possible action to approve the **General Ledger Fund** (1990) – Department Wide BM (098) budget amendment in the amount of \$1,500,000.

Subject:

Budget; General Fund; The expenditures will increase by \$1,500,000.

Rationale:

Justification:

Estimated revenues are \$0

Total appropriations are \$1,500,000

HCDE shall appropriate \$1,500,000 within General Fund for purchases needed across all division related to COVID-19 operation and recovery. The use of transfer-out funding will be funded by General Fund-fund balance in order to supply critical items to HCDE divisions during the COVID-19 state of emergency.

| Division/Budget: Department Wide | | | | | | | | Fiscal Year: | Business Posting Date: | Business Tracking Number: | | | |
|----------------------------------|-------------|----------|----------|---------|------------|--------------|------------|-------------------------|-----------------------------|-------------------------------------|----------|-------------------------|--------------|
| BUDGET CODE | | | | | | | | FY 2019-20 | CHECK HERE: | CHECK HERE: | ORIGINAL | INCR (DECR) | REVISED |
| Fund Code | Fiscal Year | Function | Location | Program | Budget Mgr | Class Object | Sub-Object | Account Description | Fund Balance Appropriation? | New Code? | BUDGET | (Round to whole dollar) | BUDGET |
| 199 | 0 | 41 | 098 | 99 | 098 | 8911 | 0020 | Transfer Out - COVID 19 | | <input checked="" type="checkbox"/> | \$ - | \$ 1,500,000 | \$ 1,500,000 |

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-08** with an increase in expenditures in the amount of \$1,500,000.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-08**

Regular Board Meeting

6.C.

Meeting Date: April 15, 2020

Title: Approval of Investment Report

Submitted For: Jesus Amezcua, Business Office

Submitted By: Stephanie Ritchie

Additional Resource: Stephanie Wright

Personnel:

Information

Posted Agenda Item:

Monthly Investment Report for February 2020

Subject:

Consider approval of Investment report dated March 2020

Rationale:

In accordance with Texas Government Code, Section 2256, Public Funds Investment Act, HCDE has adopted written investment policy, CDA (LEGAL) and CDA (LOCAL) Other Revenues: Investments requiring the investment officers to prepare and submit a written report of investment transactions for the preceding reporting period to the Board of Trustees.

The attached report is for the time period March 2020.

Attachments

Investment Report

Form Review

Inbox

Assistant Superintendent - Business
Form Started By: Stephanie Ritchie
Final Approval Date: 03/31/2020

Reviewed By

Jesus Amezcua

Date

03/31/2020 11:07 PM
Started On: 03/20/2020 03:28 PM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
And
HCDE PUBLIC FACILITY CORPORATION**

**Monthly Investment Report at February 29, 2020
(unaudited)**

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Detail Account Statements available for review:

- Lone Star Investment Pool Monthly Report
- TexPool Participant Monthly Statement
- Tex STAR Monthly Statement of Accounts
- Chase Bank-Sweep Account Monthly Statements
- Chase Bank-Investment Safekeeping Account Monthly Statements
- PFC – Bank of Texas Fund Monthly Statements

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

Investment Report Narrative

The Department's funds are required to be deposited and invested under the terms of a depository contract pursuant to the Texas School Depository Act and local Board Policy. The depository bank pledges securities which comply with state law and these securities are held for safekeeping and trust with the Department's and the depository bank's agent bank.

HCDE funds are currently invested in investment pools and with the depository bank. The investment pools used are: Lone Star, Tex Pool, and TexStar. The depository bank is J.P. Morgan Chase.

Changes in balances are caused by additions or withdrawals to these accounts. Tax collection deposits are automatically deposited to the TexStar account.

The Public Facility Corporation (PFC) funds are invested with Bank of Texas, Tex Pools and J. P. Morgan Chase. These funds are reserved as required by the bond covenant.

All funds are properly collateralized according the PFIA (Public Funds Investment Act).

All funds are invested overnight to capture rising interest rates

Book Value = Market Value. Book value refers to the financial institution statement which is reconciled to the general ledger.

Moving Forward

The department will continue to monitor its investments and find best value to capture additional interest earnings while preserving the capital in accordance with our adopted investment strategy.

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

Schedule 1

Compliance Statement

In accordance with Texas Government Code, Section 2256, Public Funds Investment Act, HCDE has adopted written investment policy, CDA (LEGAL) and CDA (LOCAL) Other Revenues: Investments requiring the investment officers to prepare and submit a written report of investment transactions for the preceding reporting period to the Board of Trustees. The report must be prepared at least on a Monthly basis and must:

- Describe in detail the investment position of HCDE on the date of the report.
- Contain a summary statement of each pooled fund group including beginning market value for the reporting period; additions and changes to the market value during the period and ending market value for the period.
- State the book value and market value of each invested asset at the beginning and end of the reporting period by type of asset and fund type invested.
- State the account, fund or pooled fund group for which each asset was acquired.
- State compliance of the investment portfolio with the HCDE investment policy and investment strategies and with state law.

HCDE is in compliance with the Public Funds Investment Act. All investments purchased must meet the three basic tenets included in the investment policy: safety, liquidity, and yield.

The day-to-day cash management and HCDE investments are the responsibility of the Asst. Superintendent, Chief Accounting Officer, Budget & Business Analyst, and the Senior Accountant.

As the approved investment officer of Harris County Department of Education, I hereby certify that the preceding Investment Report represents the investment position of the Department as of the date above in compliance with the Board-approved Investment Policy, the Public Funds Investment Act, and generally accepted accounting principles.

Jesus J. Amezcua, RTSBA, CPA, Ph.D., Asst. Supt-Business _____/s/_____

Stephanie Barnett, CPA Chief Accounting Officer _____/s/_____

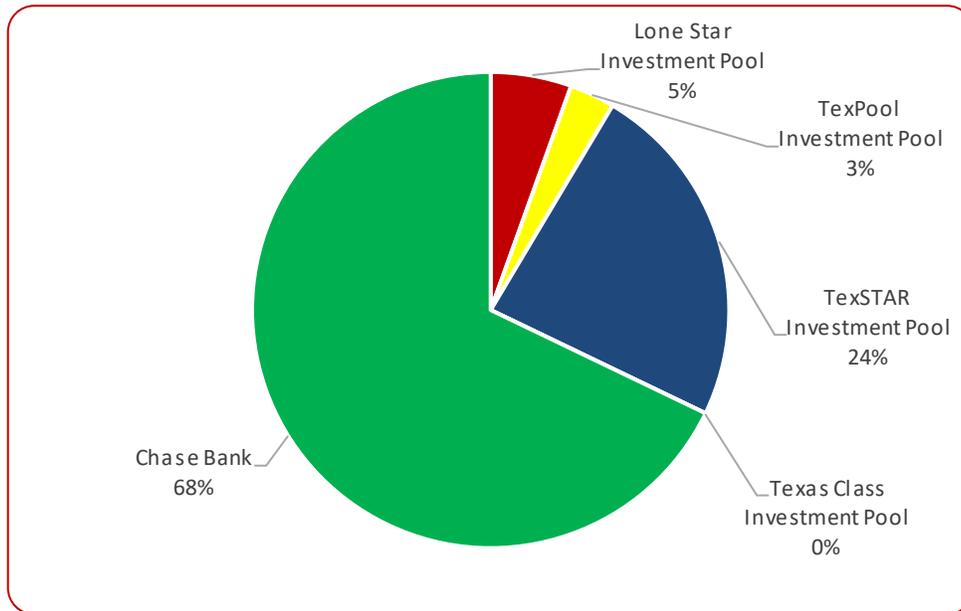
Stephanie Hardin, Senior Accountant _____/s/_____

Jaime H Martinez, MBA, Budget & Business Analyst _____/s/_____



HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
 (unaudited)

\$48,223,887 HCDE - Portfolio by Investment Type



| INVESTMENT (BOOK VALUE) | GENERAL FUND | RETIREMENT LEAVE FUND | AGENCY FUNDS | TOTAL INVESTED | PERCENT OF TOTAL |
|------------------------------|----------------------|--------------------------|------------------|----------------------|---------------------|
| Lone Star Investment Pool | 2,640,527 | - | - | 2,640,527 | 5.5% |
| TexPool Investment Pool | 563,441 | 915,927 | - | 1,479,368 | 3.1% |
| TexSTAR Investment Pool | 11,381,174 | - | - | 11,381,174 | 23.6% |
| Texas Class Investment Pool | 5 | - | - | 5 | 0.0% |
| Chase Bank | 32,677,898 | - | 44,915 | 32,722,813 | 67.9% |
| Totals | \$ 47,263,045 | \$ 915,927 | \$ 44,915 | \$ 48,223,887 | 100.00% |

[Shown at Book Value]

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

**Summary Schedule of Weighted Average Maturity (A) –
Investment Type General Fund**

| (#1) INVESTMENT TYPE | (#2) BOOK VALUE | (#3) DAYS TO MATURITY | (#4) BOOK VALUE * DAYS (#2) * (#3) | WEIGHTED AVERAGE MATURITY (B) |
|-----------------------------------|------------------------------|--|---|--|
| First Public/Lone Star Inv Pool | \$ 2,640,527 | 1 | \$ 2,640,527 | 2.03 |
| TexPool Inv Pool | 1,479,368 | 1 | 1,479,368 | 0.86 |
| TexSTAR Inv Pool | 11,381,174 | 1 | 11,381,174 | 7.55 |
| Texas Class | 5 | 1 | 5 | 0.00 |
| Banks: Overnight & Cash | 32,722,813 | 1 | 32,722,813 | - |
| Totals | \$ 48,223,887 | | \$ 48,223,887 | 2.61 |

- (A) For HCDE all deposits are due on demand. In this case the WAM = the total (#4) of \$48,223,887 Divided by (#2) Book Value = 1 Days to Maturity**
(B) The WAM of 2.61 is for the entire investment pool.

This measure is useful in determining the degree of market or interest rate risk. The longer the WAM, the more exposure to market risk and the more potential for capital gains or losses.

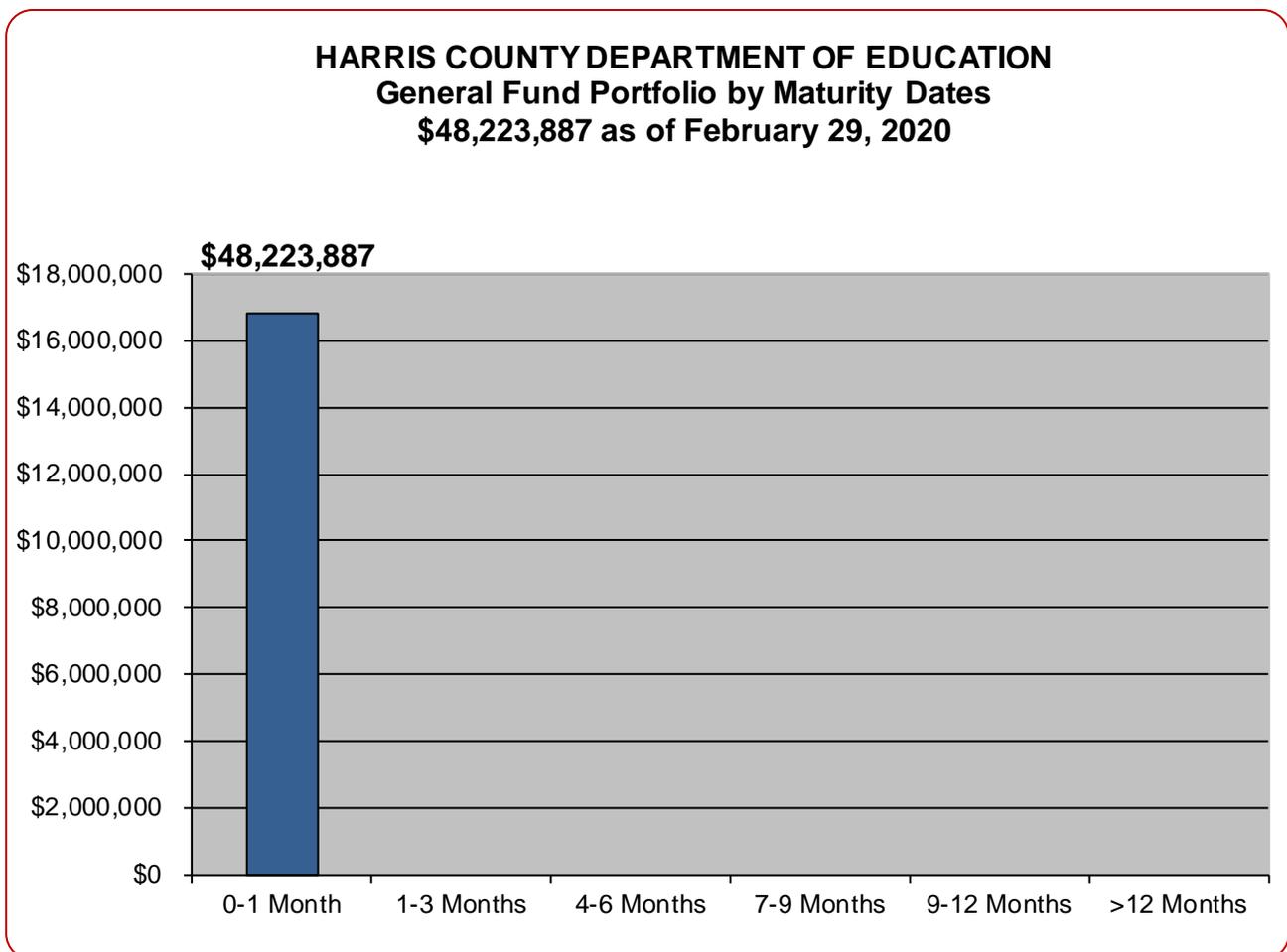
Although TexPool, TexSTAR, and Lone Star have a weighted average maturity greater than one, the funds are available to the Department within one day. HCDE holds investments to maturity, which minimizes this market exposure.

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

General Fund – Portfolio by Maturity Dates

Investments are purchased to meet the cash flow needs of the Department. The bar graph on this page depicts the maturity schedule of the Department’s investments by monthly intervals. Although TexPool, TexSTAR, and Lone Star have a weighted average maturity greater than one, the funds are available to the Department within one day. As of the end of this quarter, investments will mature:

- 100 % within one month



HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
 (unaudited)

Investment Earnings Reports

(A) Interest Earned by Fund by Source - For This Month

| INVESTMENT | GENERAL FUND | RETIREMENT LEAVE FUND | TOTAL INTEREST EARNED |
|-----------------------------|---------------------|------------------------------|------------------------------|
| Cash Accounts | \$ - | \$ - | \$ - |
| Lone Star Investment Pool | 3,272 | - | 3,272 |
| TexPool Investment Pool | 711 | 1,156 | 1,867 |
| TexSTAR Investment Pool | 46,148 | - | 46,148 |
| Texas Class Investment Pool | - | - | - |
| Totals | \$ 50,131 | \$ 1,156 | \$ 51,287 |

(B) Interest Earned by Fund - Comparison of Quarters for FY 2019-20

| FUND | FIRST QUARTER SEPTEMBER TO NOVEMBER | SECOND QUARTER DECEMBER TO FEBRUARY | THIRD QUARTER MARCH TO MAY | FOURTH QUARTER JUNE TO AUGUST | INTEREST EARNED YEAR TO DATE |
|-----------------------|--|--|---------------------------------------|--|---|
| General Fund | \$ 132,396 | \$ 131,915 | \$ - | \$ - | \$ 264,312 |
| Retirement Leave Fund | 4,347 | 3,649 | - | - | 7,996 |
| Totals | \$ 136,743 | \$ 135,564 | \$ - | \$ - | \$ 272,307 |

(C) Budget vs Actual Summary of Interest Earned Year-to-Date

| FUND | BUDGETED | ACTUAL | BALANCE TO REC | % REC'D |
|-----------------------|-------------------|-------------------|-----------------------|----------------|
| General Fund | \$ 453,590 | \$ 264,312 | \$ 189,278 | 58% |
| Retirement Leave Fund | - | 7,996 | (7,996) | 0% |
| Totals: | \$ 453,590 | \$ 272,307 | \$ 181,283 | 60% |

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

Summary Report

| | |
|--|---------------|
| Beginning Book Value | \$ 42,244,179 |
| Beginning Market Value | \$ 42,244,179 |
| Beginning Weighted Average to Maturity | 1 Day |
| Ending Book Value | \$ 48,223,887 |
| Ending Market Value | \$ 48,223,887 |
| Earnings for Period | \$51,287 |
| Change in Book Value | \$ 5,979,708 |
| Change in Market Value | \$ 5,979,708 |
| Ending Weighted Average to Maturity | 1 Day |
| Period Average Yield | 1.614% |
| Period Average Benchmark ** | 1.505% |

** Benchmark = **13 Week Treasury Bill at Maturity**



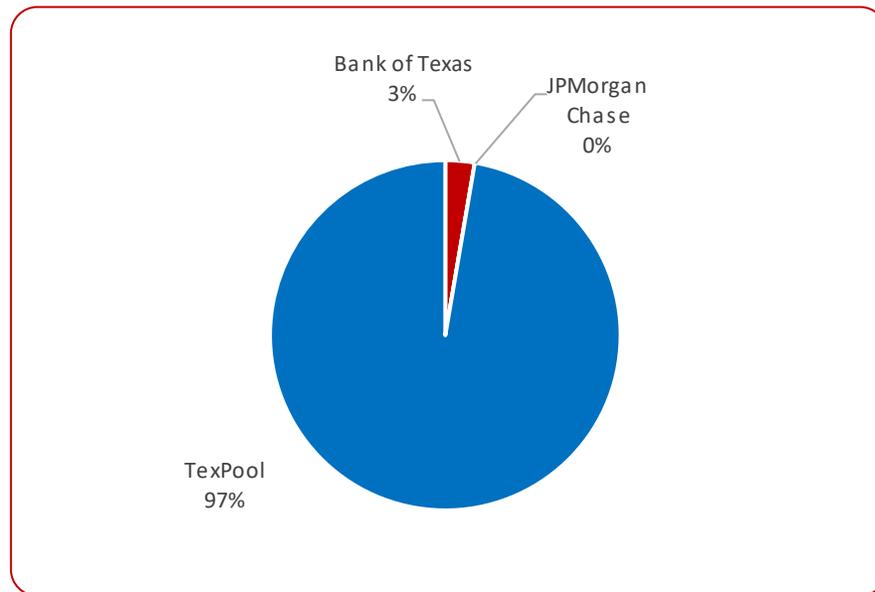
HARRIS COUNTY DEPARTMENT OF EDUCATION
General Fund Monthly Inventory Report
As of February 29, 2020
 (unaudited)

| PURCHASE DATE | INVESTMENT | ACCOUNT/ CUSIP # | MATURITY DATE | YIELD | INTEREST PAID | ACCRUED INT EARNED | 1/31/2020 | | 2/29/2020 | | |
|-------------------------|-------------------------|---------------------|---------------|-------|---------------|--------------------|-----------------|------------------------|------------------------|------------------------|------------------------|
| | | | | | | | MARKET | BOOK (*) | MARKET | BOOK (*) | |
| Bank Funds | | | | | | | | | | | |
| - | Checking Accc All Funds | | - | 0.00% | 0.00% | - | \$ 2,796,206.00 | \$ | 2,796,206.00 | \$ 12,722,812.63 | \$ 12,722,812.63 |
| - | Cash in transit | | - | 0.00% | 0.00% | - | \$ - | \$ | - | \$ 20,000,000.00 | \$ 20,000,000.00 |
| Investment Pools | | | | | | | | | | | |
| - | Lone Star Gen Fund | | N/A | 1.57% | 3,272.39 | - | 2,637,254.61 | | 2,637,254.61 | 2,640,527.00 | 2,640,527.00 |
| - | TexPool Ret Lv Fund | | N/A | 1.59% | 1,156.13 | - | 914,770.95 | | 914,770.95 | 915,927.08 | 915,927.08 |
| - | TexPool Gen Fund | | N/A | 1.59% | 711.21 | - | 562,729.76 | | 562,729.76 | 563,440.97 | 563,440.97 |
| - | TexStar Gen Fund | | N/A | 1.56% | 46,147.59 | - | 35,333,217.40 | | 35,333,217.40 | 11,381,174.22 | 11,381,174.22 |
| - | Texas Class Gen Fund | | N/A | 1.75% | - | - | - | | - | 5.00 | 5.00 |
| Totals: | | | | | | \$51,287.32 | \$0.00 | \$42,244,178.72 | \$42,244,178.72 | \$48,223,886.90 | \$48,223,886.90 |

(*) Financial institution statement data which is reconciled to the general ledger.

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report at February 29, 2020
(unaudited)

\$3,351,149 PFC - Portfolio by Investment Type



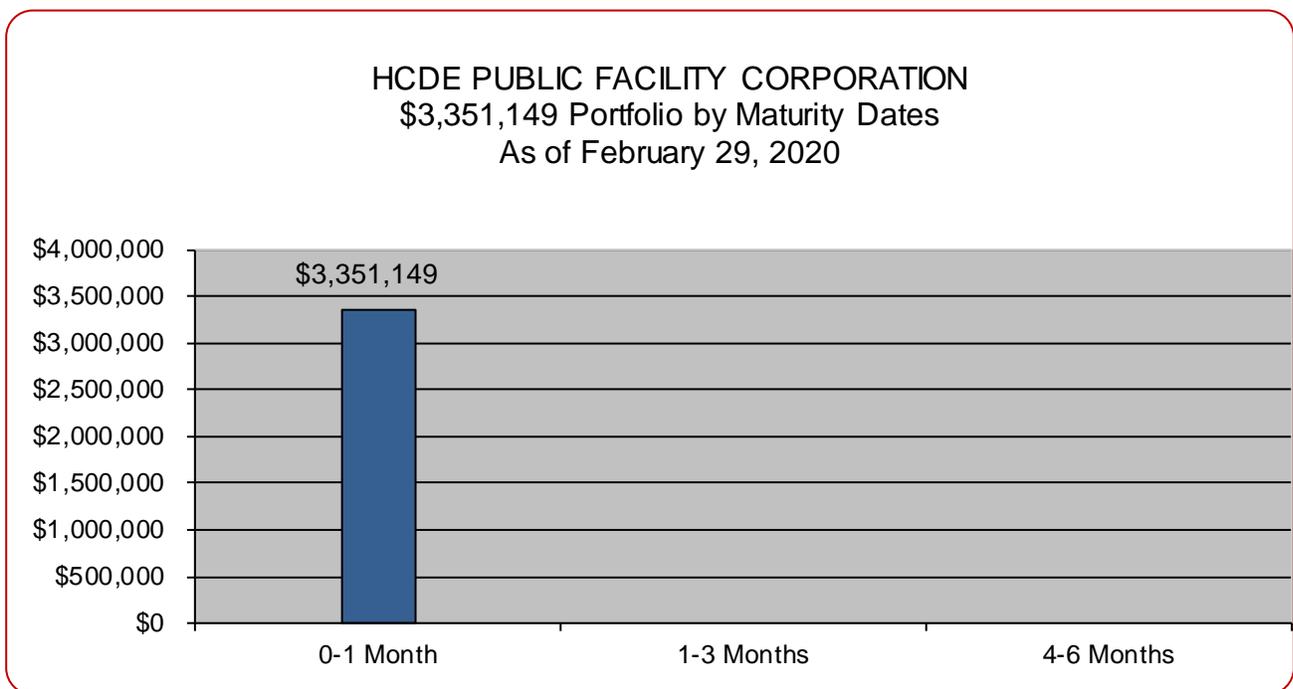
| PFC | INVESTMENT | AMOUNT | % OF TOTAL |
|-----|--------------------------|------------------|-------------|
| | TYPE | INVESTED | |
| | Bank of Texas Funds | 90,302 | 2.69% |
| | TexPool Investment Pools | 3,260,846 | 97.31% |
| | Total | 3,351,149 | 100% |

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION
Monthly Investment Report at February 29, 2020
(unaudited)**

PFC-Portfolio by Maturity Dates

Investments are purchased to meet the cash flow needs of the PFC. The bar graph on this page depicts the maturity schedule of PFC investments by monthly intervals. As of the end of this quarter, investments will mature:

- 100 % within one month.





HARRIS COUNTY DEPARTMENT OF EDUCATION
Public Facility Corporation Monthly Inventory Report
As of February 29, 2020
(unaudited)

| PURCHASE DATE | INVESTMENT | ACCOUNT/ CUSIP # | MATURITY DATE | YIELD | INTEREST PAID | ACCRUED INT EARNED | 1/31/2020 | | 2/29/2020 | |
|--------------------------------|------------------------|---------------------|------------------|--------|-------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| | | | | | | | MARKET | BOOK | MARKET | BOOK |
| <u>Bank Funds</u> | | | | | | | | | | |
| - | Bank of Texas Accounts | All Funds | - | 0.005% | \$94.58 | - | \$ 2,462,761.67 | \$ 2,462,761.67 | \$ 90,302.35 | \$ 90,302.35 |
| <u>Investment Pools</u> | | | | | | | | | | |
| - | TexPool | 2016 Series | N/A | 1.59% | 5,003.32 | - | 4,413,367.81 | 4,413,367.81 | 3,260,846.38 | 3,260,846.38 |
| Totals: | | | | | \$5,097.90 | - | \$6,876,129.48 | \$6,876,129.48 | \$3,351,148.73 | \$3,351,148.73 |

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report at February 29, 2020
(unaudited)

Bank Accounts

The fund invests in high quality, short-term money market instruments, which are issued and payable in U.S. dollars.

The following is a list of all Bank of Texas Accounts and their balances:

| | | |
|-----------------------------------|----|------------------|
| 2014 Payment Account | \$ | 2,724.90 |
| 2014 Redemption Account | | 108.28 |
| 2015 Payment Account | | 31,219.13 |
| 2015 Redemption Account | | 44.07 |
| 2016 Payment Account – | | 919.39 |
| 2016 Payment Account – Redemption | | 12.43 |
| 2016 Project Account – | | <u>55,184.90</u> |
| Total Bank of Texas Accounts: | \$ | 90,302.35 |

The following is a list of all TexPool Accounts and their balances:

| | | |
|-------------------------------------|----|---------------------|
| 2016 Series Bond New School Project | \$ | <u>3,260,846.38</u> |
| Total Bank Accounts: | \$ | <u>3,351,148.73</u> |

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report at February 29, 2020
(unaudited)

Investment Earnings Reports

(A) Interest Earned by Source - For This Month

| INVESTMENT TYPE | INTEREST EARNED | TOTAL |
|--------------------------|-----------------|-----------------|
| Bank Cash Accounts | \$ - | \$ - |
| Bank of Texas Funds | \$ 95 | \$ 95 |
| TexPool Investment Pools | \$ 5,003 | \$ 5,003 |
| Totals | \$ 5,098 | \$ 5,098 |

(B) Interest Earned-Comparison of Quarters for FY 2019-20

| FUND | FIRST QUARTER SEPTEMBER TO NOVEMBER | SECOND QUARTER DECEMBER TO FEBRUARY | THIRD QUARTER MARCH TO MAY | FOURTH QUARTER JUNE TO AUGUST | INTEREST EARNED YEAR TO DATE |
|---------------|---|---|----------------------------------|-------------------------------------|------------------------------------|
| PFC Fund | 35,324 | 19,764 | - | - | 55,088 |
| Totals | 35,324 | 19,764 | - | - | 55,088 |

(C) Budget v Actual Summary of Interest Earned Year-to-Date

| FUND | BUDGETED | ACTUAL | BALANCE TO REC | % REC'D |
|-------------------------------------|-------------|------------------|--------------------|-----------|
| Public Facilities Corporation (PFC) | - | 55,088 | (55,088) | 0% |
| Totals: | \$ - | \$ 55,088 | \$ (55,088) | 0% |

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report
Glossary of Investment Terms

| | |
|----------------------------------|---|
| Accretion | The daily book value earned daily (on a straight-line basis) on securities purchased at a discount. At maturity, a discount security will be worth the face value. The types of securities involved are usually treasury bills, discount notes, commercial paper, and bankers' acceptances. |
| Amortization | The daily book value earned daily (on a straight-line basis) on securities purchased at a premium. To correctly account for premium amortization, it must be subtracted from the coupon interest either monthly or at maturity. |
| Bank of Texas Funds | Bank of Texas are unsecured money market accounts where the Public Facilities Corporation funds are kept unless otherwise invested. |
| Benchmark for Investments | HCDE uses the 13-week (90 day) Treasury Bill investment rate of the maturity date closest to the end of the month- www.treasurydirect.gov . |
| Book Value | The face amount minus any unaccredited discount or plus any unamortized premium. See Accretion and Amortization. |
| Cash | Cash includes readily available cash, current bank accounts and certificates of deposit. Cash is considered to be the most liquid asset. |
| Commercial Paper | An unsecured promissory note issued by a corporation with a fixed maturity. The issuer (such as Coca Cola, General Electric, Kimberly Clark) promises to pay the buyer a fixed amount on some future date but pledges no assets, only his liquidity and established earning power, to guarantee that promise. These investment instruments usually yield 10-15 basis points above comparative agency investments. HCDE will not invest in commercial paper with less than A1 or P1 or an equivalent rating. |
| Credit Risk | The risk of issuer failure; mitigated by selecting high quality investment vehicles. |
| CUSIP # | The C ommittee on U niform S ecurities I dentification P rocedures Number: the identification number on all securities (often nine digits in length). |
| Diversification | To invest in a variety of different Board-authorized investment types (sector): treasuries, agencies, certificates of deposit, commercial paper, investment pools, and money market funds. |

| | |
|----------------------------------|--|
| Face Value | Redemption value printed on the face of the certificate; same as par value. |
| FHLB | F ederal H ome L oan B ank System, established in 1932, includes 12 banks and their member institutions. Federal Home Loan Banks are instrumentalities of the United State government. |
| FHLMC | F ederal H ome L oan M ortgage C orporation < Freddie Mac > is a stockholder-owned corporation chartered by Congress in 1970 to keep money flowing to mortgage lenders in support of homeownership and rental housing. |
| FICO | F inancial C orporation was set up to fund the bailout of Savings and Loans in the 1980's. It was an offshoot of the F ederal S avings and L oan I nsurance C orporation (FSLIC). |
| Fiduciary Responsibility | The Board retains the ultimate responsibility as fiduciaries of the assets of the Department. Also see Standard of Care. |
| FNMA | F ederal N ational M ortgage A ssociation < Fannie Mae > is a federally Chartered and stockholder owned corporation. It is the largest investor in home mortgages in the United States. FNMA provides funds to the mortgage market by purchasing mortgages. |
| Investment Pool | An entity created under government code to invest public funds jointly on behalf of entities participating in the pool and whose investment objectives, in order of priority, are: preservation and safety of principal; liquidity; and yield. |
| Interest Rate Risk | The uncertainty that the value of the instrument may fluctuate in value in response to changes in interest rates; mitigated by holding the instrument whenever possible to maturity. |
| Investments | Securities and other assets acquired primarily for the purpose of obtaining income or profit. |
| Lone Star Investment Pool | The Lone Star Investment Pool (LSIP) is a public funds investment pool administered by First Public, LLC. |
| Liquidity | Degree of availability of an asset; ease of converting the asset to cash. |

| | |
|--------------------------------|--|
| Liquidity Risk | The risk that the investment may not be sold immediately-before it matures- at its market value. |
| Market Value | Value of an agency security if you were to sell that security on a given date. Market value changes daily, and normally increases as the maturity date of the security instrument approaches. |
| Market Risk | The risk that market prices will fall and threaten liquidity. |
| Maturity Date | The date the principal amount of a security becomes due and payable |
| Par Value | Redemption value printed on the face of the certificate. Par value = face value; and the par value of a security is different than its market value. |
| Portfolio Risk | The risk that remains after taking into account the risk-reducing effects of combining securities into a portfolio that efficiently balances its risks with its rate of return. |
| Purchase Date | The date of the initial purchase of the financial investment. |
| Risks | [Definitions can be found under individual listings.] Types of risk include: <ul style="list-style-type: none"> • Credit risk • Interest rate risk • Liquidity risk • Market risk • Portfolio risk • Volatility risk |
| Safety of Principal | The primary concern and responsibility of the Department's Board and investment officers is the preservation of assets. Cash is invested with the objective of the probable income to be derived, but, more importantly, the safety of the original capital. |
| Sold Date | The date the financial instrument is sold prior to the maturity date. |
| Standard of Care | In the administration of the duties of an investment officer, the designated investment officer(s) shall exercise the judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of their own affairs. |
| Sterling Bank Overnight | Sterling Bank SDIT Government Portfolio Class C, this is an unsecured money market account in which equalization funds in |

Sweep Account excess of \$350,000 remaining in Sterling Bank checking accounts at the end of the business day and matured securities in our safekeeping account are invested.

TexPool The Texas Local Government Investment Pool is a public fund investment pool overseen by the State Comptroller's office and currently managed by Lehman Brothers and Federated Investors.

Treasury Zero Treasury bills are short-term obligations issued with a term of one year or less. Treasury Zero bills are sold at a discount from face value and do not pay interest until maturity. Schedule 13 Continued

U.S. Agency Securities The federal government has established approximately 20 different agencies and instrumentalities to channel funds to particular sectors of the economy U.S. Agency securities are purchased directly by the department from investment brokerage firms registered to do business with the Department. These securities are issued in the Department's name, cleared through the Federal Reserve Bank system, and held in safekeeping by a third party.

Volatility Risk The risk that market prices will move significantly and increase market risk.

Weighted Average to Maturity (WAM) The average time it takes for securities in a portfolio to mature, weighted in proportion to the dollar amount that is invested in the portfolio. Weighted average maturity measures the sensitivity of fixed-income portfolios to interest rate changes. Portfolios with longer WAMs are more sensitive to changes in interest rates because the longer an investment is held, the greater the opportunity for interest rates to move up or down and affect the performance of the investment.

Wells Fargo Money Market Funds Wells Fargo Money Market Funds are unsecured money market accounts where the Public Facilities Corporation funds are kept unless otherwise invested.

Yield-Current Rate of return on investment as a % of market price including accrued interest.

Yield to Maturity The current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Regular Board Meeting

6.D.1.

Meeting Date: April 15, 2020

Title:

Submitted By: Melissa Godbout

Recommended Action: Approve

Additional Resource

Personnel:

HCDE Goal(s):

Facilities/Technology

Approval Needed?:

Information

Posted Agenda Item:

03-20-2020 Emergency Called Board Meeting

Subject:

Rationale:

Fiscal Impact

Attachments

Board Minutes

Form Review

Form Started By: Melissa Godbout

Started On: 03/31/2020 02:34 PM

Final Approval Date: 03/31/2020

**Harris County Department of Education
Minutes of Emergency Called Board Meeting
March 20, 2020 at 10 a.m. via Telephone**

The Harris County Board of School Trustees met in an emergency board meeting on March 20, 2020 via telephone conference.

Notice was given pursuant to Texas Government Code Sections 551.125 and 551.045 that due to the state of emergency declared by officials of Houston and Harris County, Governor Abbott on behalf of the State of Texas, and President Trump on behalf of the United States of America regarding the spread of coronavirus/COVID-19 (hereafter “COVID-19”), the Harris County Department of Education Board of Trustees will meet via telephone in an emergency called meeting on March 20, 2020, beginning at 10 a.m. An emergency exists that requires immediate action of the Board of Trustees because of an imminent threat to public health and safety and/or a reasonably unforeseeable situation, specifically the spread of COVID-19. Additionally, a determination was made that the convening at one location of a quorum of the HCDE Board of Trustees is difficult or impossible, given the emergency/disaster declarations and the mandates to socially distance.

Eric Dick, Board President, called the meeting to order at 10:02 a.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov’t. Code §551.125 and §551.045 and Governor Abbott’s temporary suspension of a number of open meetings laws in response to COVID-19.

| | |
|-------------------------------|--|
| Board Members Present: | Eric Dick, Board President; Danny Norris, Board Vice President; Richard Cantu; Andrea Duhon; Amy Hinojosa; Don Sumners, Mike Wolfe |
| Board Members Absent: | None |
| Board Attorney: | Sarah Langlois |
| Administration: | James Colbert, Jr., County School Superintendent; Danielle Clark, Chief Communications Officer |

1. Opening Items

A. Call to Order – Board President Eric Dick called the meeting to order at 10:02 a.m.

B. Declaration of Quorum– Board President Eric Dick stated for the record that a quorum was present, the names of trustees participating in the meeting, and that the notice has been posted in the time and manner required by law

2. Superintendent's Report regarding COVID-19 matters

Superintendent Colbert stated that HCDE created a 3-tier COVID-19 response outlining how HCDE will respond to the pandemic, including Tier 1: HCDE's response to school closures through April 10, 2020; Tier 2: HCDE's response through the end of the school year; and Tier 3: HCDE's response to school closures through August. Mr. Colbert reported that HCDE will be supporting HCDE operations, clients (including records, Choice Partners, and Schools), and the Harris County community during this time. He explained that HCDE has identified the critical staff necessary to meet expectations and has had multiple meetings to create protocols for healthy habits in compliance with CDC and other respected grounds' guidance. Mr. Colbert advised that HCDE has created a work schedule for staff to be responsive during those times. Mr. Colbert reported that the facilities and maintenance staff are cleaning all HCDE facilities. Mr. Colbert explained that in HCDE's Head Start program, there are more than 1,300 children who rely on Head Start to provide breakfast and lunch, and many of those families are currently experiencing hardship. Under President Dick's direction to give due diligence during this dire time to support our students, HCDE has developed "Because We Care" food packages to ensure those students and families are supported during this time. The packages will include enough food to support the child for a week of time. Mr. Colbert explained that parents would be able to pick up the packages via a drive-up service. He stated that the cost for this program will run about \$59,000 per week and it was anticipated that HCDE would provide the packages for an estimated 4 weeks. Mr. Colbert advised that he attended a large conference call with the mayor, commissioner, county judges, and superintendent in reference to the state of Harris County. During this call, the decision to close schools was made as a group effort. He stated that April 6th they will come together again to readdress the issue and that there is a chance that the schools will be closed for the rest of the year. Mr. Colbert noted that during this time, HCDE is continuing to pay staff and keep them fully engaged and employed. He recognized that HCDE has a healthy business model so is able to ensure that all staff are receiving full compensation,. Mr. Colbert addressed Therapy Services, explaining that HCDE does 54% of all therapy in Harris County and employs approximately 160 therapists. Mr. Colbert advised that he had spoken to the director and they have been assisting school districts implement needs assessment and will be providing music therapy online. He advised that he will have a phone call with the Commissioner of Education regarding special education later today to find out guidelines that need to be met. Mr. Colbert noted that the upcoming board retreat in April is postponed and that HCDE will keep the board updated as to when it will be rescheduled. Mr. Colbert addressed that the April regular board meeting will still occur, and he is waiting to see updates as to whether the schools will be closed. HCDE is currently looking into methods for conveying board books electronically if the meeting should be held via phone or videoconference. He stated that the scheduled ribbon cutting for ABS West

has also been cancelled or postponed, as the Department will be trying to shy away from large gatherings.

3. Consider adoption of Resolution approving actions relating to COVID-19 emergency and delegating authority to the Superintendent to take all actions as may be necessary in regards to the same.

Motion made by Richard Cantu, seconded by Mike Wolfe to adopt the Resolution approving actions relating to COVID-19 emergency and delegating authority to the Superintendent to take all actions as may be necessary in regards to the same.

Motion passes with 7-0 voting to adopt.

4. Adjourn

Motion made by Don Sumners, seconded by Andrea Duhon to adjourn the meeting.

Motion passes with 7-0 voting to adjourn.

Meeting adjourned at 10:41 a.m.

Board President

Board Secretary

Regular Board Meeting**6.E.1.**

Meeting Date: April 15, 2020
Title: Cost-of-Living Adjustment (COLA) & Quality Improvement (QI) Funding Grant Request for Early Head Start - 06HP000311
Submitted For: Venetia Peacock, Head Start
Submitted By: Sharon McBride
Recommended Action: Approve
HCDE Goal(s):
 1. Impact education/respond to evolving needs
 4. Provide cost savings by leveraging tax dollars
 5. Recruit high-quality professionals

Additional Resource Personnel: Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock, Sharvon Kamaya
Facilities/Technology Approval Needed?:

Information**Posted Agenda Item:**

Consider approval for HCDE Head Start to submit a grant request for the 2020 Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Funds in the amount of \$97,943 for the project period of 09/01/2020 - 08/31/2021. (fully funded by Head Start funds)

| Funding Type | Early Head Start |
|----------------------------------|-------------------------|
| Cost-of-Living Adjustment (COLA) | \$42,943 |
| Quality Improvement (QI) | \$55,000 |
| Total Funding | \$97,943 |

Subject:

Cost-of-Living Adjustment (COLA) & Quality Improvement (QI) Funding Grant Request for Early Head Start - 06HP000311

Rationale:

The funding increase will be used to provide a 2% Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) to assist in maintaining the quality of Head Start services, retaining qualified staff, and offsetting higher operating costs. In addition, HCDE Head Start and Early Head Start are required to provide a 20% match, cash or in-kind.

Fiscal Impact**Attachments**

Grant form

Form Review

| Inbox | Reviewed By | Date |
|-------------------------------------|--------------------|---------------------|
| Head Start | Venetia Peacock | 03/23/2020 11:28 AM |
| Purchasing | Bill Monroe | 03/27/2020 12:02 PM |
| Assistant Superintendent - Business | Jesus Amezcua | 03/31/2020 11:07 PM |



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 13, 2020

Grant No. 06HP000311

Dear Head Start Grantee:

The Further Consolidated Appropriations Act, 2020, contains an increase of approximately \$550 million for programs under the Head Start Act for Fiscal Year (FY) 2020. The increase provides \$193 million for a cost-of-living adjustment (COLA) and \$250 million for Quality Improvement investments for Head Start. The COLA supports an increase of two percent for each grantee to increase staff salaries and fringe benefits, and offset higher operating costs. COLA funds are effective at the start of the FY 2020 budget period and are retroactive if this period has already begun. Quality Improvement funds are allocated proportionately based on federal funded enrollment, with additional consideration given to small grantees to allow for a meaningful investment, as permitted by the Act.

The following table reflects the COLA and Quality Improvement increases available for FY 2020.

| Funding Type | Early Head Start |
|----------------------------------|-------------------------|
| Cost-of-Living Adjustment (COLA) | \$42,943 |
| Quality Improvement (QI) | \$55,000 |
| Total Funding | \$97,943 |

The table provides projected amounts for each program, Head Start and/or Early Head Start. The Quality Improvement allocation above was calculated on Head Start and/or Early Head Start funded slots; however, grantees operating both programs have flexibility to use any amount of funding on either program, based on community needs, and not to exceed the total amount available. This flexibility does not extend to COLA allocations. Please note, allocations in the table are based on annual funding and enrollment levels by program as of February 2020, and may be subject to change if there are adjustments to these levels.

Submission Requirements

The supplemental application is due **May 15, 2020** and must be submitted in the [Head Start Enterprise System \(HSES\)](#). To apply, please select the **Financials** tab, **Grant Application** tab, **Fiscal Year 2020**, and add the **‘Supplement – COLA and Quality Improvement’** amendment type. No other application type for these funds will be accepted.

Content of ‘Supplement – COLA and Quality Improvement’ Application

Applications must include separate narratives and detailed budget justifications for each funding type, COLA and Quality Improvement, and by program, Head Start and/or Early Head Start. Each narrative must begin with a Table of Contents, use 12 point font, and not exceed 10 pages. All narratives, budget justifications, and other supporting documentation must be uploaded into respective folders within the **Documents** tab of the application.

COLA Narrative and Budget Justification

Grantees must demonstrate:

- An increase of no less than two percent of the current pay scale for Head Start/Early Head Start employees, including unfilled vacancies, subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale and documentation detailing agency policies and procedures if employees are receiving less than the two percent COLA or differential COLA increases;
- The provision of a no less than two percent increase to all delegate agencies and partners or justification if less than two percent or differential increases are provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs.

Sections [653](#) and [640\(j\)](#) of the Head Start Act provide further guidance on the uses and limitations of COLA funds. Sec. 653 restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. Sec. 640(j) of the Act requires compensation of Head Start employees must be improved regardless of whether the agency has the ability to improve the compensation of staff employed by the agency that do not provide Head Start services. Grantees with concerns that staff salaries cannot be increased due to wage comparability issues should ensure public school salaries for kindergarten teachers are included in their considerations.

Quality Improvement Narrative and Budget Justification

Grantees must demonstrate:

- Investments are consistent with Sec. 640(a)(5) of the Act (except programs are not bound by the requirements that at least 50 percent of the funds be used for staff compensation or that no more than 10 percent of funds be used on transportation. For more information on allowable activities as outlined in the Act, please see Attachment A);
- Investments made in Quality Improvement will be ongoing;
- How investments support children, families, and staff impacted by trauma; or justify the reasoning for investing in an activity not directly related to addressing trauma (For specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).)
- For programs using flexibility in the proportional share of the funding for Head Start and Early Head Start, justify how that approach fully supports the greatest needs of communities.

Grantees are strongly encouraged to invest this funding into program efforts and activities that help better incorporate a trauma-informed approach that will support children, families, and staff impacted by adverse experiences. **For more information on trauma and implementation of trauma-informed approaches in Head Start and Early Head Start programs, including specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).** However, grantees do have the flexibility to use these Quality Improvement funds to meet grantees' most pressing local needs, consistent with Section 640(a)(5) of the Act. With this funding, grantees should plan for ongoing, sustained investments in quality improvements, while also acknowledging one-time investments in FY 2020 year may be necessary to sustain ongoing quality improvement.

Budget Requirements

The data entered on the budget tab within the application populates the SF-424A. Grantees are required to include funds for both COLA and Quality Improvement, and within the appropriate program, Head Start or Early Head Start.

Non-Federal Share

The budget and detailed budget justification must include each source of non-federal match, including estimated amount per source and the valuation methodology. A detailed justification that conforms with the criteria under Section 640(b)(1)-(5) of the Head Start Act must be submitted if the application proposes a waiver of any portion of the non-federal match requirement.

Supporting Documents

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application for COLA and Quality Improvement must be provided.

The application must be submitted on behalf of the Authorizing Official registered in the HSES. **Incomplete applications will not be processed.**

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Lisa Tarrant, Head Start Program Specialist, at 214-767-1770 or lisa.tarrant@acf.hhs.gov or Amanda Guy, Grants Management Specialist, at 816-426-2286 or amanda.guy@acf.hhs.gov.

For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Sincerely,
The Office of Head Start

Attachment A

Allowable Uses of Quality Improvement Funds

The language in this document comes directly from Sec. 640(a)(5) of the Head Start Act, except that language has been removed from no. 1 specifying that at least 50 percent of the funds must be used for staff compensation and language has been removed from no. 8 specifying that no more than 10 percent of the funds can be used on transportation to align with the FY 2020 enacted appropriation language.

1. To improve the compensation (including benefits) of educational personnel, family service workers, and child counselors, as described in Sections [644\(a\)](#) and [653](#) of the Head Start Act, in the manner determined by the Head Start agencies (including Early Head Start agencies) involved, to—
 - ensure that compensation is adequate to attract and retain qualified staff for the programs involved in order to enhance program quality;
 - improve staff qualifications and assist with the implementation of career development programs for staff that support ongoing improvement of their skills and expertise; and
 - provide education and professional development to enable teachers to be fully competent to meet the professional standards established under [Sec. 648A\(a\)\(1\)](#) of the Act, including—
 - providing assistance to complete postsecondary course work;
 - improving the qualifications and skills of educational personnel to become certified and licensed as bilingual education teachers, or as teachers of English as a second language; and
 - improving the qualifications and skills of educational personnel to teach and provide services to

children with disabilities

2. To support staff training, child counseling, and other services necessary to address the challenges of children from immigrant, refugee, and asylee families; homeless children ; children in foster care; limited English proficient children; children of migrant or seasonal farmworker families; children from families in crisis; children referred to Head Start programs (including Early Head Start programs) by child welfare agencies; and children who are exposed to chronic violence or substance abuse.
3. To ensure that the physical environments of Head Start programs are conducive to providing effective program services to children and families, and are accessible to children with disabilities and other individuals with disabilities.
4. To employ additional qualified classroom staff to reduce the child-to-teacher ratio in the classroom and additional qualified family service workers to reduce the family-to-staff ratio for those workers.
5. To ensure that Head Start programs have qualified staff that promote the language skills and literacy growth of children and that provide children with a variety of skills that have been identified, through scientifically based reading research, as predictive of later reading achievement.
6. To increase hours of program operation, including—
 - conversion of part-day programs to full-working day programs; and
 - increasing the number of weeks of operation in a calendar year.
7. To improve communitywide strategic planning and needs assessments for Head Start programs and collaboration efforts for such programs, including outreach to children described in no. 2 above.
8. To transport children in Head Start programs safely.
9. To improve the compensation and benefits of staff of Head Start agencies, in order to improve the quality of Head Start programs.

Attachment B

Office of Head Start Guidance on Implementing a Trauma-Informed Approach

Trauma occurs when frightening events or situations overwhelm a child or adult's ability to cope or deal with what has happened. These kinds of experiences cause an extended stress response and lasting effects on the physical and mental health of the individual. Trauma can occur in the form of a single event (e.g., a natural disaster or death of a close family member) or as a series of events or chronic condition (e.g., substance misuse, domestic and community violence, child abuse and neglect, extended homelessness, or food insecurity). Exposure to trauma is more common than most people believe. It is also multi-layered, with individual, community, and historical experiences. In addition to enrolled children and families, Head Start staff may experience trauma as well, along with stress associated with their role in supporting children and families impacted by trauma. That said, not everyone exposed to adverse experiences is traumatized.

Head Start and Early Head Start programs play a critical role in buffering the impact of trauma by promoting resilience for children, families, and staff. The effects of trauma are lessened by protective factors such as strong parent-child relationships; relationships between staff, children, and families in Head Start and Early Head Start

programs; and through relationships and supports within the community. Supporting staff wellness is a critical part of any trauma-informed approach in Head Start programs.

The Substance Abuse and Mental Health Services Administration (SAMHSA) defines a trauma-informed approach as one that: 1) **realizes** the widespread impact of trauma and understands potential paths for recovery; 2) **recognizes** potential signs and symptoms of trauma; 3) **responds** by fully integrating knowledge about trauma into program policies, procedures, and practices; and 4) **resists** re-traumatization of impacted individuals. For more information, please see [SAMHSA's Concept of Trauma and Guidance for a Trauma-Informed Approach](#).

Head Start Considerations for Funding Trauma-Informed Approaches

There are many ways Head Start and Early Head Start programs can use Quality Improvement funds to implement a comprehensive, ongoing trauma-informed approach. The following includes a limited, non-exhaustive list of examples:

Expand Mental Health Services

- Improve preventive mental health screening, assessment, and interventions
- Enhance mental health consultation for staff support and organizational improvement to help identify signs and symptoms of trauma and integrate supports and services to assist in healing
- Ensure mental health consultation and other related intervention services include a trauma-informed approach and are integrated at intake and orientation
- Build and/or enhance collaborative services with local substance abuse and mental health treatment programs, domestic violence service providers, disaster response programs, child welfare agencies, and others

Increase Classroom Quality

- Hire additional qualified education staff to lower classroom ratios, enhance caregiver-child relationships
- Provide ongoing coaching and support to education staff to address secondary stress and related turnover
- Hire behavioral specialists to support children, classroom staff, and parents
- Improve physical environments and learning spaces throughout the facility to help address the multiple domains of development and learning that are impacted by trauma
- Invest in professional development and staffing patterns that foster continuity of care, and consistent, predictable, and nurturing environments

Strengthen Family Services

- Enhance services that strengthen families, promote relationships, decrease parental stress, and improve family safety and financial security
- Strengthen service provision related to housing access and stability
- Provide enhanced job training, employment, education, and career services
- Help families better access healthcare and nutrition services
- Enhance transportation services to promote more regular participation by children and families in services designed to support development and learning and address trauma
- Improve collaboration efforts and alignment with family-serving agencies to lessen family confusion and stress in dealing with multiple agencies

Support a Trauma-Informed Workforce

- Provide training on trauma-informed approaches to all staff, governing boards, and Policy Councils, and ensure training is accompanied with coaching and opportunities for reflective practice and supervision
- Support staff capacity with salary increases and additional benefits, such as employee assistance services and break times
- Decrease family service staff and/or home visitor caseloads through hiring of additional qualified staff or other strategies

Create a Program-Wide Trauma-Informed Environment

- Ensure any trauma-informed training implemented at the management-, governing-, or policy-level includes oversight to examine how the approach is being implemented
- Conduct ongoing self-assessment to track program improvements related to integrating a trauma-informed approach over time
- Expand Health Services Advisory Committee efforts to better support health and mental health services for children and families by implementing trauma-informed approaches

Regular Board Meeting**6.E.2.**

Meeting Date: April 15, 2020

Title: Cost-of-Living Adjustment (COLA) & Quality Improvement (QI) Funding Grant Request for Head Start - Grant No. 06CH7177

Submitted For: Venetia Peacock, Head Start **Submitted By:** Sharon McBride

Recommended Action: Approve **HCDE Goal(s):** 1. Impact education/respond to evolving needs
4. Provide cost savings by leveraging tax dollars
5. Recruit high-quality professionals

Additional Resource Personnel: Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock, Sharvon Kamaya **Facilities/Technology Approval Needed?:**

Information**Posted Agenda Item:**

Consider approval for HCDE Head Start to submit a grant request for the 2020 Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Funds in the amount of \$580,913 for the project period of 01/01/2020 - 12/31/2020. (fully funded by Head Start funds)

| Funding Type | Head Start |
|----------------------------------|-------------------|
| Cost-of-Living Adjustment (COLA) | \$253,733 |
| Quality Improvement (QI) | \$327,180 |
| Total Funding | \$580,913 |

Subject:

Cost-of-Living Adjustment (COLA) & Quality Improvement (QI) Funding Grant Request for Head Start - Grant No. 06CH7177

Rationale:

The funding increase will be used to provide a 2% Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) to assist in maintaining the quality of Head Start services, retaining qualified staff, and offsetting higher operating costs. In addition, HCDE Head Start and Early Head Start are required to provide a 20% match, cash or in-kind.

Fiscal Impact**Attachments**

COLA & QI Funding Guidance

Form Review

| Inbox | Reviewed By | Date |
|-------------------------------------|--------------------|---------------------|
| Head Start | Venetia Peacock | 03/23/2020 06:25 PM |
| Purchasing | Bill Monroe | 03/26/2020 04:09 PM |
| Assistant Superintendent - Business | Jesus Amezcua | 03/31/2020 11:05 PM |



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 13, 2020

Grant No. 06CH7177

Dear Head Start Grantee:

The Further Consolidated Appropriations Act, 2020, contains an increase of approximately \$550 million for programs under the Head Start Act for Fiscal Year (FY) 2020. The increase provides \$193 million for a cost-of-living adjustment (COLA) and \$250 million for Quality Improvement investments for Head Start. The COLA supports an increase of two percent for each grantee to increase staff salaries and fringe benefits, and offset higher operating costs. COLA funds are effective at the start of the FY 2020 budget period and are retroactive if this period has already begun. Quality Improvement funds are allocated proportionately based on federal funded enrollment, with additional consideration given to small grantees to allow for a meaningful investment, as permitted by the Act.

The following table reflects the COLA and Quality Improvement increases available for FY 2020.

| Funding Type | Head Start |
|----------------------------------|-------------------|
| Cost-of-Living Adjustment (COLA) | \$253,733 |
| Quality Improvement (QI) | \$327,180 |
| Total Funding | \$580,913 |

The table provides projected amounts for each program, Head Start and/or Early Head Start. The Quality Improvement allocation above was calculated on Head Start and/or Early Head Start funded slots; however, grantees operating both programs have flexibility to use any amount of funding on either program, based on community needs, and not to exceed the total amount available. This flexibility does not extend to COLA allocations. Please note, allocations in the table are based on annual funding and enrollment levels by program as of February 2020, and may be subject to change if there are adjustments to these levels.

This grant has been designated for competition. A COLA application that reflects 12 months of funding must be submitted. The amount of COLA funds will be prorated proportionally to the base funding awarded through June 30, 2020.

Grantees designated for competition are invited to apply for Quality Improvement funds, however, no portion of these funds will be awarded on current grants. All Quality Improvement funds and the remaining balance of the COLA funds will be available to the successful awardee for the service area. Amounts are subject to change based on approved funding and enrollment levels for new grants.

Submission Requirements

The supplemental application is due **May 15, 2020** and must be submitted in the [Head Start Enterprise System \(HSES\)](#). To apply, please select the **Financials** tab, **Grant Application** tab, **Fiscal Year 2020**, and add the **'Supplement – COLA and Quality Improvement'** amendment type. No other application type for these funds will be accepted.

Content of ‘Supplement – COLA and Quality Improvement’ Application

Applications must include separate narratives and detailed budget justifications for each funding type, COLA and Quality Improvement, and by program, Head Start and/or Early Head Start. Each narrative must begin with a Table of Contents, use 12 point font, and not exceed 10 pages. All narratives, budget justifications, and other supporting documentation must be uploaded into respective folders within the **Documents** tab of the application.

COLA Narrative and Budget Justification

Grantees must demonstrate:

- An increase of no less than two percent of the current pay scale for Head Start/Early Head Start employees, including unfilled vacancies, subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale and documentation detailing agency policies and procedures if employees are receiving less than the two percent COLA or differential COLA increases;
- The provision of a no less than two percent increase to all delegate agencies and partners or justification if less than two percent or differential increases are provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs.

Sections [653](#) and [640\(j\)](#) of the Head Start Act provide further guidance on the uses and limitations of COLA funds. Sec. 653 restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. Sec. 640(j) of the Act requires compensation of Head Start employees must be improved regardless of whether the agency has the ability to improve the compensation of staff employed by the agency that do not provide Head Start services. Grantees with concerns that staff salaries cannot be increased due to wage comparability issues should ensure public school salaries for kindergarten teachers are included in their considerations.

Quality Improvement Narrative and Budget Justification

Grantees must demonstrate:

- Investments are consistent with Sec. 640(a)(5) of the Act (except programs are not bound by the requirements that at least 50 percent of the funds be used for staff compensation or that no more than 10 percent of funds be used on transportation. For more information on allowable activities as outlined in the Act, please see Attachment A);
- Investments made in Quality Improvement will be ongoing;
- How investments support children, families, and staff impacted by trauma; or justify the reasoning for investing in an activity not directly related to addressing trauma (For specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).)
- For programs using flexibility in the proportional share of the funding for Head Start and Early Head Start, justify how that approach fully supports the greatest needs of communities.

Grantees are strongly encouraged to invest this funding into program efforts and activities that help better incorporate a trauma-informed approach that will support children, families, and staff impacted by adverse experiences. **For more information on trauma and implementation of trauma-informed approaches in Head Start and Early Head Start programs, including specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).** However, grantees do have the flexibility to use these Quality Improvement funds to meet grantees' most pressing local needs, consistent with Section 640(a)(5) of the

Act. With this funding, grantees should plan for ongoing, sustained investments in quality improvements, while also acknowledging one-time investments in FY 2020 year may be necessary to sustain ongoing quality improvement.

Budget Requirements

The data entered on the budget tab within the application populates the SF-424A. Grantees are required to include funds for both COLA and Quality Improvement, and within the appropriate program, Head Start or Early Head Start.

Non-Federal Share

The budget and detailed budget justification must include each source of non-federal match, including estimated amount per source and the valuation methodology. A detailed justification that conforms with the criteria under Section 640(b)(1)-(5) of the Head Start Act must be submitted if the application proposes a waiver of any portion of the non-federal match requirement.

Supporting Documents

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application for COLA and Quality Improvement must be provided.

The application must be submitted on behalf of the Authorizing Official registered in the HSES. **Incomplete applications will not be processed.**

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Lisa Tarrant, Head Start Program Specialist, at 214-767-1770 or lisa.tarrant@acf.hhs.gov or Amanda Guy, Grants Management Specialist, at 816-426-2286 or amanda.guy@acf.hhs.gov.

For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Sincerely,
The Office of Head Start

Attachment A

Allowable Uses of Quality Improvement Funds

The language in this document comes directly from Sec. 640(a)(5) of the Head Start Act, except that language has been removed from no. 1 specifying that at least 50 percent of the funds must be used for staff compensation and language has been removed from no. 8 specifying that no more than 10 percent of the funds can be used on transportation to align with the FY 2020 enacted appropriation language.

1. To improve the compensation (including benefits) of educational personnel, family service workers, and child counselors, as described in Sections [644\(a\)](#) and [653](#) of the Head Start Act, in the manner determined by the Head Start agencies (including Early Head Start agencies) involved, to—
 - ensure that compensation is adequate to attract and retain qualified staff for the programs involved in order to enhance program quality;
 - improve staff qualifications and assist with the implementation of career development programs for staff

- that support ongoing improvement of their skills and expertise; and
- provide education and professional development to enable teachers to be fully competent to meet the professional standards established under [Sec. 648A\(a\)\(1\)](#) of the Act, including—
 - providing assistance to complete postsecondary course work;
 - improving the qualifications and skills of educational personnel to become certified and licensed as bilingual education teachers, or as teachers of English as a second language; and
 - improving the qualifications and skills of educational personnel to teach and provide services to children with disabilities
2. To support staff training, child counseling, and other services necessary to address the challenges of children from immigrant, refugee, and asylee families; homeless children ; children in foster care; limited English proficient children; children of migrant or seasonal farmworker families; children from families in crisis; children referred to Head Start programs (including Early Head Start programs) by child welfare agencies; and children who are exposed to chronic violence or substance abuse.
 3. To ensure that the physical environments of Head Start programs are conducive to providing effective program services to children and families, and are accessible to children with disabilities and other individuals with disabilities.
 4. To employ additional qualified classroom staff to reduce the child-to-teacher ratio in the classroom and additional qualified family service workers to reduce the family-to-staff ratio for those workers.
 5. To ensure that Head Start programs have qualified staff that promote the language skills and literacy growth of children and that provide children with a variety of skills that have been identified, through scientifically based reading research, as predictive of later reading achievement.
 6. To increase hours of program operation, including—
 - conversion of part-day programs to full-working day programs; and
 - increasing the number of weeks of operation in a calendar year.
 7. To improve communitywide strategic planning and needs assessments for Head Start programs and collaboration efforts for such programs, including outreach to children described in no. 2 above.
 8. To transport children in Head Start programs safely.
 9. To improve the compensation and benefits of staff of Head Start agencies, in order to improve the quality of Head Start programs.

Attachment B

Office of Head Start Guidance on Implementing a Trauma-Informed Approach

Trauma occurs when frightening events or situations overwhelm a child or adult's ability to cope or deal with what has happened. These kinds of experiences cause an extended stress response and lasting effects on the physical and mental health of the individual. Trauma can occur in the form of a single event (e.g., a natural disaster or death of a close family member) or as a series of events or chronic condition (e.g., substance misuse, domestic and community violence, child abuse and neglect, extended homelessness, or food insecurity). Exposure to trauma is more common than most people believe. It is also multi-layered, with individual, community, and historical

experiences. In addition to enrolled children and families, Head Start staff may experience trauma as well, along with stress associated with their role in supporting children and families impacted by trauma. That said, not everyone exposed to adverse experiences is traumatized.

Head Start and Early Head Start programs play a critical role in buffering the impact of trauma by promoting resilience for children, families, and staff. The effects of trauma are lessened by protective factors such as strong parent-child relationships; relationships between staff, children, and families in Head Start and Early Head Start programs; and through relationships and supports within the community. Supporting staff wellness is a critical part of any trauma-informed approach in Head Start programs.

The Substance Abuse and Mental Health Services Administration (SAMHSA) defines a trauma-informed approach as one that: 1) **realizes** the widespread impact of trauma and understands potential paths for recovery; 2) **recognizes** potential signs and symptoms of trauma; 3) **responds** by fully integrating knowledge about trauma into program policies, procedures, and practices; and 4) **resists** re-traumatization of impacted individuals. For more information, please see [SAMHSA's Concept of Trauma and Guidance for a Trauma-Informed Approach](#).

Head Start Considerations for Funding Trauma-Informed Approaches

There are many ways Head Start and Early Head Start programs can use Quality Improvement funds to implement a comprehensive, ongoing trauma-informed approach. The following includes a limited, non-exhaustive list of examples:

Expand Mental Health Services

- Improve preventive mental health screening, assessment, and interventions
- Enhance mental health consultation for staff support and organizational improvement to help identify signs and symptoms of trauma and integrate supports and services to assist in healing
- Ensure mental health consultation and other related intervention services include a trauma-informed approach and are integrated at intake and orientation
- Build and/or enhance collaborative services with local substance abuse and mental health treatment programs, domestic violence service providers, disaster response programs, child welfare agencies, and others

Increase Classroom Quality

- Hire additional qualified education staff to lower classroom ratios, enhance caregiver-child relationships
- Provide ongoing coaching and support to education staff to address secondary stress and related turnover
- Hire behavioral specialists to support children, classroom staff, and parents
- Improve physical environments and learning spaces throughout the facility to help address the multiple domains of development and learning that are impacted by trauma
- Invest in professional development and staffing patterns that foster continuity of care, and consistent, predictable, and nurturing environments

Strengthen Family Services

- Enhance services that strengthen families, promote relationships, decrease parental stress, and improve family safety and financial security
- Strengthen service provision related to housing access and stability

- Provide enhanced job training, employment, education, and career services
- Help families better access healthcare and nutrition services
- Enhance transportation services to promote more regular participation by children and families in services designed to support development and learning and address trauma
- Improve collaboration efforts and alignment with family-serving agencies to lessen family confusion and stress in dealing with multiple agencies

Support a Trauma-Informed Workforce

- Provide training on trauma-informed approaches to all staff, governing boards, and Policy Councils, and ensure training is accompanied with coaching and opportunities for reflective practice and supervision
- Support staff capacity with salary increases and additional benefits, such as employee assistance services and break times
- Decrease family service staff and/or home visitor caseloads through hiring of additional qualified staff or other strategies

Create a Program-Wide Trauma-Informed Environment

- Ensure any trauma-informed training implemented at the management-, governing-, or policy-level includes oversight to examine how the approach is being implemented
- Conduct ongoing self-assessment to track program improvements related to integrating a trauma-informed approach over time
- Expand Health Services Advisory Committee efforts to better support health and mental health services for children and families by implementing trauma-informed approaches

Regular Board Meeting**6.F.1.**

| | | | |
|---------------------------------------|--|--|---|
| Meeting Date: | April 15, 2020 | | |
| Title: | Contract Award for RFP #20/023TP Commodity Processing of USDA Foods | | |
| Submitted For: | Jeff Drury, Choice Partners | Submitted By: | Laura Sprehe |
| Recommended Action: | Approve | HCDE Goal(s): | 4. Provide cost savings by leveraging tax dollars |
| Additional Resource Personnel: | Trisha Prestigiaco, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua | Facilities/Technology Approval Needed?: | None |

Information**Posted Agenda Item:**

Contract award for job no. 20/023TP Commodity Processing of USDA Foods with the following vendors: ;Alpha Foods Co. (20/023TP-01), Chinese Food Solutions, Inc. dba Asian Food Solutions/Comida Vida (20/023TP-02), Prairie Mills Baking Company, LLC dba Bake Crafters Food Company (20/023TP-03), Basic American, Inc. dba Basic American Foods (20/023TP-04), Bongards Creameries (20/023TP-05), Brookwood Farms, Inc. (20/023TP-06), Cargill Kitchen Solutions, Inc. (20/023TP-07), Cargill Meat Solutions Corporation (20/023TP-08), ConAgra Brands, Inc. dba Conagra Foodservice (20/023TP-09), Del Monte Foods, Inc. (20/023TP-10), Goodman Food Products, Inc. dba Don Lee Farms (20/023TP-11), Foster Poultry Farms dba Foster Farms (20/023TP-12), Gold Creek Foods, LLC (20/023TP-13), Pilgrim's Pride Corporation dba Goldkist (20/023TP-14), High Liner Foods, Inc. USA (20/023TP-15), Idahoan Foods, LLC (20/023TP-16), Let's Do Lunch, Inc. dba Integrated Food Service (20/023TP-17), Smucker Foodservice, Inc. dba J. M. Smucker; (20/023TP-18), J R Simplot Company (20/023TP-19), Jennie-O Turkey Store Sales, LLC (20/023TP-20), JTM Provisions Co., Inc (20/023TP-21), Land O Lakes, Inc. (20/023TP-22), M.C.I. Foods, Inc (20/023TP-23), McCain Foods USA, Inc. (20/023TP-24), Michael Foods, Inc. (20/023TP-25), National Food Group, Inc (20/023TP-26), Out of the Shell, LLC dba Yang's 5th Taste (20/023TP-27), Peterson Farms Fresh, Inc. (20/023TP-28), Calfed Financial Corporation dba Red Gold LLC (20/023TP-29), Rich Chicks, LLC (20/023TP-30), Rich Holdings, Inc. dba Rich Products Corporation (20/023TP-31), S.A. Piazza and Associates, LLC (20/023TP-32), Schwan's Food Service, Inc. (20/023TP-33), Tabatchnick Fine Foods, Inc. (20/023TP-34), Tasty Brands, LLC (20/023TP-35), Trident Seafoods Corporation (20/023TP-36), Tyson Prepared Foods, Inc. (20/023TP-37), UNO Foods, Inc. (20/023TP-38), Wawona Frozen Foods, Inc. (20/023TP-39) for the period of 07/01/2020 through 06/30/2021.

Subject:

Choice Partners; New Contract Award; Food Contract; Revenue Generating

Rationale:

The process enacted was a Request for Proposals (RFP) to acquire proposals from vendors to provide Commodity Processing of USDA Foods to HCDE/Choice Partners members. Two hundred seventy-four (274) invitations were extended for proposals. Fifty-five (55) responses were received and reviewed for compliance with the requirements of RFP no. 20/023TP. Two (2) vendors were non-responsive. Fifty-three (53) responses met the criteria and requirements of the RFP, and were evaluated and scored. Fourteen (14) responses were non-awarded and thirty-nine (39) vendors offering the best value to HCDE/Choice Partners and its members were selected for award. HCDE/Choice Partners recommends award of a one (1) year contract from 07/01/2020 to 06/30/2021 to the vendor stated above in Posted Agenda Items. Contract no. 20/023TP will have no administrative

fee. The contract is governed by the Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

Committee Recommendation
Evaluation Summary
Participation List

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Laura Sprehe
Final Approval Date: 03/31/2020

Reviewed By

Jeff Drury
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/23/2020 10:48 AM
03/24/2020 11:48 AM
03/25/2020 10:07 AM
03/31/2020 11:10 PM
Started On: 01/30/2020 12:17 PM



Harris County Department of Education
Choice Partners
Proposal Recommendation Form
Program Review

[This form is used to document due diligence by Recommendation Committee]

To: Purchasing Division
From: Recommendation Committee

Sheema Aleema/ Alex Tipton
Kelly Fair
Robert Green

Alief ISD
Klein ISD
Sheldon ISD

Job (Bid or RFP#) and Name: 20/023TP Commodity Processing of USDA Foods
Board Meeting Date: 4/15/2020
Date: 1/29/2020

Procurement Requirements Available:

Check One

____ Under \$2,500 (Requires Division Director and Asst Supt. Approval)
____ From \$2,500 to \$50,000 (Requires Buyer, Purchasing Director/CFO Approval)
____ Over \$50,000 (per CH Local)
____ X Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached RFP and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this RFP to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the execution of a contract after Board approval.

(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers & Director)

Justification:

(Any information that pertains to this job (bid or RFP))

20/023TP Commodity Processing of USDA Foods

Choice Partners members will utilize this contract for Commodity Processing of USDA Foods

This contract will provide a discounted price, superior quality, and comply with state purchasing requirements as stated in TEC §44.031.

This job was competitively bid and advertised. The result of the bid generated the following responses:

| | | |
|--------------------------|------------|--|
| Invitations were sent to | <u>274</u> | vendors |
| HCDE received | <u>55</u> | responses (see attached evaluation summary). |

Recommendation:

HCDE is recommending with Choice Partners Cooperative for Alpha Foods Co., Chinese Food Solutions, Inc. dba Asian Food Solutions/Comida Vida, Prairie Mills Baking Company, LLC dba Bake Crafters Food Company, Basic American, Inc. dba Basic American Foods, Bongard Creameries, Brookwood Farms, Inc., Cargill Kitchen Solutions Inc., Cargill Meat Solutions Corporation, ConAgra Brands, Inc. dba Conagra Foodservice, Del Monte Foods, Inc., Goodman Food Products dba Don Lee Farms, Foster Poultry Farms dba Foster Farms, Gold Creek Foods, LLC, Pilgrim's Pride Corporation dba Goldkist, High Liner Foods Inc USA, Idahoan Foods LLC, Let's Do Lunch, Inc. dba Integrated Food Service, Smucker Foodservice, Inc. dba J. M. Smucker, J R Simplot Company, Jennie-O Turkey Store Sales, LLC, JTM Provisions Co., Inc, Land O Lakes, Inc., M.C.I. Foods, Inc, McCain Foods USA, Inc., Michael Foods, Inc., National Food Group, Inc, Out of the Shell, LLC dba Yang's 5th Taste, Peterson Farms Fresh, Inc., Calfed Financial Corporation dba Red Gold LLC, Rich Chicks, LLC, Rich Holdings Inc. dba Rich Products Corporation, S.A. Piazza and assoc. LLC, Schwan's Food Service Inc., Tabatchnick Fine Foods, Inc., Tasty Brands LLC, Trident Seafoods Corporation, Tyson Prepared Foods, Inc., UNO Foods Inc., Wawona Frozen Foods, Inc..



**Harris County Department of Education
Choice Partners
Instructions to Recommendation Committee**

[This form is used to document due diligence by Recommendation Committee]

To: Recommendation Committee
From Choice Partners - Contract Manager: Trisha Prestigiacomo
Job (Bid or RFP) # and Name: 20/023TP
Commodity Processing of USDA Foods
Board Meeting Date: 4/15/2020
Today's Date: 2/4/2020

Attached are the following materials for your review and possible recommendation to the Superintendent and the Board of Trustees:

Buyer Certification
Bid Tabulation
Copy of the Job (Bid or RFP) responses
Set of Specs will be available for your review

Your responsibility for review of this job (bid or RFP) is to make sure that HCDE receives the best value for the goods and services sought. Please review the attached job (bid or RFP) and certify that all of the procurement requirements have been met in accordance with local Board Policies and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

Please remember to adhere to section 44.032 of the Texas Education Code, "Enforcement of Purchase Procedures: Criminal Penalties; Removal; Ineligibility" which deal with the penalties related to component, separate, and sequential purchases. In addition, Board policy CH Local and Legal are required to be met as part of your contractual obligation with HCDE.

It should be noted that if a required document is not provided by the bidder, the Purchasing Division will not be able to make a recommendation and or issue a purchase order.

Please review the responses to the job (bid or RFP) and submit the following forms by the required deadline for the next available Board Meeting:

Signed Certification and Recommendation Form

If any technicalities or changes need to be made, these must be addressed in the recommendation and presented as such to the Superintendent and the Board of Trustees.

Agenda Item (Prepared by Buyer handling the job/bid or RFP)

Once, a recommendation is approved by the Board, the Purchasing Division will issue an award letter and request that any pending bonds or contracts be submitted within 5 days to the District.



**Harris County Department of Education
Choice Partners
Effectiveness and Compliance Review Form**

[This form is used to document due diligence by Recommendation Committee]

To: Purchasing Audit File and Jesus J. Amezcua,
CPA, Assistant Supt. for Business
From Contract Manager: Trisha Prestigiacomio
Purchasing Dept: Kendra Jackson, Assistant Director
Job- Bid or RFP# and Name: 20/023TP
Commodity Processing of USDA Foods
Board Meeting Date: 4/15/2020
Date: 2/4/2020

Procurement Requirements Available:

| | |
|---------------|---|
| | <u>Check One</u> |
| _____ | Under \$2,500 (Requires Division Director and Asst Supt. Approval) |
| _____ | From \$2,500 to \$50,000 (Requires Buyer, Purchasing Director/CFO Approval) |
| _____ | Over \$50,000 (per CH Local) |
| _____ X _____ | Cooperative Programs (Requires Board Approval) |

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with Local Board Policies (CH Local/Legal) and Legal (Federal and State) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases. I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers and Director)

| Evaluation Criteria | | Total Weighted Value | Albie's Foods Products, LLC (AFP Holding, LLC) | Alpha Foods Co. | Asian Food Solutions (Chinese Food Solutions, Inc) | Bake Crafters Food Company | Basic American Foods | | | | | | | | | | |
|--|----------------------------|--|--|-----------------|--|----------------------------|----------------------|-----------------|---------------|--------------|-----------------|--------------|----------------------|--------------|----------------------------|--------------|----------------------|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 32.3 | 37.7 | 31.1 | 38.3 | 35.3 | | | | | | | | | | |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 17.5 | 20.0 | 20.0 | 18.3 | 18.3 | | | | | | | | | | |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 16.3 | 25.0 | 17.5 | 23.7 | 22.7 | | | | | | | | | | |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 3.8 | 5.0 | 3.8 | 4.3 | 5.0 | | | | | | | | | | |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 1.3 | 5.0 | 3.8 | 5.0 | 5.0 | | | | | | | | | | |
| (8) Marketing Plan | | 5 | 3.8 | 5.0 | 5.0 | 4.7 | 5.0 | | | | | | | | | | |
| Total | | 100 | 74.8 | 97.7 | 81.1 | 94.3 | 91.3 | | | | | | | | | | |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <table border="0" style="margin-left: 40px;"> <tr> <td style="text-align: center;"><u>Contract</u></td> <td style="text-align: center;"><u>Vendor</u></td> </tr> <tr> <td>20/023TP -01</td> <td>Alpha Foods Co.</td> </tr> <tr> <td>20/023TP -02</td> <td>Asian Food Solutions</td> </tr> <tr> <td>20/023TP -03</td> <td>Bake Crafters Food Company</td> </tr> <tr> <td>20/023TP -04</td> <td>Basic American Foods</td> </tr> </table> | | | | | | <u>Contract</u> | <u>Vendor</u> | 20/023TP -01 | Alpha Foods Co. | 20/023TP -02 | Asian Food Solutions | 20/023TP -03 | Bake Crafters Food Company | 20/023TP -04 | Basic American Foods |
| <u>Contract</u> | <u>Vendor</u> | | | | | | | | | | | | | | | | |
| 20/023TP -01 | Alpha Foods Co. | | | | | | | | | | | | | | | | |
| 20/023TP -02 | Asian Food Solutions | | | | | | | | | | | | | | | | |
| 20/023TP -03 | Bake Crafters Food Company | | | | | | | | | | | | | | | | |
| 20/023TP -04 | Basic American Foods | | | | | | | | | | | | | | | | |
| Non-Responsive | 2 | | | | | | | | | | | | | | | | |
| Non-Awarded | 14 | | | | | | | | | | | | | | | | |
| Award Threshold of 80 | 39 | | | | | | | | | | | | | | | | |
| Total Responses | 55 | | | | | | | | | | | | | | | | |

| Evaluation Criteria | | Total Weighted Value | Bongard's Premium Cheese (Bongards' Creameries) | Brookwood Farms Inc | Buena Vista Foods (Sterling Foods) | Butterball (Butterball, LLC) | Cargill Kitchen Solutions | | | | | | | | | | | | | | | |
|--|-----------------|---|---|---------------------|------------------------------------|------------------------------|---------------------------|-----------------|-----------------|---------------|--------------|--------------|--------------------------|--------------|--------------|---------------------|--------------|--------------|---------------------------|--------------|--|--|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 35.1 | 32.6 | 25.1 | 31.6 | 38.8 | | | | | | | | | | | | | | | |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 14.3 | 20.0 | 16.0 | 15.0 | 20.0 | | | | | | | | | | | | | | | |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 21.0 | 21.3 | 24.3 | 17.8 | 21.7 | | | | | | | | | | | | | | | |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | | | | | | |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 3.0 | 2.5 | 5.0 | 3.8 | 1.7 | | | | | | | | | | | | | | | |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | | | | | | |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 4.3 | 3.8 | 3.3 | 2.3 | 3.3 | | | | | | | | | | | | | | | |
| (8) Marketing Plan | | 5 | 5.0 | 4.5 | 5.0 | 5.0 | 4.5 | | | | | | | | | | | | | | | |
| Total | | 100 | 82.8 | 84.6 | 78.8 | 75.4 | 90.0 | | | | | | | | | | | | | | | |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | <p>Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts:</p> <table border="0"> <tr> <td><u>Contract</u></td> <td><u>Contract</u></td> <td><u>Vendor</u></td> </tr> <tr> <td>20/023TP -01</td> <td>20/023TP -05</td> <td>Bongard's Premium Cheese</td> </tr> <tr> <td>20/023TP -02</td> <td>20/023TP -06</td> <td>Brookwood Farms Inc</td> </tr> <tr> <td>20/023TP -03</td> <td>20/023TP -07</td> <td>Cargill Kitchen Solutions</td> </tr> <tr> <td>20/023TP -04</td> <td></td> <td></td> </tr> </table> | | | | | | <u>Contract</u> | <u>Contract</u> | <u>Vendor</u> | 20/023TP -01 | 20/023TP -05 | Bongard's Premium Cheese | 20/023TP -02 | 20/023TP -06 | Brookwood Farms Inc | 20/023TP -03 | 20/023TP -07 | Cargill Kitchen Solutions | 20/023TP -04 | | |
| <u>Contract</u> | <u>Contract</u> | <u>Vendor</u> | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -01 | 20/023TP -05 | Bongard's Premium Cheese | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -02 | 20/023TP -06 | Brookwood Farms Inc | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -03 | 20/023TP -07 | Cargill Kitchen Solutions | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -04 | | | | | | | | | | | | | | | | | | | | | | |
| Non-Responsive | 2 | | | | | | | | | | | | | | | | | | | | | |
| Non-Awarded | 14 | | | | | | | | | | | | | | | | | | | | | |
| Award Threshold of 80 | 39 | | | | | | | | | | | | | | | | | | | | | |
| Total Responses | 55 | | | | | | | | | | | | | | | | | | | | | |

| Evaluation Criteria | | Total Weighted Value | Cargill Meat Solutions | Channel Fish Processing Company, Inc | Chef's Corner Foods (Omnibus Trading Corp) | ConAgra Foods, Inc. | Del Monte Foods, Inc. |
|--|--|----------------------|---|---|--|---|-----------------------|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 34.3 | 30.7 | 25.9 | 31.6 | 35.3 |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 18.8 | 14.3 | 17.5 | 14.3 | 20.0 |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 19.3 | 20.0 | 13.8 | 20.0 | 25.0 |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 3.8 | 5.0 | 2.5 | 4.7 | 3.3 |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 3.8 | 1.0 | 3.3 | 5.0 | 5.0 |
| (8) Marketing Plan | | 5 | 5.0 | 4.7 | 3.3 | 4.7 | 5.0 |
| Total | | 100 | 84.8 | 75.7 | 66.2 | 80.3 | 93.6 |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <u>Contract</u> 20/023TP -01 20/023TP -02 20/023TP -03 20/023TP -04 | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <u>Contract</u> 20/023TP -08 20/023TP -09 20/023TP -10 | | <u>Vendor</u> Cargill Meat Solutions ConAgra Foods, Inc. Del Monte Foods, Inc. | |
| Non-Responsive | | 2 | | | | | |
| Non-Awarded | | 14 | | | | | |
| Award Threshold of 80 | | 39 | | | | | |
| Total Responses | | 55 | | | | | |

| Evaluation Criteria | | Total Weighted Value | Don Lee Farms (Goodman Food Products, inc.) | ES Foods/East Side Entrees | Foster Farms (Foster Poultry Farms) | Fresh Innovations of California, LLC | Gold Creek Foods, LLC |
|--|--|----------------------|---|---|--|--------------------------------------|-----------------------|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 31.9 | 29.0 | 35.1 | 34.7 | 33.0 |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 18.5 | 17.7 | 20.0 | 10.0 | 20.0 |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 21.5 | 19.3 | 21.3 | 18.3 | 20.0 |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 3.8 | 5.0 | 3.8 | 3.3 | 3.8 |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 3.8 | 3.3 | 3.8 | 3.3 | 2.5 |
| (8) Marketing Plan | | 5 | 1.8 | 4.0 | 4.0 | 5.0 | 2.3 |
| Total | | 100 | 81.2 | 78.3 | 87.9 | 74.7 | 81.5 |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <u>Contract</u> 20/023TP -01 20/023TP -02 20/023TP -03 20/023TP -04 | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <u>Contract</u> 20/023TP -11 20/023TP -12 20/023TP -13 | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <u>Vendor</u> Don Lee Farms (Goodman Food Products) Foster Farms (Foster Poultry) Gold Creek Foods, LLC | | |
| Non-Responsive | | 2 | | | | | |
| Non-Awarded | | 14 | | | | | |
| Award Threshold of 80 | | 39 | | | | | |
| Total Responses | | 55 | | | | | |

| Evaluation Criteria | | Total Weighted Value | Goldkist, A Pilgrim's Pride Company (Pilgrim's Pride Corporation) | HIGH LINER FOODS | Idahoan Foods, LLC | Integrated Food Service (Let's Do Lunch, Inc) | J.M. Smucker Company/Smucker Foodservice, Inc. (The J.M. Smucker Company) | | | | | | | | | | | | | | | | | | |
|--|-----------------|--|---|------------------|--------------------|---|---|-----------------|-----------------|---------------|--------------|--------------|-------------------------------------|--------------|--------------|------------------|--------------|--------------|--------------------|--------------|--------------|--|--|--------------|----------------------|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 36.2 | 38.3 | 37.7 | 35.7 | 36.2 | | | | | | | | | | | | | | | | | | |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 20.0 | 19.3 | 18.7 | 19.3 | 20.0 | | | | | | | | | | | | | | | | | | |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 21.3 | 22.3 | 16.7 | 24.3 | 20.0 | | | | | | | | | | | | | | | | | | |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | | | | | | | | | |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 3.8 | 5.0 | 3.3 | 5.0 | 3.8 | | | | | | | | | | | | | | | | | | |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | | | | | | | | | |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 3.3 | 5.0 | 5.0 | 5.0 | 2.5 | | | | | | | | | | | | | | | | | | |
| (8) Marketing Plan | | 5 | 4.3 | 5.0 | 4.0 | 3.0 | 5.0 | | | | | | | | | | | | | | | | | | |
| Total | | 100 | 88.7 | 95.0 | 85.3 | 92.3 | 87.5 | | | | | | | | | | | | | | | | | | |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <table border="0"> <tr> <td><u>Contract</u></td> <td><u>Contract</u></td> <td><u>Vendor</u></td> </tr> <tr> <td>20/023TP -01</td> <td>20/023TP -14</td> <td>Goldkist, A Pilgrim's Pride Company</td> </tr> <tr> <td>20/023TP -02</td> <td>20/023TP -15</td> <td>High Liner Foods</td> </tr> <tr> <td>20/023TP -03</td> <td>20/023TP -16</td> <td>Idahoan Foods, LLC</td> </tr> <tr> <td>20/023TP -04</td> <td>20/023TP -17</td> <td>Integrated Food Service (Let's Do Lunch)</td> </tr> <tr> <td></td> <td>20/023TP -18</td> <td>J.M. Smucker Company</td> </tr> </table> | | | | | <u>Contract</u> | <u>Contract</u> | <u>Vendor</u> | 20/023TP -01 | 20/023TP -14 | Goldkist, A Pilgrim's Pride Company | 20/023TP -02 | 20/023TP -15 | High Liner Foods | 20/023TP -03 | 20/023TP -16 | Idahoan Foods, LLC | 20/023TP -04 | 20/023TP -17 | Integrated Food Service (Let's Do Lunch) | | 20/023TP -18 | J.M. Smucker Company |
| <u>Contract</u> | <u>Contract</u> | <u>Vendor</u> | | | | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -01 | 20/023TP -14 | Goldkist, A Pilgrim's Pride Company | | | | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -02 | 20/023TP -15 | High Liner Foods | | | | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -03 | 20/023TP -16 | Idahoan Foods, LLC | | | | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -04 | 20/023TP -17 | Integrated Food Service (Let's Do Lunch) | | | | | | | | | | | | | | | | | | | | | | | |
| | 20/023TP -18 | J.M. Smucker Company | | | | | | | | | | | | | | | | | | | | | | | |
| Non-Responsive | 2 | | | | | | | | | | | | | | | | | | | | | | | | |
| Non-Awarded | 14 | | | | | | | | | | | | | | | | | | | | | | | | |
| Award Threshold of 80 | 39 | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Responses | 55 | | | | | | | | | | | | | | | | | | | | | | | | |

| Evaluation Criteria | | Total Weighted Value | J.R. Simplot Company | Jennie-O Turkey Store Sales, LLC | JTM Food Group (J.T.M. Provision's Company, Inc) | Kraft Heinz Foods Company | Land O'Lakes/Advantage Waypoint LLC (Land O'Lakes) |
|--|--|----------------------|--|--|--|--|--|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 34.3 | 36.0 | 30.0 | 0.0 | 40.0 |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 20.0 | 20.0 | 20.0 | 0.0 | 20.0 |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 22.7 | 22.0 | 21.3 | 0.0 | 25.0 |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 5.0 | 3.8 | 2.5 | 0.0 | 5.0 |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 5.0 | 5.0 | 3.8 | 0.0 | 5.0 |
| (8) Marketing Plan | | 5 | 5.0 | 5.0 | 5.0 | 0.0 | 5.0 |
| Total | | 100 | 92.0 | 91.8 | 82.5 | 0.0 | 100.0 |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Chanelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: |
| | | | <u>Contract</u> 20/023TP -01 20/023TP -02 20/023TP -03 20/023TP -04 | <u>Contract</u> 20/023TP -19 20/023TP -20 20/023TP -21 20/023TP -22 | <u>Vendor</u> J.R. Simplot Company Jennie-O Turkey Store Sales, LLC JTM Food Group (J.T.M. Provisions) Land O' Lakes | | |
| Non-Responsive | | 2 | | | | | |
| Non-Awarded | | 14 | | | | | |
| Award Threshold of 80 | | 39 | | | | | |
| Total Responses | | 55 | | | | | |

| Evaluation Criteria | | Total Weighted Value | | Lux Bakery, Inc. | M.C.I. Foods/Los Cabos Mexican Foods (M.C.I. Foods, Inc.) | Maid-Rite Specialty Foods, LLC | McCain Foods USA, Inc. | Michael Foods Inc. |
|--|--|----------------------|--|------------------|---|--------------------------------|--|--------------------|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | | 26.7 | 38.7 | 30.1 | 37.7 | 38.3 |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | | 7.3 | 20.0 | 19.7 | 20.0 | 19.7 |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | | 11.7 | 21.3 | 17.5 | 25.0 | 23.3 |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | | 3.7 | 3.8 | 3.5 | 5.0 | 4.7 |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (7) Vendor's past relationship with HCDE/CP | | 5 | | 0.0 | 2.5 | 1.8 | 5.0 | 5.0 |
| (8) Marketing Plan | | 5 | | 3.7 | 5.0 | 3.8 | 4.7 | 4.3 |
| Total | | 100 | | 53.0 | 91.2 | 76.3 | 97.3 | 95.3 |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: | | | | | |
| | | | Contract 20/023TP -01 20/023TP -02 20/023TP -03 20/023TP -04 | | Contract 20/023TP -23 20/023TP -24 20/023TP -25 | | Vendor M.C.I Foods/Los Cabos Mexican Food McCain Foods USA, Inc. Michael Foods Inc. | |
| Non-Responsive | | 2 | | | | | | |
| Non-Awarded | | 14 | | | | | | |
| Award Threshold of 80 | | 39 | | | | | | |
| Total Responses | | 55 | | | | | | |

| Evaluation Criteria | | Total Weighted Value | Muffin Town (JSB Industries, Inc.) | Nardone Bros Baking Co Inc. | National Food Group, Inc | Out of the Shell DBA Yangs 5th Taste | Peterson Farms Fresh, Inc |
|--|----|---|---|---|--------------------------|--------------------------------------|---------------------------|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 28.0 | 36.3 | 37.7 | 33.7 | 38.3 |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 12.2 | 6.7 | 20.0 | 20.0 | 20.0 |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 13.8 | 15.0 | 23.7 | 20.0 | 24.0 |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 3.8 | 4.3 | 5.0 | 3.8 | 5.0 |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 1.3 | 2.0 | 5.0 | 3.0 | 5.0 |
| (8) Marketing Plan | | 5 | 3.5 | 4.3 | 5.0 | 4.5 | 5.0 |
| Total | | 100 | 62.5 | 68.7 | 96.3 | 85.0 | 97.3 |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <u>Contract</u> 20/023TP -01 20/023TP -02 20/023TP -03 20/023TP -04 | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <u>Contract</u> 20/023TP -26 20/023TP -27 20/023TP -28 | <u>Vendor</u> National Food Group, Inc. Out of the Shell dba Yang's 5th Taste Peterson Farms Fresh, Inc. | | | |
| Non-Responsive | 2 | | | | | | |
| Non-Awarded | 14 | | | | | | |
| Award Threshold of 80 | 39 | | | | | | |
| Total Responses | 55 | | | | | | |

| Evaluation Criteria | | Total Weighted Value | Red Gold, LLC (Calfed Financial Corporation) | Rich Chicks, LLC | Rich Products Corporation | Rodriguez Foods LTD | Rose & Shore |
|--|--|----------------------|---|---|---------------------------|---|--------------|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 39.4 | 30.0 | 31.7 | 30.0 | 27.0 |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 20.0 | 20.0 | 18.7 | 18.5 | 20.0 |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 23.3 | 18.8 | 24.7 | 18.0 | 13.8 |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 3.3 | 3.8 | 4.7 | 3.5 | 1.3 |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 5.0 | 3.8 | 5.0 | 2.5 | 1.3 |
| (8) Marketing Plan | | 5 | 5.0 | 4.3 | 5.0 | 4.8 | 2.5 |
| Total | | 100 | 96.1 | 80.5 | 89.7 | 77.3 | 65.8 |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <u>Contract</u> 20/023TP -01 20/023TP -02 20/023TP -03 20/023TP -04 | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <u>Contract</u> 20/023TP -29 20/023TP -30 20/023TP -31 | | Vendor Red Gold, LLC (Calfed Financial Corp.) Rich Chicks, LLC Rich Products Corporation | |
| Non-Responsive | | 2 | | | | | |
| Non-Awarded | | 14 | | | | | |
| Award Threshold of 80 | | 39 | | | | | |
| Total Responses | | 55 | | | | | |

| Evaluation Criteria | | Total Weighted Value | S.A. Piazza & Associates, LLC | Schwan's Food Service, Inc. | TABATCHNICK FINE FOODS, INC. | Tasty Brands | THE FATHERS TABLE | | | | | | | | | | | | | | | |
|--|-----------------|-------------------------------|--|-----------------------------|------------------------------|--------------|-------------------|-----------------|-----------------|---------------|--------------|--------------|-------------------------------|--------------|--------------|-----------------------------|--------------|--------------|------------------------------|--------------|--------------|--------------|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 31.8 | 37.7 | 32.5 | 36.7 | 0.0 | | | | | | | | | | | | | | | |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 19.0 | 18.3 | 20.0 | 17.7 | 0.0 | | | | | | | | | | | | | | | |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 23.3 | 18.3 | 19.5 | 22.3 | 0.0 | | | | | | | | | | | | | | | |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | | | | | | |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 3.3 | 4.0 | 3.8 | 5.0 | 0.0 | | | | | | | | | | | | | | | |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | | | | | | |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 5.0 | 5.0 | 3.8 | 5.0 | 0.0 | | | | | | | | | | | | | | | |
| (8) Marketing Plan | | 5 | 4.5 | 5.0 | 5.0 | 4.3 | 0.0 | | | | | | | | | | | | | | | |
| Total | | 100 | 87.0 | 88.3 | 84.5 | 91.0 | 0.0 | | | | | | | | | | | | | | | |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | | Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"><u>Contract</u></td> <td style="text-align: center;"><u>Contract</u></td> <td style="text-align: center;"><u>Vendor</u></td> </tr> <tr> <td style="text-align: center;">20/023TP -01</td> <td style="text-align: center;">20/023TP -32</td> <td style="text-align: center;">S.A. Piazza & Associates, LLC</td> </tr> <tr> <td style="text-align: center;">20/023TP -02</td> <td style="text-align: center;">20/023TP -33</td> <td style="text-align: center;">Schwan's Food Service, Inc.</td> </tr> <tr> <td style="text-align: center;">20/023TP -03</td> <td style="text-align: center;">20/023TP -34</td> <td style="text-align: center;">Tabatchnick Fine Foods, Inc.</td> </tr> <tr> <td style="text-align: center;">20/023TP -04</td> <td style="text-align: center;">20/023TP -35</td> <td style="text-align: center;">Tasty Brands</td> </tr> </table> | | | | | <u>Contract</u> | <u>Contract</u> | <u>Vendor</u> | 20/023TP -01 | 20/023TP -32 | S.A. Piazza & Associates, LLC | 20/023TP -02 | 20/023TP -33 | Schwan's Food Service, Inc. | 20/023TP -03 | 20/023TP -34 | Tabatchnick Fine Foods, Inc. | 20/023TP -04 | 20/023TP -35 | Tasty Brands |
| <u>Contract</u> | <u>Contract</u> | <u>Vendor</u> | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -01 | 20/023TP -32 | S.A. Piazza & Associates, LLC | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -02 | 20/023TP -33 | Schwan's Food Service, Inc. | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -03 | 20/023TP -34 | Tabatchnick Fine Foods, Inc. | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -04 | 20/023TP -35 | Tasty Brands | | | | | | | | | | | | | | | | | | | | |
| Non-Responsive | 2 | | | | | | | | | | | | | | | | | | | | | |
| Non-Awarded | 14 | | | | | | | | | | | | | | | | | | | | | |
| Award Threshold of 80 | 39 | | | | | | | | | | | | | | | | | | | | | |
| Total Responses | 55 | | | | | | | | | | | | | | | | | | | | | |

| Evaluation Criteria | | Total Weighted Value | tools for schools (good source solutions) | Trident Seafoods | Tyson Prepared Foods, Inc. | Uno Foods, Inc. | Wawona Frozen Foods | | | | | | | | | | | | | | | |
|--|-----------------|---|---|------------------|----------------------------|-----------------|---------------------|-----------------|-----------------|---------------|--------------|--------------|------------------|--------------|--------------|----------------------------|--------------|--------------|-----------------|--------------|--------------|---------------------|
| (1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage | | 40 | 27.3 | 38.0 | 40.0 | 26.7 | 36.5 | | | | | | | | | | | | | | | |
| (2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years | | 20 | 10.7 | 17.7 | 20.0 | 17.7 | 17.5 | | | | | | | | | | | | | | | |
| (3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform | | 25 | 15.0 | 23.3 | 23.8 | 24.3 | 20.0 | | | | | | | | | | | | | | | |
| (4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | | | | | | |
| (5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service | | 5 | 4.0 | 5.0 | 3.8 | 5.0 | 5.0 | | | | | | | | | | | | | | | |
| (6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state | | 0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | | | | | | | | | | | | | | |
| (7) Vendor's past relationship with HCDE/CP | | 5 | 3.7 | 5.0 | 5.0 | 5.0 | 5.0 | | | | | | | | | | | | | | | |
| (8) Marketing Plan | | 5 | 4.3 | 5.0 | 5.0 | 3.5 | 2.5 | | | | | | | | | | | | | | | |
| Total | | 100 | 65.0 | 94.0 | 97.5 | 82.2 | 86.5 | | | | | | | | | | | | | | | |
| Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD | | <p>Invitations sent to 274 prospective bidders Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts:</p> <table border="0"> <tr> <td><u>Contract</u></td> <td><u>Contract</u></td> <td><u>Vendor</u></td> </tr> <tr> <td>20/023TP -01</td> <td>20/023TP -36</td> <td>Trident Seafoods</td> </tr> <tr> <td>20/023TP -02</td> <td>20/023TP -37</td> <td>Tyson Prepared Foods, Inc.</td> </tr> <tr> <td>20/023TP -03</td> <td>20/023TP -38</td> <td>Uno Foods, Inc.</td> </tr> <tr> <td>20/023TP -04</td> <td>20/023TP -39</td> <td>Wawona Frozen Foods</td> </tr> </table> | | | | | | <u>Contract</u> | <u>Contract</u> | <u>Vendor</u> | 20/023TP -01 | 20/023TP -36 | Trident Seafoods | 20/023TP -02 | 20/023TP -37 | Tyson Prepared Foods, Inc. | 20/023TP -03 | 20/023TP -38 | Uno Foods, Inc. | 20/023TP -04 | 20/023TP -39 | Wawona Frozen Foods |
| <u>Contract</u> | <u>Contract</u> | <u>Vendor</u> | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -01 | 20/023TP -36 | Trident Seafoods | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -02 | 20/023TP -37 | Tyson Prepared Foods, Inc. | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -03 | 20/023TP -38 | Uno Foods, Inc. | | | | | | | | | | | | | | | | | | | | |
| 20/023TP -04 | 20/023TP -39 | Wawona Frozen Foods | | | | | | | | | | | | | | | | | | | | |
| Non-Responsive | 2 | | | | | | | | | | | | | | | | | | | | | |
| Non-Awarded | 14 | | | | | | | | | | | | | | | | | | | | | |
| Award Threshold of 80 | 39 | | | | | | | | | | | | | | | | | | | | | |
| Total Responses | 55 | | | | | | | | | | | | | | | | | | | | | |

Harris County Department of Education

Participation Detail as of 1/23/2020 02:27:49 PM (CT)

Bid Information

Bid Creator Trisha Prestigiacomo
 Email tjensen@hcde-texas.org
 Phone 713 (696) 0742
 Fax

Bid Number 20/023TP Addendum 1
 Title Commodity Processing of USDA Foods
 Bid Type Request for Proposal
 Issue Date 12/6/2019 12:00 AM (CT)
 Close Date 1/15/2020 08:00:00 PM (CT)

Participation Summary

| Company Name | City, State | Invitation Date | Status | Status Date | Response Date |
|---|---------------------|-----------------|-----------|-------------|---------------|
| 11791 (Tasty Brands) (Tasty Brands) | Syosset, NY | 12/06/2019 | Submitted | 12/30/2019 | 12/30/2019 |
| 23 THRU ME LLC (23 THRU ME) | Houston, TX | 12/06/2019 | | | |
| 365 Paving & Construction LLC | Mission, TX | 12/06/2019 | | | |
| A.F. Import & Wholesale Co. | Houston, TX | 12/06/2019 | | | |
| AAA Painting | Houston, TX | 12/06/2019 | | | |
| Advance Pierre Foods | Blue Ash, OH | 12/06/2019 | | | |
| Advance Sales | Houston, TX | 12/06/2019 | | | |
| AdvancePierre Foods | Cincinnati, OH | 12/06/2019 | | | |
| Advantage office products | Houston, TX | 12/06/2019 | | | |
| Aggreko | Pearland, TX | | Viewed | 01/09/2020 | |
| Albie's Foods Products, LLC (AFP Holding, LLC) | Gaylord, MI | | Submitted | 01/10/2020 | 01/10/2020 |
| All American Poly | Piscataway, NJ | 12/06/2019 | | | |
| Alpha Foods Co. | Waller, TX | 12/06/2019 | Submitted | 12/18/2019 | 12/18/2019 |
| American Foods Group (Skylark Meats Brands Division) | Omaha, NE | 12/06/2019 | | | |
| American Pride Paper and Plastic | Lakewood, NJ | 12/06/2019 | | | |
| American Pride Seafoods LLC (American Seafoods International LLC) | New Bedford, MA | 12/06/2019 | | | |
| AmeriQual Group LLC | Evansville, IN | 12/06/2019 | | | |
| Apple & Eve | Port Washington, NY | 12/06/2019 | No Bid | 12/10/2019 | 12/16/2019 |
| Asian Food Solutions (Chinese Food Solutions, Inc) | Oviedo, FL | 12/06/2019 | Submitted | 12/24/2019 | 12/24/2019 |
| B2BDistribut, Inc. | Austin, TX | 12/06/2019 | | | |
| Bake Crafters Food Company | Collegedale, TN | 12/06/2019 | Submitted | 01/06/2020 | 01/06/2020 |
| Basic American Foods | Walnut Creek, CA | | Submitted | 01/14/2020 | 01/14/2020 |
| Bearing Fruit Early Childhood Training | HOUSTON, TX | 12/06/2019 | | | |
| Ben E Keith Foods (Ben E Keith Company) | Fort Worth, TX | 12/06/2019 | | | |
| Berk Enterprises | Warren, OH | 12/06/2019 | | | |
| Best Express Foods | Cincinnati, OH | 12/06/2019 | | | |
| Best Practice Associates, Inc. | Houma, LA | | No Bid | 01/08/2020 | 01/08/2020 |
| BMHR - Better Man HR LLC | SAN ANTONIO, TX | 12/06/2019 | | | |
| Bongard's Premium Cheese (Bongards' Creameries) | CHANHASSEN, MN | 01/09/2020 | Submitted | 01/13/2020 | 01/13/2020 |
| BRAUN BEEF CO. INC | SAN ANTONIO, TX | 12/06/2019 | | | |
| BRENHAM RESTAURANT SUPPLY (CERTIFIED DISTRIBUTORS, INC.) | HOUSTON, TX | 12/06/2019 | | | |
| Bridge Point Integrated Services | Houston, TX | 12/06/2019 | | | |
| BRIGHTER FUTURE, INC. | Houston, TX | 12/06/2019 | Viewed | 01/10/2020 | |
| Brookwood Farms Inc | Siler City, NC | 12/06/2019 | Submitted | 01/07/2020 | 01/07/2020 |
| Brothers Produce of Dallas Inc. | Garland, TX | 12/06/2019 | | | |
| BTE Giftware Store (BTE Import-Export) | San Antonio, TX | 12/06/2019 | | | |
| BUDGET RESTAURANT SUPPLY (TAI HING CORPORATION) | Houston, TX | 12/06/2019 | No Bid | 12/06/2019 | 12/06/2019 |
| Buena Vista Foods (Sterling Foods) | Azusa, CA | 12/06/2019 | Submitted | 01/14/2020 | 01/14/2020 |
| Burkett Business | Liberty Hill, TX | 12/06/2019 | | | |

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|--|---------------------|------------|-------------|------------|------------|
| Butterball (Butterball, LLC) | Garner, NC | | Submitted | 01/10/2020 | 01/10/2020 |
| Cafe Favorites (W.A. Kretch Co., LLC) | Lakeland, FL | 12/06/2019 | | | |
| Caldarella's Restaurant Supply (Caldarella's Inc) | El Paso, TX | 12/06/2019 | | | |
| Cargill Kitchen Solutions | Monticello, MN | 12/06/2019 | Submitted | 01/14/2020 | 01/14/2020 |
| Cargill Meat Solutions | Wichita, KS | 12/06/2019 | Submitted | 01/13/2020 | 01/13/2020 |
| Cargill Meat Solutions Corporation | Wichita, KS | 12/06/2019 | | | |
| CC Distributors, Inc. | Corpus Christi, TX | 12/06/2019 | | | |
| Cebev LLC/Juice Bowl | Boca Raton, FL | 12/06/2019 | | | |
| Channel Fish Processing Company, Inc | Boston, MA | | Submitted | 12/11/2019 | 12/11/2019 |
| Chef B Services (Boycott Ranch Dressing, LLC) | The Woodlands, TX | 12/06/2019 | | | |
| Chef's Corner Foods (Omnibus Trading Corp) | Hayward, CA | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| Child Care Associates | FORT WORTH, TX | 12/06/2019 | | | |
| CHURCHFIELD TRADING CO | SANTA YNEZ, CA | 12/06/2019 | | | |
| Cibus Brokerage | Addison, TX | 12/06/2019 | Viewed | 01/06/2020 | |
| CINPAK INC. | SAN ANTONIO, TX | 12/06/2019 | | | |
| Cisneros Packing Co., Inc. | Raymondville, TX | 12/06/2019 | | | |
| Citadel Enterprises Inc | San Jose, CA | 12/06/2019 | | | |
| Coca-Cola Refreshments | Dallas, TX | 12/06/2019 | | | |
| CoHeart Yoga | Houston, TX | | No Bid | 01/14/2020 | 01/14/2020 |
| Comida Vida, Inc. | Fairmont, MN | 12/06/2019 | | | |
| ConAgra Foods, Inc. | Troy, OH | 12/06/2019 | Submitted | 01/13/2020 | 01/13/2020 |
| Culinary Standards (RSW Distributors, LLC) | Louisville, KY | 12/06/2019 | | | |
| CVK Enterprises Inc. dba Federal Supply USA | Waukegan, IL | | Viewed | 01/07/2020 | |
| Danmart, Inc | Houston, TX | 12/06/2019 | | | |
| Darlington (Darlington Cookie Company) | Noblesville, IN | 12/06/2019 | | | |
| dave's baking company (Bake R US inc) | santa monica, CA | 12/06/2019 | | | |
| Davila Pharmacy Inc | San Antonio, TX | 12/06/2019 | | | |
| Del Monte Foods, Inc. | Walnut Creek, CA | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| Devin Distributing an Packaging | Palmhurst, TX | 12/06/2019 | | | |
| DFMi (D&F Marketing Inc.) | Tucker, GA | 12/06/2019 | | | |
| DiMare Fresh, Inc. | Fort Worth, TX | 12/06/2019 | | | |
| Diversified Foodservice Mfg. - DFM (D&F Marketing Inc) | Tucker, GA | 12/06/2019 | | | |
| Domino's Pizza (MAC Pizza Management, Inc.) | College Station, TX | 12/06/2019 | | | |
| Dominos, LLC | Ann Arbor, MI | 12/06/2019 | | | |
| Don Lee Farms (Goodman Food Products, inc.) | Inglewood, CA | | Submitted | 01/14/2020 | 01/14/2020 |
| Double B Foods | Arlington, TX | 12/06/2019 | | | |
| Double 'D' International Food Co., Inc. | Bedford, TX | 12/06/2019 | | | |
| Dr Pepper Bottling Company of Texas (Dr Pepper Snapple Group) | Plano, TX | 12/06/2019 | | | |
| Dutchboy Food Systems, Inc | Knoxville, TN | 12/06/2019 | | | |
| Dynamic Foods | Lubbock, TX | 12/06/2019 | | | |
| Educational Research and Consulting, PLLC (Cynthia H. Williams, PhD) | Little Rock, AR | | Viewed | 01/08/2020 | |
| Efficient Consultants | Los Angeles, CA | 12/06/2019 | | | |
| Elite Coffee Cafe (Suite Developments LLC) | Houston, TX | 12/06/2019 | | | |
| Epic Harvest (Epic Harvests LLC) | Jacksonville, FL | 12/06/2019 | | | |
| Equipment Management Services | Houston, TX | | Viewed | 01/09/2020 | |
| ES Foods/East Side Entrees | Woodbury, NY | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| FamilyPoint Resources | Houston, TX | 12/06/2019 | | | |
| First Choice Foods | Fort Worth, TX | 12/06/2019 | Unsubmitted | 01/10/2020 | |
| First Place Foods, LLC | Garland, TX | 12/06/2019 | | | |
| Fit Foodz, Inc. | Atlanta, GA | 12/06/2019 | | | |
| Foodscapes (Glanbia Nutritionals, Inc.) | Fitchburg, WI | 12/06/2019 | | | |
| Fors Lux Group (Fors Lux Group Corporation) | Houston, TX | 12/06/2019 | | | |
| Foster Farms (Foster Poultry Farms) | Livingston, CA | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| Frenchy's Sausage Company, Inc. | Houston, TX | 12/06/2019 | | | |
| Fresh Innovations of California, LLC | oxnard, CA | | Submitted | 01/15/2020 | 01/15/2020 |
| Frito-Lay | Plano, TX | 12/06/2019 | | | |
| FSISW, LLC | Houston, TX | 12/06/2019 | | | |
| Full Filled Project Inc | Plano, TX | 12/06/2019 | | | |
| Fusion Food Marketing & Sales | Houston, TX | 12/06/2019 | | | |
| GDK Go Inc. DBA Dominos Pizza | Houston, TX | 12/06/2019 | | | |
| Glazier Foods Company | Houston, TX | 12/06/2019 | | | |
| Global Coffee Company | Houston, TX | 12/06/2019 | | | |
| Global Foods Inc. | Las Vegas, NV | 12/06/2019 | | | |
| GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR) | HOUSTON, TX | 12/06/2019 | | | |

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|---|----------------------|------------|-----------|------------|------------|
| Gold Creek Foods, LLC | GAINESVILLE, GA | 12/06/2019 | Submitted | 01/13/2020 | 01/13/2020 |
| Goldkist, A Pilgrim's Pride Company (Pilgrim's Pride Corporation) | Greeley, CO | 12/06/2019 | Submitted | 01/13/2020 | 01/13/2020 |
| Good Harbor Fillet Co., LLC | Gloucester, MA | 12/06/2019 | | | |
| Gordon Food Service, Inc. | Grand Rapids, MI | 12/06/2019 | | | |
| HAH INC | Houston, TX | 12/06/2019 | | | |
| Hardie | Houston, TX | 12/06/2019 | | | |
| Harris School Solution | Niagra Falls, NY | 12/06/2019 | | | |
| Harvest Hill. | Stamford, CT | 12/06/2019 | | | |
| HCONE International IMPEX Inc (Enoch Kabutey) | Houston, PA | 12/06/2019 | | | |
| Healthy Lunch Box | Houston, TX | 12/06/2019 | | | |
| Heart Nation Inc | Humble, TX | 12/06/2019 | | | |
| Heart of Texas Biscuits | Waco, TX | 12/06/2019 | | | |
| HIGH LINER FOODS | Portsmouth, NH | 12/06/2019 | Submitted | 01/14/2020 | 01/14/2020 |
| Hill Country Dairies, Inc. | Austin, TX | 12/06/2019 | | | |
| Hinsdale Farms | Bristol, IN | 12/06/2019 | | | |
| Horizon Snack Foods, Inc | Livermore, CA | 12/06/2019 | | | |
| Hormel | Austin, MN | 12/06/2019 | | | |
| Horns Crew Trucking (Alvin Horn) | Longview, TX | 12/06/2019 | | | |
| HOT Biscuits (Heart of Texas Biscuits Inc.) | Waco, TX | 12/06/2019 | | | |
| Houston Bus Services (Houston Bus Service) | Houston, TX | | No Bid | 12/08/2019 | 12/08/2019 |
| Houston Urban Debate League | Houston, TX | 12/06/2019 | | | |
| Ice Cream Specialties (Z.I. Rose Inc.) | Bedford, OH | 12/06/2019 | | | |
| Icelandic USA, Inc | Newport News, VA | 12/06/2019 | | | |
| Idaho Pacific | Ririe, ID | 12/06/2019 | | | |
| Idahoan Foods, LLC | Idaho Falls, ID | 12/06/2019 | Submitted | 12/27/2019 | 12/27/2019 |
| Innoseal Systems | Charlotte, NC | 12/06/2019 | | | |
| Integrated Food Service (Let's Do Lunch, Inc) | Gardena, CA | 12/06/2019 | Submitted | 01/14/2020 | 01/14/2020 |
| Interflex Inc | West Reading, PA | 12/06/2019 | | | |
| J.M. Smucker Company/Smucker Foodservice, Inc. (The J.M. Smucker Company) | Orrville, OH | 12/06/2019 | Submitted | 12/27/2019 | 12/27/2019 |
| J.O.Y. Foods, Inc. | Dallas, TX | 12/06/2019 | | | |
| J.R. Simplot Company | Boise, ID | 12/06/2019 | Submitted | 01/06/2020 | 01/06/2020 |
| Jake's Finer Foods | Houston, TX | 12/06/2019 | | | |
| Jennie-O Turkey Store Sales, LLC | Willmar, MN | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| JNSFOODS | tamarac, FL | 12/06/2019 | | | |
| John Williams (Mrs litha child care center) | La porte, TX | 12/06/2019 | | | |
| Jones-Neitzel Co | Dallas, TX | 12/06/2019 | | | |
| Jonny Pops, LLC | St. Louis Park, MN | 12/06/2019 | | | |
| jp ice cream (ja-en enterprises) | Pharr, TX | 12/06/2019 | | | |
| JTM Food Group (J.T.M. Provision's Company, Inc) | Harrison, OH | 12/06/2019 | Submitted | 01/08/2020 | 01/08/2020 |
| KANKO (Floyd's Chores & Odd Jobs) | Dallas, TX | 12/06/2019 | | | |
| Karlsburger | Monticello, MN | 12/06/2019 | No Bid | 12/06/2019 | 12/06/2019 |
| KD Acquisition I, LLC dba Kings Delight (Kings Delight) | Gainesville, GA | 12/06/2019 | | | |
| Kendrick Skipper dba Chick-fil-A at Magnolia | Magnolia, TX | 12/06/2019 | | | |
| Kent Precision Foods Group | St. Louis, MO | 12/06/2019 | | | |
| KEYIMPACT SALES & SYSTEMS | AUSTIN, TX | 12/06/2019 | | | |
| KeyImpact Sales & Systems, Inc. | Pasadena, TX | 12/06/2019 | | | |
| Kings Delight | Gainesville, GA | 12/06/2019 | | | |
| Kraft Heinz Foods Company | Pittsburgh, PA | 12/06/2019 | Submitted | 01/09/2020 | 01/09/2020 |
| Kurz & Co. | Houston, TX | 12/06/2019 | | | |
| La Brisa Ice Cream Co (Guadalupe Flores) | Houston, TX | 12/06/2019 | | | |
| Labatt Food Service | San Antonio, TX | 12/06/2019 | | | |
| Lakeland Marketing | Spring, TX | 12/06/2019 | | | |
| Lamb Weston | Eagle, IL | 12/06/2019 | | | |
| Land O'Lakes | Arden Hills, MN | 12/06/2019 | | | |
| Land O'Lakes/Advantage Waypoint LLC (Land O'Lakes) | Tampa, GA | 12/06/2019 | Submitted | 01/09/2020 | 01/09/2020 |
| Launch Point CDC, Inc. | Houston, TX | 12/06/2019 | | | |
| Lazo Food Brokerage (Vanessa Lazo) | Houston, TX | 12/06/2019 | Viewed | 01/13/2020 | |
| Little Ones Daycare | Pasadena, TX | 12/06/2019 | | | |
| Lott Marketing | Houston, TX | 12/06/2019 | | | |
| Lux Bakery, Inc. | SAN ANTONIO, TX | 12/06/2019 | Submitted | 01/14/2020 | 01/14/2020 |
| M.C.I. Foods/Los Cabos Mexican Foods (M.C.I. Foods, Inc.) | Santa Fe Springs, CA | 12/06/2019 | Submitted | 01/04/2020 | 01/04/2020 |

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|--|---------------------|------------|-------------|------------|------------|
| Magic Seasoning Blends, LLC | New Orleans, LA | 12/06/2019 | | | |
| Maid-Rite Specialty Foods, LLC | Dunmore, PA | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| Masters Distribution (The Masters Distribution Systems Company, Inc.) | Arlington, TX | 12/06/2019 | | | |
| McCain Foods USA, Inc. | lisle, IL | 01/09/2020 | Submitted | 01/13/2020 | 01/13/2020 |
| McLane Global | Houston, TX | 12/06/2019 | | | |
| McLean Marketing | Boerne, TX | 12/06/2019 | Viewed | 01/09/2020 | |
| McNairn Packaging | westfield, MA | 12/06/2019 | | | |
| Mendoza Fresh Produce | Houston, TX | 12/06/2019 | | | |
| MERCER TECHNOLOGIES FIRM | Gary, IN | | Viewed | 01/14/2020 | |
| Michael Foods Inc. | Minnetonka, MN | 12/06/2019 | Submitted | 01/14/2020 | 01/14/2020 |
| Millunzi & Associates | The Woodlands, TX | 12/06/2019 | | | |
| Mrs. Clark's Foods (MCF Operating LLC) | Ankeny, IA | 12/06/2019 | | | |
| Muffin Town (JSB Industries, Inc.) | Chelsea, MA | 12/06/2019 | Submitted | 01/13/2020 | 01/13/2020 |
| Nardone Bros Baking Co Inc. | Wilkes Barre, PA | 12/06/2019 | Submitted | 01/02/2020 | 01/02/2020 |
| National Food Group, Inc | Novi, MI | 12/06/2019 | Submitted | 01/10/2020 | 01/10/2020 |
| New Spectrum Educational Consultants (Civil Society Educational Consultants) | Houston, TX | 12/06/2019 | | | |
| Newton Brokerage (Margueritte D. Newton) | Houston, TX | 12/06/2019 | | | |
| Nicho Produce Co., Inc. | Edinburg, TX | 12/06/2019 | | | |
| Nogales Produce Inc. | Dallas, TX | 12/06/2019 | | | |
| NORDCO Marketing, Inc. | The Woodlands, TX | 12/06/2019 | | | |
| Northbourne Food Suppliers | Houston, TX | 12/06/2019 | | | |
| notables | Brooklyn Center, MN | 12/06/2019 | | | |
| NU Health Foods, LLC | Marina Del Rey, CA | 12/06/2019 | No Bid | 12/09/2019 | 12/09/2019 |
| Otis Spunkmeyer LLC | San Leandro, CA | 12/06/2019 | | | |
| Out of the Shell DBA Yangs 5th Taste | South El Monte, CA | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| Papa John's (GFPM LLC) | Houston, TX | 12/06/2019 | | | |
| Papa John's Pizza (Houston Pizza Venture, LP) | Houston, TX | 12/06/2019 | | | |
| Papa Murphy's Pizza (Limmrick Pizza Works Memorial, LLC) | Pearland, TX | 12/06/2019 | | | |
| Payton's Blend (Payton's Blend LLC) | Houston, TX | 12/06/2019 | | | |
| PepsiCo | Houston, TX | 12/06/2019 | | | |
| Perdue Foods LLC | Salisbury, MD | 12/06/2019 | | | |
| Peterson Farms Fresh, Inc | Shelby, MI | | Submitted | 01/09/2020 | 01/09/2020 |
| PFG Victoria (Vistar Corporation) | Cenninnet, CO | 12/06/2019 | | | |
| PHD Resources & Taxes | Houston, TX | 12/06/2019 | | | |
| Phil-Paul Tax Services | Houston, TX | 12/06/2019 | | | |
| Philstyn AV | Houston, TX | | Viewed | 01/07/2020 | |
| Pilgrims Pride Corp | Greeley, CO | 12/06/2019 | | | |
| Preferred Meal Systems, Inc | Berkeley, IL | 12/06/2019 | | | |
| Preschool Express Learning Academy | Humble, TX | 12/06/2019 | | | |
| Prime Central Store (Waretrack, Inc.) | HOUSTON, TX | 12/06/2019 | | | |
| Prime Vendor Inc. | Wilmington, NC | | Viewed | 01/08/2020 | |
| Proview Foods LLC | Gainseville, GA | 12/06/2019 | | | |
| Quality Star Products Ltd. | Garland, TX | 12/06/2019 | | | |
| Quantum Foods, LLC | Bolingbrook, IL | 12/06/2019 | | | |
| Ramos & Harrison | Corpus Christi, TX | 12/06/2019 | | | |
| Rapids Wholesale (Dascoa) | Marion, IA | 12/06/2019 | | | |
| Red Gold, LLC (Calfed Financial Corporation) | Orestes, IN | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| Revolution Foods, Inc. | Oakland, CA | 12/06/2019 | | | |
| REXCO FOODS LLC | The Woodlands, TX | 12/06/2019 | | | |
| RFx Analyst, Inc. | Dover, DE | 12/06/2019 | Viewed | 01/06/2020 | |
| Rich Chicks, LLC | Tracy, CA | 12/06/2019 | Submitted | 01/14/2020 | 01/14/2020 |
| Rich Products Corporation | Buffalo, NY | 12/06/2019 | Submitted | 12/17/2019 | 12/17/2019 |
| Rising Star Academy | Houston, TX | 12/06/2019 | | | |
| River City Produce Co., Inc | San Antonio, TX | 12/06/2019 | | | |
| Rob Pelletier Construction, Inc | Houston, TX | | No Bid | 01/08/2020 | 01/08/2020 |
| Rodriguez Foods LTD | Fort worth, TX | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| Rose & Shore | Vernon, CA | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| S.A. Piazza & Associates, LLC | Clackamas, OR | 12/06/2019 | Submitted | 01/07/2020 | 01/07/2020 |
| Sam's Limousine and Transportation (Grand Transportation) | Houston, TX | | No Bid | 01/10/2020 | 01/10/2020 |
| Sargent Foods LLC | Sarasota, FL | 12/06/2019 | | | |
| School Choices | Spring, TX | 12/06/2019 | | | |
| Schwan's Food Service, Inc. | Marshall, MN | 12/06/2019 | Submitted | 01/10/2020 | 01/10/2020 |
| SilverLine Distributors | Houston, TX | 12/06/2019 | Unsubmitted | 12/10/2019 | |

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|---|--------------------|------------|-----------|------------|------------|
| Smart Mouth Foods (Bull's Eye Brands, Inc.) | Atlanta, GA | 12/06/2019 | | | |
| Smart Scholars Foundation | Houston, TX | 12/06/2019 | | | |
| Solutions Stores | Pasadena, TX | | No Bid | 12/20/2019 | 12/20/2019 |
| SOMMA Food Group, LLC | Dallas, TX | 12/06/2019 | | | |
| South Mill Mushroom Sales | Kennett Square, PA | 12/06/2019 | | | |
| Southwest Foodservice Excellence | Scottsdale, AZ | 12/06/2019 | | | |
| Spur Employment, Inc. | HUNTSVILLE, AL | 12/06/2019 | | | |
| Stampede Meat, Inc | Bridgeview, IL | 12/06/2019 | | | |
| STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective) | Humble, TX | 12/06/2019 | | | |
| Stockwell | Oakland, CA | 12/06/2019 | | | |
| Summit Food Brokers (Eichenlaub, Inc) | Spring, TX | 12/06/2019 | | | |
| SunOpta Foods, Inc. | Edina, MN | 12/06/2019 | | | |
| Super Bakery | Cleveland, OH | 12/06/2019 | No Bid | 12/06/2019 | 12/06/2019 |
| Superior Bean And Seed (E & J AGRI, INC.) | SUDAN, TX | 12/06/2019 | | | |
| Susan Harautuneian | fresno, CA | 12/06/2019 | | | |
| Sweet Dreams Gourmet/ Sugar Bunch Creations (S.D.Candy Co, Inc) | Houston, TX | 12/06/2019 | | | |
| Synergy-Enterprises | Addison, TX | 12/06/2019 | | | |
| Sysco Houston, Inc. | Houston, TX | 12/06/2019 | Viewed | 01/09/2020 | |
| TABATCHNICK FINE FOODS, INC. | SOMERSET, NJ | | Submitted | 01/15/2020 | 01/15/2020 |
| TabletKiosk (Sand Dune Ventures Inc.) | Torrance, CA | | Viewed | 01/07/2020 | |
| Tampa Maid Foods, Inc | Lakeland, FL | 12/06/2019 | | | |
| Texas Association of African American Chambers of Commerce (TAAACC) | Austin, TX | 12/06/2019 | | | |
| Texas Pressure & Temperature, LLC | Houston, TX | | Viewed | 01/14/2020 | |
| The Core Group | Chino, CA | 12/06/2019 | Viewed | 01/06/2020 | |
| THE FATHERS TABLE | Sanford, FL | 12/06/2019 | Submitted | 01/09/2020 | 01/09/2020 |
| The Heart of God Restoration Ministry | Houston, TX | 12/06/2019 | | | |
| The Hubert Company (The Hubert Comany LLC) | Harrison, OH | 12/06/2019 | | | |
| The Safe + Fair Food Company | Chicago, IL | 12/06/2019 | | | |
| The School Group | cypress, TX | 12/06/2019 | | | |
| TMB Screen Printing & Embroidery Spring tools for schools (good source solutions) | Spring, TX | 12/06/2019 | | | |
| Trident Marketing | carlsbad, CA | | Submitted | 01/15/2020 | 01/15/2020 |
| Trident Seafoods | Katy, TX | 12/06/2019 | | | |
| True Brew Enterprises | Seattle, WA | 12/06/2019 | Submitted | 12/20/2019 | 12/20/2019 |
| Truitt Family Foods | Plano, TX | 12/06/2019 | | | |
| Tyson Prepared Foods, Inc. | Salem, OR | 12/06/2019 | | | |
| UNITED Sales & Service | Springdale, AR | 12/06/2019 | Submitted | 01/09/2020 | 01/09/2020 |
| Uno Foods, Inc. | Arvada, CO | 12/06/2019 | | | |
| Visual Arts Productions | Brockton, MA | 12/06/2019 | Submitted | 01/10/2020 | 01/10/2020 |
| VMP Nutrition, LLC | Houston, TX | 12/06/2019 | | | |
| Wawona Frozen Foods | Fort Worth, TX | 12/06/2019 | | | |
| Werk U Out training | Clovis, CA | 12/06/2019 | Submitted | 01/15/2020 | 01/15/2020 |
| Whitlock Packaging | alvin, TX | 12/06/2019 | | | |
| Zummos Meat Company | Tulsa, OK | 12/06/2019 | | | |
| | Beaumont, TX | 12/06/2019 | | | |

Regular Board Meeting**6.F.2.**

Meeting Date: April 15, 2020
Title: Contract renewal for 18/033KC for Drug & Alcohol Testing Services & Related Items
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel:

Facilities/Technology Approval Needed?: None

Information**Posted Agenda Item:**

Contract renewal option for job no. 18/033KC for Drug & Alcohol Testing Services & Related Items with the following vendors: DISA Global Solutions, Inc. dba DISA, Inc (fka Forward Edge, Inc.) (#18/033KC-01), and Pinnacle Medical Management (#18/033KC-02) for the period 05/21/2020 through 05/20/2021.

Subject:

Choice Partners; Contract Renewal; Drug & Alcohol Testing Services & Related Items; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Forty-eight (48) invitations were extended for proposals. Three (3) responses were received of which three (3) vendors were awarded. HCDE/Choice Partners contract no. 18/033KC was awarded for one (1) year from 05/21/2018 to 05/20/2019. The contract has the option for four (4) annual renewals.

HCDE/Choice Partners recommends exercising the second (2nd) option for renewal period 05/21/2020 to 05/20/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 18/033KC will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

DISA fka Forward Edge
Pinnacle Medical Mgt

Form Review

| Inbox | Reviewed By | Date |
|-----------------------|---------------|---------------------|
| Choice Partners | Joann Nichols | 03/19/2020 05:07 PM |
| Purchasing Alternate | Yaritza Roman | 03/24/2020 11:58 AM |
| Purchasing | Bill Monroe | 03/24/2020 03:47 PM |
| Cora Day (Originator) | Cora Day | 03/25/2020 12:35 PM |

February 25, 2020

Subject: Contract Renewal for # 18 / 033 KC for Turnkey Drug and Alcohol Testing Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 20, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 21, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

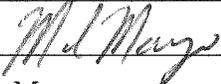
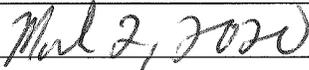
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | DISA Global Solutions, Inc. |
| Authorized Signature: |  |
| Print Name: | Mark Mayo |
| Title: | Chief Financial Officer |
| Date: |  |
| Address: | 10900 Corporate Centre Drive Suite 250 |
| City, State, Zip Code: | Houston, TX 77041 |
| Phone: | 281-673-2400 |
| Email Address: | mark.mayo@disa.com |



February 25, 2020

**Subject: Contract Renewal for # 18 / 033 KC for Turnkey Drug and Alcohol Test i
Services for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

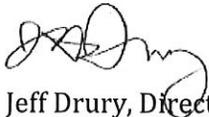
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 20, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 21, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|--|
| Corporate Name: | Pinnacle Medical Management |
| Authorized Signature: | Heather Guillory |
| Print Name: | HEATHER GUILLORY |
| Title: | VP of Operations |
| Date: | 2-27-20 |
| Address: | 654 N Sam Houston Pkwy. E. Ste. 189 |
| City, State, Zip Code: | Houston, TX 77060 |
| Phone: | 281-405-8378 |
| Email Address: | hguillon@pinnaclemedicalmanagement.com |



Regular Board Meeting

6.F.3.

Meeting Date: April 15, 2020
Title: Contract renewal for 18/036MC for Mechanical, Electrical, Plumbing (MEP) and Related Services
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Contract renewal option for job no. 18/036MC for Mechanical, Electrical, Plumbing (MEP) and Related Items with the following vendors: A/W Mechanical Services, LP (#18/036MC-01); CFI Mechanical, Inc. (#18/036MC-02); Climatec, LLC (#18/036MC-03); LECS, Ltd. (#18/036MC-05); Letsos Company (#18/036MC-06); Star Service, Inc. (#18/036MC-07), and TK Boilers, LLC dba Gulf Coast Boiler Service Company (#18/036MC-08) for the period 05/16/2020 through 05/15/2021.

Subject:

Choice Partners; Contract Renewal; Mechanical, Electrical, Plumbing (MEP) and Related Items; Revenue Generating

Rationale:

The process enacted was Competitive Sealed Proposals (CSP). Six hundred twenty-nine (629) invitations were extended for proposals. Eighteen (18) responses were received of which one (1) was deemed non-responsive, nine (9) were non-awarded, and eight (8) were awarded. HCDE/Choice Partners contract no. 18/036MC was awarded for two (2) year from 05/16/2018 to 05/15/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/16/2020 to 05/15/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 18/036MC will be an administrative fee of three percent (3.0%). This contract is governed by Texas Education Code 44.031 and Texas Government Code 2269.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

- A/W Mechanical
- CFI Mechanical
- Climatec
- LECS
- Letsos Company

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 03/31/2020

Reviewed By

Joann Nichols
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/19/2020 05:07 PM
03/24/2020 12:53 PM
03/24/2020 03:50 PM
03/31/2020 11:10 PM
Started On: 03/06/2020 10:20 AM

February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



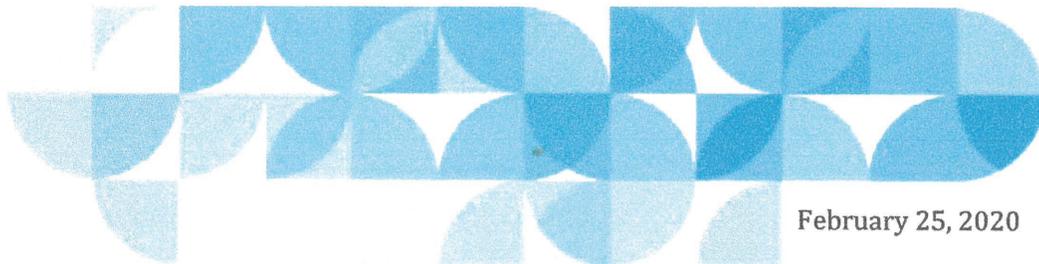
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | A/W Mechanical Services, LP |
| Authorized Signature: |  |
| Print Name: | Ronald B. Lyle |
| Title: | Vice President |
| Date: | March 5, 2020 |
| Address: | 3331 West 11th Street |
| City, State, Zip Code: | Houston, Texas 77008 |
| Phone: | 713-869-7584 |
| Email Address: | ronald.lyle@awmechanical.com |





February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

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In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|------------------------------|
| Corporate Name: | CFI Mechanical, Inc. |
| Authorized Signature: | |
| Print Name: | Roy Cizmar |
| Title: | Service Director |
| Date: | 3/5/2020 |
| Address: | 6109 Brittmoore Rd. |
| City, State, Zip Code: | Houston, TX 77041 |
| Phone: | 832-467-0777 |
| Email Address: | artfilkins@cfimechanical.com |



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

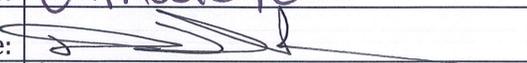
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|--|
| Corporate Name: | Climatec, LLC |
| Authorized Signature: |  |
| Print Name: | Dr. Dunham |
| Title: | Branch Manager |
| Date: | 3/2/2020 |
| Address: | 7701 W. Little York #100 |
| City, State, Zip Code: | Houston, TX 77040 |
| Phone: | 713-983-6500 |
| Email Address: | ddunham@climatec.com |



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC f o r J O C I D I Q f o r M E P S e r v i c e s a n d R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:

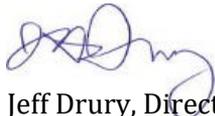
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If you agree to renew this contract, please complete, sign and attach this letter under the “Response Attachments” section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



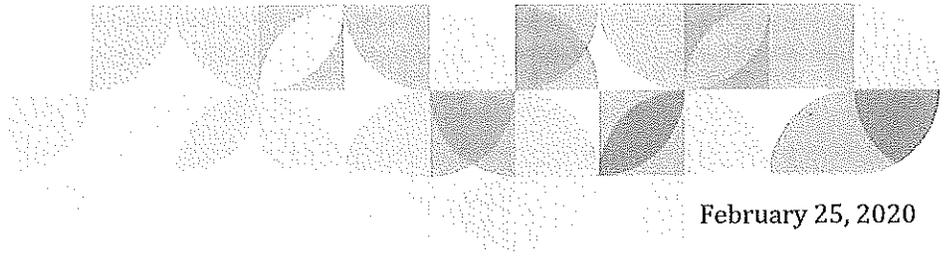
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | LECS, Ltd |
| Authorized Signature: |  |
| Print Name: | Randy Whiddon |
| Title: | President |
| Date: | 03/02/2020 |
| Address: | 11226 Jones Rd West |
| City, State, Zip Code: | Houston, Tx 77065 |
| Phone: | 281-897-9775 |
| Email Address: | rw@lecs.net |





February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

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In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,

Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---------------------|
| Corporate Name: | Letsos Company |
| Authorized Signature: | |
| Print Name: | JAMES GRAY |
| Title: | Account Manager |
| Date: | 3-5-2020 |
| Address: | 8435 Westglen Drive |
| City, State, Zip Code: | Houston Texas 77063 |
| Phone: | 713-783-3200 |
| Email Address: | jgray@letsos.com |



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC f o r J O C I D I Q f o r M E P S e r v i c e s a n d R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|--|
| Corporate Name: | Star Service Inc. |
| Authorized Signature: |  |
| Print Name: | Dennis King |
| Title: | Vice President / General Manager |
| Date: | March 4, 2020 |
| Address: | 7425 Major St. |
| City, State, Zip Code: | Houston, TX 77061 |
| Phone: | 281-481-0700 |
| Email Address: | dking@starservice.com |



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

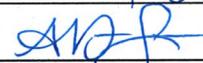
Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Gulf Coast Boiler |
| Authorized Signature: |  |
| Print Name: | Hayna DeSalvo-Leindyke |
| Title: | Director Administration + H.R. |
| Date: | 3/5/2020 |
| Address: | 14149 Interdrive W. |
| City, State, Zip Code: | Houston, TX 77032 |
| Phone: | 713-271-6877 |
| Email Address: | admin@gulfcoastboiler.com |



Regular Board Meeting

6.F.4.

| | | | |
|---------------------------------------|---|--|---|
| Meeting Date: | April 15, 2020 | | |
| Title: | Contract Renewal for 19/025KD for Office Supplies | | |
| Submitted For: | Joann Nichols, Choice Partners | Submitted By: | Cora Day |
| Recommended Action: | Approve | HCDE Goal(s): | 4. Provide cost savings by leveraging tax dollars |
| Additional Resource Personnel: | Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua | Facilities/Technology Approval Needed?: | None |

Information

Posted Agenda Item:

Contract renewal option for job no. 19/025KD for Office Supplies with the following vendors:

Butler Business Products, LLC (#19/025KD-01); EIS Office Solutions dba Buy on Purpose (#19/025KD-02); Challenge Office Products, Inc. (#19/025KD-04); Educator's Depot, Inc. (#19/025KD-05); Hallmark Office Products, Inc. (#19/025KD-06), Liberty Data Products, Inc. dba Liberty Office Products (#19/025KD-07); M.A.N.S. Distributors, Inc. (#19/025KD-08); Louis A. Hernandez, Inc. dba Reliant Business Products (#19/025KD-09); School Specialty, Inc. (#19/025KD-10); E.A. Arredondo dba Standard Office Products (#19/025KD-11), and Tejas Office Products, Inc. (#19/025KD-12) for the period 05/15/2020 through 05/14/2021.

Subject:

Choice Partners; Contract Renewal; Office Supplies; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Five hundred fifty-eight (558) invitations were extended for proposals. Seventeen (17) responses were received of which one (1) was deemed non-responsive, four (4) were non-awarded, and twelve (12) were awarded. HCDE/Choice Partners contract no. 19/025KD was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/15/2020 to 05/14/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/025KD will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

| | |
|--|---|
| Included in FY budget Y/N: | Y |
| Included in current budget amendment Y/N: | N |

Attachments

Butler Business Products
Buy on Purpose
Challenge Office Products
Educator's Depot

Hallmark Office Products
Liberty Office Products
MANS Distributors
Reliant Business Products
School Specialty
Standard Office Products
Tejas Office Products

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 03/31/2020

Reviewed By

Joann Nichols
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/19/2020 05:07 PM
03/24/2020 12:48 PM
03/24/2020 03:53 PM
03/31/2020 11:10 PM
Started On: 03/06/2020 10:53 AM

February 25, 2020

Subject: Contract Renewal for # 19/025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

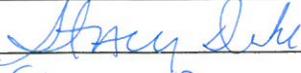
If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Butler Business Products |
| Authorized Signature: |  |
| Print Name: | Stacy Duke |
| Title: | President |
| Date: | 03-04-2020 |
| Address: | 6942 Signat Drive |
| City, State, Zip Code: | Houston, Texas 77041 |
| Phone: | 713-461-2938 |
| Email Address: | Sduke@butlerbusinessproducts.com |



February 25, 2020

Subject: Contract Renewal for # 19/025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

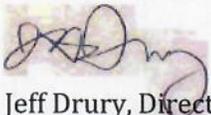
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Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Buy On Purpose |
| Authorized Signature: |  |
| Print Name: | Merrill Chance |
| Title: | National Sales Manager |
| Date: | 2/27-2020 |
| Address: | 314 Garden Oaks Blvd. |
| City, State, Zip Code: | Houston, Texas 77018 |
| Phone: | 713-484-7300, ex.210 |
| Email Address: | Merrill.Chance@buyonpurpose.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | CHALLENGE OFFICE PRODUCTS, INC |
| Authorized Signature: |  |
| Print Name: | JOHN BARBOSA |
| Title: | PRESIDENT |
| Date: | 3/3/2020 |
| Address: | 6015 SUTZ LANE EAST |
| City, State, Zip Code: | HOUSTON, TX 77033 |
| Phone: | 7136444007 |
| Email Address: | JBARBOSA@CHALLENGEOFFICEPRODUCTS.COM |



February 25, 2020

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

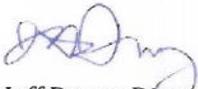
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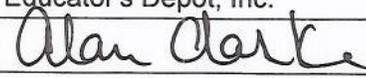
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Educator's Depot, Inc. |
| Authorized Signature: |  |
| Print Name: | Alan Clarke, CEO |
| Title: | CEO |
| Date: | 03/03/2020 |
| Address: | 17424 W. Grand Pkwy S., Suite 206 |
| City, State, Zip Code: | Sugar Land, TX 77479 |
| Phone: | 866-736-2012 |
| Email Address: | customerservice@educatorsdepot.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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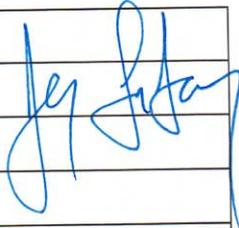
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | HALLMARK OFFICE PRODUCTS |
| Authorized Signature: |  |
| Print Name: | TERRY LATOUR |
| Title: | SALES |
| Date: | 02-27-2020 |
| Address: | 5650 GUNN Bldg #124 |
| City, State, Zip Code: | HOUSTON, TX 77040 |
| Phone: | 713-688-1333 |
| Email Address: | JLATOUR@HALLMARKOFFICE.COM |



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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Sincerely,



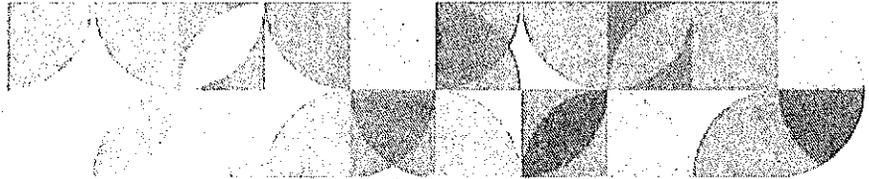
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | | |
|------------------------|---|-----------------------------|
| Corporate Name: | LIBERTY OFFICE PRODUCTS, INC | DBA Liberty Office Products |
| Authorized Signature: |  | |
| Print Name: | SAMUEL D YOUNG | |
| Title: | OWNER | |
| Date: | 3/4/20 | |
| Address: | 8744 WESTPARK | |
| City, State, Zip Code: | HOUSTON TX 77063 | |
| Phone: | 713-789-3282 x113 | |
| Email Address: | syong@libertyoffice.com | |





February 25, 2020

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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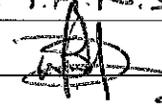
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Sincerely,

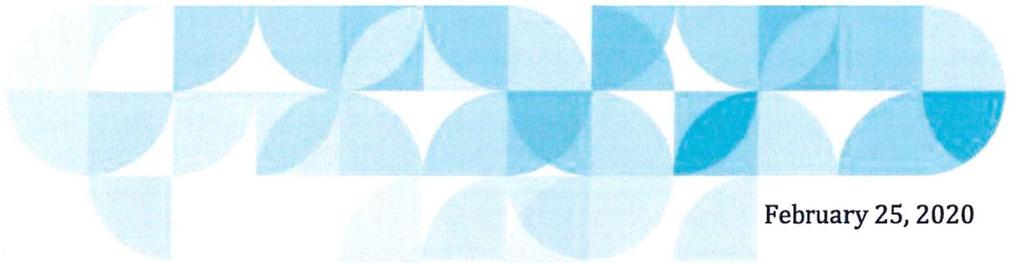

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | M.A.N.S. DISTRIBUTORS, INC. |
| Authorized Signature: |  |
| Print Name: | SADHNA PATEL |
| Title: | SALES COORDINATOR |
| Date: | 03/06/20 |
| Address: | 3120 KELLWAY DR # 108 |
| City, State, Zip Code: | CARROLLTON, TX 75006 |
| Phone: | 972 930 0330 |
| Email Address: | sadhna@mans.us |





February 25, 2020

Subject: Contract Renewal for # 19 / 0 2 5 K D f o r O f f i c e S u p p l i e s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Louis A. Hernandez, Inc DBA Reliant Business Products |
| Authorized Signature: |  |
| Print Name: | Deidre Beck |
| Title: | Account Manager |
| Date: | 2/27/20 |
| Address: | 10641 Haddington Dr. # 100 |
| City, State, Zip Code: | Houston, TX 77043 |
| Phone: | 713-425-5819 |
| Email Address: | deidre@rbp.com deidre@rbp.com |



February 25, 2020

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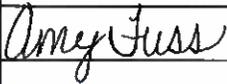
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | School Specialty, Inc. |
| Authorized Signature: |  |
| Print Name: | Amy Fuss |
| Title: | Assistant Secretary |
| Date: | 2/28/2020 |
| Address: | W6316 Design Drive |
| City, State, Zip Code: | Greenville, WI 54942 |
| Phone: | 888-388-3224 |
| Email Address: | bidnotices@schoolspecialty.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

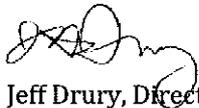
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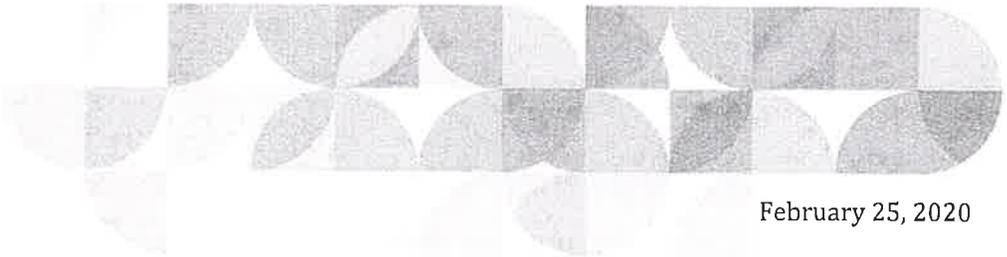
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | STANDARD OFFICE PRODUCTS |
| Authorized Signature: |  |
| Print Name: | MARK FUTRELL |
| Title: | BUSINESS DEVELOPMENT |
| Date: | 3/2/20 |
| Address: | 10415 LAWSONBORN DR. |
| City, State, Zip Code: | HOUSTON TX 77099 |
| Phone: | 713-541-0313 |
| Email Address: | MARK@STANDARDOFFICEPRODUCTS.COM |





February 25, 2020

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

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Sincerely,

Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|-----------------------------|
| Corporate Name: | Tejas Office Products, Inc. |
| Authorized Signature: | |
| Print Name: | Stephen M. Fraga |
| Title: | President |
| Date: | March 4, 2020 |
| Address: | 1225 W. 20th Street |
| City, State, Zip Code: | Houston, TX 77008 |
| Phone: | 713-864-6004 |
| Email Address: | stephenf@tejasoffice.com |



Regular Board Meeting

6.F.5.

Meeting Date: April 15, 2020
Title: Contract Renewal for 19/027MJ for Disaster Recovery Consultants
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Contract renewal option for job no. 19/027MJ for Disaster Recovery Consultants with the following vendors: CDR Maguire, Inc. (#19/027MJ-01); Disaster Recovery Services, LLC (#19/027MJ-02), and Project & Vendor Management Advisors, LLC dba PVMA (#19/027MJ-03) for the period 05/15/2020 through 05/14/2021.

Subject:

Choice Partners; Contract Renewal; Disaster Recovery Consultants; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Five hundred thirty-eight (538) invitations were extended for proposals. Seven (7) responses were received of which four (4) were non-awarded, and three (3) were awarded. HCDE/Choice Partners contract no. 19/027MJ was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/15/2020 to 05/14/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/027MJ will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

CDR Maguire
Disaster Recovery Svcs
PVMA

Form Review

| Inbox | Reviewed By | Date |
|-------------------------------------|---------------|---------------------|
| Choice Partners | Joann Nichols | 03/19/2020 05:07 PM |
| Purchasing Alternate | Yaritza Roman | 03/24/2020 12:56 PM |
| Purchasing | Bill Monroe | 03/24/2020 03:55 PM |
| Assistant Superintendent - Business | Jesus Amezcua | 03/31/2020 11:10 PM |

February 25, 2020

Subject: Contract Renewal for # 19/027MJ for Disaster Recovery Consultants for Harris Department of Education (HCDE)/Choice Partners Cooperative

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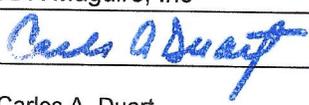
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | CDR Maguire, Inc |
| Authorized Signature: |  |
| Print Name: | Carlos A. Duarte |
| Title: | President |
| Date: | 03/04/2020 |
| Address: | PO Box 771750 |
| City, State, Zip Code: | Miami, FL 33177 |
| Phone: | 786-235-8534 |
| Email Address: | Carlos.Duarte@cdrmaguire.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 027 MJ for Disaster Recovery Consultants for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the “Response Attachments” section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

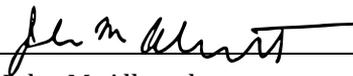
Sincerely,



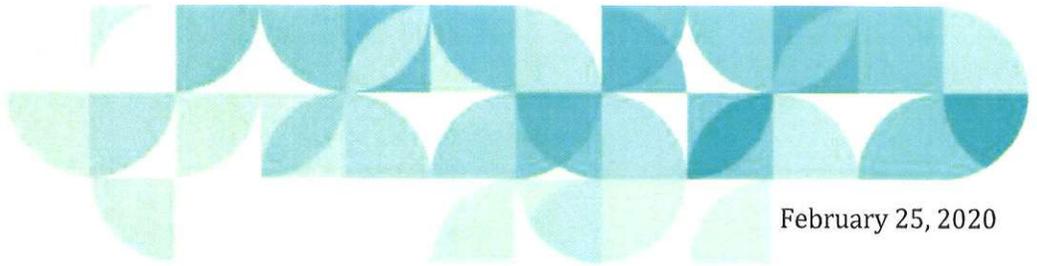
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Disaster Recovery Services, LLC |
| Authorized Signature: |  |
| Print Name: | John M. Albrecht |
| Title: | CEO |
| Date: | February 28, 2020 |
| Address: | 2229 San Felipe Street, Suite #1200 |
| City, State, Zip Code: | Houston, TX, 77019 |
| Phone: | 713-515-1567 |
| Email Address: | jalbrecht@disastersllc.com |





February 25, 2020

Subject: Contract Renewal for # 19 / 0 2 7 M J f o r D i s a s t e r R e c o v e r y C o n s u l t a n t s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Project & Vendor Management Advisors d/b/a PVMA |
| Authorized Signature: | <i>Laurie Robinson</i> |
| Print Name: | Laurie A. Robinson |
| Title: | Managing Principal |
| Date: | March 4, 2020 |
| Address: | 720 Rusk Street |
| City, State, Zip Code: | Houston, Texas 77002 |
| Phone: | 832-439-235 ext. 300 |
| Email Address: | LaurieRobinson@pvmallc.com |



Regular Board Meeting**6.F.6.**

Meeting Date: April 15, 2020
Title: Contract Renewal for 19/033MJ for Furniture, Fixtures, Equipment (FFE) and Related Items
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information**Posted Agenda Item:**

Contract renewal option for job no. 19/033MJ for Furniture, Fixtures, Equipment (FFE) and Related Items with the following vendors: A. Bargas & Associates, LLC (#19/033MJ-01); Agati, Inc. (#19/033MJ-02); Allied Plastics Company, Inc. (#19/033MJ-03); Butler Business Products, LLC (#19/033MJ-04); Carolina Biological Supply Company (#19/033MJ-05); Challenge Office Products, Inc. (#19/033MJ-06); Computer Comforts, Inc. (#19/033MJ-07); Educator's Depot, Inc. (#19/033MJ-08); Fellowes, Inc. dba ESI Ergonomic Solutions (#19/033MJ-09); Gateway Printing & Office Supply, Inc. (#19/033MJ-10); Hallmark Office Products, Inc. (#19/033MJ-11); Kaplan Early Learning Company (#19/033MJ-12); Dannette Davis dba Kay Davis Associates, LLC (#19/033MJ-13); Lakeshore Equipment Company dba Lakeshore Learning Materials (#19/033MJ-14); Liberty Data Products, Inc. dba Liberty Office Products (#19/033MJ-15); Library Interiors of Texas, LLC (#19/033MJ-16); Palmieri Furniture Limited (#19/033MJ-17); School Specialty, Inc. (#19/033MJ-18); Tesco Industries, LLC (#19/033MJ-19); and The Edu-Source Corporation (#19/033MJ-20) for the period 05/15/2020 through 05/14/2021.

Subject:

Choice Partners; Contract Renewal; Furniture, Fixtures, Equipment (FFE) and Related Items; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Five hundred fifty-eight (558) invitations were extended for proposals. Thirty-two (32) responses were received of which one (1) was deemed non-responsive, eleven (11) were non-awarded, and twenty (20) were awarded. HCDE/Choice Partners contract no. 19/033MJ was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/15/2020 to 05/14/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/033MJ will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

A Bargas & Assoc
Agati
Allied Plastics Co
Butler Business Products
Carolina Biological
Challenge Office Products
Computer Comforts
Educator's Depot
Fellowes-ESI
GatewayPrinting & Office
Hallmark Office Products
Kaplan Early Learning
Kay Davis Associates
Lakeshore Learning
Liberty Office Products
Library Interiors
Palmieri Furniture
School Specialty
Tesco Industries
The Edu-Source Corp

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 03/31/2020

Reviewed By

Joann Nichols
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/19/2020 05:07 PM
03/24/2020 01:09 PM
03/24/2020 04:02 PM
03/31/2020 11:10 PM
Started On: 03/06/2020 12:48 PM

February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 05, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

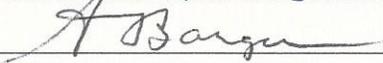
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | A. BARGAS AND ASSOCIATES, LLC |
| Authorized Signature: |  |
| Print Name: | ALMON BARGAS |
| Title: | PRESIDENT / CEO |
| Date: | 03-05-2020 |
| Address: | P.O. Box 792056 |
| City, State, Zip Code: | SAN ANTONIO, TX 78279 |
| Phone: | (210) 344-2821 |
| Email Address: | abargasco@abargasco.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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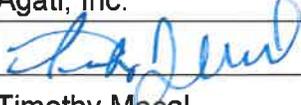
Sincerely,



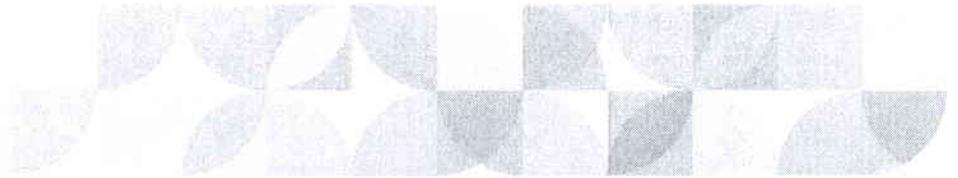
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Agati, Inc. |
| Authorized Signature: |  |
| Print Name: | Timothy Macal |
| Title: | Vice President--Sales/Marketing |
| Date: | March 2, 2020 |
| Address: | 451 N. Claremont Avenue |
| City, State, Zip Code: | Chicago, IL 60612 |
| Phone: | 312-829-1977 |
| Email Address: | tmacal@agati.com |





February 25, 2020

Subject: Contract Renewal for # 19 / 033 M J for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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Sincerely,

Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|-------------------------------|
| Corporate Name: | Allied Plastics Company, Inc. |
| Authorized Signature: | |
| Print Name: | Cathy M. Thomas |
| Title: | Contracts Manager |
| Date: | March 4, 2020 |
| Address: | 2001 Walnut St. |
| City, State, Zip Code: | Jacksonville, FL 32206 |
| Phone: | 814-342-7000 |
| Email Address: | allied@ironfurnace.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

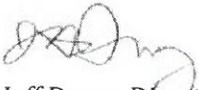
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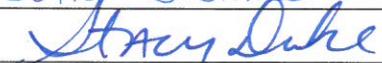
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Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Butler Business Products |
| Authorized Signature: |  |
| Print Name: | Stacy Duke |
| Title: | President |
| Date: | 03-03-2020 |
| Address: | 6942 Signat Drive |
| City, State, Zip Code: | Houston, Texas 77041 |
| Phone: | 713-461-2938 |
| Email Address: | sduke@butlerbusinessproducts.com |



February 25, 2020

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Carolina Biological Supply Co |
| Authorized Signature: |  |
| Print Name: | Spencer Hindman |
| Title: | Quote Agent |
| Date: | 03/18/2020 |
| Address: | 2700 York Road |
| City, State, Zip Code: | Burlington, NC 27215 |
| Phone: | (800) 334 - 5551 |
| Email Address: | quotations@carolina.com |



February 25, 2020

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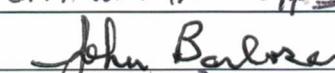
Sincerely,



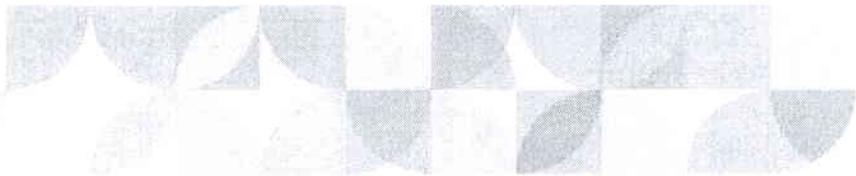
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | CHALLENGE OFFICE PRODUCTS INC |
| Authorized Signature: |  |
| Print Name: | JOHN BARBOSA |
| Title: | PRESIDENT |
| Date: | 3/3/2020 |
| Address: | 6015 SOUTH LOOP EAST |
| City, State, Zip Code: | HOUSTON, TX 77033 |
| Phone: | 713 644 4007 |
| Email Address: | JBARBOSA@CHALLENGEOFFICEPRODUCTS.COM |





February 25, 2020

Subject: Contract Renewal for # 19 / 033MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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Sincerely,

Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|----------------------------------|
| Corporate Name: | Computer Comforts, Inc. |
| Authorized Signature: | |
| Print Name: | Jay L. Krause |
| Title: | National Contracts Manager |
| Date: | March 4, 2020 |
| Address: | 367 Columbia Memorial Parkway |
| City, State, Zip Code: | Kemah, TX 77565 |
| Phone: | 814-342-7000 |
| Email Address: | computercomforts@ironfurnace.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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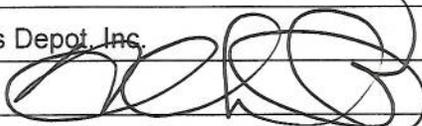
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|--|
| Corporate Name: | Educator's Depot, Inc. |
| Authorized Signature: |  |
| Print Name: | Alan Clarke, CEO |
| Title: | CEO |
| Date: | 02/27/2020 |
| Address: | 17424 W. Grand Pkwy S., Suite 206 |
| City, State, Zip Code: | Sugar Land, TX 77479 |
| Phone: | 866-736-2012 |
| Email Address: | customerservice@educatorsdepot.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|--|
| Corporate Name: | Fellowes, Inc. dba ESI Ergonomic Solutions |
| Authorized Signature: | <i>Lee Norton Mauney</i> |
| Print Name: | Lee Mauney |
| Title: | Government Inside Sales Manager |
| Date: | 03/05/2020 |
| Address: | 4030 E. Quenton Drive |
| City, State, Zip Code: | Mesa, AZ 85215 |
| Phone: | 936.870.5826 |
| Email Address: | LMauney@fellowes.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Gateway Printing & Office Supply, Inc. |
| Authorized Signature: |  |
| Print Name: | Butch Shook |
| Title: | Sr. Vice President |
| Date: | 2/28/2020 |
| Address: | 14803 Bulverde Rd. |
| City, State, Zip Code: | San Antonio, TX 78247 |
| Phone: | (210) 650-3995 |
| Email Address: | butch@gatewayp.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

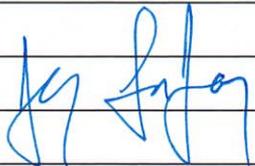
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | HALLMARK OFFICE PRODUCTS |
| Authorized Signature: |  |
| Print Name: | JERRY LATOUR |
| Title: | SALES |
| Date: | 02-27-2020 |
| Address: | 5650 GUNN RD #124 |
| City, State, Zip Code: | HOUSTON, TX 77040 |
| Phone: | 713-688-1333 |
| Email Address: | JLATOUR@HALLMARKOFFICE.COM |



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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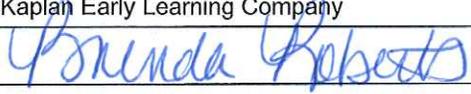
Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|--|
| Corporate Name: | Kaplan Early Learning Company |
| Authorized Signature: |  |
| Print Name: | Brenda Roberts |
| Title: | Senior Bid Manager |
| Date: | 2-27-2020 |
| Address: | 1310 Lewisville-Clemmons Rd |
| City, State, Zip Code: | Lewisville, NC 27023 |
| Phone: | 800-334-2014 |
| Email Address: | bids@kaplanco.com |



February 25, 2020

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Sincerely,



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Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Kay Davis Associates LLC |
| Authorized Signature: | <i>Dannette K. Davis (rw)</i> |
| Print Name: | Dannette K. Davis |
| Title: | Principal |
| Date: | 3/3/2020 |
| Address: | 2216 Wheeler Ave. |
| City, State, Zip Code: | Houston, TX 77004 |
| Phone: | 713-541-5468 |
| Email Address: | ksupport@kaydavisassoc.com / dannette@kaydavisassoc.com |



February 25, 2020

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A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Lakeshore Equipment Company dba Lakeshore Learning Materials |
| Authorized Signature: |  |
| Print Name: | Malissa Ramos |
| Title: | Bid Analyst |
| Date: | 2/28/2020 |
| Address: | 2695 E. Dominguez Street |
| City, State, Zip Code: | Carson, CA 90895 |
| Phone: | (800) 421-5354 |
| Email Address: | biddept@lakeshorelearning.com |



February 25, 2020

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | | |
|------------------------|---|-----------------------------|
| Corporate Name: | LIBERTY OFFICE PRODUCTS, INC | DBA Liberty Office Products |
| Authorized Signature: |  | |
| Print Name: | SAMUEL D YOUNG | |
| Title: | OWNER | |
| Date: | 3/4/20 | |
| Address: | 8744 WESTPARK | |
| City, State, Zip Code: | HOUSTON TX 77063 | |
| Phone: | 713-789-3282 x113 | |
| Email Address: | syong@libertyoffice.com | |



February 25, 2020

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Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

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| | |
|------------------------|---|
| Corporate Name: | Library Interiors Of Texas, LLC |
| Authorized Signature: |  |
| Print Name: | Trevor Taylor |
| Title: | President |
| Date: | 02-28-2020 |
| Address: | 401 Congress Avenue, Suite 1540 |
| City, State, Zip Code: | Austin, TX 78701 |
| Phone: | 512-964-2790 |
| Email Address: | trevor@li-tx.com |



February 25, 2020

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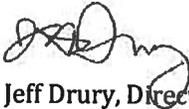
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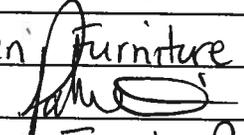
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Palmieri Furniture Limited |
| Authorized Signature: |  |
| Print Name: | Frank Palmieri |
| Title: | Executive Vice President |
| Date: | March 2-2020 |
| Address: | 1230 Reid street |
| City, State, Zip Code: | Richmond Hill, Ontario Canada L4B-1C4 |
| Phone: | 1-800-413-4440 Ext 23 |
| Email Address: | fpalmieri@palmierifurniture.com |



February 25, 2020

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Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | School Specialty, Inc. |
| Authorized Signature: |  |
| Print Name: | Leonard Adkins |
| Title: | Assistant Secretary |
| Date: | 03/03/2020 |
| Address: | 100 Paragon Parkway |
| City, State, Zip Code: | Mansfield, OH 44903 |
| Phone: | 888-388-3224 |
| Email Address: | bidnotices@schoolspecialty.com |



February 25, 2020

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 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|-----------------------|
| Corporate Name: | Tesco Industries, LLC |
| Authorized Signature: | <i>Norman Kiecke</i> |
| Print Name: | Norman Kiecke |
| Title: | CEO |
| Date: | 3/2/20 |
| Address: | 1035 E. Harmon St |
| City, State, Zip Code: | Bellville TX 77418 |
| Phone: | 979 865 3176 |
| Email Address: | norman@tesco-ind.com |



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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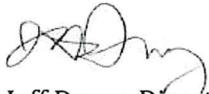
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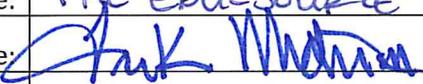
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 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | THE EDU-SOURCE CORPORATION |
| Authorized Signature: |  |
| Print Name: | FRANK MEDINA IV |
| Title: | PRESIDENT |
| Date: | 3/4/2020 |
| Address: | P.O. BOX 691948 |
| City, State, Zip Code: | SAN ANTONIO, TX 78269 |
| Phone: | 210.699.4268 |
| Email Address: | edusource@edusourcecorp.com |



Regular Board Meeting

6.F.7.

Meeting Date: April 15, 2020

Title: Contract renewal for 19/036MR for JOC IDIQ Heating, Ventilating, and Air Conditioning (HVAC)

Submitted For: Joann Nichols, Choice Partners

Submitted By: Cora Day

Recommended Action: Approve

HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel:

Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Contract renewal option for job no. 19/036MR for JOC-IDIQ Heating, Ventilating, and Air Conditioning (HVAC) with the following vendors: Haynes Mechanical Systems, Inc. (#19/036MR-02); HVAC Mechanical Services of Texas, Ltd. dba Hunton Services (#19/036MR-03), Lange Mechanical Services, L.P. (#19/036MR-04); and The Brandt Companies (#19/036MR-05) for the period 05/15/2020 through 05/14/2021.

Subject:

Choice Partners; Contract Renewal; JOC-IDIQ for Heating, Ventilation, and Air Conditioning (HVAC); Revenue Generating

Rationale:

The process enacted was Competitive Sealed Proposals (CSP). Three hundred fifty-nine (359) invitations were extended for proposals. Nine (9) responses were received of which four (4) were non-awarded, and five (5) were awarded. HCDE/Choice Partners contract no. 19/036MR was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/15/2020 to 05/14/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/036MR will be an administrative fee of three percent (3%). This contract is governed by Texas Education Code 44.031 and Texas Government Code 2269.

Fiscal Impact

Included in FY budget Y/N: Y

Included in current budget amendment Y/N: N

Attachments

- Haynes Mechanical
- Hunton Services
- Lange Mechanical
- The Brandt Companies

Form Review

Inbox

Reviewed By

Date

February 25, 2020

Subject: Contract Renewal for CSP #19/036MR for JOC ID IQ Heating, Ventilating, and Air Conditioning (HVAC) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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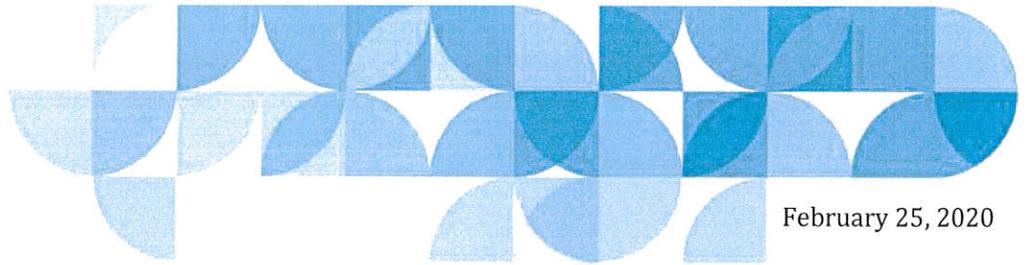

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Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | HAYNES MECHANICAL SYSTEMS |
| Authorized Signature: |  |
| Print Name: | KURT SUPPES |
| Title: | CHIEF FINANCIAL OFFICER |
| Date: | 3/5/2020 |
| Address: | 5700 S. QUEBEC ST STE. 210 |
| City, State, Zip Code: | GREENWOOD VILLAGE, CO, 80110 |
| Phone: | 303-779-0781 |
| Email Address: | K.SUPPES@HAYNESMECHANICAL.COM |





February 25, 2020

Subject: Contract Renewal for C S P # 19 / 036MR for JOC ID IQ Heating, Ventilating, and Air Conditioning (HVAC) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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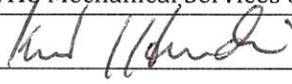
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Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

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| | |
|------------------------|---|
| Corporate Name: | HVAC Mechanical Services of Texas, LTD Dba Hunton Services |
| Authorized Signature: |  |
| Print Name: | Kris Hardin |
| Title: | President |
| Date: | 3/5/20 |
| Address: | 5622 Luce St. |
| City, State, Zip Code: | Houston, TX 77087 |
| Phone: | 713-643-8336 |
| Email Address: | khardin@huntongroup.com |



February 25, 2020

Subject: Contract Renewal for C S P # 19 / 036 MR f o r J O C I D I Q Heating, Ventilating, and Air Conditioning (H V A C) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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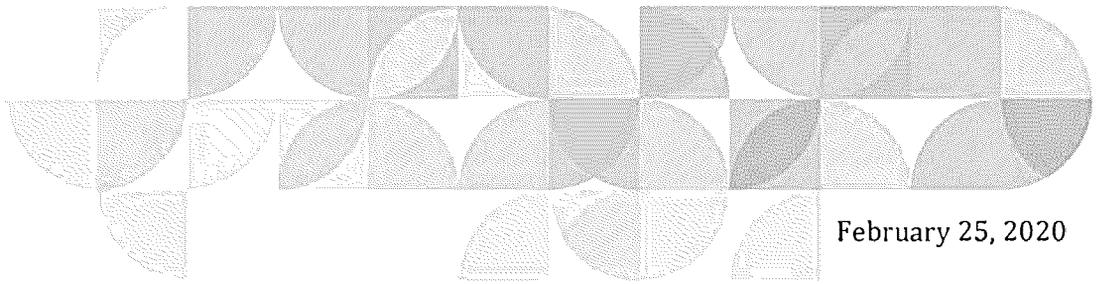
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Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Lange Mechanical Services, L.P. |
| Authorized Signature: |  |
| Print Name: | Bruno Ramos |
| Title: | Vice President |
| Date: | 3/17/2020 |
| Address: | 933 Wakefield Drive |
| City, State, Zip Code: | Houston, TX 77008 |
| Phone: | 713.688.3861 |
| Email Address: | BRamos@langemechanical.com |





February 25, 2020

Subject: Contract Renewal for C S P # 19 / 0 3 6 M R f o r J O C I D I Q H e a t i n g , V e n t i l a t i n g , a n d A i r C o n d i t i o n i n g (H V A C) f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:

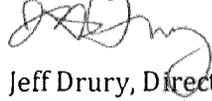
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 14, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


 Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | The Brandt Companies, LLC |
| Authorized Signature: |  |
| Print Name: | Curtis Harbour |
| Title: | Executive Vice President |
| Date: | 3/5/20 |
| Address: | 8848 N Sam Houston Pkwy W Suite 410 |
| City, State, Zip Code: | Houston, TX 77064 |
| Phone: | 832-714-3200 |
| Email Address: | Trey.Calvery@brandt.us |



Regular Board Meeting**6.F.8.**

Meeting Date: April 15, 2020
Title: Master Service Interlocal Agreements
Submitted For: Joann Nichols, Choice Partners
Recommended Action: Approve
Submitted By: Cora Day
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information**Posted Agenda Item:**

HCDE Interlocal Agreements with: Brazos Valley Council of Governments (BVCOG), Bryan, Texas; Bandera ISD, Bandera, Texas; Crystal City ISD, Crystal City, Texas; Abernathy ISD, Abernathy, Texas; Jarrell ISD, Jarrell, Texas; Sudan ISD, Sudan, Texas; Anton ISD, Anton, Texas; Edgewood ISD, Edgewood, Texas; Kearney School District, Kearney, Missouri; Centralia College, Centralia, Washington (Signature Only); Idabel Public Schools, Idabel, Oklahoma; Glendale-River Hills School District, Glendale, Wisconsin; Pleasant Hill SR-III School District, Pleasant Hill, Missouri; Ferguson Florissant School District, Hazelwood, Missouri; Queen Creek Unified School District #95, Queen Creek, Arizona (Signature Only), and De Soto Public School, De Soto, Missouri.

Subject:

HCDE Inter Local Agreements with:

| Entity Name | Entity Type | City | State | Region |
|--------------------------------------|--|--------------|--------------|---------------|
| Brazos Valley Council of Governments | Governmental | Bryan | TX | 06 |
| Bandera ISD | School District (Outside of Harris County) | Bandera | TX | 20 |
| Crystal City ISD | School District (Outside of Harris County) | Crystal City | TX | 20 |
| Abernathy ISD | School District (Outside of Harris County) | Abernathy | TX | 17 |
| Jarrell ISD | School District (Outside of Harris County) | Jarrell | TX | 13 |
| Sudan ISD | School District (Outside of Harris County) | Sudan | TX | 17 |
| Anton ISD | School District (Outside of Harris County) | Anton | TX | 17 |
| Edgewood ISD | School District (Outside of Harris County) | Edgewood | TX | 07 |
| Kearney School District | School District (Outside of Harris County) | Kearney | MO | 0 |
| Centralia College (Signature Only) | School District (Outside of Harris County) | Centralia | WA | 0 |
| Idabel Public Schools | School District (Outside of Harris County) | Idabel | OK | 0 |
| Glendale-River Hills School District | School District (Outside of Harris County) | Glendale | WI | 0 |

| | | | | |
|---|--|---------------|----|---|
| Pleasant Hill SR-III School District | School District (Outside of Harris County) | Pleasant Hill | MO | 0 |
| Ferguson-Florissant School District | School District (Outside of Harris County) | Hazelwood | MO | 0 |
| Queen Creek Unified School District #95 | School District (Outside of Harris County) | Queen Creek | AZ | 0 |
| De Soto Public School | School District (Outside of Harris County) | De Soto | MO | 0 |

Rationale:

HCDE Interlocal Agreements with:

| Entity Name | Entity Type | City | State | Region |
|--------------------------------------|--|--------------|-------|--------|
| Brazos Valley Council of Governments | Governmental | Bryan | TX | 06 |
| Bandera ISD | School District (Outside of Harris County) | Bandera | TX | 20 |
| Crystal City ISD | School District (Outside of Harris County) | Crystal City | TX | 20 |
| Abernathy | School District (Outside of Harris County) | Abernathy | TX | 17 |
| Jarrell ISD | School District (Outside of Harris County) | Jarrell | TX | 13 |
| Sudan ISD | School District (Outside of Harris County) | Sudan | TX | 17 |
| Anton ISD | School District (Outside of Harris County) | Anton | TX | 17 |
| Edgewood ISD | School District (Outside of Harris County) | Edgewood | TX | 07 |
| Kearney School District | School District (Outside of Harris County) | Kearney | MO | 0 |

| | | | | |
|---|---|---------------|----|---|
| Centralia College (Signature Only) | School District (Outside of Harris County) | Centralia | WA | 0 |
| Idabel Public Schools | School District (Outside of Harris County) | Idabel | OK | 0 |
| Glendale-River Hills School District | School District (Outside of Harris County) | Glendale | WI | 0 |
| Pleasant Hill SR-III School District | School District (Outside of Harris County) | Pleasant Hill | MO | 0 |
| Ferguson-Florissant School District | School District (Outside of Harris County) | Hazelwood | MO | 0 |
| Queen Creek Unified School District #95 | School District (Outside of Harris County) | Queen Creek | AZ | 0 |
| De Soto Public School | School District (Outside of Harris County) | De Soto | MO | 0 |

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

Brazos Valley COG
Bandera ISD
Crystal City ISD
Abernathy ISD
Jarrell ISD
Sudan ISD
Anton ISD
Edgewood ISD
Kearney School District
Centralia College
Idabel Public Schools
Glendale-River Hills SD

Pleasant Hill SR-III SD
Ferguson-Florissant SD
Queen Creek USD #95
De Soto Public School

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 03/31/2020

Reviewed By

Joann Nichols
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/19/2020 05:07 PM
03/24/2020 02:12 PM
03/24/2020 03:30 PM
03/31/2020 11:09 PM
Started On: 03/06/2020 01:46 PM

Interlocal Agreement
between Harris County Department of Education
& Brazos Valley Council of Governments

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Brazos Valley Council of Governments, a local governmental entity and/or political subdivision (“LGE”), located in Bryan (city), Texas (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

Brazos Valley Council of Governments ("LGE")
 Attn: Susan Lightfoot
 Title: Purchasing Director
 Address: 3991 East 29th St
 City, State, Zip: Bryan, TX 77802
 Phone: 979-595-2800
 Email: Susan.Lightfoot@bvcog.org

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. **Disclaimer.** HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. **Limitation of Liability.** Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. **Severability.** In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. **No Waiver.** Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. **Benefit for Signatory Parties Only.** Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. **Authorization.** Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Brazos Valley Council of Governments

Name of Local Governmental Entity

Authorized Signature

Tom Wilkinson, Jr

Printed Name

Executive Director

Title

February 3, 2020

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: Political Subdivision

Interlocal Agreement
between Harris County Department of Education
& Bandera ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Bandera ISD, a local governmental entity and/or political subdivision (“LGE”), located in Bandera (city), TX (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.

2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

Bandera ISD ("LGE")
 Attn: K.S. Tipton
 Title: C.F.O.
 Address: PO Box 727
 City, State, Zip: Bandera TX 78003
 Phone: 830-460-3912
 Email: accounts.payable@banderaisd.net

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
- Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Bandera ISD
Name of Local Governmental Entity

Harris County Department of Education

[Signature]
Authorized Signature

K.S. Tipton
Printed Name

James Colbert, Jr.

C.F.O.
Title

County School Superintendent

1/30/2020
Date

_____ Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& Crystal City ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Crystal City ISD ("Entity"), located in 613 W. Zavala St Crystal City, TX, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Crystal City ISD
 Attn: Maggie Flores
 Title: Business Manager
 Address: 613 W. Zavala St
 City, State, Zip: Crystal City, TX 78839
 Phone: 830-374-2367
 Email: maggie.flores@crystalcityisd.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Crystal City ISD
Entity Name

Harris County Department of Education

Maggie A. Flores
Signature

Maggie A. Flores
Printed Name

James Colbert, Jr.

Business Manager
Title

County School Superintendent

02/05/2020
Date

Date: _____

Interlocal Agreement
between Harris County Department of Education
& ABERNATHY ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and ABERNATHY ISD, a local governmental entity and/or political subdivision ("LGE"), located in ABERNATHY (city), TEXAS (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. **Termination.** This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. **Assignment.** Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. **Conflict of Interest.** During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. **Contract Amendment.** This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. **Notice.** Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

ABERNATHY ISD ("LGE")
 Attn: AARON WALDRIP
 Title: SUPERINTENDENT
 Address: 505 7TH STREET
 City, State, Zip: ABERNATHY, TX 79311
 Phone: 806-298-4940
 Email: amwaldrip@abernathyisd.com

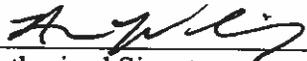
15. **Relation of Parties.** It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. **Non-Exclusivity of Services.** Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

ABERNATHY ISD
Name of Local Governmental Entity

Harris County Department of Education


Authorized Signature

AARON WALDRIP
Printed Name

James Colbert, Jr.

SUPERINTENDENT
Title

County School Superintendent

2/6/2020
Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& JARRELL ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and JARRELL ISD, a local governmental entity and/or political subdivision (“LGE”), located in JARRELL (city), TEXAS (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

JARRELL ISD ("LGE")
 Attn: JAMES D. GARRETT
 Title: CFO
 Address: 312 N 5TH ST, BOX 9
 City, State, Zip: JARRELL, TX 76537
 Phone: (512) 746-2124, EXT 1101
 Email: JAMES.GARRETT@JARRELLISD.ORG

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

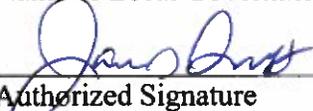
17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

JARRELL ISD

Name of Local Governmental Entity

Harris County Department of Education



Authorized Signature

JAMES D. GARRETT

James Colbert, Jr.

Printed Name

CFO

County School Superintendent

Title

01/23/2020

Date

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& SUDAN ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and SUDAN ISD, a local governmental entity and/or political subdivision (“LGE”), located in SUDAN (city), TEXAS (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

SUDAN ISD _____ (“LGE”)
 Attn: SCOTT HARRELL _____
 Title: SUPERINTENDENT _____
 Address: PO BOX 249 _____
 City, State, Zip: SUDAN, TX 79371 _____
 Phone: 806-227-2431 _____
 Email: SCOTTHARRELL@SUDANISD.NET _____

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

SUDAN ISD

Name of Local Governmental Entity

S. Harrell

Authorized Signature

SCOTT HARRELL

Printed Name

SUPERINTENDENT

Title

02/10/2020

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
 County City/Municipality
 University College
 State Entity
 Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& Anton ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Anton SD _____, a local governmental entity and/or political subdivision (“LGE”), located in Anton _____ (city), Texas _____ (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

Anton ISD _____ ("LGE")
 Attn: Dwight Rice
 Title: Superintendent
 Address: 100 Ellwood Blvd
 City, State, Zip: Anton, TX, 79313
 Phone: 806-997-2301
 Email: dwigthrice@antonisd.org

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Anton ISD

Name of Local Governmental Entity


Authorized Signature

Dwight Rice

Printed Name

Superintendent

Title

 2-12-2020
Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& Edgewood ISD Van Zandt Co.

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Edgewood ISD, a local governmental entity and/or political subdivision (“LGE”), located in Edgewood (city), TX (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party, with or without cause, upon thirty (30) days' prior written notice;
- By mutual written agreement of the Parties; or
- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.

12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.

13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.

14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

Edgewood ISD - Van Zandt
Attn: Kristin Prater
Title: Superintendent
Address: 804 E PINE
City, State, Zip: Edgewood, TX 75117
Phone: 903-898-4332
Email: Kprater@edgewood-isd.net

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.

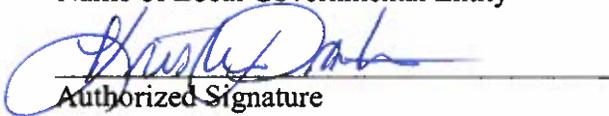
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Edgewood ISD
Name of Local Governmental Entity

Harris County Department of Education


Authorized Signature

Kristin Prater
Printed Name

James Colbert, Jr.

Superintendent
Title

County School Superintendent

2/21/20
Date

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& KEARNEY SCHOOL DISTRICT

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the KEARNEY SCHOOL DISTRICT ("Entity"), located in KEARNEY MO, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: KEARNEY SCHOOL DISTRICT
 Attn: JEFF MORRISON
 Title: ASST SUPT
 Address: 150 W STATE RT 92
 City, State, Zip: KEARNEY MO 64060
 Phone: 8166284116
 Email: MORRISONJ@KSDR1.NET

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. **Severability.** In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. **Authorization.** Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. **Benefit for Signatory Parties Only.** Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Kearney School District

Harris County Department of Education

Entity Name

Signature


Jeff Morrison

James Colbert, Jr.

Printed Name

Asst. Supt

County School Superintendent

Title

1/28/2020

Date: _____

Date

Interlocal Contract - Interstate
Between Harris County Department of Education
& _____

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract (“Contract”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas, and the _____ (“Entity”), located in _____, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE’s Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.

2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.

3. **Purpose and Scope of Work.**
 - A. HCDE:**
 - Represents that it has secured the vendor(s)’ agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. Entity:**
 - Agrees that it is Entity’s responsibility to ensure that its State’s rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity’s participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner’s vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: _____
 Attn: _____
 Title: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 Email: _____

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

| | |
|--------------|---------------------------------------|
| _____ | Harris County Department of Education |
| Entity Name | |
| _____ | _____ |
| Signature | |
| _____ | James Colbert, Jr. |
| Printed Name | |
| _____ | County School Superintendent |
| Title | |
| _____ | Date: _____ |
| Date | |

Interlocal Contract - Interstate
Between Harris County Department of Education
& Idabel Public Schools

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Idabel Public Schools ("Entity"), located in Idabel, OK 74745, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Idabel Public Schools
 Attn: Cheryl Aattway
 Title: SFA
 Address: 200 Ave C NE
 City, State, Zip: Idabel, OK 74745
 Phone: 580-286-7639
 Email: cattaway@idabelps.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Idabel Public School
Entity Name

Harris County Department of Education


Signature

Doug Brown
Printed Name

James Colbert, Jr.

Superintendent
Title

County School Superintendent

2-19-2020
Date

Date: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& Glendale-River Hills School District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract (“Contract”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas, and the Glendale-River Hills School District (“Entity”), located in Glendale, Wisconsin, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE’s Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)’ agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity’s responsibility to ensure that its State’s rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity’s participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner’s vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Glendale-River Hills School District
 Attn: Rosey Teays
 Title: Director of Business Services
 Address: 2600 W. Mill Road
 City, State, Zip: Glendale, WI 53209
 Phone: 414-351-7175 X2108
 Email: rosey.teays@glendale.k12.wi.us

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Glendale-River Hills School District

Harris County Department of Education

Entity Name

Rosey Teays

Signature

Rosey Teays

James Colbert, Jr.

Printed Name

Dir. of Business Services

County School Superintendent

Title

February 19, 2020

Date: _____

Date

Interlocal Contract - Interstate
Between Harris County Department of Education
& Pleasant Hill R-III School District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Pleasant Hill R-III School District ("Entity"), located in Pleasant Hill, MO, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Pleasant Hill R-III School District
 Attn: David Taylor
 Title: Director of Facilities
 Address: 318 Cedar St
 City, State, Zip: Pleasant Hill, MO 64080
 Phone: 816-540-3161
 Email: dtaylor@pleasanthillschools.com

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Pleasant Hill R-III School District

Harris County Department of Education

Entity Name


Signature

David W. Taylor
Printed Name

James Colbert, Jr.

Director of Facilities and Support Services
Title

County School Superintendent

2/20/2020
Date

Date: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& Ferguson Florissant School District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract (“Contract”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas, and the Ferguson Florissant School District (“Entity”), located in St. Louis County, Missouri, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE’s Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)’ agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity’s responsibility to ensure that its State’s rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity’s participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner’s vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.

4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Ferguson Florissant School District
 Attn: Laura Modrusic
 Title: Asst. Supt. for Business Services
 Address: 8855 Dunn Road
 City, State, Zip: Hazelwood, MO 63042-2212
 Phone: 314-687-1941
 Email: lmodrusic@fergflor.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

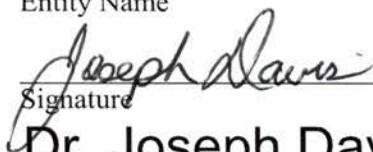
In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Ferguson Florissant School District

Harris County Department of Education

Entity Name

Signature



Printed Name

Dr. Joseph Davis

James Colbert, Jr.

Title

02-12-2020

County School Superintendent

Date

Date: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& Queen Creek Unified School District #95

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Queen Creek Unified School District ("Entity"), located in Queen Creek, AZ, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Queen Creek Unified School District
 Attn: Crystal Zachary
 Title: CFO
 Address: 20217 E Chandler Heights
 City, State, Zip: Queen Creek Az 85142
 Phone: 480 987 5935
 Email: CZachary@qcu.sd.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Queen Creek Unified School District Harris County Department of Education
Entity Name

Crystal Zachary
Signature

Crystal Zachary
Printed Name

CFO
Title

2/11/2020
Date

James Colbert, Jr.

County School Superintendent

Date: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& De Soto Public School

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the De Soto Public School ("Entity"), located in De Soto mo, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: De Soto Public School
 Attn: Josh Isaacson
 Title: Superintendent
 Address: 6010 Vineland School Rd
 City, State, Zip: De Soto MO 63020
 Phone: 636-586-1000
 Email: ISAACSON.Josh@desoto.k12.mo.us

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

De Soto Public School
Entity Name

Harris County Department of Education

Jeffrey W. Russell
Signature

Jeffrey W. Russell
Printed Name

James Colbert, Jr.

President
Title

County School Superintendent

2-20-20
Date

Date: _____

Regular Board Meeting

6.G.1.

Meeting Date: April 15, 2020
Title: Renewal Options for Job No. 15/063YR-4 for CASE After School and Summer Direct Service Providers
Submitted For: Bill Monroe, Purchasing
Submitted By: Inga Ash
Recommended Action: Approve
HCDE Goal(s): 1. Impact education/respond to evolving needs
Additional Resource Personnel: Dr. Jesus Amezcua, Bill Monroe, Inga Ash
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Contract renewal options for job no. 15/063YR-4 for CASE After School and Summer Direct Service Providers with the following vendors: Abelitoart Appreciation; and Brazilian Arts Foundation for the period of 05/02/2020 through 05/01/2021.

Subject:

CASE, After School Services, Summer Service Providers, Literacy, Numeracy

Rationale:

Consider approval of renewal options for job no. 15/063YR-4 for CASE After School and Summer Direct Service Providers with the following vendors for the period of 05/02/2020 through 05/01/2021:

- Abelitoart Appreciation
- Brazilian Arts Foundation

The purpose of this proposal was to acquire vendors that will provide after school and summer program services to the CASE division. A total of eighty (80) invitations were sent to potential vendors of which fourteen (14) responses were received, scored, and the vendors offering the best value to HCDE Internal Purchasing were chosen. The original contract began on 05/02/16 through 05/01/2017.

Contracts are in accordance with Texas Education Code 44.031.

Fiscal Impact

Attachments

Execution of Offer
Execution of Offer

Form Review

Inbox

Purchasing
Assistant Superintendent - Business
Form Started By: Inga Ash
Final Approval Date: 03/31/2020

Reviewed By

Bill Monroe
Jesus Amezcua

Date

03/25/2020 11:40 AM
03/31/2020 11:07 PM
Started On: 03/25/2020 11:26 AM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

| | | | |
|-------------------------------|---|-------------|-----|
| CORPORATE NAME: | Abelitoart Appreciation | | |
| AUTHORIZED SIGNATURE: |  | | |
| PRINT NAME: | Abel Garza | | |
| TITLE: | Owner | | |
| DATE: | 3-3-2020 | | |
| ADDRESS: | 18515 Egret Bay Blvd #916 | | |
| CITY, STATE, ZIP CODE: | Houston, TX, 77058 | | |
| PHONE: | (281) 250-7862 | FAX: | N/A |
| EMAIL ADDRESS: | abelitoart@gmail.com | | |

This section to be completed by HCDE

Contract Number: _____ Original term of contract: _____ to _____

Contract Renewal Term: _____ to _____ Number of Renewal Options Left _____

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent for Business Services

Approval Date

**HARRIS COUNTY DEPARTMENT OF EDUCATION
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

| | | |
|-------------------------------|----------------------------|-------------|
| CORPORATE NAME: | BRAZILIAN ARTS FOUNDATION | |
| AUTHORIZED SIGNATURE: | <i>Mauricio B. Campos</i> | |
| PRINT NAME: | MAURICIO B. CAMPOS | |
| TITLE: | PRESIDENT | |
| DATE: | 2/20/20 | |
| ADDRESS: | 316 PECORE ST. | |
| CITY, STATE, ZIP CODE: | HOUSTON, TX 77009 | |
| PHONE: | 713.862.3300 | FAX: |
| EMAIL ADDRESS: | MAURICIO@BRAZILIANARTS.ORG | |

This section to be completed by HCDE

Contract Number: _____ Original term of contract: _____ to _____

Contract Renewal Term: _____ to _____ Number of Renewal Options Left _____

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent for Business Services

Approval Date

Regular Board Meeting**6.G.2.**

Meeting Date: April 15, 2020
Title: Renewal Option for Job No. 16/031LB for Auditing Services for HCDE
Submitted For: Bill Monroe, Purchasing **Submitted By:** Inga Ash
Recommended Action: Approve **HCDE Goal(s):** 1. Impact education/respond to evolving needs

Additional Resource Personnel: Dr. Amezcua, Bill Monroe, Inga Ash **Facilities/Technology Approval Needed?:**

Information**Posted Agenda Item:**

Consider approval of renewal option for job no. 16/031LB for Auditing Services for HCDE with Whitley Penn, LLP for the period of 7/19/2020 through 7/18/2021 and approval of audit contract for FY 2020.

Subject:

Auditing Services, Internal Purchasing

Rationale:

Consider approval of renewal option for job no. 16/031LB for Auditing Services for HCDE for the period of 7/19/2020 through 7/18/2021 and approval of audit contract for the FY 2020 with the following vendor:

- Whitley Penn, LLP

The purpose of this proposal was to acquire a firm that will provide auditing services for Harris County Department of Education. A total of seventy-four (74) vendors were invited; four (4) responses were received, evaluated, scored, and the vendor offering the best value to HCDE Internal Purchasing was chosen.

The original contract began on 7/19/2016 through 7/18/2017 with an option to renew annually for up to four (4) additional years.

Contract is in accordance with Texas Government Code 2254

Fiscal Impact**Attachments**

Execution of Offer
Letter

Form Review**Inbox**

Purchasing
Purchasing Alternate (Originator)
Purchasing
Assistant Superintendent - Business
Form Started By: Inga Ash
Final Approval Date: 03/31/2020

Reviewed By

Inga Ash
Kendra Jackson
Bill Monroe
Jesus Amezcua

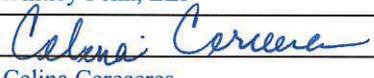
Date

03/26/2020 04:23 PM
03/26/2020 04:28 PM
03/26/2020 04:56 PM
03/31/2020 11:07 PM
Started On: 03/25/2020 11:48 AM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

| | | | |
|-------------------------------|--|-------------|--------------|
| CORPORATE NAME: | Whitley Penn, LLP | | |
| AUTHORIZED SIGNATURE: |  | | |
| PRINT NAME: | Celina Cereceres | | |
| TITLE: | Audit Partner | | |
| DATE: | February 19, 2020 | | |
| ADDRESS: | 3737 Buffalo Speedway, Suite 1600 | | |
| CITY, STATE, ZIP CODE: | Houston, Texas 77098 | | |
| PHONE: | 713-386-1175 | FAX: | 713-386-1197 |
| EMAIL ADDRESS: | Celina.Cereceres@whitleypenn.com | | |

This section to be completed by HCDE

Contract Number: _____ Original term of contract: _____ to _____

Contract Renewal Term: _____ to _____ Number of Renewal Options Left _____

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

Jesus J. Amezcu, Ph.D., CPA, RTSBA
Assistant Superintendent for Business Services

Approval Date

March 18, 2020

To the Board of Trustees and Management
Harris County Department of Education
6300 Irvington Blvd
Houston, Texas 77022

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Harris County Department of Education (the "Department"), as of August 31, 2020 and for the year then ended, and the related notes to the financial statements, which collectively comprise the Department's basic financial statements.

In addition, we will audit the Department's compliance over major federal award programs for the year ended August 31, 2020. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the Department's major federal award programs.

Accounting principles generally accepted in the United States of America require that *the management's discussion and analysis* be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America:

- 1) Management's Discussion and Analysis.
- 2) General Fund Budgetary Schedule
- 3) Pension and OPEB Information

Supplementary information other than RSI will accompany the Department's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Combining and individual fund statements
- 2) Schedule of Expenditures of Federal Awards
- 3) Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget to Actual Debt Service
- 4) Schedule of Delinquent Taxes Receivable

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- 1) Introductory Section
- 2) Statistical Section

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting,

misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

In the course of our services, our firm may transmit confidential information that you provided us to third parties in order to facilitate our services. As applicable, we require confidentiality agreements with all our service providers to maintain the confidentiality of your information and additionally the firm will take reasonable precautions to determine that our service providers have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain ultimately responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America and in accordance with the Uniform Guidance. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the Department's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the Department's basic financial statements. Our report will be addressed to the governing body of the Department. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

We also will issue a written report on the Department's compliance with the Uniform Guidance as it related to each of the major federal awards upon completion of our audit.

Audit of Major Program Compliance

Our audit of the Department's major federal program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the Department has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Department's major federal programs. The purpose of those procedures will be to express an opinion on the Department's compliance with requirements applicable to each of its major federal programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the Department's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the Department's major federal programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
3. For safeguarding assets;
4. For identifying, in its accounts all federal awards expended during the period including federal awards and funding increments received prior to December 26, 2014, and those received in accordance with the Uniform Guidance generally received after December 26, 2014;
5. For maintaining records that adequately identify the source and application of funds for federally funded activities. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance requirements;
6. For the design, implementation, and maintenance of internal control over compliance;

7. For establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the nonfederal entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
9. For identifying and ensuring that the Department complies with laws, regulations, grants, and contracts applicable to its activities and its federal award programs and implementing systems designed to achieve compliance with applicable laws, regulations, grants, and contracts applicable to activities and its federal award programs;
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
11. For taking prompt action when instances of noncompliance are identified;
12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
14. For submitting the reporting package and data collection form to the appropriate parties;
15. For making the auditor aware of any significant vendor / contractor relationships where the vendor / contractor is responsible for program compliance;
16. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the Department from whom we determine it necessary to obtain audit evidence.
17. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
18. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets; and
20. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
21. For the accuracy and completeness of all information provided;
22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of

the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Fees and Timing

The timing of our audit will be scheduled for performance and completion as follows:

| | |
|---|----------------|
| Document internal control and preliminary tests | June/July 2020 |
| Perform year-end audit procedures | November 2020 |
| Issue audit reports | January 2021 |

We anticipate meeting these deadlines barring any delays.

Celina Cereceres, CPA is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Whitley Penn, LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fee for the audit services will be based on the amount of time required and the difficulty of the work involved which we estimate to be \$48,500 for the audit as provided in the Request for Qualifications #16/031LB. In addition, we will assist in the preparation of the comprehensive annual financial report. Our fee for those nonattest services will total \$5,000. The fee estimate for the audit is based on anticipated cooperation from the Department's personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation and payment is due in Tarrant County. You agree to pay reasonable attorney fees and collection costs incurred relating to collection of fees for services performed under the terms of this engagement. In accordance with Whitley Penn, LLP policy, work may be suspended if your account becomes 30 days or more past due and will not resume until your account is paid in full. In addition, invoices not paid in full by the last day of the month will be assessed interest at a rate of one percent per month. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been complete even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. Our final auditors' report will be released upon final payment of any outstanding invoices.

The Department may wish to include our report on these financial statements in an exempt offering document. The Department agrees that the aforementioned auditor's report, or reference to our Firm, will not be included in such offering document without prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement

letter. For exempt offerings for which we are not involved, you will clearly indicate that we were not involved with the contents of such offering document and a disclosure as shown below will be included in the exempt offering:

“Whitley Penn, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Whitley Penn also has not performed any procedures relating to this offering document.”

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We would like to make the following comments regarding the fee estimates:

1. Our fee estimates have not considered the effects of any changes to auditing standards and accounting principles, which may be promulgated by the AICPA, Congress, or any other regulatory body in the future and are unknown to us at this time. If significant additional time is necessary resulting in increased fees, we will endeavor to notify you of any such circumstances as they are assessed.
2. The Department’s personnel are responsible for the preparation of all items requested in the Prepared by Client (“PBC”) listing and received by the date requested. Any delays caused by not preparing the items when requested may result in additional fees, as well as the possibility of postponing our fieldwork. The PBC listing will be provided to you during the planning process of the engagement.
3. Time incurred for audit adjustments identified during our audit and the related additional testing required has not been considered in our fee estimates. Prior to performing any additional testing, we will notify you of the exceptions and obtain approval for any additional fees which may be incurred.
4. Our fee estimates are based on all general ledger sub ledgers being reconciled to the general ledger balance and any adjustment necessary should be recorded to the general ledger prior to our fieldwork start date.

The ethics of our profession prohibit the rendering of professional services where the fee for such services is contingent, or has the appearance of being contingent, upon the results of such services. Accordingly, it is important that our bills be paid promptly when received. If a situation arises in which it may appear that our independence would be questioned because of significant unpaid bills, we may be prohibited from issuing our auditors’ report.

In the unlikely event that differences concerning our services or fees should arise that are not resolved by mutual agreement, to facilitate judicial resolution and save time and expense of both parties, the Department and Whitley Penn, LLP agree not to demand a trial by jury in any action, proceeding or counterclaim arising out of or relating to our services and fees for this engagement. Any controversy, dispute, or questions arising out of or in connection with this agreement or our engagement shall be determined by arbitration conducted in accordance with the rules of the American Arbitration Association, and any decision rendered by the American Arbitration Association shall be binding on both parties to this agreement. The costs of any arbitration shall be borne equally by the parties. Any and all claims in arbitration relating to or arising out of this contract/agreement shall be governed by the laws of the State of Texas and to the extent any issue regarding the arbitration is submitted to a court, including the appointment of arbitrators or confirmation of an award, the Department courts in Harris County shall have exclusive jurisdiction. Any action arising out of this agreement or the services provided shall be initiated within two years of the service provided.

This letter replaces and supersedes any previous proposals, correspondence and understanding, whether written or oral. The agreements contained in this engagement letter shall survive the completion or termination of this engagement.

The audit documentation for this engagement is the property of Whitley Penn, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to various regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision Whitley Penn, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the applicable regulator. The regulator may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

To ensure that Whitley Penn, LLP's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The audit documentation for this engagement is the property of Whitley Penn, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to your pass-through regulatory entity and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision Whitley Penn, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

With respect to any nonattest services we perform, the Department's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities. Nonattest services may include our assistance with preparation of the financial statements, including government-wide conversion entries, and assistance with the pension and other post-employment benefit related journal entries.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Board of Trustees the following significant findings from the audit:

- Our view about the qualitative aspects of the Department’s significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management’s consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,



Houston, Texas

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf Harris County Department of Education
by:

Name: _____

Title: _____

Date: _____



Report on the Firm's System of Quality Control

July 19, 2018

To the Partners of Whitley Penn LLP and
the National Peer Review Committee.

We have reviewed the system of quality control for the accounting and auditing practice of Whitley Penn LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, audits of employee benefit plans, audits performed under FDICIA, an audit of a broker-dealer, and examination of service organization (SOC 1 engagement).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Whitley Penn LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2018, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Whitley Penn LLP has received a peer review rating of *pass*.

Olsen Thielen + Co., Ltd.

Olsen Thielen & Co., Ltd.

Regular Board Meeting

6.G.3.

Meeting Date: April 15, 2020

Title: Renewal Option for Job No. 16/014YR for Early Head Start Child Care Partnerships

Submitted For: Bill Monroe, Purchasing **Submitted By:** Inga Ash

Recommended Action: Approve **HCDE Goal(s):** 1. Impact education/respond to evolving needs
2. Deliver value responsibly
3. Advocate for learners through innovation

Additional Resource Personnel: Jonathan Parker, Venita Peacock, Dr. Amezcua, Bill Monroe, Inga Ash **Facilities/Technology Approval Needed?:**

Information

Posted Agenda Item:

Contract renewal option for job no. 16/014YR for Early Head Start Child Care Partnerships with the following vendor: Deskot, LLC dba Kool Kids Daycare for the period of 05/02/2020 through 05/01/2021.

Subject:

Early Head Start Child Care Partnerships; Renewal

Rationale:

Consider approval of renewal option for job no. 16/014YR for Early Head Start Child Care Partnerships with the following vendor for the period of 05/02/2020 through 05/01/2021:

- Deskot, LLC dba Kool Kids Daycare

The purpose of this proposal was to create a partnership to accomplish the shared objective of increasing access to quality comprehensive early childhood service for low-income families with infants and toddlers in east and northeast Harris County and is funded by Early Head Start Child Care grant funds. The original contract began on 05/02/2016 through 05/01/2017.

Funding for this contract will be from Early Head Start Child Care grant funds. Contract is in accordance with Texas Education Code 44.031

Fiscal Impact

Attachments

Execution of Offer

Form Review

Inbox

Purchasing
 Assistant Superintendent - Business
 Form Started By: Inga Ash
 Final Approval Date: 03/31/2020

Reviewed By

Bill Monroe
 Jesus Amezcua

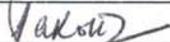
Date

03/26/2020 10:27 AM
 03/31/2020 11:09 PM
 Started On: 03/25/2020 12:00 PM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

| | | | |
|-------------------------------|--|-------------|--------------|
| CORPORATE NAME: | DESKOT LLC | | |
| AUTHORIZED SIGNATURE: |  | | |
| PRINT NAME: | MS. SHEILA KOTHARI | | |
| TITLE: | OWNER / DIRECTOR | | |
| DATE: | 03.11.2020 | | |
| ADDRESS: | 602 FAIRMONT PARKWAY | | |
| CITY, STATE, ZIP CODE: | PASADENA, TX 77504 | | |
| PHONE: | 832-755-7889 | FAX: | 281-846-1532 |
| EMAIL ADDRESS: | Sheilakot@sbcglobal.net | | |

This section to be completed by HCDE

Contract Number: _____ Original term of contract: _____ to _____

Contract Renewal Term: _____ to _____ Number of Renewal Options Left _____

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent for Business Services

Approval Date

Regular Board Meeting

7.A.

Meeting Date: April 15, 2020

Title: Lease agreement between HCDE and Journey of Faith United Methodist Church for Humble Head Start

Submitted For: Venetia Peacock

Submitted By: Sharon McBride

Recommended Action: Approve

HCDE Goal(s):
1. Impact education/respond to evolving needs
2. Deliver value responsibly
4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Dr. Jesus Amezcua, Jonathan Parker, Venetia Peacock, Bill Monroe, Kendra Jackson

Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Consider approval of the Lease Agreement between Harris County Department of Education (HCDE) and Journey of Faith for a second term of five years in the amount of \$240,000.00, for the Head Start Division to provide comprehensive services to 3 and 4 year old Head Start eligible children within Humble ISD for the period of June 1, 2020 through May 31, 2025 (approximately 74 children served) (fully funded by the Head Start grant).

Subject:

Lease agreement between Harris County Department of Education (HCDE) and Journey of Faith United Methodist Church

Rationale:

The lease agreement between the Harris County Department of Education (HCDE) and Journey of Faith United Methodist Church is for a second term of five years. This collaboration will provide comprehensive services to 3 & 4 year old Head Start eligible children within the Humble ISD beginning June 1, 2020, and ending May 31, 2025. Approximately 74 children will be served within this collaboration.

Fiscal Impact

Attachments

Lease Agreement Letter

Form Review

Inbox

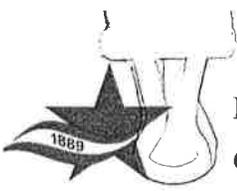
Head Start
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Sharon McBride
Final Approval Date: 03/31/2020

Reviewed By

Venetia Peacock
Kendra Jackson
Bill Monroe
Jesus Amezcua

Date

03/23/2020 11:24 AM
03/26/2020 08:49 PM
03/27/2020 12:07 PM
03/31/2020 11:07 PM
Started On: 03/18/2020 02:07 PM



**HARRIS COUNTY DEPARTMENT OF EDUCATION
CONTRACT PROCESSING FORM**

BA 5-19-15

| SECTION 1 - CONTRACT INFORMATION | | | |
|---|-----------------------------------|--|---|
| Funding Division Head Start | Today's Date 5/13/15 | # Original Contracts 1 | Expenditure/Revenue Budget Account Code (20 digits) 2055516319990162680000 |
| Contracting Party Journey of Faith United Methodist Church | | RFP 15/032-KJ | Is Contracting Party an Employee of HCDE? If yes, which division? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, Division: |
| Description of Services: The use and occupancy of the premises located at 130-A Atascocita Road, Humble, Texas 77396 | | | |
| Type of Contract Lease Agreement/Contract | Contract Fiscal Year 2015-2016 | HCDE Contract? No (Vendor Contract) | Term From: 6/1/2015 To: 5/31/2020 |

| SECTION 2 - CONTRACT TYPE | |
|---|----------------------|
| Revenue contract greater than or equal to \$50,000 (Needs Board Approval) | Amount: \$240,000.00 |

| SECTION 3 - COMPLIANCE WITH POLICY CH (LOCAL) PURCHASING AUTHORITY | |
|---|--|
| The Board has approved entering into this contract for political/lobbying services. <input type="checkbox"/> N/A <input type="checkbox"/> No <input type="checkbox"/> Yes - Click here to enter a date. | |

| SECTION 4 - CONTRACT REVIEW CHECKLIST | |
|---|-----------------------------|
| <input checked="" type="checkbox"/> This contract was previously reviewed by HCDE attorney (Note that all templates have been reviewed by attorney) - Skip to Section 4 | |
| <input type="checkbox"/> This contract was NOT previously reviewed by HCDE attorney (complete fields below) | |
| Date I reviewed contract using the Contract Review Checklist: | Click here to enter a date. |
| Exceptions Found? | Click here to select one. |
| <input type="checkbox"/> This contract was reviewed by Buyer. | |
| <input type="checkbox"/> This contract was reviewed by Technology _____ (initials) | |
| <input type="checkbox"/> This contract was reviewed by Facilities _____ (initials) | |

| SECTION 5 - REQUIRED SIGNATURES | | | |
|--|---------|---------------------------|---------|
| <i>I certify to the best of my knowledge that the information contained in this document is correct and complete. I further certify that the program and all activities related to the program will be conducted in accordance with all applicable federal, state, and local laws including regulations and contract guidelines created to ensure accomplishment of this objective. Acknowledge by checking box and signing below.</i> | | | |
| Employee Completing Contract Review Checklist | Date | Funding Division Director | Date |
| Sharon McBride | 5/13/15 | Veneta L. Peacock | 5/13/15 |
| Submit a two-part NCR copy to Purchasing along with the signed original contracts | | | |

| FOR PURCHASING DIVISION USE ONLY: | |
|--|--|
| Contract Reviewer: <i>[Signature]</i> | Date: |
| <input type="checkbox"/> Felony Conviction <input checked="" type="checkbox"/> CIQ <input checked="" type="checkbox"/> W-9 <input type="checkbox"/> SB9 <input type="checkbox"/> Resume <input type="checkbox"/> EICC Checklist <input type="checkbox"/> SAM's Check (Debarred <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No) | |
| <input checked="" type="checkbox"/> Board Action Item - <input type="checkbox"/> Revenue <input type="checkbox"/> Expenditure <input type="checkbox"/> Grant <input type="checkbox"/> ILC <input type="checkbox"/> Board Information Item Date: _____ <input checked="" type="checkbox"/> Contract Approved by Board Date: 5-19-15 <input type="checkbox"/> Contract Signed by Superintendent Date: _____ <input checked="" type="checkbox"/> Expenditure Contract (For Approval Only) Date: _____ | <input type="checkbox"/> Signed by Assistant Superintendent Date: _____ <input checked="" type="checkbox"/> Returned to Division or: _____ Date Returned: 5-27-15 <input type="checkbox"/> Additional Signatures Required - Return one original to Purchasing when obtained |

NOTES:
Board Agenda Item 7C.

05-22-15 P06:14 RCVD

LEASE AGREEMENT

This Lease Agreement ("Lease") is entered into effective as of June 1, 2015 (the "Effective Date"), by and between **JOURNEY OF FAITH UNITED METHODIST CHURCH**, a corporation, having its principal office and place of business at 130 Atascocita Rd., Humble, Texas, 77396, (the "Lessor"), and **HARRIS COUNTY DEPARTMENT OF EDUCATION**, a political subdivision of the State of Texas, having its principal office and place of business at 6300 Irvington Blvd., Houston, Texas 77022-5618 (the "Lessee").

Recitals:

WHEREAS, Lessor is the owner of land and improvements commonly known and numbered as 130 Atascocita Rd., Humble, TX 77396 and as legally described on the attached and incorporated Exhibit A, as hereinafter described in more detail (the "Property");

WHEREAS, Lessor desires to lease to Lessee, and Lessee desires to lease from Lessor, the Property;

WHEREAS, both Parties enter into this Lease with the intention that it be an operating lease in compliance with the funding and other requirements of the Head Start program as well as Lessee's application for such funding; and

WHEREAS, this Lease Agreement has been duly approved by the appropriate authority required of Lessor and the Board of Trustees of Lessee.

NOW, THEREFORE, in consideration of the premises and of their mutual undertakings, the parties agree as follows:

1. Lease of Real Property; Term:

1.a. Lessor, in consideration of the rents hereinafter reserved, and the terms, covenants, conditions and agreements set forth herein to be kept and performed by Lessee, does hereby agree to lease to Lessee and Lessee does hereby agree to lease from Lessor, the following portions of the Property, including, without limitation, a shared portion of the existing church building to include the kitchen and pantry containing approximately 455 square feet located on the Property ("shared kitchen and pantry"); land space on the Property sufficient for two portable buildings, the size of Lessee's choosing, which shall be purchased and placed on the Property by Lessee; land space on the Property sufficient for playground equipment, the size of Lessee's choosing, which shall be purchased and placed on the Property by Lessee; fencing to surround the two portable buildings and playground, which shall be purchased and installed on the Property by Lessee; adequate parking to accommodate parents and staff in accordance with applicable statutes, regulations and ordinances of authorities having jurisdiction thereof; adequate lighting around the perimeter of the Premises; as well as the adjacent grounds, driveways, walkways, and public entrances located within the Property (collectively, the "Premises"), pursuant to the terms set forth in this Lease. Lessor shall at all times maintain and keep in good repair the parking, lighting around the perimeter of the

Premises, adjacent grounds, driveways, walkways, and public entrances located within the Property.

1.b. Lessee shall have access to the shared kitchen and pantry during Lessee's operating hours and after business hours. Lessee shall have the right to move equipment into the shared kitchen and pantry, including, without limitation, Lessee's refrigerators, freezers and food storage racks, and Lessee shall at all times maintain ownership and sole control and use of such equipment as well as any other personal property Lessee may bring into the shared kitchen and pantry, including, without limitation, food items, cooking utensils, etc. Lessee shall have the right to remove Lessee's equipment and personal property brought into the shared kitchen and pantry at any time, including, without limitation, upon expiration or termination of this Lease. Lessor shall at all times provide and maintain a fully operational kitchen, including a minimum four burner stove with an oven and a three compartment sink, in the shared kitchen. Lessor shall ensure that the kitchen at all times meets all state and local requirements and maintains all required state and local permits.

1.c. Lessee shall have the right to install two portable buildings, playground equipment, and fencing around such portable buildings and playground in an outdoor area on the Property elected by Lessee and containing a minimum of twenty one thousand five hundred ten (21,510) square feet ("Lessee's Area"). Lessee shall at all times maintain ownership of such portable buildings and playground equipment, which Lessee shall be permitted to move or relocate anywhere on the Property at Lessee's sole discretion. Lessee shall, at Lessee's sole discretion, have the right to make any necessary improvements to the Property within Lessee's Area, including, but not limited to, constructing or installing ramps, decking, awnings, walkways, and a gravel driveway around the portable buildings for a dedicated fire lane to reach Lessee's buildings. Lessee shall be responsible for connecting water and electricity to the portable buildings. Upon expiration or termination of this Lease, Lessee shall have the right to remove the portable buildings and playground equipment from the Property.

1.d. Lessor represents that it is not aware of any material defect in the Premises or any part thereof that would affect the health or safety of an ordinary person or child or any environmental hazard on or affecting the Premises or any part thereof that would affect the health or safety of an ordinary person or child.

1.e. The term of this Lease shall be a five (5) year term commencing on June 1, 2015, (the "Commencement Date"), and expiring on, May 31, 2020 (the "Primary Term"), or until said term is sooner terminated pursuant to any of the conditional limitations or other provisions hereof. For purposes hereof, the term "Lease Term" means a period of five (5) years commencing on the Commencement Date or the annual anniversary date thereof.

1.f. Notwithstanding the foregoing, Lessee shall have the right to extend the Primary Term for up to three (3) additional five (5) year periods (each, an "Additional Term;" the Primary Term and any Additional Term(s), are hereinafter collectively referred to as the "Term"). The Lessee must exercise said option to extend by providing written notice to Lessor no later than sixty (60) days prior to the expiration of the Primary Term or the then-current Additional Term, as applicable.

2. **Rent.** Lessee shall pay to Lessor rental payments of three thousand five hundred dollars (\$3,500.00) per month during the Primary Term of the Lease (the "Base Rent"). In the event that Lessee exercises its option to extend then Primary Term, as set forth above, then beginning on the first day of each Additional Term, such monthly Base Rent shall be not be increased or shall be increased no more than by the lower of (i) one and a half percent (1.5%); or (ii) the current CPI index, over the monthly Rent for the preceding Lease Term. Lessor shall be responsible for paying all applicable taxes.

In addition to the Base Rent, Lessee agrees to pay to Lessor, as "Additional Rent," a monthly amount of five hundred dollars (\$500.00) per month for compensation to the Lessor for costs incurred by Lessor in connection with specific Operating Expenses (as defined below) related to the Premises.

The term "Operating Expenses" shall include reimbursement only for insurance costs and assessments for water and sewer services which accrue against the Premises during the Term. On or before June 30 of each year during the Term, Lessor shall provide Lessee with a written accounting of all Operating Expenses, including Lessee's proportional water and sewer service assessments and insurance premiums for the preceding year. In the event the Additional Rent does not cover the Operating Expenses for the Primary Term or any Additional Term, Lessee shall remit payment of an additional amount agreed upon by the parties sufficient to cover the Operating Expenses. In the event the Operating Expenses are less than the Additional Rent for the Primary Term or any Additional Term, Lessor shall remit a reimbursement payment of an amount agreed upon by the parties sufficient to reimburse Lessee the difference between the Additional Rent and the Operating Expenses and shall remit such payment no later than July 31 of the pertinent year.

The Base Rent and Additional Rent are herein collectively referred to as the "Rent." The first due date of Rent shall be July 1, 2015; no Rent shall be due and owing by Lessee prior to July 1, 2015.

All Rent due and payable to Lessor may be paid by Lessee on a monthly basis on or before the tenth (10th) day of each month during the Term, without prior written demand. Lessee shall pay Rent exclusively from legally available funds.

The parties agree that the Rent payable by Lessee as provided in this Section is the fair market rental value of the Premises. Lessor and Lessee understand and intend that the obligation of Lessee to pay Rent hereunder shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional, statutory or other legal limitation or requirement concerning the creation of indebtedness by Lessee, nor shall anything contained herein constitute a pledge of the faith and credit or taxing power of Lessee.

3. **Use of Premises.** Lessee shall use and occupy the Premises for operation of an early childhood educational facility, or other educational purposes, office and/or administrative purposes, and other lawful purposes. Lessee shall be responsible for the supervision of all students enrolled in Lessee's early childhood educational program while on the Premises.

Lessor agrees to collaborate with Lessee to request and to obtain all required permits, for the operation of Lessee's early childhood educational program. This Lease is contingent on the approval of all required permits. In the event Lessee is unable to obtain required permits, Lessee shall have the option to terminate this Lease upon written notice to Lessor.

4. **Utilities.** Lessee will be responsible for all charges for utilities, including gas, electricity, trash pick-up, security alarm, telephone, Internet, and cable, for Lessee's Area during the Term of this Lease, and shall pay the charges directly to the utility/service provider. Lessee may select the utility or service provider.

5. **Use of Common Areas.** During the Term of this Lease, Lessee shall have the right to use the driveways, walkways, entrances, parking lots, and other areas on the Property on which the Premises are located. Lessor shall at all times maintain and keep in good repair these common areas.

6. **Facilities, Repair, and Maintenance Obligations of Lessor.**

Lessor warrants that, as of June 1, 2015, all air conditioning, heating, and electricity; all parking areas; and all common spaces, including, but not limited to, the shared kitchen and pantry, including all kitchen appliances, for which Lessor is responsible, shall be in good, working order.

Lessor shall at all times during the Term hereof, at Lessor's own cost and expense, keep the Premises, including, without limitation, all air conditioning, heating, roof and roof structure, building foundation and structure, the shared kitchen and pantry, parking areas, walks, driveways, walkways, entrances, fences and gates (with the exception of the fence(s) and/or gate(s) installed by Lessee pursuant to paragraph 7), in good and operating condition and repair, and in such condition as may be required by law and by the terms of this Lease, specifically including, but not limited to, the replacement or repair of any portion of the Premises which may be required by law or regulations or which may have become worn or obsolete, whether or not such repairs or replacements shall be structural or nonstructural, interior or exterior, extraordinary or ordinary, and whether or not the same can be said to be within the present contemplation of the parties hereto.

If at any time during the Term, Lessor shall fail or neglect to make a repair for which Lessor is responsible hereunder with diligence and promptness, then Lessee may give Lessor notice of such failure or neglect, and, if such failure or neglect continues for twenty (20) calendar days after such notice, then Lessee, in addition to all other rights which Lessee may have, may provide labor and/or materials, cause the performance of any contract, and/or do such other acts and things as Lessee may deem advisable to prosecute such repair. All costs and expenses incurred by Lessee in carrying out such repair shall be borne by Lessor and shall be payable by Lessor to Lessee upon demand, which demand may be made by Lessee from time to time as such costs and expenses are incurred, in addition to any and all damages to which Lessee shall be entitled hereunder, and/or, at Lessee's option, Lessee may deduct the costs and expenses incurred by Lessee in carrying out such repair work from the Rent due and owing by Lessee to Lessor.

7. **Facility and Maintenance Obligations of Lessee.** With the exception of Lessor's obligations, as described above, Lessee shall be responsible for the maintenance associated with its portable buildings, including any interior doors, including closure devices, frames, molding, locks and hardware, as well as the playground equipment installed by Lessee, landscaping, irrigation, extermination, and pest control within Lessee's Area, specifically excluding the shared kitchen and pantry. Pursuant to paragraph 1.c., Lessee shall have the right to install two portable buildings and playground equipment and fencing around such portable buildings and playground. Lessee has the right to alter and renovate Lessee's Area, and has the right to enter any part of the Premises to make such alterations and renovations.

8. **Taxes.** Lessor will pay, before they become delinquent, all applicable Taxes and assessments which may be payable in connection with the Premises or any part thereof, during the Term of this Lease. Lessee shall have no obligation to pay any taxes assessed in connection with the Premises or any part thereof.

9. **Lessee's Property.** Lessor agrees that Lessee's portable buildings, all playground equipment, furniture, fixtures (including, without limitation, kitchen fixtures and equipment placed in the shared kitchen and pantry), and personal property created and/or placed in and on the Premises by Lessee may be removed by Lessee at the termination or expiration of this Lease, even though the same may be attached or fixed to the Premises.

10. **Hold Over.** In the event Lessee shall hold over and remain in possession of the Premises after the expiration or termination of this Lease without any renewal or extension thereof, such holding over shall not be deemed to operate as a renewal or extension of this Lease, but shall only create a tenancy from month-to-month at the monthly rental provided for in Section 2 hereof, which may be terminated at any time by either Lessee or Lessor.

11. **Insurance.** At all times during the Term hereof, Lessor shall maintain the following hazard insurance coverages:

(i) The Premises shall be insured against loss or damage by fire, lightning, windstorm, hail, explosion, riot, damage from aircraft, smoke damage, sprinkler leakage damage, war damage (when available) and such other insurance risks, casualties and hazards as are insured against in a "Causes of Loss – Special Form" or "all risks"-type hazard insurance policy, in an amount equal to one hundred percent (100%) of the replacement cost, with a co-insurance clause of no less than 80%, to be determined, in Lessor's discretion not more frequently than at annual intervals, by one or more of the insurers, or by an architect, contractor or appraiser selected by Lessor. Any of the Premises located in special flood hazard areas shall be insured against loss or damage by flood, in an amount equal to the maximum amount of insurance obtainable under the federal flood insurance program, and Lessor may obtain any additional insurance coverages that are commercially reasonable for the Premises; and

(ii) In addition, Lessor shall keep the net rental value of the insured against loss or damage by fire, lightning, windstorm, hail, explosion, riot, damage from aircraft, smoke damage, and such other insurance risks, casualties and hazards as are insured against in a "Causes of Loss – Special Form" or "all risks"-type hazard insurance policy.

All such insurance proceeds received by Lessor shall be held in trust to be applied to the cost of demolition, restoration, repair, replacement and rebuilding of the damage which occasioned the payment of such proceeds, subject to the requirements of any holder of a mortgage or deed of trust against the Property.

Lessee shall obtain and maintain throughout the Term of the Lease insurance of such types and coverage(s) to cover Lessee's portable buildings, playground equipment, kitchen appliances, fixtures, and personal property owned by Lessee and located on the Premises.

12. **Indemnification.** LESSOR HEREBY AGREES TO INDEMNIFY, DEFEND, AND HOLD LESSEE, ITS EMPLOYEES, AGENTS, OFFICERS, TRUSTEES, SUCCESSORS, AND ASSIGNS, HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, DAMAGES, LIABILITIES, COSTS, PENALTIES, AND EXPENSES (INCLUDING BUT NOT LIMITED TO, ATTORNEY'S FEES AND EXPERT'S FEES) ARISING OUT OF OR RELATING TO ANY SUIT, ACTION, PROCEEDING, CLAIM OR DEMAND BROUGHT OR DEMANDED; OR ANY COSTS OR DAMAGES INCURRED BY LESSEE, ARISING OUT OF OR RELATED TO ANY DIRECT OR INDIRECT ACTION OF LESSOR OR LESSOR'S EMPLOYEES, AGENTS, OFFICERS, SUCCESSORS, OR ASSIGNS. This clause shall survive acceptance and payment of all amounts by Lessee.

13. **Condemnation.** If at any time during the Term hereof, all or any portion of the Premises shall be taken in the exercise of the power of eminent domain by any sovereign, municipality or other public or private authority, Lessee shall have the right to terminate this Lease on the date of taking of possession by such authority; provided, however, that Lessee shall have the right to appear in any condemnation proceedings and receive any award or awards for Lessee's leasehold estate in the Premises. The award(s) for any taking shall be paid to Lessor, with the express exception of any award or awards for the taking of any portion of Lessee's leasehold estate in the Premises, which shall be paid to Lessee.

14. **Damage to Premises.** Notwithstanding anything in this Lease to the contrary, if the Premises or a substantial portion thereof, as determined by Lessee in Lessee's sole discretion, are damaged by fire or other casualty or sustains a serious casualty loss that renders the Premises or any portion thereof uninhabitable or unusable for Lessee's purposes, as determined by Lessee in Lessee's sole discretion, the rent otherwise due hereunder shall not be due nor paid by Lessee during the period of such destruction or damaged condition, and Lessee shall have the right to terminate this Lease immediately upon written notice to Lessor. Regardless of whether Lessee exercises its option to terminate this Lease, the Rent shall abate hereunder during the period of any damage to, destruction or damaged condition of the Premises, and if Rent for any such month has been paid in advance, then Lessee shall be entitled to a refund from Lessor of the excess amount paid.

15. **Assignment and Subletting.** Neither party may assign this Lease or any interest herein or pledge, mortgage, or hypothecate this Lease or any interest therein, without the other party's prior written consent, which shall not be unreasonably withheld, and any such attempted assignment or

subletting without such prior written consent shall be void.

16. **Lessor's Default.** If Lessor fails to comply with this Lease within thirty (30) calendar days after Lessee notifies Lessor of Lessor's failure to comply, Lessor will be in default and Lessee may seek any remedy provided by law. Notwithstanding anything herein to the contrary, if Lessor refuses or fails to perform any of its undertakings or obligations which are to be performed under this Lease, then Lessee shall have the right to terminate this Lease upon ten (10) calendar days' written notice given to Lessor.

17. **Lessee's Right to Cure Lessor's Defaults.** Without limiting the foregoing, whenever and as often as Lessor shall fail or neglect to comply with and perform any term, covenant, condition or agreement to be complied with or performed by Lessor hereunder, then, upon thirty (30) days' prior written notice to Lessor (except where a shorter notice period is provided herein, in which event such shorter period shall apply), if such default shall be continuing, Lessee, at Lessee's option, in addition to all other remedies available to Lessee, may perform, or cause to be performed, such work, labor, services, acts or things, and take such other steps, as Lessee may reasonably deem advisable, to comply with and perform any such term, covenant, condition or agreement which is in default, in which event Lessor shall reimburse Lessee upon demand, and from time to time, for all reasonable costs and expenses suffered or incurred by Lessee in so complying with or performing such term, covenants, condition or agreement. The commencement of any work or the taking of any other steps or performance of any other act by Lessee pursuant to this Section shall not be deemed to obligate Lessee to complete the curing of any term, covenant, condition or agreement which is in default.

18. **Lessor's Right to Cure Lessee's Defaults.** Without limiting the foregoing, whenever and as often as Lessee shall fail or neglect to comply with and perform any term, covenant, condition or agreement to be complied with or performed by Lessee hereunder, including, without limitation, payment of Rent, then, upon thirty (30) days' prior written notice to Lessee (except where a shorter notice period is provided herein, in which event such shorter period shall apply), if such default shall be continuing, Lessor, at Lessor's option, in addition to all other remedies available to Lessor, may pursue any of the following remedies:

- a. terminate this Lease, in which event Lessee shall immediately surrender the Premises to Lessor;
- b. sue Lessee for damages and costs sustained by virtue of Lessee's default.

19. **Non-Appropriation.** Notwithstanding any other provision of this Lease or obligation imposed on Lessee by this Lease, Lessee shall have the right to terminate this Lease without default or liability to Lessor resulting from such termination, effective as of the end of any fiscal year of Lessee or of Lessee's Head Start program, if it is determined by Lessee, in Lessee's sole discretion, that there are insufficient funds to extend this Lease, in accordance with Texas Local Government Code 271.903 concerning non-appropriation of funds for multi-year contracts. Lessor further acknowledges that federal funds will be used to pay for all rents due under this Lease and that this Lease is an annual lease subject to appropriation and approval of a Head Start Grant by the United States federal government for the specific purpose of operating a Head Start educational program and facilities housed in the Houston area. As such, if Lessee does not receive sufficient funding to

operate the Premises, Lessee may terminate this Lease without penalty or further obligation to Lessor, at any time upon written notice to Lessor.

20. **Quiet Enjoyment.** Lessor covenants that at all times during the Term hereof, so long as Lessee is not in material default hereunder, Lessee's quiet enjoyment of the Premises or any part thereof shall not be disturbed by any act of Lessor, or of anyone acting by, through or under Lessor.

21. **Right to Audit.** Lessee shall have the right, upon written notice to Lessor, to audit all documents or contracts related to this Lease. Records subject to audit shall include, but are not limited to, records which may have a bearing on matters of interest to Lessee in connection with this Lease, and shall be open to inspection and subject to audit and/or reproduction by Lessee's agents or its authorized representatives to the extent necessary to adequately permit evaluation and verification of (a) Lessor's compliance with this Lease, and (b) any other matters related to this Lease.

22. **No Agency.** It is the intention of the parties to this Lease that Lessor is independent of Lessee and is not an employee, agent, joint venturer, or partner of Lessee. Nothing in this Lease shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between Lessor and Lessee. Lessee has no power or authority to assume or create any obligation or responsibility on behalf of Lessor, and Lessor has no power or authority to assume or create any obligation or responsibility on behalf of Lessee. Lessor agrees that Lessee shall have no responsibility for any conduct of any of Lessor's employees, agents, representatives, invitees, patrons, or guests.

23. **Rights Cumulative.** All the rights and remedies of each party hereunder or pursuant to present or future law shall be deemed to be separate, distinct and cumulative, and no one or more of them, whether exercised or not, nor any mention of or reference to any one or more of them herein, shall be deemed to be an exclusion or a waiver of any of the others, or of any of the rights or remedies which such party may have, whether by present or future law or pursuant hereto, and each party shall have, to the fullest extent permitted by law, the right to enforce any rights or remedies separately and to take any lawful action or proceedings to exercise or enforce any right or remedy without thereby waiving or being barred or estopped from exercising and enforcing any other rights and remedies by appropriate action or proceedings.

24. **Obligations upon Termination.** Subject to Section 9, above, Lessee shall, upon any termination hereof prior to the expiration of the Term, well and truly surrender and deliver up the Premises into the possession and use of Lessor, without delay and in good order, condition and repair, ordinary wear and tear excepted.

25. **No Waiver.** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof.

26. **Severability.** The invalidity or unenforceability of any particular provision hereof shall not

affect the other provisions, and this Lease shall be construed in all respects as if such invalid or unenforceable provision had not been contained herein.

27. **Benefit.** This Lease shall inure to the benefit of and be binding upon the parties and their respective legal representatives, successors and assigns. The provisions hereof are solely for the benefit of the parties and their respective legal representatives, successors and assigns, and shall not be deemed or construed to create any rights for the benefit of any other person.

28. **Entire Agreement: Written Modifications.** This Lease contains the entire understanding between the parties with respect to the subject matter hereof; all representations, promises, and prior or contemporaneous understandings, between the parties with respect to the subject matter hereof are merged into and expressed in this Lease; and any other understandings between the parties with respect to the subject matter hereof are hereby canceled. This Lease shall not be amended, modified or supplemented without the written agreement of the parties to this Lease at the time of such amendment, modification or supplement.

29. **Governing Law; Venue.** This Lease shall be governed by the laws of the State of Texas, without regard to its provisions on conflicts of laws. Any dispute under this Lease may be brought in the state and federal courts located in Houston, Harris County, Texas, and the parties hereby submit to the exclusive jurisdiction of said courts.

30. **Captions.** The captions herein are for convenience and identification purposes only, are not an integral part hereof, and are not to be considered in the interpretation of any part hereof.

31. **Notices.** All notices, demands or other communications of any type given by a party to the other, whether required by this Lease or in any way related to this Lease, shall be given in accordance with the provisions of this Lease in writing and shall be delivered personally to the addressee with a receipt requested therefor or shall be sent by a recognized overnight courier service for next day delivery or by United States certified mail, return receipt requested, postage prepaid and addressed to the parties at their respective addresses set forth below. Notices sent in compliance with this Section shall be effective (a) upon receipt or refusal if delivered personally; (b) one (1) business day after deposit with an overnight courier service; or (c) five (5) business days after deposit in the U.S. Mail. Either party may change the address for notice and the person to whom notices are sent by giving the other party ten (10) days' advance written notice of such change of address.

To Lessor: Journey of Faith United Methodist Church
 Attn: Ivory Levigne
 130 Atascocita Dr.
 Humble, Texas 77396

With a copy to: Journey of Faith United Methodist Church
 Attn: Corey Terrance
 130 Atascocita Dr.
 Humble, Texas 77396

To Lessee: Harris County Department of Education
Attn: County School Superintendent
6300 Irvington
Houston, TX 77022

With a copy to: Sarah Weber Langlois
Rogers, Morris & Grover, LLP
5718 Westheimer, Suite 1200
Houston, TX 77057

or to such other address as shall be furnished in writing by either party to the other party.

32. **Counterparts.** This Lease may be executed in separate counterparts, each of which when so executed shall be an original, but all of such counterparts shall together constitute but one and the same instrument.

33. **Costs of Enforcement.** If any action is instituted in connection with any controversy arising out of this Lease, the prevailing party shall be entitled to recover, in addition to costs, such sum as the court may adjudge reasonable as attorneys' fees in such action and on any appeal from any judgment or decree entered therein.

34. **Safety.** Lessor shall comply with OSHA safety rules and any other safety guidelines and standards as required by Lessee, including but not limited to the safety and other requirements specified in the RFP for the Premises.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed and delivered this Lease with effect as of the day and year first above written.

[Separate Signature Pages Follow]

SEPARATE SIGNATURE PAGE TO
LEASE AGREEMENT

LESSOR:

**JOURNEY OF FAITH UNITED METHODIST
CHURCH**

By: 
Name: TRUSTEE CHAIR - IVORY LEN LEVIGNE
Title: TRUSTEE CHAIR

STATE OF TEXAS

COUNTY OF HARRIS

I, WILLIAM A. ALLMAN a Notary Public of the County and State aforesaid, certify that IVORY LEN LEVIGNE personally appeared before me this day and acknowledged that he is TRUSTEE CHAIR of JOURNEY OF FAITH UNITED METHODIST CHURCH., a _____ corporation, and that by authority duly given and as the act of the company, the foregoing instrument was signed in its name by him as its TRUSTEE, under seal.

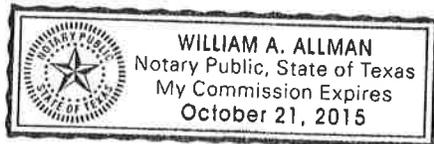
WITNESS my hand and Notarial Seal or Stamp, this the 8 day of MAY, 2015.


Notary Public

My Commission Expires:

10/21/2015

NOTARIAL SEAL/STAMP



SEPARATE SIGNATURE PAGE TO
LEASE AGREEMENT

LESSEE:

**HARRIS COUNTY DEPARTMENT OF
EDUCATION**

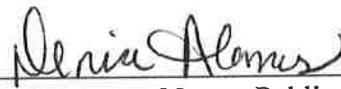
By: 
Name: Jesus Amezcua
Title: Asst. Supt Business

STATE OF TEXAS

COUNTY OF Harris

I, a Notary Public of state and county aforesaid, certify that Jesus Amezcua personally came before me this day and acknowledged that (s)he is the 1st Supt of Harris County Department of Education, a political subdivision of the State of Texas, and (s)he as 1st Supt being authorized to do so, executed the forgoing instrument on behalf of the Harris County Department of Education.

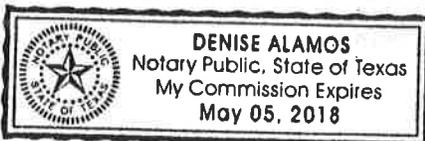
WITNESS my hand and Notarial Seal or Stamp, this the 27 day of May, 2015.


Notary Public

My Commission Expires:

5-27-18

NOTARIAL SEAL/STAMP



March 25, 2020

Journey of Faith United Methodist Church
Attn: Ivory Levigne
130 Atascocita Dr.
Humble, Texas 77396

Via Overnight Courier Service

Dear Ivory Levigne:

Please accept this correspondence as Harris County Department of Education's ("HCDE") formal written notification of HCDE's exercise of its option to extend the term of its Lease Agreement with Journey of Faith United Methodist Church for the property known and numbered as 130 Atascocita Rd., Humble, TX 77396, for an additional five-year period, beginning June 1, 2020 and expiring on May 31, 2025.

Pursuant to the Lease Agreement entered into by and between HCDE and Journey of Faith, the initial or primary term of the Lease Agreement is a five-year term that commenced on June 1, 2015 and is set to expire on May 31, 2020. *See Lease Agreement*, at ¶ 1.e. The Lease Agreement permits HCDE to extend the primary term for up to three additional five-year periods. *See Lease Agreement*, at ¶ 1.f. The Lease Agreement provides that HCDE "must exercise said option to extend by providing written notice to Lessor no later than sixty (60) days prior to the expiration of the Primary Term...." *See Lease Agreement*, at ¶ 1.f.

Having satisfied the contractual obligation of providing notice of HCDE's exercise of its option to extend the term of the Lease Agreement pursuant to this correspondence, HCDE looks forward to a continued successful relationship with Journey of Faith. Should you have any questions, please contact me directly.

Regards,

Rich Vela

Rich Vela Mar 26, 2020
Executive Director of Facilities
Harris County Department of Education

CC" Journey of the Faith United Methodist Church – Corey Terrance

Letter to Interfaith Church

Final Audit Report

2020-03-26

| | |
|-----------------|--|
| Created: | 2020-03-26 |
| By: | Jesus Amezcua (jamezcua@hcde-texas.org) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAA-Ut6ePmx86W2pXQ9x2rHx0Jr6Ycnev1Y |

"Letter to Interfaith Church" History

-  Document created by Jesus Amezcua (jamezcua@hcde-texas.org)
2020-03-26 - 4:02:17 AM GMT- IP address: 50.238.110.131
-  Document emailed to rich Vela (rvela@hcde-texas.org) for signature
2020-03-26 - 4:03:01 AM GMT
-  Email viewed by rich Vela (rvela@hcde-texas.org)
2020-03-26 - 2:22:28 PM GMT- IP address: 67.44.177.69
-  Document e-signed by rich Vela (rvela@hcde-texas.org)
Signature Date: 2020-03-26 - 11:21:33 PM GMT - Time Source: server- IP address: 67.44.177.69
-  Signed document emailed to rich Vela (rvela@hcde-texas.org) and Jesus Amezcua (jamezcua@hcde-texas.org)
2020-03-26 - 11:21:33 PM GMT

Regular Board Meeting

7.B.

Meeting Date: April 15, 2020
Title: CH Local FY 20 - Revised
Submitted For: Bill Monroe, Purchasing

Submitted By: Kendra Jackson
HCDE Goal(s): 2. Deliver value responsibly

Recommended Action: Approve

Additional Resource Personnel: Dr. Jesus Amezcua, Bill Monroe, Kendra Jackson, Yaritza Roman

Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval to increase the allowable maximum contract amount under CH Local FY 2020 for Data Recognition Corporation (original \$75,000), requesting new total of \$181,380 (increase of \$106,380), for testing material for Adult Education.

Subject:

Request an increase in maximum allowable spending under CH Local

Rationale:

The CH Local allowed maximum expenditures need to be increased to reflect actual and anticipated spending.

Fiscal Impact

Attachments

No file(s) attached.

Form Review

Inbox

Purchasing
Assistant Superintendent - Business
Form Started By: Kendra Jackson
Final Approval Date: 03/31/2020

Reviewed By

Bill Monroe
Jesus Amezcua

Date

03/31/2020 10:45 AM
03/31/2020 11:06 PM
Started On: 03/31/2020 10:09 AM

Regular Board Meeting

7.C.

Meeting Date: April 15, 2020
Title: Schools Division ABS East-Contract Addendum FY19 for ESY: Summer School
Submitted For: Anthony Mays, Schools **Submitted By:** Denise Alamos
Recommended Action: Approve **HCDE Goal(s):**

1. Impact education/respond to evolving needs
2. Deliver value responsibly
3. Advocate for learners through innovation
4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Jonathan Parker Anthony Mays, Dr. Jesus Amezcua, Bill Monroe, Kendra Jackson
Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Academic and Behavior School East Addendum (revenue contract) for FY 2019 in the aggregate amount of \$421,600 with Houston ISD for three (3) extended school year contracts total to \$15,600 (in-county: \$5,200 each). Addendum to increase annual contract by \$15,600. Original annual contract is for \$406,000.

Subject:

Academic and Behavior School East Addendum (revenue contract) for FY 2019 in the aggregate amount of \$421,600 with Houston ISD for three (3) extended school year contracts total to \$15,600 (in-county: \$5,200 each). Addendum to increase annual contract by \$15,600. Original annual contract is for \$406,000.

Rationale:

| Entity | Description | Date | Amount |
|--------------|---|-------------------|------------------|
| Houston ISD | Summer Contract(s)-3 (In-County: \$5,200 each) Increased original contract of \$406,000 plus ESY \$15,600 | 6/10/19 - 7/11/19 | \$421,600 |
| Total | | | \$421,600 |

Fiscal Impact

Included in FY budget Y/N: y
Included in current budget amendment Y/N: n

Attachments

HISD Addendum For ESY 2019

Form Review

Inbox
Purchasing Alternate

Reviewed By
Kendra Jackson

Date
03/30/2020 01:37 PM

**FIRST ADDENDUM TO THE AGREEMENT
BETWEEN
THE HOUSTON INDEPENDENT SCHOOL DISTRICT
AND
HARRIS COUNTY DEPARTMENT OF EDUCATION ABS EAST (ESY)**

This First Addendum modifies the original agreement between the Houston Independent School District and Harris County Department of Education ABS East which was previously approved and executed on July 12, 2018. This addendum provides ESY services for **3 units**, school year 2018-2019. The remainder of the Agreement remains in effect and is not affected by these changes.

1. This addendum is to increase the amount of the original contract by \$15,600.00 for ESY services.
2. The School district will pay the Contractor for its complete and satisfactory performance of this Agreement Four Hundred Twenty-One Thousand Six Hundred Dollars and Zero Cents (\$421,600.00) should not exceed Four Hundred Twenty-One Thousand Six Hundred Dollars and Zero Cents (\$421,600.00).

Dated this 31th day of January 2020.

Harris County Department of
Education (West)

HOUSTON INDEPENDENT SCHOOL
DISTRICT

Dr. James Colbert, Jr.
County School Superintendent

Sherrie Robinson
Controller

Approved as to Form:



Elaine Hutchins-Taylor
General Counsel

**FIRST ADDENDUM TO THE AGREEMENT
BETWEEN
THE HOUSTON INDEPENDENT SCHOOL DISTRICT
AND
HARRIS COUNTY DEPARTMENT OF EDUCATION ABS EAST (ESY)**

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Dated this 31th day of January 2020.

Harris County Department of
Education (West)

HOUSTON INDEPENDENT SCHOOL
DISTRICT

Dr. James Colbert, Jr.
County School Superintendent

Sherrie Robinson
Controller

Approved as to Form:



Elneta Hutchins-Taylor
General Counsel

**FIRST ADDENDUM TO THE AGREEMENT
BETWEEN
THE HOUSTON INDEPENDENT SCHOOL DISTRICT
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Dated this 31th day of January 2020.

Harris County Department of
Education (West)

HOUSTON INDEPENDENT SCHOOL
DISTRICT

Dr. James Colbert, Jr.
County School Superintendent

Sherrie Robinson
Controller

Approved as to Form:



Elneita Hutchins-Taylor
General Counsel



HOUSTON INDEPENDENT SCHOOL DISTRICT

Hattie Mae White Educational Support Center
4400 West 18th Street • Houston, Texas 77092-8501

S. Lachlin Verrett, Ph.D.
Assistant Superintendent, Special Education Services
Tel: 713-556-7025 • Fax: 713-556-7099

www.HoustonISD.org
www.twitter.com/HoustonISD

February 17, 2020

Harris County Department of Education
Dr. James Colbert
6300 Irvington Blvd
Houston, Texas 77022

Re: 2019-2020 Contract
ABS EAST

Dear Dr. Colbert,

Please find enclosed three copies of the addendum between the Houston Independent School District and your company. Your signature is requested on each of the addendums. Please return all copies to my office. A fully executed addendum with required signatures will be forwarded to you within fourteen business days.

Please be reminded that all services must be completed by the end of the contract period. In order to ensure that you are paid in a timely manner, it is requested that you submit your invoices to Ms. Ardalia P. Idlebird, Director, Special Education Compliance, Instruction, and Services, Houston Independent School District, Office of Special Education Services, 4400 West 18th Street, Houston, TX 77092-8501.

Please contact me at (713) 556-7025, if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Ardalia P. Idlebird".

Ardalia P. Idlebird, Director
Special Education Compliance, Instruction, and Services



INVOICE

TO: Ardalia P. Idelbird
Manager of Special Education Services
Houston ISD
4400 West 18th Street
Houston, TX 77092

INVOICE #: AE11S19

INVOICE DATE: 7/1/2019

SERVICES RENDERED FOR
MONTHS OF : Summer Session 2019

TERMS: DUE UPON REQUEST

2019 Summer Session Service Agreement

Education Services at the Academic and Behavior School: East

In-County ED - 3 Units

TOTAL INVOICE

\$15,600

Please refer to invoice number when making check payable to:

Harris County Department of Education

Mail to: Accounts Receivable
6300 Irvington Boulevard
Houston, TX 77022-5618

HCDE USE ONLY:

19980060100131 57290000

AE32530

Regular Board Meeting

7.D.

Meeting Date: April 15, 2020
Title: Notice of Award - HCDE-Head Start Budget Period 01/01/2020 - 06/30/2020
Submitted For: Venetia Peacock, Head Start **Submitted By:** Sharon McBride
Recommended Action: Accept **HCDE Goal(s):**
1. Impact education/respond to evolving needs
2. Deliver value responsibly
3. Advocate for learners through innovation
4. Provide cost savings by leveraging tax dollars
5. Recruit high-quality professionals

Additional Resource Personnel: Jonathan Parker, Venetia Peacock, Dr. Jesus Amezcua, Bill Monroe, Kendra Jackson **Facilities/Technology Approval Needed?:**

Information

Posted Agenda Item:

Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division in the amount of \$2,947,763 for the period of 01/01/2020 through 06/30/2020.

Subject:

Notice of Award in the amount of \$2,947,763 - HCDE-Head Start Budget Period 01/01/2020 - 06/30/2020.

Rationale:

This action awards the balance of funds for Head Start operations and Head Start training and technical assistance for the 01/01/2020-06/30/2020 budget period.

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304, and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

Fiscal Impact

Attachments

Head Start - NOA.April-June

Form Review

| Inbox | Reviewed By | Date |
|----------------------|--------------------|---------------------|
| Head Start | Venetia Peacock | 03/25/2020 12:21 PM |
| Purchasing Alternate | Kendra Jackson | 03/26/2020 01:08 PM |
| Purchasing | Bill Monroe | 03/26/2020 04:06 PM |

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

| | | | |
|--|---|--|-----------------------------|
| 1. AWARDING OFFICE: Office of Head Start | 2. ASSISTANCE TYPE: Discretionary Grant | 3. AWARD NO.: 06CH7177-06-01 | 3a. AMEND. NO.: 1 |
|--|---|--|-----------------------------|

4. FAIN: 06CH7177

| | | |
|-------------------------------------|---|---|
| 5. TYPE OF AWARD: Service | 6. TYPE OF ACTION: Balance of Funds | 7. AWARD AUTHORITY: 42 USC 9801 ET SEQ. |
|-------------------------------------|---|---|

| | | |
|--|---|---|
| 8. BUDGET PERIOD: 01/01/2020 THRU 06/30/2020 | 9. PROJECT PERIOD: 01/01/2015 THRU 06/30/2020 | 10. CFDA NO.: 93.600 - Head Start |
|--|---|---|

| | |
|---|---|
| 11. RECIPIENT ORGANIZATION: HARRIS COUNTY DEPARTMENT OF EDUCATION 6300 Irvington Blvd Houston, TX 77022-5618 Grantee Authorizing Official: Eric Dick , Board President | 12. PROJECT / PROGRAM TITLE: Head Start |
|---|---|

| | | |
|------------------------------|--------------------------------|--|
| 13. COUNTY: Harris | 14. CONGR. DIST.: 29 | 15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Venetia Peacock Senior Director of Head Start |
|------------------------------|--------------------------------|--|

| | | | |
|------------------------------|-----------------|--|-----------------------|
| 16. APPROVED BUDGET: | | 17. AWARD COMPUTATION: | |
| Personnel..... | \$ 3,564,034.00 | A. NON-FEDERAL SHARE..... | \$ 1,473,882.00 20% |
| Fringe Benefits..... | \$ 837,396.00 | B. FEDERAL SHARE..... | \$ 5,895,527.00 80% |
| Travel..... | \$ 14,684.00 | 18. FEDERAL SHARE COMPUTATION: | |
| Equipment..... | \$ 0.00 | A. TOTAL FEDERAL SHARE..... | \$ 5,895,527.00 |
| Supplies..... | \$ 110,608.00 | B. UNOBLIGATED BALANCE FEDERAL SHARE..... | \$ 700.00 |
| Contractual..... | \$ 180,646.00 | C. FED. SHARE AWARDED THIS BUDGET PERIOD...\$ | 2,947,064.00 |
| Facilities/Construction..... | \$ 0.00 | 19. AMOUNT AWARDED THIS ACTION: | \$ 2,947,763.00 |
| Other..... | \$ 531,007.00 | 20. FEDERAL \$ AWARDED THIS PROJECT PERIOD: | \$ 67,637,008.00 |
| Direct Costs..... | \$ 5,238,375.00 | 21. AUTHORIZED TREATMENT OF PROGRAM INCOME: | |
| Indirect Costs..... | \$ 657,152.00 | Additional Costs | |
| In Kind Contributions..... | \$ 0.00 | 22. APPLICANT EIN: | 23. PAYEE EIN: |
| Total Approved Budget..... | \$ 5,895,527.00 | 746001215 | 1746001215A1 |
| | | 24. OBJECT CLASS: 41.51 | |

| | | | | | |
|-----------------------------------|---------------------|----------------------|----------------|-----------------|--------------------------|
| 25. FINANCIAL INFORMATION: | | | | DUNS | 188326151 |
| ORGN | DOCUMENT NO. | APPROPRIATION | CAN NO. | NEW AMT. | UNOBLIG. NONFED % |
| | 06CH717706 | 75-20-1536 | 0-G064122 | \$2,917,926.00 | |
| | 06CH717706 | 75-20-1536 | 0-G064120 | \$29,837.00 | |

26. REMARKS: (Continued on separate sheets)

| | | |
|--|----------------------------------|--|
| 27. SIGNATURE - ACF GRANTS OFFICER Ms. Jennifer M Curtiss 601 E. 12th St. Room 349 Kansas City, MO 64106-2808 Phone: N/A | ISSUE DATE: 03/16/2020 | 28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett 03/16/2020 |
|--|----------------------------------|--|

| | |
|--|----------------------------|
| 29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Mrs. Tatia Long - Supervisory Program Specialist | DATE: 03/16/2020 |
|--|----------------------------|

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

| | | | | |
|---|---|---|--|---|
| 1. AWARDING OFFICE: Office of Head Start | | 2. ASSISTANCE TYPE: Discretionary Grant | 3. AWARD NO.: 06CH7177-06-01 | 3a. AMEND. NO.: 1 |
| 4. FAIN: 06CH7177 | | | | |
| 5. TYPE OF AWARD: Service | | 6. TYPE OF ACTION: Balance of Funds | | 7. AWARD AUTHORITY: 42 USC 9801 ET SEQ. |
| 8. BUDGET PERIOD: 01/01/2020 THRU 06/30/2020 | 9. PROJECT PERIOD: 01/01/2015 THRU 06/30/2020 | 10. CFDA NO.: 93.600 - Head Start | | |
| 11. RECIPIENT ORGANIZATION: HARRIS COUNTY DEPARTMENT OF EDUCATION | | | | |

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

HARRIS COUNTY DEPARTMENT OF EDUCATION

06CH7177-06-01

1. Remarks

26. REMARKS (Continued from previous page)

This action awards the balance of funds for Head Start operations and Head Start training and technical assistance for the 01/01/2020-06/30/2020 budget period.

Regular Board Meeting

7.E.

Meeting Date: April 15, 2020

Title:

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource Personnel:

Information

Posted Agenda Item:

Consider adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA associated with City of Houston water main break and its aftermath on February 27, 2020 and February 28, 2020.

Subject:

Consider adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA associated with City of Houston water main break and its aftermath on February 27, 2020 and February 28, 2020.

Rationale:

Adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA (Local). If the superintendent grants emergency administrative leave with pay in accordance with local policy, the Board shall adopt a resolution or take other Board action establishing the purpose served by the expenditure.

Attachments

Resolution
Declaration of state of emergency water main

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/25/2020

Reviewed By

Natasha Truitt

Date

03/25/2020 06:27 PM
Started On: 03/25/2020 04:48 PM

**RESOLUTION OF THE BOARD OF TRUSTEES
OF HARRIS COUNTY DEPARTMENT OF EDUCATION**

WHEREAS, Harris County Department of Education (“HCDE” or the “Department”) Board of Trustees recognizes that the territory included within the Department recently suffered flooding and other detrimental effects, associated with a City of Houston water main break and its aftermath;

WHEREAS, in order to respond to the water main break and its aftermath, HCDE ceased operations at Harris County Department of Education’s North Post Oak location on February 27, 2020 and Compton Head Start, Coolwood Head Start, Dogan Head Start, Fonwood Head Start, Fifthward Head Start, Pugh Head Start, Sheffield Head Start, and Tidwell Head Start on February 28, 2020 for the safety of students and staff. The water main break also resulted in the closure of Spring Branch Independent School District on February 28, 2020, which resulted in HCDE therapists assigned to Spring Branch ISD not being able to report to work;

WHEREAS, pursuant to HCDE Board Policy DEA (Local), HCDE’s Superintendent declared a “state of emergency” and granted emergency administrative leave with pay and additional emergency pay to employees assigned to the above-detailed locations (*see Exhibit A, Declaration*);

WHEREAS, HCDE Board Policy DEA (Local) provides, “If the superintendent grants emergency administrative leave with pay in accordance with this policy, the Board shall adopt a resolution or take other Board action establishing the purpose served by the expenditure;”

WHEREAS, the Board of Trustees of Harris County Department of Education seeks to retain its employees, facilitate efficient operation of educational activities, assist with emergency operations, staff and support of shelter operations and for any and all reasonable support services due to this incident;

WHEREAS, the Board of Trustees of Harris County Department of Education finds that compensating employees for work days missed as a result of water main break serves an important public purpose in that continued retention of such employees shall enable the Department to continue efficient operation(s) of educational and community activities; and

WHEREAS, the Board of Trustees of Harris County Department of Education also finds that there is a public purpose in the continued retention and morale for such employees to be compensated for workdays missed as a result of the various location closures caused by the water main break.

IT IS THEREFORE:

RESOLVED that the Board of Trustees of Harris County Department of Education hereby authorizes the HCDE administration to compensate employees assigned to the above-detailed locations for workdays missed when the above-referenced locations were closed due to the water main break at their regular hourly or daily rate of pay, according to the regular duty schedule the

employee would have otherwise worked if not for the closure, or other schedule(s), as determined by the Superintendent. Substitutes and independent contractors are not eligible for the emergency pay outlined herein; and

FURTHER RESOLVED that the Board of Trustees of Harris County Department of Education hereby authorizes the HCDE administration to award additional emergency pay to non-exempt and exempt employees assigned to any of the above-detailed locations who were required to work during the Department's closure, pursuant to HCDE Board Policy DEA (Local) and the Superintendent's Declaration. Substitutes and independent contractors are not eligible for the additional emergency pay outlined herein.

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of Harris County Department of Education during a regular Board Meeting on April 15, 2020. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____ Nays: _____ Abstentions: _____

Passed the 15th day of April, 2020. This Resolution may be signed electronically and in counterparts.

Eric Dick
President, Board of Trustees
Harris County Department of Education

Attest: _____
Danyahel (Danny) Norris
Vice President, Board of Trustees
Harris County Department of Education

**DECLARATION OF STATE OF EMERGENCY AND
GRANT OF EMERGENCY ADMINISTRATIVE LEAVE WITH PAY AND
ADDITIONAL PAY UNDER POLICY DEA (LOCAL)**

In accordance with HCDE Policy DEA (Local), as superintendent, effective February 27, 2020, I declare a “state of emergency” as a result of the City of Houston’s water main break that occurred on February 27, 2020 and resulting aftermath, which continued through February 28, 2020. The water main break and its aftermath resulted in the closure of Harris County Department of Education’s North Post Oak location on February 27, 2020 and the closure of Compton Head Start, Coolwood Head Start, Dogan Head Start, Fonwood Head Start, Fifthward Head Start, Pugh Head Start, Sheffield Head Start, and Tidwell Head Start on February 28, 2020 for the safety of students and staff. The water main break also resulted in the closure of Spring Branch Independent School District on February 28, 2020, which resulted in HCDE therapists assigned to Spring Branch ISD not being able to report to work.

The state of emergency ended at 12:01 a.m. on February 29, 2020.

I grant emergency administrative leave with pay to HCDE employees affected at the above-detailed locations pursuant to HCDE Policy DEA (Local). As such, affected HCDE employees will be compensated at their assigned rate per the HCDE compensation plan. Emergency administrative leave with pay is granted for HCDE employees at HCDE’s North Post Oak location on February 27, 2020; HCDE employees of Compton Head Start, Coolwood Head Start, Dogan Head Start, Fonwood Head Start, Fifthward Head Start, Pugh Head Start, Sheffield Head Start, and Tidwell Head Start on February 28, 2020; and HCDE therapists assigned to Spring Branch ISD on February 28, 2020. As outlined in HCDE Policy DEA (Local), substitutes and independent contractors are not eligible for emergency administrative leave with pay.

I further grant additional emergency pay, in addition to the emergency administrative leave with pay, as follows:

- HCDE non-exempt employees assigned to any of the above-detailed locations who were required to work during the state of emergency shall be compensated at a rate of 1.5 times their regular rate of pay for hours worked during the state of emergency; and
- HCDE exempt employees assigned to any of the above-detailed locations who worked, including teleworking, during the state of emergency may apply for an earned non-duty day at a rate of 1.0, in accordance with HCDE procedures.

Employees who were on prior-approved leave, called in sick, or took an unscheduled discretionary day during the state of emergency shall continue to be charged for such leave and shall not earn any other benefit as compensation, pursuant to HCDE Policy DEA (Local).



James Colbert, Jr.
COUNTY SCHOOL SUPERINTENDENT
HARRIS COUNTY DEPARTMENT OF EDUCATION

Regular Board Meeting

7.F.

Meeting Date: April 15, 2020

Title:

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource Personnel:

Information

Posted Agenda Item:

Consider approval of the 2020-2021 HCDE Work/Holiday Calendar.

Subject:

2020-2021 HCDE Work/Holiday Calendar

Rationale:

Work/Holiday calendar for the 2020-2021 school year reflecting work days and holidays and meetings of the HCDE Board of Trustees.

Attachments

2020-21 Work Calendar

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/25/2020

Reviewed By

Natasha Truitt

Date

03/25/2020 06:27 PM
Started On: 03/25/2020 05:09 PM



Harris County
Department of
Education

2020-2021 Work/Holiday Calendar

HOLIDAYS

Labor Day – September 7, 2020
 Thanksgiving – November 26 – 27, 2020
 Christmas Break – December 23, 2020 – January 1, 2021
 Martin Luther King, Jr. Day – January 18, 2021
 Spring Break – March 15 – 19, 2021
 Good Friday – April 2, 2021
 Memorial Day – May 31, 2021
 Independence Day – July 5, 2021

MAKE-UP DAYS

April 2, 2021
 May 31, 2021

Make-up days for staff may vary depending on the division and school districts served

EARLY RELEASE DAY

August 21, 2020

BOARD MEETINGS

| | |
|--------------------|----------------|
| August 19, 2020 | April 21, 2021 |
| September 16, 2020 | May 19, 2021 |
| October 21, 2020 | June 16, 2021 |
| November 18, 2020 | July 21, 2021 |
| December 16, 2020 | |
| January 20, 2021 | |
| February 24, 2021 | |

AUGUST

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MAY

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JUNE

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JULY

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Regular Board Meeting

7.G.

Meeting Date: April 15, 2020

Title: Adult Education Part-time Teacher Pay Structure Change

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource Stephanie Ross

Personnel:

Information

Posted Agenda Item:

Consider approval of the Adult Education Part-time Teacher Pay Schedule and Adult Education Professional Development Stipend effective July 1, 2020.

Subject:

Adult Education Part-Time Teacher Pay Schedule and Professional Development Stipend for Part-time Staff.

Rationale:

The Adult Education division is requesting approval of a per session rate pay schedule for part-time teachers to enable the program to better manage the number of hours that teachers are working within a session. The per session compensation rate is aligned with the number of classroom hours required by the state for participants which also includes additional time for student absences and planning.

The per session compensation rate allows the Adult Education program to manage personnel and benefit budgets within a limited federal funded program. Savings can be applied to purchasing student materials and providing additional non-instructional resources such as career pathways, transition to work, and counseling for participants. In addition, class schedules can be built across all sites that better support traditional continuing education programs with the goal of transitioning students into higher education institutions.

Attachments

AE Pay Structure Change

AE Stipends

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/25/2020

Reviewed By

Natasha Truitt

Date

03/25/2020 06:27 PM
Started On: 03/25/2020 06:09 PM

**Adult Education Part-time Teacher Pay Schedule
Effective July 1, 2020**

Compensation Amounts Per Session

| Program | Amount |
|------------------------------------|---------------|
| General Education Degree (GED) | \$1,620 |
| English as a Second Language (ESL) | \$2,160 |

Hours Worked Per Session

| Program | Weeks | Hours Per Week |
|----------------|--------------|-----------------------|
| GED – 60 hours | 6 | 10 hours |
| GED – 60 hours | 8 | 7.5 hours |
| GED – 60 hours | 10 | 6 hours |

| Program | Weeks | Hours Per Week |
|----------------|--------------|-----------------------|
| ESL – 80 hours | 6 | 13.3 hours |
| ESL – 80 hours | 8 | 10 hours |
| ESL – 80 hours | 10 | 8 hours |

Retired teachers are not eligible to be compensated at the per session rate. Retired teachers will be paid at a rate of \$27/hour and will be required to clock in/out using the automated timekeeping system.

03.25.2020

**Adult Education Professional Development Stipend
Part-time Staff**

Professional Development Stipend

| Position | Required Hours | Stipend |
|---|-----------------------|----------------|
| Teacher, Transition Specialist, Program Assistant | 15 | \$300 |
| Substitute (4 consecutive days of teaching) | 15 | \$300 |
| Aide | 3 | \$40 |

(Paid after the completion of all required hours by March 29th)

Additional Training Stipend

| Position | 1 Hour | 3 Hours | 6 Hours |
|--|---------------|----------------|----------------|
| Teacher, Transition Specialist, Program Assistant, Sub | \$20 | \$60 | \$120 |
| Aide | \$15 | \$45 | \$90 |

(Paid upon completion)

Regular Board Meeting

7.H.

Meeting Date: April 15, 2020
Title: Approval of Services Contract with SOA Fin1st
Submitted For: Bill Monroe, Purchasing

Submitted By: Kendra Jackson
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Recommended Action: Approve

Additional Resource Personnel: Dr. Jesus J. Amezcua, Bill Monroe, Kendra Jackson

Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Consider ratification and approval of a Services Agreement with SOA Fin1st (job no. 20/019KJ) for Accounting Services for the time period of March 9, 2020 through August 31, 2020 in an amount not to exceed \$55,000, including reimbursable expenses. Contract needed to provide accounting and school finance technical services to Stafford MSD through August, 2020.

Subject:

Service Agreement for Accounting Services

Rationale:

Contractor will assist in the daily operations of the Business Office to ISDs, Charters, and HCDE.

Fiscal Impact

Attachments

Service Agreement

Form Review

Inbox

Purchasing
Purchasing Alternate (Originator)
Purchasing
Assistant Superintendent - Business
Form Started By: Kendra Jackson
Final Approval Date: 03/31/2020

Reviewed By

Bill Monroe
Kendra Jackson
Bill Monroe
Jesus Amezcua

Date

03/27/2020 12:04 PM
03/27/2020 12:11 PM
03/27/2020 01:07 PM
03/31/2020 11:06 PM
Started On: 03/26/2020 09:32 PM

SERVICES AGREEMENT FOR HCDE EXPENDITURES

This Services Agreement (“Agreement”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas 77022, and SOA Fin1st (“Contractor”), located in 4310 Keystone Trail, Pearland, TX 7758, for Contractor to provide services to HCDE in accordance with the terms and conditions specified herein.

Recitals

HCDE is a political subdivision of the State of Texas, established to promote education in Harris County, Texas. Both HCDE and Contractor desire to set forth in writing the terms and conditions of their agreement. In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

- 1. Purpose.** HCDE agrees to retain Contractor and Contractor agrees to provide services to HCDE as Contractor and to perform the duties and all necessary labor and resources needed to provide the services set forth in Paragraph 3 – Scope of Work. Contractor shall also perform such other related services and duties as are customarily performed by a Contractor in a similar position.
- 2. Term.** This Agreement is for services beginning March 9, 2020 and ending August 31, 2020. (“Term”). All extensions of this Agreement shall be subject to the terms and conditions specified herein.
- 3. Scope of Work.** Exhibit A includes a detailed Scope of Work that sets out the services (hereinafter “Services”) Contractor agrees to provide.
- 4. Independent Contractor Status.** It is the intention of the parties that Contractor be an independent contractor and not an employee, agent, joint venturer, or partner of HCDE. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between HCDE and either Contractor or any employee or agent of Contractor. As an independent contractor, Contractor will be solely responsible for determining the means and methods for performing the Services and shall furnish all tools, materials, transportation, and personal incidentals necessary in the performance of the Services. Contractor shall be responsible for any and all applicable social security and personal income taxes that may become due as a result of any payments made by HCDE hereunder and Contractor shall indemnify and hold HCDE harmless in this regard.
- 5. Review of Progress.** Contractor will work to meet all timelines mutually established by Contractor and HCDE. HCDE reserves the right to monitor the progress of Contractor.
- 6. Changes & Amendments.** During the Term of the Agreement (see Paragraph 2), HCDE and Contractor reserve the right to make changes to the Services the Contractor is required to provide pursuant to this Agreement. This Agreement may be amended only by the mutual agreement of the parties, in writing to be attached to and incorporated in this Agreement. All such changes shall be made in writing and agreed to by both parties.

7. **Assignment.** Neither this Agreement nor any duties or obligations under it shall be assignable by Contractor without the prior written acknowledgement and authorization of HCDE.

8. **Compensation.** HCDE will pay Contractor \$504.00 a day (8 hours) not to exceed \$55,000.00 including reimbursable expenses such as mileage for Services provided in Exhibit A. Contractor will invoice HCDE periodically throughout the Term of the Agreement in accordance with Section 29 of this Agreement. HCDE is Texas sales and use tax exempt and will not reimburse Contractor for any Texas sales taxes incurred by Contractor. In the event that any payment(s) to Contractor under this Agreement are subsequently disallowed by a state or federal grant awarding agency or in the event that HCDE is required to refund any funding received from a state or federal grant awarding agency relating to Contractor's Work, to the maximum extent permitted by applicable law, Contractor shall repay to HCDE, on demand, the amount of any such disallowed costs and/or refund. HCDE may, in its sole discretion, deduct the amount(s) of any such disallowed costs and/or refund(s) from subsequent payments to Contractor under this Agreement.

9. **Intellectual Property.** Contractor represents that it has all intellectual property rights necessary to enter into and perform its obligations in this Agreement.

10. **Ownership of Work Product.** All work product, including any concepts, products, software, research, reports, studies, data, photographs, negatives, or other documents, drawings or materials prepared by Contractor in the performance of its obligations under this Agreement will be deemed works for hire and the exclusive property of HCDE, the Texas Education Agency, the State of Texas, and/or the federal government, as applicable. Contractor shall deliver all such materials to HCDE upon completion, termination, or cancellation of this Agreement. Any programs, data, or other materials furnished by HCDE for use by Contractor in connection with the Services performed under this Agreement will remain HCDE's property. Any pre-existing programs, data, or other materials furnished and owned by Contractor for use by Contractor in connection with the Services performed under this Agreement will remain Contractor's property.

11. **Professional Services.** This Agreement (check applicable box) is / is not for professional services and governed by the Professional Services Procurement Act, TEX. GOV'T CODE Chp. 2254. Contractor represents and warrants that Contractor has demonstrated competence and possesses qualifications to perform the Services and is performing the Services for a fair and reasonable price. Contractor further represents and warrants that the professional fees under the Agreement do not exceed any maximum provided by law.

12. **Conflict of Interest.** During the Term of Contractor's service to HCDE, Contractor shall not, directly or indirectly, whether for Contractor's own account or for or with any other person or entity whatsoever, employ, solicit, or endeavor to entice away any person who is employed by HCDE.

13. **Criminal History Certification.** Contractor shall complete the "Criminal History Certification" regarding the criminal history of covered employees and the "Felony Conviction Notice," both of which are incorporated by reference herein. Noncompliance or misrepresentation regarding these certifications may be grounds for termination of this Agreement.

14. Indemnity. TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS HCDE, ITS TRUSTEES, OFFICERS, EMPLOYEES, AND AGENTS FROM AND AGAINST ALL LIABILITY, LOSS, EXPENSE (INCLUDING REASONABLE LITIGATION COSTS AND ATTORNEY’S FEES), OR CLAIMS FOR INJURY OR DAMAGES ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT (COLLECTIVELY, “CLAIM”) TO THE EXTENT THE CLAIM ARISES FROM THE NEGLIGENCE, WILLFUL ACT, BREACH OF CONTRACT, OR VIOLATION OF LAW BY CONTRACTOR, ITS EMPLOYEES, AGENTS, CONTRACTORS, OR SUBCONTRACTORS.

15. Non-appropriation of funds. The Term of this Agreement is a commitment of HCDE current revenue only. Notwithstanding anything to the contrary in this Agreement, HCDE is obligated to make payments only as approved each year by HCDE’s Board of Trustees. HCDE’s Board of Trustees retains the right to terminate the Agreement at the expiration of each budget period of HCDE. To the extent that HCDE will use federal grant funds to fulfill its obligations under this Agreement, Contractor acknowledges that federal funds will be used to pay for all or a portion of funds due under this Agreement and that this Agreement is only effective upon receipt of the Notice of Grant Award (“NOGA”) by HCDE from the awarding agency. As such, if HCDE does not receive sufficient funding for the services provided in this Agreement, HCDE may terminate this Agreement without penalty or further obligation to Contractor, at any time upon written notice to Contractor. Services rendered in accordance with this Agreement shall be funded by General Fund [*funding source(s)*]. Payment for services rendered shall be allocated as follows: 100% funded by General Fund [*funding source*]; and ____% funded by _____ [*additional funding source, if applicable*].

16. Non-Exclusivity. Nothing in this Agreement may be construed to imply that Contractor has the exclusive right to provide HCDE Services. During the Term of this Agreement, HCDE reserves the right to use all available resources to procure other services as needed and doing so will not violate any rights of Contractor.

17. Performance. Contractor agrees that Contractor’s Services will be performed with reasonable care, skill, judgment, and experience in a professional business-like manner, with no direct supervision from HCDE. If Contractor is unable to complete the work in this manner based on the mutually agreed upon time, Contractor shall notify HCDE’s Assistant Superintendent for Business Services in writing.

18. Termination. Either party for any reason upon thirty (30) days written notice may terminate this Agreement without cause. HCDE will be responsible for payment for Services that have been accepted by HCDE up to the termination date.

HCDE may, by written notice, immediately terminate this Agreement if Contractor has defaulted in whole or in part, refuses or fails to comply with the provisions of this Agreement, fails to make progress, does not cure such failure after written notice within a reasonable period of time, or fails to perform the Services within the same time period specified or any written extension thereof. In such event, HCDE may obtain comparable Services elsewhere and either deduct the costs of obtaining such Services from any amount owed Contractor or Contractor shall reimburse HCDE for such costs incurred by HCDE.

19. Inspection and Acceptance of Service. HCDE reserves the right to inspect the Services provided under this Agreement at all reasonable times and places during the Term. If any of the Services do not conform to the requirements set forth in this Agreement, HCDE may (i) require Contractor to perform the Services again in conformity with such requirements, with no additional charge to HCDE; or (ii) equitably reduce payment due Contractor to reflect the reduced value of the Services performed. These remedies do not limit other remedies available to HCDE in this Agreement or otherwise available by law.

20. Subcontractors. If HCDE gives written permission for Contractor to subcontract any of the Services, Contractor shall ensure that each subcontractor complies with all provisions of this Agreement. Contractor shall require each subcontractor to maintain and to furnish Contractor with satisfactory evidence of Workers Compensation, Employer's Liability and such other forms and amounts of insurance which Contractor deems reasonably adequate. Contractor will remain liable for the acts and omissions of such subcontractor(s) and the proper performance and delivery of the Services.

21. Insurance. Unless an appropriate HCDE representative agrees to waive the requirements by initialing the designated space near the signature block below, Contractor shall comply with all of HCDE's insurance requirements. Contractor shall provide Certificates of Insurance evidencing the Insurance Requirements prior to the start of work. Contractor shall maintain insurance coverage in the amounts specified by HCDE. Certificates of Insurance on the current ACORD form shall be issued to HCDE showing all required insurance coverage.

22. Force Majeure. The parties to this Agreement may be excused from performance hereunder during the time and to the extent that they are prevented from performance due to an act of God, fire, strike or lockout, when satisfactory evidence thereof is presented to the other party and provided that such non-performance is not due to the fault of the non-performing party.

23. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and may be affected by certified mail, return receipt requested. Notice to either party shall be sufficient if made or addressed as to the address listed in the signature line of this Agreement.

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified mail, return receipt requested.

24. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be a court of competent jurisdiction in Harris County, Texas.

25. No Waiver of HCDE's Immunity. The execution of this Agreement and the performance of HCDE of any of its obligations hereunder are not, and are not intended to waive or relinquish, and HCDE shall not waive or relinquish, any governmental, sovereign immunity or defense from or to liability or prosecution available to HCDE, its trustees, officers, employees, or agents under federal or Texas laws.

26. Entire Agreement. The Agreement, the procurement solicitation issued by HCDE, RFP # 20/019KJ, Contractor's proposal submitted in response to HCDE's procurement solicitation, and the attached and incorporated addendum, exhibits, and documents/forms contain the entire agreement of the parties relative to the purpose(s) of the Agreement and supercede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the procurement solicitation issued by HCDE or Contractor's proposal submitted in response to HCDE's procurement solicitation, this Agreement shall control. In the event of a conflict between the procurement solicitation issued by HCDE and Contractor's proposal submitted in response to HCDE's procurement solicitation, HCDE's procurement solicitation shall control. This Agreement supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, purchase orders, or similar commercial documents relating hereto and which may be issued by Contractor after the Effective Date of this Agreement.

27. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

28. Debarment and Suspension. Pursuant to Executive Orders 12549 and 12689, a contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. When federal funds are expended by HCDE under this Agreement, Contractor certifies that during the term of this Agreement, Contractor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency or by the State of Texas. Contractor shall immediately provide written notice to HCDE if at any time Contractor learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances. HCDE may rely upon Contractor's certification that Contractor is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless HCDE knows the certification is erroneous.

29. Invoices. Contractor is required to submit original invoices to the HCDE Business Office ATTN: Accounts Payable. The invoices can be mailed through the postal service to HCDE Business Office ATTN: Accounts Payable, 6300 Irvington Boulevard, Houston, Texas 77022, or emailed to accountspayable@hcde-texas.org.

The invoices should include the following:

1. Date of invoice
2. Period of service
3. List of services provided
4. Location where services were provided
5. Invoice number

6. Contact information
7. Deliverables under the contract
8. Certification of service provided through a signature by company representative

Contractor is required to submit to HCDE a completed IRS Form W-9, Criminal History Certification, Felony Conviction Notice, Conflict of Interest Questionnaire, and any other forms required of HCDE before payment is rendered. Payment to Contractor shall be made only after Services are performed and not before. Advance payment to Contractor is strictly prohibited.

Contractor shall submit invoices within a timely manner during HCDE's fiscal year in which the good(s) and/or services are purchased. In accordance with Texas Government Code § 2251.021, payments are due to Contractor within forty-five (45) days after the later of the following: (1) the date HCDE receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date HCDE receives an invoice for the goods or service. Contractor agrees to pay any subcontractors, if any, the appropriate share of the payment received from HCDE not later than the tenth (10th) day after the date Contractor receives the payment from HCDE. The exceptions to payments made by HCDE and/or Contractor listed in Texas Government Code § 2251.002 shall apply to this Agreement.

Failure to send the invoices to the Accounts Payable Office will delay payment. Contractor certifies that no work has been performed before the effective date of this Agreement. Invoices submitted by Contractor for work performed prior to the effective date of the Agreement may not be honored by HCDE, in HCDE's sole discretion.

In addition to all other rights and remedies that HCDE may have, HCDE shall have the right to setoff, against any and all amounts due to Contractor by HCDE, whether due under this Agreement or any other agreement between HCDE (including any division of HCDE) and Contractor, any sums for which HCDE is entitled to under this Agreement, as determined by HCDE in its sole discretion, including, without limitation, sums due by Contractor to HCDE as a result of indemnification obligations, warranty claims, and/or HCDE/Choice Partners Administrative Fee(s), as applicable.

30. Compliance with Applicable Laws. Contractor agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable, including, but not limited to the Education Department General Administrative Regulations ("EDGAR"), 2 C.F.R. Parts 200 and 3474, and 34 C.F.R. Parts 75-77 and 81. If applicable, Contractor certifies compliance with all provisions, laws, acts, regulations, rules, and ordinances as detailed in HCDE's Certifications form, "Required Contract Provisions for Non-Federal Entity Contracts under Federal Awards – Appendix II to 2 CFR Part 200," which is incorporated by reference herein. Contractor further certifies compliance with all applicable provisions, laws, acts, regulations, rules, and ordinances, including those referenced in any HCDE vendor packet completed by Contractor, which is incorporated by reference herein.

Contractor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

If (a) Contractor is not a sole proprietorship; (b) Contractor has ten (10) or more full-time employees; and (c) this Agreement has a value of \$100,000 or more, the following certification shall apply; otherwise, this certification is not required. Pursuant to Chapter 2270 of the Texas Government Code, the Contractor hereby certifies and verifies that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the “Contractor Companies”), boycotts Israel, and the Contractor agrees that the Contractor and Contractor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term “boycott” shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

31. Confidential Data of HCDE. In the course of performing duties under this Agreement, Contractor may view, obtain, or have access to financial, accounting, statistical, personnel, and other information of a confidential nature concerning students and school districts being served by HCDE and employees of HCDE. All such information is confidential and shall not be disclosed, directly or indirectly, to any person other than authorized officials of HCDE, either during the Term of this Agreement or after such Term.

Contractor acknowledges that HCDE would be irreparably injured if Contractor were to disclose such information to third parties not entitled to receive such information or to misappropriate such confidential information for Contractor’s own purposes or benefit and that money damages would not compensate HCDE for such irreparable injury.

Contractor further acknowledges that to the extent Contractor receives confidential student information during the performance of duties under this Agreement, Contractor is considered a “school official” in accordance with the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g, and shall not disclose confidential student information or education records.

32. Warranties. All goods and/or services provided by Contractor under this Agreement must be warranted to be free from defects in material, workmanship, and free from such defects in design for a period of one (1) year upon the later of HCDE’s acceptance of the product and/or service or payment of the applicable invoice. Contractor warrants that all goods and/or services furnished under this Agreement shall conform in all respects to the terms of this Agreement, including any drawings, specifications, and/or standards incorporated herein, including, without limitation, those detailed in the procurement solicitation issued by HCDE. In addition, Contractor warrants that goods and/or services are suitable for and will perform in accordance with the purposes for which they are intended. Contractor shall assume all liabilities incurred within the scope of consequential damages and incidental expenses, as set forth in the vendor or manufacturer's warranty, which result from either delivery or use of product, which does not meet the specifications within this Agreement or the solicitation procurement.

Insurance Requirements Waiver – IF the Insurance Requirements are not applicable to the Services or if HCDE otherwise chooses to waive such requirements for purposes of this Agreement, the appropriate HCDE representative may waive the requirements by initialing here: →

Otherwise, Contractor must satisfy the Insurance Requirements specified in this Agreement.



In witness whereof, HCDE and Contractor have executed this Agreement to be effective on the date specified in Term above:

SOA FIN 1ST ROSA MARIA TORRES

By: Rosa Maria Torres
(Signature)

Harris County Department of Education

By: _____
(Signature)

Jesus Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent –Business Services
6300 Irvington Blvd
Houston, TX 77022-5618
713-696-1371
713-696-0740

**EXHIBIT A
SCOPE OF WORK**

| Contractor | HCDE |
|--|--|
| <ul style="list-style-type: none"> • Services/Obligations/Deadlines • Contractor will assist in the daily operations of the Business Office to ISDs, Charters, and HCDE. To include review of financial data, report generating, evaluation of internal controls and supervision of staff. | <ul style="list-style-type: none"> • Obligations • Provide clear direction of services requested. • Coordinate and facilitate introduction to ISDs, Charters and other entities business staff. |

Regular Board Meeting

7.I.

Meeting Date: April 15, 2020

Title: Waiving HCDE Policy DN (Local) Regarding Appraisals

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource Personnel:

Information

Posted Agenda Item:

Consider waiving HCDE Policy DN (Local) regarding appraisals and delegating authority to the Superintendent and/or his designee to develop and implement an appraisal plan for 2019-2020 due to operational disruptions caused by COVID-19.

Subject:

Consider waiving HCDE Policy DN (Local) regarding appraisals and delegating authority to the Superintendent and/or his designee to develop and implement an appraisal plan for 2019-2020 due to operational disruptions caused by COVID-19.

Rationale:

Board policy requires HCDE to appraise employees annually. The COVID-19 epidemic has disrupted HCDE operations substantially, causing all buildings to be closed and forcing employees to work remotely. This is a significant change to normal operations and does not allow for the required face-to-face appraisal process. Given these extenuating circumstances and the fact that all employees are working within an alternate environment, it is reasonable for the department to waive policy regarding the appraisal process and develop and implement an appraisal plan for the 2019-2020 school year.

Attachments

No file(s) attached.

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/30/2020

Reviewed By

Natasha Truitt

Date

03/30/2020 02:22 PM
Started On: 03/30/2020 01:33 PM

Regular Board Meeting

7.J.

Meeting Date: April 15, 2020

Title: Approval and/or Ratification of Submission of an Appraisal Waiver to TEA

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource Personnel: Dr. Anthony Mays

Information

Posted Agenda Item:

Consider approval of an appraisal process waiver request to the Texas Education Agency for 2019-2020 due to operational disruptions caused by COVID-19.

Subject:

Consider approval of an appraisal process waiver request to the Texas Education Agency for 2019-2020 due to operational disruptions caused by COVID-19.

Rationale:

Board policy requires HCDE to appraise employees annually. The COVID-19 epidemic has disrupted HCDE operations substantially, causing all buildings to be closed and forcing employees to work remotely. This is a significant change to normal operations and does not allow HCDE to ensure that appropriate components of the appraisal process are completed in accordance with state standards. Given these extenuating circumstances and the fact that all employees are working within an alternate environment, HCDE has submitted an appraisal process waiver request to the Texas Education Agency for the 2019-2020 school year.

Attachments

No file(s) attached.

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/30/2020

Reviewed By

Natasha Truitt

Date

03/30/2020 01:59 PM
Started On: 03/30/2020 01:43 PM

Regular Board Meeting

7.K.

Meeting Date: April 15, 2020

Title:

Submitted By: Melissa Godbout

Recommended Action: Approve

HCDE Goal(s):

Additional Resource

Facilities/Technology

Personnel:

Approval Needed?:

Information

Posted Agenda Item:

Discussion and possible action regarding HCDE providing funding to the Education Foundation of Harris County in support of scholarships, sponsorships, and grants to Harris County school districts, approving a Memorandum of Understanding with the EFHC regarding same, and approving a Budget Amendment in the amount of \$500,000 for FY 2020.

Subject:

Rationale:

Fiscal Impact

Attachments

MOU HCDE

Form Review

Form Started By: Melissa Godbout

Started On: 04/09/2020 09:16 PM

Final Approval Date: 04/09/2020

**MEMORANDUM OF UNDERSTANDING
BETWEEN HARRIS COUNTY DEPARTMENT OF EDUCATION AND
THE EDUCATION FOUNDATION OF HARRIS COUNTY
RELATING TO HCDE’S PARTNERS IN EDUCATION PROJECT**

This Memorandum of Understanding (“MOU”) is made and entered into by and between Harris County Department of Education (“HCDE”), located at 6300 Irvington Boulevard, Houston, Texas, 77022, and the Education Foundation of Harris County (“Foundation”), located at 6300 Irvington Boulevard, Houston, Texas, 77022, desiring to memorialize the nature of their relationship and set forth the respective obligations and rights of the parties.

RECITALS

WHEREAS, HCDE is a county school district of the State of Texas, established to equalize educational opportunities in Harris County, Texas;

WHEREAS, Foundation is an independent nonprofit corporation organized under the Texas Business Organizations Code and exempt from taxation pursuant to Internal Revenue Code 501c(3);

WHEREAS, Foundation is organized in Harris County and operates exclusively for educational and charitable purposes, with Foundation’s primary purpose being to raise funds for and support HCDE;

WHEREAS, HCDE desires for the Foundation to assist HCDE with HCDE’s Partners in Education Project, which consists of three programs, including grants, scholarships, and sponsorships to benefit Harris County independent school districts, as further outlined herein;

WHEREAS, HCDE’s Board of Trustees expressly finds as follows: (1) this MOU and the funds provided by HCDE to the Foundation as prescribed herein serve the public purposes appropriate to the function of HCDE as further outlined herein; (2) the funds provided by HCDE to the Foundation as prescribed herein are spent on HCDE’s Partners in Education Project, serving students and educators across Harris County; and (3) the trustees maintain sufficient controls over the Foundation by carefully monitoring its activities as they relate to the Partners in Education Project;

WHEREAS, HCDE and Foundation desire to set forth in writing their relationship as it relates to HCDE’s Partners in Education Project to advance HCDE’s public purposes and to assist HCDE’s efforts to equalize educational opportunities in Harris County; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained in this MOU and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

Article 1 Term

The Effective Date of this MOU is the date of execution. This MOU is for services beginning on the Effective Date and ending on April 30, 2021 (“Term”). This MOU may be renewed upon mutual written consent of HCDE and the Foundation.

Article 2 Public Purpose

HCDE has identified the following educational public purposes for its Partners in Education Project and the Foundation’s role in the Partners in Education Project:

1. Because of the uncertainty and restrictions inherent to the public school finance system, HCDE and the 25 independent school districts in Harris County must seek alternative sources of revenue in order to continue and/or enhance their quality education programs.
2. Strong community support to assist HCDE in maximizing alternative revenue sources requires reciprocal commitment and support from HCDE.
3. The community’s legitimate expectation is that HCDE supports Harris County’s 25 independent school districts by equalizing educational opportunities.
4. HCDE’s Board of trustees finds that a public purpose is served by the Partners in Education Project and the Foundation’s assistance with facilitating the Partners in Education Project.
5. Solicitations of additional revenue by Foundation to further support the Partners in Education Project will relieve the fundraising burden of HCDE’s and Harris County independent school districts’ superintendents, administrators, teachers and staff, leaving them free to focus on their respective educational missions.
6. Revenues obtained by Foundation will be provided for the betterment of HCDE’s educational programs and to equalize educational opportunities across the 25 independent schools districts in Harris County.

Article 3 Partners in Education Project

As part of its statutory objective to equalize educational opportunities in Harris County, HCDE has designed the Partners in Education Project for the benefit of the 25 Harris County independent school districts. The Partners in Education Project consists of three major components: grants, scholarships, and sponsorships. HCDE and the Foundation shall collaborate for the implementation of the Partners in Education Project as outlined in this MOU.

Article 4 HCDE Commitment

HCDE agrees to provide the following to Foundation for the Partners in Education Project, provided that the public purposes continue to be met and the controls continue to be implemented, and subject to the HCDE Board of Trustees’ continuing right to refuse to appropriate necessary funds in any budget year:

1. HCDE shall provide the Foundation with an initial amount of \$500,000.00 (the “Funds”) for the Partners in Education Project to be used for the Partners in Education Project’s grants, scholarships, and sponsorship activities during the Term of this MOU.
2. HCDE shall collaborate with Foundation representatives to create eligibility requirements for the Partners in Education Project’s grants, scholarships, and sponsorship activities. Final eligibility requirements for the Partners in Education Project’s grants, scholarships, and sponsorship activities shall be mutually agreed upon by HCDE and Foundation.

3. HCDE shall provide Foundation with a solicitation/application template for Partners in Education grants and scholarships, Notice of Grant Award template, and/or other legal agreement(s) for Foundation's use with Partners in Education Project recipients.
4. HCDE may, in its sole discretion, provide Foundation with reasonable assistance relating to the Partners in Education Project.
5. HCDE shall develop and maintain a web page dedicated for the Partners in Education Project.

Article 5 Responsibilities of the Foundation

The Foundation agrees to:

1. administer the Partners in Education Project, including, but expressly not limited to:
 - a. market the Partners in Education Project to the 25 independent school districts in Harris County, Texas;
 - b. ensure a transparent application process;
 - c. ensure an effective evaluation process for review of applications and final awards, including use of an evaluation committee for such purposes; and
 - d. institute a monitoring program to ensure recipients' compliance with Partners in Education Project requirements.
2. use its best efforts to solicit, collect, invest, and administer additional funds for the Partners in Education Project, which shall be used as outlined in this MOU;
3. collaborate with HCDE representatives to create eligibility requirements for the Partners in Education Project's grants, scholarships, and sponsorship activities;
4. utilize the solicitation/application template for Partners in Education grants and scholarships, Notice of Grant Award template, and/or other legal agreement(s) provided by HCDE for Foundation's use with Partners in Education Project recipients;
5. attend meetings and events as requested by the HCDE Superintendent or HCDE's Foundation liaison relating to the Partners in Education Project; and
6. either (a) invest the Funds according to the Texas Public Funds Investment Act, Chapter 2256 of the Texas Government Code or (b) ensure the Funds are collateralized at one hundred and two percent (102%). The Parties agree that any interest earnings made off of the Funds may be used for any unrestricted purpose of the Foundation.

The Foundation shall provide the following deliverables to HCDE during the Term of this MOU:

1. Annually, in conjunction with HCDE Executive Leadership, draft a development plan for approval by the HCDE Superintendent that outlines the goals and major aspects of the Partners in Education Project.
2. Periodic reports on the progress of Foundation's activities relating to the Partners in Education Project throughout the year.
3. Annual written report during each year of the Term describing Foundation activities relating to the Partners in Education Project, which shall include detailed information relating to each of the Partners in Education Project's three areas (grants, scholarships, and sponsorship activities), including recipients, dollar amounts awarded per recipient, and results.

Article 6 Controls

To ensure that a proper public educational purpose is served by this MOU, HCDE and Foundation agree to the following controls:

1. The Foundation shall provide periodic reports relating to the Partners in Education Project to HCDE, as outlined in Article 5.
2. The Foundation shall provide an annual written report during each year of the Term describing Foundation activities relating to the Partners in Education Project to HCDE, as outlined in Article 5.
3. HCDE shall have the right to monitor the progress of the Foundation and the Partners in Education Project, as outlined in Article 8.
4. HCDE shall have the right to audit all of Foundation's records and accounts relating to this MOU, as outlined in Article 14.

Article 7 Independent Status

It is the intention of the parties that Foundation be independent from HCDE and not an employee, agent, joint venturer, or partner of HCDE. Nothing in this MOU shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venture, or partner between HCDE and Foundation or any employee or agent of Foundation.

Foundation agrees that Foundation is not an employee of HCDE and is solely responsible for all social security, unemployment compensation and taxes, both state and federal. Foundation further agrees that Foundation's services will be performed with reasonable care, skill, judgment, and experience and in a professional business-like manner, with no direct supervision from HCDE. If Foundation is unable to complete the work in this manner based on the mutually agreed upon time, Foundation shall notify the County Superintendent, Harris County, in writing.

Foundation has no power or authority to assume or create any obligation or responsibility on behalf of HCDE. Foundation agrees that HCDE has no responsibility for any conduct of any of Foundation's board members, employees, agents, representatives, contractors, or subcontractors.

Article 8 Review of Progress

Foundation will work to meet all timelines mutually established by Foundation and HCDE relating to the Partners in Education Project. HCDE reserves the right to monitor the progress of the Foundation and the Partners in Education Project.

Article 9 Changes & Amendments

During the Term of the MOU (see Article 1), HCDE and Foundation reserve the right to make changes to the work Foundation is required to provide pursuant to this MOU. This MOU may be amended only by the mutual agreement of the parties, in a writing to be attached to and incorporated in this MOU. All such changes shall be made in writing and agreed to by both parties.

Article 10 Assignment

Neither this MOU nor any duties or obligations under it shall be assignable by Foundation without the prior written acknowledgment and authorization of HCDE. Any attempted assignment of this MOU by Foundation shall be null and void.

Article 11 Indemnity

FOUNDATION SHALL INDEMNIFY AND HOLD HCDE HARMLESS FROM ALL CLAIMS, LIABILITIES, COSTS, SUITS OF LAW OR IN EQUITY, EXPENSES, ATTORNEYS' FEES, FINES, PENALTIES OR DAMAGES ARISING FROM THE ACTS OR OMISSIONS OF FOUNDATION, FOUNDATION'S EMPLOYEES, AGENTS, OR SUBCONTRACTORS, IN CONNECTION WITH THIS MOU.

Article 12 Non-Appropriation of Funds

This MOU is a commitment of HCDE's current revenue only. While not assumed, renewal of this MOU and continuation of the Partners in Education Project, if any, will be in accordance with Tex. Local Gov't Code § 271.903 concerning non-appropriation of funds for multi-year MOUs. Notwithstanding any other provision of this MOU or obligation imposed on HCDE by this MOU, HCDE shall have the right to terminate this MOU, discontinue the Partners in Education Project, and/or decrease or increase funding for the Partners in Education Project without default or liability to Foundation resulting from such termination, effective as of the expiration of each budget period of HCDE, if it is determined by HCDE, in its sole discretion, that there are insufficient funds to extend this MOU and/or it is in HCDE's best interest to do so.

Article 13 Governing Law & Venue

This MOU shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this MOU shall be in Harris County, Texas, and the parties hereby submit to the exclusive jurisdiction of said courts.

Article 14 Records Retention and Right to Audit

Foundation shall maintain its records and accounts in a manner that shall assure a full accounting for all services provided by Foundation to HCDE under this MOU. These records and accounts shall be retained by Foundation and made available for audit by HCDE for a period of not less than three (3) years from the date of completion of the services or the date of the receipt by HCDE of Foundation's final invoice or claim for payment in connection with this MOU, whichever is later. If an audit has been announced, Foundation shall retain its records and accounts until such audit has been completed.

HCDE, upon written notice to Foundation, shall have the right to audit all of Foundation's records and accounts relating to this MOU. Records subject to audit shall include, but are not limited to, records which may have a bearing on matters of interest to HCDE in connection with Foundation's work for HCDE and shall be open to inspection and subject to audit and/or reproduction by HCDE or its authorized representative(s) to the extent necessary to adequately permit evaluation and verification of:

- (a) Foundation's compliance with this MOU,
- (b) compliance with applicable HCDE's policies and procedures, laws, etc.,
- (c) compliance with provisions for computing billings to HCDE, and/or
- (d) any other matters related to this MOU.

Article 15 Entire Agreement

This MOU is the sole agreement by which the above parties will abide relative to the purpose(s) of this MOU, which is the Partners in Education Project. The MOU and the exhibits hereto, if any, represent the entire and exclusive agreement between the parties thereto and replace in their entirety any previous agreements, written or oral, relating to the Partners in Education Project. The MOU between HCDE and the Foundation entered into on or about October 19, 2016, continues in full force and effect and is not superseded or affected by this MOU.

Article 16 Severability

In the event that any one or more of the provisions contained in this MOU shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the MOU shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Article 17 Notice

Any notice provided under the terms of this MOU by either party to the other shall be in writing and shall be given by hand-delivery or by certified or registered mail, return receipt requested. Notice shall be sufficient if made or addressed to the address listed in the signature line of this Agreement. Notice shall be deemed effective upon receipt. Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified or registered mail, return receipt requested.

Article 18 Governmental Immunity

Nothing in this MOU will be construed to waive, modify, or amend any legal defense available to HCDE or any of its past or present trustees, officers, agents, or employees, including, without limitation, governmental immunity from suit as provided by law.

In witness whereof, HCDE and Foundation have executed this MOU to be effective on the date specified in Term above and represent that each party is duly authorized to execute and deliver this MOU:

Education Foundation of Harris County

Harris County Department of Education

By: _____
(Signature)
Name: _____
Title: _____
Address: _____
City, State Zip: _____
Phone: _____
Fax: _____

By: _____
(Signature)
James Colbert, Jr.
Superintendent of Schools
6300 Irvington Blvd
Houston, TX 77022-5618
713-696-1715
Fax: 713-696-0740

Regular Board Meeting

10.A.

Meeting Date: April 15, 2020
Title:
Submitted By: Melissa Godbout
Recommended Action: Approve
Additional Resource Personnel:

HCDE Goal(s):
Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:
Human Resources Information Items

Subject:

Rationale:

Fiscal Impact

Attachments

HR Information Items

Form Review

Form Started By: Melissa Godbout
Final Approval Date: 03/31/2020

Started On: 03/31/2020 02:46 PM



PERSONNEL INFORMATION ITEMS

RESIGNATIONS:

| Name | Division | Position | Status | DOH | Effective |
|-------------------------|---------------------------------|------------------------------|--------|----------|-----------|
| Buckhalter, Deidre | Adult Education | AE Teacher | P | 03/27/19 | 03/25/20 |
| Cook, Aubry | Academic & Behavior School East | I-3 Educational Aide III | F | 10/02/18 | 01/31/20 |
| Crane, Joanne | School-Based Therapy Services | P-3 Occupational Therapist | F | 08/19/13 | 02/27/20 |
| Crawford, Kierra | Head Start | O-1 Cook | F | 08/05/19 | 02/21/20 |
| Gonzalez, Odelia | Adult Education | AE Teacher | P | 01/23/18 | 03/25/20 |
| Harbert, Tamara | Head Start | I-4 Teacher | F | 09/30/19 | 02/28/20 |
| Hosang, Marsha | Adult Education | AE Teacher | P | 09/27/19 | 03/25/20 |
| Jackson, Frederica | Head Start | I-4 Teacher | F | 07/23/18 | 03/06/20 |
| Jones, Jana | Head Start | A-4 Data Compliance Manager | F | 11/05/18 | 02/28/20 |
| Lerma, Diana | Adult Education | AE Program Assistant | P | 09/09/09 | 01/31/20 |
| Oliva, Jose | Head Start | A-1 Family Services Provider | F | 02/17/20 | 02/21/20 |
| Richards, Lisa | Adult Education | AE Teacher | P | 11/21/17 | 03/25/20 |
| Rivera-Rodriguez, Fanny | Head Start | I-1 Teaching Assistant | F | 01/06/20 | 01/31/20 |
| Russell, Brian | Adult Education | AE Teacher | P | 03/26/18 | 03/25/20 |
| Thompson, Valerie | Academic & Behavior School East | TS Teacher | F | 08/13/18 | 01/31/20 |
| Tran, Kelly | Head Start | I-4 Teacher | F | 12/02/19 | 02/28/20 |
| Vela Hernandez, Alexis | Academic & Behavior School East | I-3 Educational Aide III | F | 08/28/18 | 03/06/20 |
| Watson, Adam | Adult Education | AE Teacher | P | 08/22/19 | 03/25/20 |
| Williams, Eric | Academic & Behavior School West | Long-Term Substitute Teacher | P | 01/06/14 | 02/19/20 |
| Zhang, Guopeng | Adult Education | AE Teacher | P | 05/21/19 | 03/25/20 |

TERMINATIONS:

| Name | Division | Position | Status | DOH | Effective |
|----------------|-----------------------|--------------------|--------|----------|-----------|
| Hartford, Tyra | Highpoint School East | Substitute Teacher | P | 01/04/17 | 01/28/20 |

RETIREMENTS:

| Name | Division | Position | Status | DOH | Effective |
|--------------|-------------------------------|------------------------------------|--------|----------|-----------|
| Russom, Lynn | School-Based Therapy Services | S-7 Occupational Therapy Assistant | F | 10/05/98 | 05/29/20 |

EMPLOYMENT:

| Name | Division | Position | Status | Effective | Work Days |
|-----------------------|------------------------------------|--|--------|-----------|-----------|
| Bibriesca, Omar | Records Management | S-1 Student Intern | P | 02/10/20 | |
| Davis, Jade | Head Start | A-3 Nutrition Services Coordinator-CCP | P | 02/10/20 | |
| Denman, Kassidy | Head Start | I-1 Teaching Assistant | F | 03/23/20 | 190 |
| Espinoza, Karen | Records Management | S-1 Student Intern | P | 02/12/20 | |
| Flores Sanchez, Eveny | Head Start | I-1 Teaching Assistant | F | 02/10/20 | 190 |
| Gallegos, Alma | Head Start | O-1 Housekeeper | F | 03/03/20 | 218 |
| Gibson, Stephen | Choice Partners | A-4 Contract Manager II | F | 02/17/20 | 240 |
| Gurrola, Myrna | Head Start | I-4 Teacher | F | 03/23/20 | 210 |
| Lewis, Michael | Academic & Behavior School West | I-3 Educational Aide III | F | 03/16/20 | 191 |
| Nicholas, Tamara | Head Start | I-2 Teacher | F | 03/16/20 | 218 |
| Olivo, Jose Luis Jr | Head Start | A-1 Family Services Provider | F | 02/17/20 | 230 |
| Pickney, Roni | Head Start | O-1 Cook | F | 03/02/20 | 190 |
| Ramirez, Jesse | Records Management | S-1 Student Intern | P | 02/12/20 | |
| Robinson, Jacquelyn | Head Start | A-1 Family Services Provider | F | 02/17/20 | 230 |
| Sanchez Treese, Debra | Communications & Creative Services | A-4 Manager of Multimedia | F | 03/23/20 | 240 |
| Waddel, Lisa | CASE | A-4 Manager – College & Career Readin. | F | 02/11/20 | 240 |
| Webster, Khy | Head Start | I-1 Teaching Assistant | F | 02/17/20 | 190 |

REHIRES:

| Name | Division | Position | Status | Effective | Work Days |
|--------------------------|------------|-------------------------------|--------|-----------|-----------|
| Fernandez-Castillo, Rosa | Head Start | I-1 Teaching Assistant | F | 02/24/20 | 190 |
| Zeno, Reynique | Head Start | S-3 Office Clerk - Operations | F | 02/24/20 | 230 |

CHANGE OF STATUS/TRANSFER:

| Name | Previous Status | Current Status | Status | Effective | Work Days | Salary Change |
|---|---|-------------------------------------|--------|-----------|-----------|------------------|
| <i>Academic & Behavior School East:</i> | | | | | | |
| Davison, Elishia | Long-Term Substitute Teacher, Part-time | I-3 Educational Aide III, Full-time | F | 02/10/20 | 191 | \$25,500.00/yrly |
| Wade, Twanna | Long-Term Substitute Teacher, Part-time | I-3 Educational Aide III, Full-time | F | 02/10/20 | 191 | \$29,400.00/yrly |
| <i>Adult Education:</i> | | | | | | |
| Nava, Veronica | AE Digital Learning Aide | AE Clerk Instructional Aide Tester | P | 02/01/20 | | -\$2.00/hrly |
| Sosa Rosales, Lucero | AE Digital Learning Aide | AE Clerk Instructional Aide Tester | P | 02/01/20 | | -\$2.00/hrly |
| <i>Technology:</i> | | | | | | |
| Sanchez Ochoa, Richard T-1 | Help Desk Field Technician | T-3 Systems Engineer – Data Center | F | 02/17/20 | 240 | \$32,000.00/yrly |

ALLOWANCE/CELLPHONE:

| Name | Division | Position | Status | Effective | Hourly Rate |
|-----------------|---------------------------------|--------------|--------|-----------|-----------------|
| Breaux, Darlene | Research & Evaluation Institute | A-7 Director | F | 03/04/20 | \$1,200.00/yrly |

ALLOWANCE/SUPPLEMENT:

| Name | Division | Position | Status | Effective | Hourly Rate |
|------------------|------------|------------------------|--------|-----------|-------------|
| Amar, Christian | Head Start | I-1 Teaching Assistant | F | 02/12/20 | \$1.61/hrly |
| Smith, Lashawnda | Head Start | I-1 Teaching Assistant | F | 12/09/19 | \$1.61/hrly |

ALLOWANCE/TECHNOLOGY:

| Name | Division | Position | Status | Effective | Hourly Rate |
|-------------------|-----------------|----------------------------------|--------|-----------|---------------|
| Barker, Ashley | Human Resources | A-3 Generalist | F | 03/23/20 | \$50.00/mthly |
| Coachmen, Whitney | Purchasing | S-5 Quality Assurance Specialist | F | 03/26/20 | \$50.00/mthly |
| Duke, Kris | Human Resources | A-3 Coordinator | F | 03/23/20 | \$50.00/mthly |
| Jackson, Kendra | Purchasing | A-5 Assistant Director | F | 03/26/20 | \$50.00/mthly |
| Johnson, Regina | Human Resources | A-3 Benefits Coordinator | F | 03/23/20 | \$50.00/mthly |
| Nilon, Laura | Human Resources | A-3 Coordinator | F | 03/23/20 | \$50.00/mthly |
| Romasn, Yaritza | Purchasing | A-3 Contract Manager | F | 03/26/20 | \$50.00/mthly |
| Tolbert, Charisma | Purchasing | S-5 Purchasing Specialist | F | 03/26/20 | \$50.00/mthly |

Regular Board Meeting

10.B.

Meeting Date: April 15, 2020

Title: Employee Count

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Monserrat Witine

Additional Resource Personnel:

Information

Posted Agenda Item:
Employee Count

Subject:
Employee Count

Rationale:
Employee Count

Attachments

February 2020 Employee Count

Form Review

Inbox

Human Resources
Form Started By: Monserrat Witine
Final Approval Date: 03/30/2020

Reviewed By

Natasha Truitt

Date

03/30/2020 03:13 PM
Started On: 03/30/2020 03:03 PM



Employee Count - February 2020

| DIVISION | Full-Time | | | | | | | | Part-Time | | | | | | | | FT/PT Total |
|---|------------|------------|-----------|-----------|------------|-----------|-----------|------------|-----------|------------|----------|----------|-----------|-----------|-----------|------------|----------------|
| | A | I | O | P | S | T | TS | Total | A | AE | I | O | P | S | TS | Total | |
| Academic & Behavior School East | 4 | 23 | 1 | 3 | 1 | 0 | 21 | 53 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 55 |
| Academic & Behavior School West | 3 | 21 | 0 | 2 | 2 | 0 | 22 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50 |
| Administration | 6 | 0 | 0 | 0 | 4 | 0 | 0 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| Adult Education | 10 | 0 | 1 | 0 | 11 | 0 | 0 | 22 | 1 | 215 | 0 | 1 | 0 | 0 | 0 | 217 | 239 |
| Business Services | 9 | 0 | 0 | 0 | 7 | 0 | 0 | 16 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 17 |
| Center For Grants Development | 5 | 0 | 0 | 0 | 1 | 0 | 0 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| Center Safe & Secure Schools | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| Choice Partners | 12 | 0 | 0 | 0 | 5 | 0 | 0 | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 17 |
| Client Engagement | 4 | 0 | 0 | 0 | 1 | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Communications & Creative Services | 4 | 0 | 0 | 0 | 0 | 4 | 0 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| Center For Afterschool, Summer & Enrichment | 20 | 0 | 0 | 0 | 4 | 0 | 0 | 24 | 1 | 0 | 0 | 0 | 0 | 4 | 0 | 5 | 29 |
| Educator Certification & Advancement | 4 | 0 | 0 | 0 | 1 | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 6 |
| Facilities | 5 | 0 | 39 | 0 | 6 | 0 | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50 |
| Fortis Academy | 1 | 1 | 0 | 2 | 1 | 0 | 5 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| Head Start | 85 | 149 | 29 | 0 | 13 | 0 | 0 | 276 | 2 | 0 | 3 | 0 | 0 | 0 | 0 | 5 | 281 |
| Highpoint East | 3 | 4 | 0 | 2 | 3 | 0 | 20 | 32 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 2 | 34 |
| Human Resources | 7 | 0 | 0 | 0 | 3 | 0 | 0 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| Purchasing Support | 0 | 0 | 0 | 0 | 1 | 20 | 0 | 21 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 21 |
| Records Management | 4 | 0 | 0 | 0 | 2 | 0 | 0 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| Research & Evaluation | 2 | 0 | 7 | 0 | 5 | 0 | 0 | 14 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 3 | 17 |
| School-Based Therapy Services | 7 | 0 | 0 | 0 | 1 | 0 | 0 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| Schools | 1 | 0 | 0 | 87 | 30 | 0 | 0 | 118 | 0 | 0 | 0 | 0 | 39 | 4 | 0 | 43 | 161 |
| Teaching And Learning Center | 2 | 0 | 1 | 1 | 2 | 0 | 0 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 9 | 9 | 15 |
| Technology | 8 | 0 | 0 | 0 | 4 | 0 | 0 | 12 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 13 |
| Total | 210 | 198 | 78 | 97 | 108 | 24 | 68 | 783 | 4 | 215 | 4 | 1 | 39 | 14 | 12 | 289 | 1,072 |

A = Administration
 AE = Adult Education
 I = Instructional Support
 O = Operations Support
 P = Professional Support
 S = Administrative Support
 T = Technology
 TS = Teachers

Meeting Date: April 15, 2020